



CODED CORRESPONDENCE

DATE: February 9, 2009	NUMBER: 09-01
TO: All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	FROM: Dale A. Janssen Executive Director Commission on Teacher Credentialing
SUBJECT: Implementation of Senate Bill 1104 Pertaining to Designated Subjects Career Technical Education Teaching Credentials	

Summary:

Senate Bill (SB) 1104 (Chap. 576, Stats. 2008) was signed by the Governor on September 29, 2008 and is effective January 1, 2009. SB 1104 contains several provisions that affect Designated Subjects Career Technical Education (CTE) Teaching Credentials as follows: 1) requires submission of preliminary and clear CTE applications through Commission-approved program sponsors; 2) reduces the experience required to qualify for the preliminary credential from five years to three years; 3) reduces the term of the preliminary credential from five years to three years; 4) moves the U.S. Constitution requirement from the preliminary to clear credential; and 5) eliminates the 'full-time' and part-time' designations.

Key Provisions:

Only approved CTE program sponsors may recommend candidates for a credential
Effective January 1, 2009 all applications for Preliminary and Clear CTE Teaching Credentials must be submitted to the Commission for processing by an approved CTE program sponsor. The option of submitting applications through an employing school district is no longer available for any CTE teaching credential application with a requested **issue** date of January 1, 2009 or later. Employing school districts should work closely with the approved program sponsors regarding the submission of CTE credential applications. A link to the Commission's information leaflet with the currently approved CTE program sponsors is available in the References section.

Issuance of Three-Year Preliminary CTE Teaching Credentials

The *Standards of Quality and Effectiveness for Career Technical Education Teachers* (link to Standards provided in the References section) were adopted by the Commission in August 2008 and program sponsors are currently writing to the new standards. The

Commission will continue to issue five-year ‘full-time’ and ‘part-time’ preliminary CTE credentials based on five years of full-time experience under the current regulations until a CTE program sponsor receives approval from the Committee on Accreditation or when a program document has substantially completed the review process needing only a few technical changes under the standards adopted in August 2008. Once a program sponsor meets one of the aforementioned conditions and has confirmed that it is offering the Early Orientation (required by the standards), the Three-Year Preliminary CTE Teaching Credential, based on three years of experience, may be requested. Issuance of Three-Year Preliminary CTE Teaching Credentials will be phased in as follows:

Program Event	Effect on Candidates
Sponsor receives approval under new CTE standards or is notified that program needs only technical changes	Candidates are admitted to the new program only and CTC begins issuing Three-Year Preliminary CTE Teaching Credentials based on three years of full-time experience
Sponsor does not yet have program approved under the new CTE standards	Last issuance date for Five-Year Preliminary Part-Time and Full-Time CTE Teaching Credentials under pre-SB 1104 regulations <u>and</u> last date to admit candidates to ‘old’ program is August 31, 2010 . Candidates must complete the ‘old’ program by August 31, 2013 or transition to a new program

English Learner Authorization and Waivers

The new CTE program standards include training for Specially Designed Academic Instruction Delivered in English (SDAIE) as a requirement to earn the clear credential. The SDAIE authorization (equivalent to the Certificate of Completion of Staff Development for the Designated Subject Vocational/CTE Credential) will not be listed on the Three-Year Preliminary CTE Teaching Credentials. However, the SDAIE authorization will be listed on documents for individuals who complete CTE programs under the new clear credential standards upon recommendation by an approved program sponsor.

California public school employers may submit a Certificate of Completion of Staff Development (CCSD) waiver request for the assignment of a CTE teacher while he/she is completing a CCSD program or while enrolled in a CTE program approved under the new standards. Instructions on how to submit a waiver request are available in the *Waiver Handbook* (see link in References section).

*Requirements for Three-Year Preliminary CTE Teaching Credential**

- 1) Three years of full-time successful and recent experience in the subject(s) to be named on the credential;
- 2) Possession of a high school diploma or passage of an equivalency examination;
- 3) Fingerprint clearance; and
- 4) Recommendation from a CTE program sponsor that has been notified by the Commission that it may begin recommending individuals based on three years of experience

*Requirements for Five-Year Clear CTE Teaching Credential with SDAIE authorization**

- 1) Possession of a Preliminary CTE Teaching Credential (three-year or five-year);



- 2) Completion of a program of personalized preparation approved by the Commission under the standards adopted in August 2008 that includes the SDAIE component;
- 3) Two years of successful teaching experience determined by the program sponsor or completion of an approved advanced preparation program;
- 4) Health education, including CPR training for adults, infants, and children;
- 5) U.S. Constitution course or examination (if not verified for the issuance of the preliminary);
- 6) Computer-based technology, including the uses of technology in educational settings; and
- 7) Recommendation for the clear credential from an approved program sponsor.

*A new CTE leaflet with complete credential requirements is currently under development and will soon be available on the Commission's website.

US Constitution and Full-Time/Part-Time

Once a program sponsor has been notified by the Commission that it may begin recommending individuals for Three-Year Preliminary CTE Teaching Credentials, the U.S. Constitution course/examination becomes a requirement for the clear credential rather than the preliminary and the designations of Full-Time or Part-Time no longer apply.

Transition from Vocational Education and Five-Year CTE Teaching Credentials

Holders of Life or Clear Designated Subjects Vocational or Career Technical Education Teaching Credentials issued under previous regulations and statutes may choose to either maintain their documents or transition to CTE credentials issued under the provisions of SB 1104. Due to significant changes to the program standards, holders of these credentials may not qualify for the Clear CTE Teaching Credential under the new program standards and may need to obtain the Three-Year Preliminary CTE Teaching Credential.

Holders of Five-Year Preliminary (Full-Time or Part-Time) Vocational or Career Technical Education Teaching Credentials may complete the renewal requirements printed on their documents or transition to a CTE credential issued under the provisions of SB 1104.

Individuals who wish to transition to Three-Year Preliminary or Clear CTE Credentials pursuant to of SB 1104 should contact a Commission-approved program sponsor agency for assistance. The Changeover Policy outlined in Credential Information Alert (CIA) 07-18 does not apply to programs approved under the new standards adopted by the Commission in August 2008. See the links in the Reference section for Approved Program Sponsors and CIA 07-18.

Important Dates:

Requested credential issue date of January 1, 2009 – All Preliminary and Clear CTE Teaching Credential applications must be submitted to the Commission for processing by an approved program sponsor.

August 31, 2010 – Last date for admittance to an ‘old’ CTE program and for issuance of Five-Year Preliminary Full-Time or Part-Time CTE Teaching Credentials based on five years of experience.

August 31, 2013 – Last date for issuance of Clear Full-Time or Part-Time CTE Teaching Credentials under the ‘old’ program standards.

Background:

Senate Bill 52 (Chap. 520, Stats. 2007) required the Commission to convene an advisory committee to review credential requirements and make recommendations for consolidating requirements for full-time and part-time service with a focus on streamlining the credential structure and reducing barriers to individuals interested in becoming CTE teachers. The *Report to the Legislature and the Governor on Career Technical Education (CTE)* was presented to the Commission in March 2008 (link to the Report available in the References section) and SB 1104 requires the Commission to implement recommendations put forth by the CTE Workgroup.

Several recommendations included in the *Report* were not included in SB 1104. Therefore, Title 5 regulations must be approved before the following recommendations can be implemented:

- Allow advanced industry certifications (i.e. a welding certificate) to qualify for one year of the three years of experience required to qualify for the Three-Year Preliminary CTE Teaching Credential
- Accept one year of teaching experience earned while holding a multiple subject or single subject teaching credential toward the three years of experience required to qualify for the Three-Year Preliminary CTE Teaching Credential
- Create a teaching certificate for industry experts who may want to teach part-time for only a brief period since their skills are in high demand in the workplace

The Commission anticipates that Title 5 regulations pertaining to the issuance of Preliminary and Clear CTE Teaching Credentials will be presented to the Commission in Spring 2009.

Source:

Education Code §§44260 and 44260.1

References:

Standards of Quality and Effectiveness for Career/Technical Education Teachers –
<http://www.ctc.ca.gov/educator-prep/standards/CTE-Handbook.pdf>

Commission-Approved Adult Education and CTE Program Sponsors leaflet –
<http://www.ctc.ca.gov/credentials/leaflets/cl506.pdf>

Waiver Handbook –
<http://www.ctc.ca.gov/credentials/cig/HANDBOOKS/WaiverHandbook.pdf>

Credential Information Alert 07-18 –
http://www.ctc.ca.gov/credentials/cig/alerts/2007_alerts/0718.pdf

Report to the Legislature and the Governor on Career Technical Education (CTE) –
<http://www.ctc.ca.gov/commission/agendas/2008-03/2008-03-3B.pdf>

Contact Information:

Contact the Commission's Information Services Unit by telephone at 1-888-921-2682, Monday through Friday from 1:00 pm to 4:45 pm or by e-mail at credentials@ctc.ca.gov. Questions regarding the new CTE program standards may be directed to Helen Hawley at hhawley@ctc.ca.gov.

