

# COMMITTEE ON ACCREDITATION MINUTES

March 14-15, 2012

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams (3/14)  
Emelina Emaas  
Deborah Erickson  
Anne Jones  
Gary Kinsey  
Kiran Kumar  
Kenneth Lopour  
Reyes Quezada  
Iris Riggs  
Nancy Watkins  
Pia Wong (3/14)

## Absent Members

Joseph Jimenez  
Joyce Abrams (3/15)  
Pia Wong (3/15)

## Commission Liaison

Louise Stymeist (present 3/15)

## Staff Members Present

Teri Clark, Division Director  
Cheryl Hickey, Administrator  
Katie Croy, Consultant  
Gay Roby, Consultant  
Teri Ackerman, Analyst/Recorder  
Marilynn Fairgood  
Larry Birch (ret.)

## Others Present

3/14

Gary Railsback  
Don Halseth (via Skype)  
Margaret Barnett (via Skype)  
Anna Moore (via phone)  
Nancy Teason (via Skype)  
Joel Colbert (via Skype)  
Jo Birdsell  
Julie McNealy (via videoconference)  
Lisa Danielson  
Marie Hanson (via videoconference)  
Michael Christensen (via videoconference)  
Ann Truax (via videoconference)  
GayLynn Smith  
Jeanne Savoy (via phone)  
Elaine Chin (via phone)  
Shelby Spain (via phone)  
Elba Maldonado (via phone)  
Mary McVey (via phone)  
Corinne Muelrath  
Peggy Taylor Presley  
Patricia Piernan

### **Item 1 - CALL TO ORDER**

The March 2012 meeting of the Committee on Accreditation was called to order by Co-Chair Anne Jones at 10:04 a.m. on Wednesday, March 14, 2012.

### **Item 2 - APPROVAL OF THE AGENDA**

Iris Riggs moved approval of the March 2012 agenda. Joyce Abrams seconded the motion. The motion passed without dissent.

### **Item 3 - APPROVAL OF THE FEBRUARY 2012 MINUTES**

Pia Wong moved approval of the February 2012 minutes. Kiran Kumar seconded the motion. It was noted that the minutes need to be revised to reflect that Iris Riggs was present at the meeting. The motion passed, as amended reflecting the presence of Iris Riggs, without dissent.

### **Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Nancy Watkins announced that Valencia High School took the Division 1 first place prize in the Orange County Academic Decathlon and will be competing in the state finals. They are currently ranked 8<sup>th</sup> in the state. The school has also qualified to participate in the state wide finals of the Science Olympiad.
- Pia Wong announced that she is serving as co-chair of the Teacher Preparation Advisory Panel (TAP) with Paige Tompkins. After a successful first two days of meetings, Pia is excited to be working with the team.
- Joseph Jimenez added through email that he is feeling well and hopes to be at the May meeting of the COA.
- Anne Jones noted that the Director of Student Services at UC Riverside will be retiring in June. That position is open to interested applicants.
- Reyes Quezada participated as one of three principal investigators for an English as a Second Language (ESL) pilot program offered in Mexico. As an investigator, he travelled to 5 states and 15 schools, exploring Mexico's methods of teaching ESL to the students.

### **Item 5 - STAFF REPORTS**

Administrator, Cheryl Hickey shared the following:

- Bard College was granted initial institutional approval by the Commission at the March 2012 meeting. With this approval, there are two conditions which must be met: (1) there must be a site visit in the fall of 2012, and (2) Bard College can start no new California credential programs without first being approved by the COA. The COA then discussed whether they wanted additional information prior to the action item to be considered in April for initial program approval. Ms. Hickey noted that, per COA direction, an information item will be presented to the COA in April in addition to the regular program approval item.
- Nominations for the three open COA seats for 2012 are now underway. The applicants will be interviewed at the April meeting of the Commission.
- Administrator Cheryl Hickey, Consultant Gay Roby and COA members Gary Kinsey and Deborah Erickson spoke at California Association of Professors of Educational Administration

(CAPEA) conference, covering collection of data and report writing for educational administration programs.

- The challenge faced by site visit accreditation teams with reference to programs that are transitioning to new standards was discussed.
- The Commission has officially taken a “watch” position on Assemblymember Brownley’s teacher leadership bill. Staff will continue to keep the COA updated as information is made available.

Director, Teri Clark provided the following:

- An update of the Commission budget and its effect on the operations of the Professional Service Division was provided.
- A strategic Planning meeting was held the first day of the March Commission meeting. Needs and wants by the Commission and those found through a stakeholder survey were discussed along with the ability to meet these requests with current Commission resources.
- An update was given on the workload challenge faced by the Division of Professional Practices (DPP) regarding the influx of teacher misconduct reports being sent to the Commission by the Los Angeles Unified School District.
- A stakeholders meeting was held at the Commission last week, facilitated by Teri Clark and Terri Fesperman, to discuss Commission direction regarding changes to the Administrative Services credential. Approximately 25 attendees brainstormed ways to implement Commission direction. These suggestions will be presented at the April Commission meeting.

#### **Item 6 - PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Nancy Watkins.

##### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Kinsey/Erickson) and carried to grant initial accreditation to the following programs of professional preparation:

##### **Program(s) of Professional Preparation for the Clear Education Specialist Credential**

*National Hispanic University*

*California State University, Los Angeles*

*Etiwanda School District*

*Orange County Department of Education*

##### **Education Specialist Added Authorization Programs:**

**Adapted Physical Education**

*Azusa Pacific University*

##### **B. Notification about the Transition of Professional Preparation Programs**

*It was noted that there were no programs transitioning this month*

**C. Program(s) of Professional Preparation Moving to Inactive Status**

This following information was provided to the Committee on Accreditation about institutions which have requested their programs be moved to inactive status. No action was called for.

***Ventura County Office of Education***

Designated Subjects Credential: Supervision and Coordination, effective February 1, 2012.

***Boston Reed College***

Professional Clear Administrative Credential Program, effective June, 2011.

**D. Professional Preparation Programs Requesting Reactivation**

*There were no programs requesting reactivation.*

**E. Recommendation About the Withdrawal of Professional Preparation Programs**

It was moved, seconded (Jones/Riggs) and carried to grant withdrawal to the following program(s) of professional preparation:

***CSU Bakersfield***

Bilingual and Cross-Cultural Language and Academic Development (BCLAD) –Spanish  
Reading and Language Arts Specialist Credential  
School Nurse Credential

**Item 7 – REPORT ON THE ACCREDITATION VISIT TO MANTECA UNIFIED SCHOOL DISTRICT**

This action item was presented by Administrator, Cheryl Hickey in lieu of state consultant, Cindy Gappa. She was joined via telephone by Team Lead, Anna Moore, who presented the report, and via Skype by Margaret Barnett, Dori Halseth and Nancy Teason, representing the institution. After discussion, it was moved, seconded (Kinsey/Erickson) and carried to accept the accreditation team recommendation of *Accreditation*.

**Item 8 - REPORT ON THE ACCREDITATION VISIT TO POINT LOMA NAZARENE UNIVERSITY**

This action item was presented by consultants Larry Birch and Gay Roby. They were joined at the table by institutional representative, Gary Railsback, Dean of the School of Education. Joining via Skype was Team Lead Joel Colbert, who presented the report. After discussion, it was moved, seconded (Kinsey/Lopour) and carried (Quezada recused) to accept the accreditation team’s recommendation of *Accreditation*.

**Item 9 – REPORT ON THE ACCREDITATION VISIT TO ORANGE UNIFIED SCHOOL DISTRICT**

State Consultant, Lisa Danielson introduced Team Lead Jo Birdsell, who presented the report. Joining in via videoconference were representatives of the institution, Julie McNealy, Marie Hanson, Michael Christensen and Ann Truax. After discussion, it was moved, seconded (Erickson/Riggs) and carried to accept the accreditation team’s recommendation of *Accreditation*

**Item 10 – REPORT ON THE ACCREDITATION VISIT TO BURBANK UNIFIED SCHOOL DISTRICT**

Paula Motley served as state consultant on this visit but was not in attendance. Team Lead Gay Lynn Smith introduced Jeanne Savoy, institution representative who joined via phone. After the report was presented and discussion was held, it was moved, seconded (Kinsey/Emaas) and carried to accept the accreditation team's recommendation of *Accreditation* with the requirement that the 7<sup>th</sup> year report be sent to the COA that addresses Common Standard 3 issues, particularly the steps taken to ensure that sufficient resources are provided to support intensive and individualized support for new teachers.

**Item 11 – RECOMMENDATION TO REMOVE STIPULATIONS FOR SAN JOSE STATE UNIVERSITY**

Administrator Cheryl Hickey and Consultant Katie Croy presented this action item. Representing the institution via phone were Dean Elaine Chin, Mary McVey, Shelby Spain and Elba Maldonado. After discussion, it was moved, seconded (Emaas/Jones) and carried (Erickson recused) to change the accreditation status of San Jose State University from *Accreditation with Stipulations to Accreditation*, with the condition that candidate level data which demonstrates that the program is addressing standards 7, 8 and 14 for each Multiple Subject candidate be submitted to the Commission no later than fall, 2012 and again in fall, 2013.

**Item 12 – REPORT ON THE ACCREDITATION VISIT TO LOS ANGELES UNIFIED SCHOOL DISTRICT**

Administrator, Cheryl Hickey introduced Team Lead Corinne Muelrath who presented the report. Joining them at the table were Administrators Peggy Taylor Presley and Patricia Piernan representing the institution. After discussion, it was moved, seconded (Wong/Jones) and carried (Lopour recused) to accept the accreditation team's recommendation of *Accreditation* with follow up in the biennial report to include information about the implementation of a unit assessment system.

**Item 13 – DISCUSSION OF PROCESSES AND PROCEDURES REGARDING DENIAL OF ACCREDITATION**

Administrator, Cheryl Hickey presented this information item which was brought to the COA for further discussion as requested in the February meeting. After discussion with the COA, staff had information needed to craft draft language in developing the definition and processes of denial of accreditation for inclusion the *Accreditation Handbook*. This will be brought back to the COA as an action item at a later date.

**Item 14 – DISCUSSION OF THE NCATE PROTOCOL AND POSSIBLE MODIFICATIONS**

Director Teri Clark presented this information item. After discussion, staff felt that it had received the direction needed to bring this item back as an action item at the April meeting of the COA.

**RECESS**

The meeting was recessed by Co-Chair, Anne Jones at 4:30 p.m. on Wednesday, March 14, 2012.

## **RECONVENE**

The meeting was reconvened at 8:30 a.m. on Thursday, March 15, 2012 by Co-Chair, Nancy Watkins. At that time, Commissioner Louise Stymeist, who is serving as the new Commission liaison to the COA was introduced to the members.

## **Item 15 – UPDATE ON THE NCATE VISIT TO CSU STANISLAUS**

Director Teri Clark presented this information item which serves as a follow-up to the joint NCATE-CTC visit held February 12-14, 2012. The visit was focused on NCATE standard 12 and did not affect the status of *Accreditation*, as granted to the university by the COA at its May, 2011 meeting.

## **Item 16 – DISCUSSION OF LANGUAGE REGARDING THE COMMISSION'S PRECONDITIONS AND COMMON STANDARDS**

This information item was presented by Director, Teri Clark. Information on language in the Commission's Common Standards and Preconditions that have been challenging for accreditation site visit teams was discussed as was the need for clear language about institutional grievance processes. After discussion, it was agreed that new language would be crafted for review and possible action at the April meeting of the COA.

## **Item 17 - DISCUSSION OF DRAFT ACCREDITATION HANDBOOK LANGUAGE REGARDING REVISITS**

This information item was presented by Director, Teri Clark and Administrator, Cheryl Hickey. Draft language for accreditation revisit information was reviewed by the COA. The language will be revised to include the comments of COA and brought back for approval at a later date.

## **Item 18– DISCUSSION OF BIENNIAL REPORT TEMPLATE**

Administrator Cheryl Hickey presented this item for discussion of the current template used for the Biennial Report and entertained suggestions for modifications to the template. Deborah Erickson presented information about her analysis of the data from reviewing a number of data from biennial reports for the administrative services credential.

## **Item 19 – DISCUSSION OF COMMON STANDARD 2: REDCOMMENDATION OF REMOVAL OF STIPULATIONS WITH NOT MET OR MET WITH CONCERS**

Administrator, Cheryl Hickey presented this information item seeking clarification from the COA about the evidence needed to recommend a removal of stipulations related to Common Standard 2 in situations where Common Standard 2 was found to be *Not Met or Met with Concerns*. After discussion and staff direction, Ms. Hickey noted that a draft document providing guidance to review teams will be developed. This item will be brought back to the COA at a later date.

## **Item 20 – PUBLIC COMMENT**

There were no members of the public present.

## **ADJOURNMENT**

The meeting was adjourned by Co-Chair Anne Jones at 11:45 a.m. on March 15. The next meeting of the COA will take place April 18-19, 2012.