

# COMMITTEE ON ACCREDITATION MINUTES

May 25-26, 2011

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Ellen Curtis-Pierce 5/25  
Joseph Jimenez  
Anne Jones  
Gary Kinsey  
Kiran Kumar  
Carol Leighty  
Iris Riggs  
Reyes Quezada  
Nancy Watkins  
Pia Wong

## Absent Members

Sally Plicka  
Ellen Curtis-Pierce 5/26

## Staff Members Present

Teri Clark, Division Director  
Cheryl Hickey, Administrator  
Rebecca Parker, Consultant  
Katie Croy, Consultant  
Gay Roby, Consultant  
Teri Ackerman, Analyst/Recorder  
Marilynn Fairgood, Consultant  
Karen Sacramento, Consultant  
Terry Janicki, Administrator  
Paula Jacobs, Consultant  
Lynette Roby, Manager  
Mary Armstrong, Staff Legal Counsel

## Others Present

**May 25**  
Nikol Baker  
Lori Rangel  
Anne Reinlagen  
Pat Calvert  
Annita Lakey  
Adi Lapin  
Melissa Faeth  
Jan Barrett  
Judy Roberts  
Starla Weirman (via Skype)  
Alicia De Santos  
Cathy Payne  
Susan Salcido (video conference)  
Kris Bergstrom (videoconference)  
Matt Zuchowicz (videoconference)

**Others Present**

**May 26**

Neva Hofemann  
Juan Necochea  
David Lopez  
Juan Flores  
Monica Hazel (videoconference)  
Kerry Page (videoconference)  
Carol Bartell  
Jim Strong  
Carolyn Nelson  
Jim Zarillo  
Cathy Szychulda  
Mary Lou Weinrich  
Cindy Gappa  
Mark Cary  
Linda Shepard  
Marsha Buckley-Boyle  
Oddmund Myhre  
Chris Boosalis  
Patty Mulligan  
Miki McKay  
Anne-Marie Cabrales

**Others Present**

**Item 1-CALL TO ORDER**

The May 2011 meeting of the Committee on Accreditation was called to order by Co-Chair Gary Kinsey at 8:30 a.m. on Wednesday, May 25, 2011.

**Item 2-APPROVAL OF THE AGENDA**

Pia Wong moved approval of the May 2011 agenda. Reyes Quezada seconded the motion. The motion passed without dissent.

**Item 3-APPROVAL OF THE APRIL 2011 MINUTES**

Joseph Jimenez moved approval of the April 2011 minutes as presented. Joyce Abrams seconded the motion. The motion passed without dissent.

**Item 4-CO-CHAIR AND MEMBER REPORTS**

- Anne Jones attended the first meeting of the TPA Users Advisory Group in her capacity as COA liaison earlier in the month. She felt a lot of information was packed into the five hour meeting and shared her notes with the COA members. Anne will continue to keep the COA posted about the work of the Advisory Group.
- In her work with the Institute for Teaching, Kiran Kumar has been able to visit teachers who she states are doing great things.

- Reyes Quezada shared via email an article he had co-edited which appeared in the California Education Journal.
- Gary Kinsey has kept busy in his new position, learning the “service” area of CSU Channel Islands. He also shared that he was able to attend a BTSA graduation celebration at the Ventura County Office of Education. He encourages all of the COA members to see Channel Islands National Park if they are able to find the time.

### **Item 5-STAFF REPORTS**

Director, Teri Clark and Administrator, Cheryl Hickey shared the following:

- Teri Clark let the members know that Sue Teele, former and long time member of the COA will be retiring from UC Riverside this June.
- Director Teri Clark is currently working on an exemption request which, if approved, will allow the Professional Services Division to hire two new consultants.
- Teri Clark shared an update on the Commission’s response to the Bureau of State Audits report. She noted that there would be a report to the Commission at its June meeting.
- Cheryl Hickey announced that all of the accreditation site visits for the 2010-11 year have been completed. There were 36 visits this year, compared to 13 in 2009-10. Staff is now preparing for the 2011-12 year site visits.
- Teri Clark, Cheryl Hickey, Gay Roby and Katie Croy attended the NCATE clinic held in Long Beach earlier in the month. The Commission has been invited to participate with the NCATE state alliance on clinical practice, being led by CSU.
- The two newly appointed members of the COA, Deborah Erickson and Ken Lopour will be attending the June meeting of the COA as observers. They will begin serving as voting members at the August COA meeting.
- The CTC is working hard on a new credentialing interface system which is set to start in June. Staff from all divisions are involved in this effort.
- Teri Clark and Terry Janicki represented the Commission at the recent meeting of the State Consortium on Educator Effectiveness. This body is composed of a broad-based group of education stakeholders as well as legislative staff. After the last meeting, the importance of CSTPs is now known and will most likely be addressed in more detail at future meetings.

### **Item 6-PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Carol Leighty.

#### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Kumar/Jones) and carried to grant initial accreditation to the following programs of professional preparation:

Programs of Professional Preparation for the Bilingual Authorization

*National Hispanic University – Spanish*

*United States University - Spanish*

Programs of Professional Preparation for the Clear Education Specialist Credential

*Touro University*

*San Jose Unified School District  
Antioch Unified School District  
Aspire Public Schools*

Program of Professional Preparation for the Education Specialist Added Authorization  
*El Dorado County Office of Education – Autism Spectrum Disorders*

Program of Professional Preparation for the Preliminary Single Subject Teacher Intern Credential  
*Pacific Technology School – Orange County, Magnolia Educational and Research Foundation*

**B. Notification about the Transition of Professional Preparation Programs**

This information is provided to the Committee on Accreditation about programs which have transitioned to recently updated standards. No action was called for.

General Education MS/SS Clear Credential  
*California Lutheran University*

**C. Program(s) of Professional Preparation Moving to Inactive Status**

This item provided information to the Committee on Accreditation about programs which have requested their programs be moved to inactive status. No action was called for.

*Concordia University* - Single Subject Intern Program, effective September 1, 2011.

*University of California, Berkeley* – Reading Specialist Credential Program, effective February 13, 2008.

**D. Professional Preparation Programs Requesting Reactivation**

There were none.

**E. Recommendation About the Withdrawal of Professional Preparation Program**

There were none.

**Item 7-REPORT OF THE ACCREDITATION VISIT TO BUTTE COUNTY OFFICE OF EDUCATION**

Commission consultant Gay Roby introduced Team Lead, Lori Rangel who presented the report. The institution was represented by Nikol Baker. After Committee discussion, it was moved, seconded (Leighty/Curtis-Pierce) and carried to approve the accreditation team recommendation of *Accreditation*.

**Item 8-REPORT ON THE FOLLOW-UP FOR 2009-10 ACCREDITATION DECISIONS**

This information item was presented by Administrator, Cheryl Hickey. This report included an update on the follow-up activities of those institutions with stipulations placed on them by COA in 2009-10. This agenda item will be an annual information item for the COA. Additional information on those

institutions with full accreditation but with a requested 7<sup>th</sup> year report or specific information to be included in their biennial reports, will be included in an additional report at a future meeting of COA.

**Item 9-PROPOSED MEETING DATES FOR 2012-2013**

Analyst, Teri Ackerman presented potential meeting dates for the COA through October of 2013. This information item will be brought back to the COA for action at the June meeting.

**Item10-DISCUSSION OF THE DEVELOPMENT OF A CODE OF CONDUCT FOR THE COMMITTEE ON ACREDITATION**

Director, Teri Clark and Administrator, Cheryl Hickey presented this information item beginning the conversation about the inclusion of a Code of Conduct for the COA to be included in the Procedures Manual.

**Item 11-REPORT OF THE ACCREDITATION VISIT TO THE WEST CONTRA COSTA BTSA**

State consultant Judy Roberts introduced Team Lead, Jan Barrett who presented the report. The institution was represented by Ann Reinhagen, Adi Lapin, Pat Calvert, Melissa Faeth and Annita Lakey. After Committee discussion, it was moved, seconded (Jimenez/Jones) and carried to approve the accreditation team recommendation of *Accreditation*.

**Item 12-PLAN FOR ACCREDITATION ACTIVITIES FOR 2011-12**

Director, Teri Clark presented this information item covering the 2011-12 accreditation visit schedule. The item also included the initial planning for other agenda items for COA member consideration in the 2011-12 year.

**Item 12a-REPORT ON THE ACCREDITATION SITE VISIT TO ASPIRE PUBLIC SCHOOLS.**

State Consultant, Cathy Payne introduced Team Lead, Sheiveh Jones who joined the meeting via videoconferencing. Alicia De Santiago represented the institution. After COA discussion, it was moved, seconded (Jones/Kinsey) and carried to accept the team recommendation of *Accreditation*.

**Item 13-REPORT OF THE ACCREDITATION VISIT TO SANTA BARBARA COUNTY EDUCATION OFFICE**

Commission consultant Karen Sacramento introduced the Team Lead, Starla Weirman who appeared via Skype and presented the accreditation team report. Representing the institution via videoconferencing were Susan Salcido, Kris Bergstrom and Matt Zuchowicz. After COA discussion, it was moved, seconded (Jones/Wong) and carried to accept the team recommendation of *Accreditation*.

**Item 14-DISCUSSION OF NATIONAL ACCREDITATION PROCESSES – NCATE CONTINUOUS IMPROVEMENT AND TEAC**

This information item was presented by Teri Clark and Cheryl Hickey. The item covered those accreditation visits completed in 2010-11 that were held jointly with one of the national educator preparation accrediting agencies as well as changes that are anticipated for these processes.

**Item15-DISCUSSION OF THE ANNUAL REPORT OF THE COA – HIGHLIGHTING SUCCESS**

This information was presented by Administrator, Cheryl Hickey. The item addressed ways in which the COA might highlighting some of the successes of California's accreditation system in the 2010-11 COA Annual report on Accreditation to the Commission. Further discussion about this are likely at future COA meetings.

**Item 16-REPORT ON THE ACCREDITATION VISIT TO KINGS COUNTY OFFICE OF EDUCATION.**

This item was postponed to the June meeting of the COA.

**Item 17 – DISCUSSION OF COMMISSION'S PRECONDITIONS AND COMON STANDARDS RELATED TO DIVERSITY**

This information item was provided by Administrator, Cheryl Hickey. Staff Counsel, Mary Armstrong provided additional legal interpretation of the Commission's Preconditions and Common Standards related to the issue of diversity for COA discussion.

**RECESS**

The meeting was recessed by Co-Chair, Carol Leighty at 3:25 p.m. on Wednesday, May 25, 2011.

**RECONVENE**

The meeting was reconvened at 9:05 a.m. on Thursday, May 26, 2011 by Co-Chair, Carol Leighty.

**Item 18 –NOMINATIONS FOR CO-CHAIRS FOR THE COMMITTEE ON ACCREDITATION**

Teri Clark, Director, presented this information item calling for the nomination of COA Co-Chairs for the 2010-11 year. Kiran Kumar was nominated and accepted the nomination. Joseph Jimenez was also nominated and respectfully declined the nomination. Conversation was held as to whether Gary Kinsey would serve an additional year. He requested time to think over that possibility. The election of Co-Chairs will be the last item on the June agenda of the COA.

**Item 19 – REPORT OF THE ACCREDITATION RE-VISIT TO NATIONAL HISPANIC UNIVERSITY**

Commission consultant Marilyn Fairgood introduced Team Lead, Juan Flores who presented the revisit report. Representing the university were David Lopez, Neva Hofemann and Juan Necochea. After COA discussion, it was moved, seconded (Jones/Watkins) and carried to change the accreditation status of National Hispanic University from *Accreditation with Major Stipulations* to ***Accreditation with Stipulations***. The remaining stipulation was amended to require that the university provide evidence that interns receive supervision throughout their internship as required in the program standards. This evidence must be provided no later than December 15, 2011 in the form a report to the Commission staff that identifies the intern, university supervisor, duration of supervision and evidence that supervision has been provided.

**Item 20 – RECOMMENDATION TO CHANGE THE ACREDITATION STATUS OF CALIFORNIA STATE UNIVERSITY, STANISLAUS**

Commission Administrator Terry Janicki presented the report on the progress of CSU Stanislaus in addressing the stipulations placed on it by COA in 2010. Representing the institution were Oddmund Myhre, Chris Boosalis, Jim Strong and Carol Bartell. After COA discussion, it was moved, seconded (Jimenez/Kinsey) and carried (Quezada recused) to change the accreditation status of California State University Stanislaus from *Accreditation with Stipulations* to *Accreditation*.

**Item 21 – REPORT OF THE ACCREDITATION VISIT TO SAN MARCOS UNIFIED SCHOOL DISTRICT**

State Consultant, Cindy Gappa introduced Team Lead, Mary Lou Weinrich who presented the report. Representing the school district via video conferencing were Monica Hazel and Kerry Page. After COA discussion, it was moved, seconded (Jones/Riggs) and carried to accept the team recommendation of *Accreditation*.

**Item 22 – REPORT OF THE ACCREDITATION RE-VISIT TO CALIFORNIA STATE UNIVERSITY, EAST BAY**

Administrator, Cheryl Hickey introduced Team Lead, Mark Cary, who presented the team report. The institution was represented by Carolyn Nelson and Jim Zarillo. After COA discussion, it was moved, seconded (Wong/Kinsey) and carried to change the accreditation status of California State University East Bay from *Accreditation with Stipulations* to *Accreditation*.

**Item 23-REPORT OF THE ACCREDITATION VISIT TO FONTANA UNIFIED SCHOOL DISTRICT**

State Consultant, Marsha Buckley-Boyle introduced Team Lead, Linda Shepard who presented the report. Representing the school district were Anne-Marie Cabrales and Miki McKay. After COA discussion, it was moved, seconded (Wong/Jimenez) and carried to accept the team recommendation of *Accreditation*.

**Item 24 – REPORT OF THE ACCREDITATION RE-VISIT TO CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO**

Director, Teri Clark introduced Team Lead, Mark Cary and consultant Paula Jacobs who also served on the visit. Mark Cary presented the report. Representing the institution was Patricia Mulligan. After COA discussion, it was moved, seconded (Wong/Kumar) and carried (Riggs/Abrams/Watkins opposed) to accept the team recommendation of *Accreditation with Stipulations*. The stipulations are as follows:

- That the School of Education develop and implement a unit-wide assessment system and apply that system across unity programs. The system is to include data collection related to unit outcomes, as well as use of that data for unit improvement.
- That the institution provide a clear description of the structures and procedures employed to ensure that unit leadership has the authority and responsibility for effectively overseeing all unit operations and representing the needs of all programs within the institution.
- That the unit provide evidence that it implements processes for the systematic recruitment and retention of diverse faculty.

- That the unit provide information on all standards less than fully met in its Seventh Year Report to the Commission.

Further, the COA directed that a revisit take place within one year of the COA action.

**Item 25 – PUBLIC COMMENT**

There were no members of the public present to comment.

**Item 26 – DEBRIEF ACCREDITATION DECISIONS**

The COA reviewed the decisions of the meeting.

**ADJOURNMENT**

The meeting was adjourned by Co-Chair Gary Kinsey at 1:50 p.m. on May 26, 2011.