

Notification to COA of Late Documents March 2016

Overview

This item provides information to the COA regarding institutions that have not complied with the timelines of the Accreditation Cycle.

Staff Recommendation

That the COA monitors institution progress in submitting late documents and determines what, if any, action is needed.

Background

At the August 2014 meeting the COA requested information regarding institutions that have not met the accreditation timelines. This report provides information on the remaining late Biennial Reports for the Orange cohort.

The submission date for Biennial Reports for the Orange Cohort was November 15, 2014. There are 34 institutions in the Orange Cohort that sponsor 134 program. All but 3 institutions (11 programs) submitted Biennial Reports on time. Two institution's submissions remain outstanding.

The table below provides information about late Biennial Reports. Staff has contacted each of these sponsors to request the report and the extraordinary fee will be assessed. Butte COE has committed to submitting the Biennial Reports by March 10, 2016 in time for this meeting. ACSA has committed to a submission by March 21, 2016.

Orange Cohort Late Submissions: Biennial Report			
November 15, 2015	ACSA	1	Not Yet Received
	Butte COE	2	Not Yet Received

Possible Action

COA has the authority to take action when institutions are not complying with the accreditation system. Below are some possible actions that might be taken.

1. Determine that no action is required.
2. Defer action until April 2016, once it has been determined if Butte COE and ACSA have submitted documents as promised.
3. Send a formal letter outlining potential consequences to the Superintendent/Director.
4. Determine that the program(s) will not be allowed to recommend for credentials until Biennial Reports have been submitted and reviewed.
5. Determine that a Focused Site Visit is required.
6. Other.

Next Steps

Staff will communicate with the institution and follow through with any action that the COA determines is appropriate. Staff will report on the status of the Biennial Report submission(s) at the April COA meeting.