

COMMITTEE ON ACCREDITATION MINUTES

August 16, 2012

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams
Emelina Emaas
Deborah Erickson
Joseph Jimenez
Anne Jones
Kiran Kumar
Reyes Quezada
Iris Riggs
Nancy Watkins
Pia Wong

Absent Members

Gary Kinsey
Kenneth Lopour

Staff Members Present

Teri Clark, Division Director
Cheryl Hickey, Administrator
Katie Croy, Consultant
Geri Mohler, Consultant
Teri Ackerman, Analyst/Recorder
Marilynn Fairgood, Consultant
Paula Jacobs, Consultant
Terri Fesperman, Consultant

Others Present

Aimee Dorr (UCLA) (via phone)
Amy Reising (High Tech High)
(via video conference)
Laura McBain (High Tech High)
(via video conference)
Julie Holmes (High Tech High)
(via video conference)
Stephanie Dutcher (High Tech High)
(via Video conference)

Item 1 - CALL TO ORDER

The August 2012 meeting of the Committee on Accreditation was called to order by Co-Chair Joseph Jimenez at 8:33 a.m. on Thursday, August 16, 2012.

Item 2 - APPROVAL OF THE AGENDA

Deborah Erickson moved approval of the August 2012 agenda. Emelina Emaas seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE MAY 2012 MINUTES

Deborah Erickson moved approval of the June 2012 minutes. Reyes Quezada seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Deborah Erickson has been elected to the executive board of the National Council of Professors of Educational Administration (NCPEA) for a three-year period.
- Reyes Quezada's new book, *Culturally Proficient Practice*, has been published and is receiving good reviews. It has also been featured at the Museum of Tolerance. Reyes also recently had an article published in *Language* magazine.
- Anne Jones reminded members of the Committee that AERA renewal time is nearing and that they may wish to consider joining Special Interest Group 174.
- Pia Wong visited China and Hong Kong in June.
- Emelina Emaas attended the SASP program training at CSU, Sacramento where she took part in creating lesson plans addressing Science curriculum for grades 8-12.
- Joseph Jimenez gave a presentation to new teachers in Los Banos.

Item 5 - STAFF REPORTS

- Gay Roby missed the August COA meeting due to the birth of her grandson, Percival Roby, born the morning of August 16, 2012.
- CTC Online is up and running, allowing public access to credential information. The few remaining bugs are being worked out of the system.
- The budget situation is still dire, although there is the possibility that the Professional Services Division may be able to hire an Exams Administrator. Travel has been curtailed as much as possible: Teri Clark, Katie Croy and Gay Roby will be representing the Commission at the California Council on Teacher Education (CCTE) meeting in San Diego in October and the Credential Counselors and Analysts of California (CCAC) annual meeting in Sacramento has been shortened by one day.
- The Educator Excellence Task Force (EETF) has completed a draft report which is now being finalized and is expected to be ready by September.
- The TAP panel will resume meeting next month after a brief hiatus. During that time, individual work groups continued to meet and will be reporting on the work completed during the break. Katie Croy will keep the COA posted regarding upcoming meetings.

- The date voted on by the COA for the April 2013 meeting is also the date of the Commission meeting. At the next COA meeting there will be an action item requesting to either change the date or to cancel the April 2013 meeting.
- If the Transitional Kindergarten bill currently before the state legislature is signed into law, teachers in transitional kindergarten rooms with Multiple Subject credentials will be encouraged to show they have had Child Development coursework. The Commission and Department of Education will need to create standards for those courses. Teri Clark will keep the COA informed as this item proceeds through channels.
- The Professional Services Division had numerous agenda items at the August Commission meeting pertaining to Administrative credentials. The Commission had previously adopted all of the panel's recommendations related to the Administrative Services credential with the exception of two areas – examination and number of years of experience required. These topics continue to be discussed.
- Terri Fesperman joined the meeting in response to Committee member Reyes Quezada asking question about teachers on special assignment. Ms. Fesperman provided some information about the Commission's role with respect to teachers on special assignment and the commission's role.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Joseph Jimenez.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Watkins/Abrams) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction

California State University, Bakersfield

Fremont Unified School District

High Tech High

Program(s) of Professional Preparation for the General Education (Multiple and Single Subject)

Induction Program

King-Chavez Academy of Excellence

Program(s) of Professional Preparation for the Clear Administrative Services Credential (Guidelines Based)

Teachers College of San Joaquin

San Joaquin County Office of Education

Shasta County Office of Education

B. Notification about the Transition of Professional Preparation Programs

Items listed were for notification purposes only. No action was taken.

Reading Certificate (Added Authorization)

University of San Francisco

National University

CSU Stanislaus
CSU Fullerton
CSU San Marcos
Point Loma Nazarene University
California Lutheran University
UC San Diego
Fresno Pacific University
Loyola Marymount University
UC Irvine
CSU San Francisco
CSU Sacramento

Reading and Language Arts Specialist Credential

CSU Stanislaus
CSU Fullerton
CSU San Marcos
Loyola Marymount University
CSU San Francisco
CSU Sacramento

Teacher Librarian Services Credential

CSU Long Beach
Fresno Pacific University

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

University of California, Davis

Reading Certificate, effective September 4, 2012.

D. Professional Preparation Programs Requesting Reactivation

There were no programs requesting reactivation.

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Riggs/Quezada) and carried to grant withdrawal to the following program(s) of professional preparation:

Salinas Union High School District: Designated Subjects: Adult Education

Item 7 – PPS COUNSELING INTERN OPTION FOR UNIVERSITY OF CALIFORNIA, LOS ANGELES

Administrator Cheryl Hickey presented this action item. Joining the meeting via phone was Aimee Dorr, former Dean of the Graduate School of Education and Information Studies. After discussion, it was moved, seconded (Watkins/Emaas) and carried (Quezada recused) to grant initial accreditation to the Pupil Personnel Counseling, Intern Option program at UCLA with a report on the number of candidates

who have completed the program in the 2012-13 academic year to be submitted to the Commission as well as the plan for this delivery option in 2013-14 and beyond.

Item 8 – REPORT ON THE INSTITUTIONS REQUIRING A 7TH YEAR REPORT

Consultants Katie Croy, Geri Mohler and Marilyn Fairgood presented this information item, covering the required 7th year reports submitted by the University of the Pacific, Modesto City Schools and California Polytechnic State University, San Luis Obispo.

Item 9 – CONSIDERAION OF REMOVAL OF STIPULATIONS FOR HIGH TECH HIGH

Administrator Cheryl Hickey introduced Amy Reising, Director of Teacher Credentialing and Teacher Development at High Tech High; Laura McBain, Director of Policy and Research; Julie Holmes Program Manager and Credential Analyst; and Stephanie Dutcher, Credential Analyst, all of whom joined the meeting through electronic media. After discussion, it was moved, seconded (Emaas/Jimenez) and carried (Wong opposed) (Quezada recused) to change the accreditation status of High Tech High from *Accreditation with Stipulations* to *Accreditation* with the request that High Tech High include a progress report on the efforts to recruit ethnically and culturally diverse instructional personnel in its next biennial report to the Commission.

Item 10 – UPDATE ON OCCIDENTAL COLLEGE

Administrator Cheryl Hickey presented this item which provided a final accounting of all students from Occidental College who have not completed TPA tasks since the 2007-08 year. After discussion, it was moved/seconded (Jones/Erickson) and carried to accept the report from Occidental College as final.

Item 11 – BIENNIAL REPORTS: A SUMMARY OF FALL 2011 BIENNIAL REPORTS

This information item was presented by Administrator Cheryl Hickey, who offered a brief update of the biennial reports received from the red, green and indigo cohorts. Discussion also centered around ways of getting more consistent and focused data in future biennial reports.

Item 12 – IMPLEMENTATION OF THE ACCREDITATION SYSTEM IN 2012-13

Director Teri Clark presented this information item covering the work that has occurred since the Commission took action at its June 2012 meeting regarding the implementation of the accreditation system in 2012-13. Discussion was held regarding a plan to continue accreditation work in 2012-13.

Item 13 – DISCUSSION OF PROGRAM ASSESSMENT DOCUMENTATION

Director Teri Clark presented this information item. Discussion was held regarding the documentation required to be submitted for Program Assessment and whether revision should be considered.

Item 14 – DISCUSSION OF DRAFT ANNUAL REPORT OF THE COA FOR 2011-12

Administrator Cheryl Hickey and Consultant Geri Mohler presented this information item covering the items included in the draft of the *Annual Report of the Committee on Accreditation for 2011-12*. In addition, a synopsis of accreditation information for the years 2007-2012 was prepared and presented. Based on information gathered from discussion by the COA, this item will be brought back to the COA for action at the October meeting. Once approved, the *Annual Report* will be presented to the Commission at its December meeting.

Item 15 – DISCUSSION OF INITIAL INSTITUTIONAL APPROVAL

This information item was presented by Administrator Cheryl Hickey. Discussion was held on the information presented to the Commission regarding policies related to initial accreditation approval. This item will be brought back to the COA for additional discussion at a later date.

Item 16 – DISCUSSION OF STANDARD ALIGNMENT CROSSWALK FOR PPS SCHOOL SOCIAL WORK

Consultant Katie Croy presented this information item which contained the draft School Social Work standards crosswalk between the **Council on Social Work Education Educational Policy and Accreditation Standards (CSWE-EPAS) 2008** and the **CTC adopted—Pupil Personnel Services-School Social Work Standards (PPS-SSW) 2001**. After discussion, it was agreed that staff will move forward with obtaining obtain feedback from the field. This item is scheduled to be brought back to the COA for action at its February 2013 meeting

Item 17 – PUBLIC COMMENT

There were no members of the public present.

Item 18 – DEBRIEF ACCREDITATION DECISIONS

The COA discussed actions taken by the Committee on Accreditation decisions at the meeting.

ADJOURNMENT

The meeting was adjourned by Co-Chair Anne Jones at 4:55 p.m. on August 16. The next meeting of the COA is scheduled for Thursday, October 18, 2012.