

# COMMITTEE ON ACCREDITATION MINUTES

June 24-25, 2010

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Ellen Curtis-Pierce  
Anne Jones  
Gary Kinsey  
Carol Leighty  
Sally Plicka  
Reyes Quezada  
Nancy Watkins  
Pia Wong

## Absent Members

Lynne Cook  
Dana Griggs  
Joseph Jimenez

## Staff Members Present

Teri Clark, Administrator  
Cheryl Hickey, Consultant  
Rebecca Parker, Consultant  
Teri Ackerman, Analyst/Recorder  
Larry Birch, Director  
Cathy Creeggan, Consultant  
Marilynn Fairgood, Consultant  
Mike Taylor, Consultant  
Geri Mohler, Consultant  
Dale Janssen, Executive Director

## Others Present

Ting Sun  
Kiran Kumar  
Nancy Burstein  
Jim O'Connor  
Karen Yoder  
Tim Gillespie  
Dee Parker  
Laurel Ruddy  
Susan Rich  
Meredith Curley  
June Hetzel  
Debra Taylor

## Item 1-CALL TO ORDER

The June 2010 meeting of the Committee on Accreditation was called to order by Gary Kinsey, Co-Chair, at 9:07 a.m. on Wednesday, June 24, 2010.

## **Item 2-APPROVAL OF THE AGENDA**

Carol Leighty moved approval of the May 2010 agenda. Ellen Curtis-Pearce seconded the motion. The motion passed without dissent.

## **Item 3-APPROVAL OF THE APRIL 2010 MINUTES**

Joyce Abrams moved approval of the May 2010 minutes as amended. Anne Jones seconded the motion. The motion passed without dissent.

## **Item 4-CO-CHAIR AND MEMBER REPORTS**

- Carol Leighty thanked Teri Clark for putting her in touch with the Commission staff to discuss AB 1025. A bill is moving through the Legislature which would delay the requirement by one year.
- Gary Kinsey apologized in advance for missing the August meeting. He will be installed as the 2010-11 President for the National Council of Professors of Educational Administration (NCPEA) at their annual summer conference in Washington, D.C. The organization originated in 1947 and Gary will be the sixth president to come from California since that time.
- It was mentioned that five members of the COA were in attendance at the conference entitled “Working Collaboratively for Teacher and Student Success” which was co-sponsored by the Commission and held in San Jose the day prior to the COA meeting. Members who attended agreed that the panel was very good and found it to be a good time to network.

## **Item 5-STAFF REPORTS**

- Administrator, Teri Clark remarked on the conference of the day before, pointing out the stellar job of leadership by Margaret Olebe, retired Commission consultant.
- Administrator Clark noted that she attended the NASDEC conference in Indianapolis earlier in the month, along with Executive Director, Dale Janssen and Director of Certification, Patty Wohl. The conference focused on the preparation and licensing of teachers.
- Consultant, Cheryl Hickey took part in both the NCATE Clinic in Phoenix and the ETS Leadership Conference in Princeton, N.J.
- Administrator, Teri Clark gave a brief staff update Phyllis Jacobson, Administrator of Exams, will be retiring as of June 30, 2010, but will still work part time within the office. Administrator Clark also mentioned that she hopes to be able to announce the hiring of two new consultants at the August COA meeting.

## **Item 6-PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Gary Kinsey.

### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Plicka/Curtis-Pierce) and carried (Jones recused) to grant initial accreditation to the following programs of professional preparation:

Program of Professional Preparation for the Career and Technical Education Credential  
*California State University, San Bernardino*  
*University of California, Berkeley*

*North Coast Beginning Teacher Program with Sonoma County Office serving as LEA*

Programs of Professional Preparation for the Bilingual Authorization

*University of California, Riverside, Bilingual Authorization (Spanish)*

*San Diego State University, Bilingual Authorization (Spanish, Arabic, Mandarin, Japanese, Tagalog)*

Program of Professional Preparation for the Multiple and Single Subject Clear Credential

*Hebrew Union College- DeLeT Program*

Program of Professional Preparation for Multiple and Single Subject BTSA Induction

*Oak Grove School District*

Program of Professional Preparation for the Education Specialist Clear Credential Program

*Santa Rosa City Schools BTSA*

Program of Professional Preparation for the Education Specialist Moderate-Severe Preliminary Credential

*Orange County Office of Education*

Program of Professional Preparation for the Education Specialist Added Authorization: Autism Spectrum Disorder

*Orange County Office of Education*

**B. Notification about the Transition of Professional Preparation Programs**

This information provided information to the Committee on Accreditation about programs which have transitioned to recently updated standards. No action was called for.

Multiple and Single Subject Clear Credential Program

*Biola University*

Preliminary Education Specialist Teaching Credential Programs

Mild/Moderate

*Alliant International University*

*Azusa Pacific University*

*Brandman University*

*California Lutheran University*

*California State Polytechnic University, Pomona*

*CSU, Bakersfield*

*CSU, Long Beach*

*CSU, Sacramento*

*CSU, San Bernardino*

*CU, San Marcos*

*Dominican University*

*Holy Names University*  
*Loyola Marymount University*  
*Mount St. Mary's College*  
*Notre Dame de Namur University*  
*Oakland Unified School District*  
*Point Loma Nazarene University*  
*Sonoma State University*  
*St. Mary's College of California*  
*University of San Diego*  
*UCLA Extension*

Moderate/Severe

*Azusa Pacific University*  
*Brandman University*  
*California Lutheran University*  
*California State Polytechnic University, Pomona*  
*CSU, Bakersfield*  
*CSU, Long Beach*  
*CSU, Sacramento*  
*CSU, San Bernardino*  
*CSU, San Marcos*  
*Notre Dame de Namur University*  
*Point Loma Nazarene University*  
*Sonoma State University*  
*University of California, Santa Barbara*

Deaf and Hard-of-Hearing

*California Lutheran University*  
*University of San Diego*

Early Childhood Special Education

*CSU, Sacramento*  
*CSU, San Bernardino*

Education Specialist – Added Authorization Programs

Autism Spectrum Disorders

*Alliant University*  
*California State Polytechnic University, Pomona*  
*Claremont Graduate University*  
*CSU, Bakersfield*  
*CSU, Chico*  
*Mount St. Mary's College*  
*Sonoma State University*  
*UCLA Extension*

Emotional Disturbance

*Brandman University*

*CSU, San Marcos*

*Mount St. Mary's College*

Other Related Services: Speech-Language Pathology

*CSU, Chico*

*CSU, Long Beach*

*CSU, Sacramento*

*CSU, San Marcos*

**C. Program(s) of Professional Preparation Moving to Inactive Status**

This item provided information to the Committee on Accreditation about programs which have requested their programs be moved to inactive status. No action was called for.

*Los Angeles Unified School District*

Multiple Subject District Intern Program, effective May 19, 2010.

**D. Professional Preparation Programs Requesting Reactivation**

There were no programs requesting reactivation.

**E. Recommendation About the Withdrawal of Professional Preparation Program**

It was moved, seconded (Curtis-Pierce/Abrams) and carried to grant withdrawal to the following program of professional preparation:

*University of California, Irvine – BCLAD Program*

**Item 7-REPORT ON THE ACCREDITATION SITE VISIT TO TOURO UNIVERISTY**

Consultant Geri Mohler introduced Team Lead Nancy Burstein and university representatives Jim O'Connor, Dean of the College of Education and Karen Yoder, Chair of the Teacher Education Department.

After committee discussion, it was moved, seconded (Curtis-Pierce/Jones) and carried that the committee accept the team recommendation of *Accreditation*.

**Item 8-REPORT ON THE ACCREDITATION SITE VISIT TO WILLIAM JESSUP UNIVERSITY**

Consultant Cathy Creegan introduced Team Lead, Carol Ann Franklin to the COA, and university representatives, David Nystrom and Tim Gillespie. After discussion by the committee, it was moved, seconded (Leighty/Jones) and carried that the committee accept the site visit team recommendation of *Accreditation with Major Stipulations*. The stipulations read as follows:

- *That the institution support the Teacher Education Unit with the implementation of a systematic unit evaluation process that provides cohesive data collection that can be used to determine program effectiveness and inform program improvement.*

- *That the institution provide the Teacher Education Unit with the necessary qualified personnel to adequately prepare candidates and support the current and planned growth in candidate enrollment.*
- *That the institution show evidence of progress toward implementing a sufficient data management system that would allow administrators, staff and faculty to access data for improvement across multiple levels. These include admission, advisement, credential program coordination, curriculum and professional development, instruction, and field-based supervision and/or clinical experiences.*
- *That the institution show documented progress toward a process that is inclusive of both programs to determine and support resource needs including professional development, instructional technology, and information literacy that meets the needs of current credential candidates.*
- *That the institution offer all courses to meet subject matter requirements for the candidates enrolled in the blended program that leads to program completion.*
- *That the institution show evidence of meeting the field experience standards*
- *William Jessup University is not permitted to propose new credential programs for approval by the Committee on Accreditation.,*
- *William Jessup University is to prepare for a focused revisit in Spring, 2011 to address the stipulations noted above.*

#### **Item 9-ADOPTION OF ADDITIONAL CHAPTERS OF THE ACCREDITATION HANDBOOK**

Consultant, Rebecca Parker presented this item to the COA. It was moved, seconded (Leighty/Curtis-Pierce) and carried to approve Chapters 5, 6 and 12, and to have Chapters 13 and 14 brought back to the Committee to be reviewed with a summary of the modifications which will allow the COA to understand all changes made to the chapters.

#### **Item 10-PLAN FOR 2010-2011**

Administrator Teri Clark presented this information item regarding staff's preliminary planning for agenda items for the COA's consideration in the 2010-11 year. Due to the number of site visit reports expected in the upcoming year, dates were proposed for an additional COA meeting in March. It was moved, seconded (Jones/Plicka) and carried that an additional meeting of the COA be held Thursday and Friday, March 17-18.

#### **Item 11-ANNUAL REPORT FROM THE COA TO THE COMMISSION**

This information item was presented by Analyst, Teri Ackerman. A preliminary draft of the Annual Report to the Commission was presented to the COA for their review. Staff will update information in the draft report with information from the June meeting and will bring it to the COA in August for consideration and approval.

#### **Item 12-REPORT ON THE TECHNICAL ASSISTANCE VISIT TO SAIL**

This information item was presented by Administrator, Teri Clark. She gave a brief overview of the Technical Assistance Visit to Standards Aligned Instruction Leadership (SAIL).

**Item 13- REPORT ON THE TECHNICAL ASSISTANCE VISIT TO ACSA**

Consultant, Cheryl Hickey presented a summary of the Technical Assistance Visit to the ACSA (Association of California School Administrators) Guidelines Based Clear Credential Program.

**Item 14-REPORT OF THE ACCREDITATION SITE VISIT TO STANISLAUS COE**

Consultant, Cathy Creeggan introduced Team Lead, Dee Parker and university representatives Laurel Ruddy and Susan Rich. After committee discussion, it was moved, seconded (Kinsey/Quezada) and carried to accept the team recommendation of *Accreditation*.

**Item 15-REPORT OF THE ACCREDITATION SITE VISIT TO BIOLA UNIVERSITY**

Consultant, Marilynn Fairgood introduced Team Lead, Meredith Curley and university representatives June Hetzel, Dean of Education and Debra Taylor, Undergraduate Chair and Director of Teacher Education.

After discussion, it was moved, seconded (Quezada/Jones) and carried (five in favor of the motion/three opposed) that the committee not accept the team recommendation of *Accreditation with Stipulation* as presented, but grant *Accreditation* to the institution with the following requirements:

- *That the institution be required to provide information in their seventh year report providing evidence that the Multiple and Single Subject programs within the unit receive sufficient resources to allow for effective operation of the credential programs. The resources must enable each program to effectively operate in terms of coordination, recruitment, advisement, program development and field placement.*
- *That the institution be required to provide evidence in the seventh year report that all candidates receive pedagogical preparation for subject-specific content instruction.*
- *That the institution provide evidence in the seventh year report that all Single Subject candidates receive instruction in all areas related to candidate preparation for Learning to Create a Supportive, Healthy Environment for Student Living.*

**Item 16- TPA AND ACCREDITATION ACTIVITIES**

Administrator Teri Clark presented this information item to the Committee. The item covered the revisions to be made to Biennial Reports for preliminary multiple and single subject teacher preparation programs so they include additional information about the program's TPA implementation as well as modification to the Program Assessment review. After discussion, the COA agreed that this item would be brought back to the Committee in August so action could be taken on it.

**Item 17-UPDATE ON THE UNIFICATION OF NCATE AND TEAC**

Consultant Cheryl Hickey presented an update on the activities related to the unification of the Teacher Education Accreditation Council (TEAC) and the National Council for Accreditation of Teacher Education (NCATE).

**Item 18- SBX5 1: PROCESS TO REVIEW PROSPECTIVE SPONSORS**

Administrator Teri Clark presented this item to the COA. After discussion of the proposed fee structure, it was moved, seconded (Curtis-Pierce/Plicka) and carried to adopt Table I of the item and to move forward with the fee structure.

**RECESS**

The meeting was recessed by Co-Chair, Nancy Watkins at 3:52 p.m. on Thursday, June 24, 2010.

**RECONVENE**

The meeting was reconvened at 9:05 a.m. on Friday, June 25, 2010 by Co-Chair, Nancy Watkins.

**APPRECIATION**

Executive Director, Dale Janssen made a short presentation, honoring Joyce Abrams for the work she has done during her time on the COA and congratulating her on her choice to serve an additional four year term as a member of the Committee. Director Janssen then congratulated (in absentia) Lynne Cook and Dana Griggs for their eight and six years of service to the COA both as members and as Co-Chairs.

**Item 19-ELECTION OF CO-CHAIRS FOR 2010-2011**

Teri Clark, Administrator of Accreditation, presented this item calling for the nomination/election of COA Co-Chairs for the 2010-11 year. It was moved, seconded (Watkins/Abrams) and carried to nominate Carol Leighty as Co-Chair. It was also moved, seconded (Curtis-Pierce/Quezada) and carried to nominate Gary Kinsey for a second term as Co-Chair. As there were no other nominations, both Carol Leighty and Gary Kinsey were elected as co-chairs for the 2010-11 year.

**Item 20-RECOMMENDATION FOR CHANGE OF ACCREDITATION STATUS FOR WESTERN GOVERNOR'S UNIVERSITY**

Administrator, Terry Janicki presented a report on the responses of Western Governors University to the stipulations noted in the March, 2009 site visit to the university. After committee discussion, it was moved, seconded (Jones/Leighty) and carried to change the accreditation status of Western Governors University from *Accreditation with Stipulations* to *Accreditation*.

**Item 21-UPDATE ON 2008-019 ACCREDITATION VISITS AND STIPULATIONS**

This information item was presented by Administrator, Teri Clark who gave an update on 7<sup>th</sup> year follow-up activities of the Commission's accreditation system. Additional information gathered from the June accreditation reports will be included in this report and brought back to the COA at its August meeting.

**Item 22 – INACTIVE STATUS: DISCUSSION OF THE DEFINITION AND PROCESS**

Administrator, Teri Clark and Consultant Cheryl Hickey presented this information item to the COA. Based on the discussion by the members, a new item will be drafted and presented at the August COA meeting.

**Item 23 – ADOPTION OF GUIDANCE ON GRANTING EQUIVALENCY DOCUMENT**



Administrator, Teri Clark presented this action item which called for the COA recommendation to the Commission that the *Guidance on Granting Equivalency* document be adopted. It was moved, seconded (Curtis-Pierce/Wong) and carried that the COA recommend adoption of this document by the Commission.

**Item 24 – EVALUATION OF THE 2009-10 ACCREDITATION SITE VISITS**

Administrator, Teri Clark and Consultant, Rebecca Parker presented this information item regarding the accreditation system's evaluation process including some of the data collected by team leads and institutional representatives during the past accreditation year.

**Item 25 - DISCUSSION OF THE NCATE PROTOCOL**

This information item was presented by Administrator, Teri Clark, who gave an overview of proposed modification to the California-NCATE protocol as it relates to the appointment of individuals to represent California affiliates of NEA and AFT on accreditation site visit teams as observers. After discussion, the committee accepted the item with suggested changes, This item will be brought back to the COA for action in August.

**Item 26 - DISCUSSION OF LOYOLA MARYMOUNT UNIVERSITY EXPERIMENTAL PROGRAM PROPOSAL**

This information item was presented by Consultant, Rebecca Parker. Two concepts for experimental programs under consideration by currently accredited institutions were offered for discussion by the COA.

**Item 27-PUBLIC COMMENT**

There were no members of the public present to comment.

**Item 28-DEBRIEF OF ACCREDITATION DECISION MAKING**

The COA reviewed decisions made over the two days of the meeting.

**Item 29 – ADJOURNMENT**

The meeting was adjourned by Co-Chair Gary Kinsey at 12:00 p.m. on June 25, 2010