

## Discussion of the Initial CTC-CAEP Agreement June 2014

### Overview

This agenda item presents the initial Council for the Accreditation of Educator Preparation (CAEP) Agreement for the COA's review and possible adoption.

### Staff Recommendation

That the COA discuss the draft of the initial CAEP Agreement. If the draft Agreement is satisfactory or needs only minor edits, the COA could adopt the CAEP Agreement at this meeting. If the Agreement needs substantive modification, the staff will update the agreement based on the discussion and bring the agreement back to the August 2014 COA meeting for review and adoption.

### Background

The initial CAEP Agreement was discussed at the April 2014 COA meeting (<http://www.ctc.ca.gov/educator-prep/coa-agendas/2014-04/2014-04-item-19.pdf>). In May, Administrator of Accreditation, Cheryl Hickey, attended the CAEP Clinic to learn about and participate in the discussions regarding how CAEP Accreditation activities will take place including the plan for the transition years of 2014-15 and 2015-16. California has 29 CAEP accredited institutions and three institutions are candidates for CAEP accreditation.

In early May 2014, Jim Cibulka, CAEP President, and Professional Services Director Teri Clark attended the meeting of the CSU Deans at Cal Poly Pomona and a meeting of AICCU Deans at Loyola Marymount University to discuss how CAEP accreditation can work with the Commission's accreditation requirements and for California institutions.

On May 30, 2014 staff facilitated a meeting of California institutions, candidates for CAEP accreditation, and other interested institutions. Appendix A provides information on the CAEP accredited institutions and institutions that are candidates for CAEP accreditation. The meeting was held in Sacramento at the Commission offices. A group of deans and faculty members from institutions in the greater Los Angeles area gathered at Loyola Marymount University in Los Angeles and a WebX connection allowed the conversation between the Commission and LMU to be a real time conversation. In addition other stakeholders joined the meeting through the Commission's webcast. Over 30 institutions participated in the meeting.

The meeting agenda supported the group in discussing the CAEP Standards, analyzing how they compare with the Commission's standards, as well as the topics that should be addressed in the initial CAEP Agreement. The CAEP Standards include requirements that could be most easily satisfied when a state has a state-wide longitudinal educator data system. At this time, California does not have such a data system.

The Commission discussed the CAEP Agreement at its June 2014 meeting

<http://www.ctc.ca.gov/commission/agendas/2014-06/2014-06-2D.pdf>). Staff will report orally on the Commission's discussion of this topic. If the Commission has direction for the COA staff will prepare an agenda insert for the June 2014 COA meeting. Appendix B provides a draft of the initial CAEP Agreement for the COA's discussion and possible adoption. Staff is consulting with the General Counsel for the Commission to ensure that the draft Agreement does not present any legal issues for California. Staff will report on this consultation during the June COA meeting.

### **Next Steps**

Based upon the COA's discussion and any action taken at this meeting, staff will either update the initial CAEP Agreement and bring it back to the August 2014 COA meeting or if the COA adopts the CAEP Agreement, staff will submit the agreement to CAEP for review by the CAEP Board.

**Appendix A**  
**California Institutions Accredited by CAEP and Candidates for CAEP Accreditation**

<b>CAEP Accredited Educator Preparation Programs</b>			
<b>Institution</b>	<b>Accreditation Pathway</b>	<b>California Cohort</b>	<b>Next Site Visit</b>
Azusa Pacific University	CI	Indigo	Spring 2015
California Lutheran University	CI	Green	Fall 2016
California Polytechnic State San Luis Obispo	CI	Orange	Spring 2019
Chapman University	IB	Orange	Spring 2019
CSU Channel Islands	CI	Green	Spring 2016
CSU Chico	CI	Indigo	Spring 2015
CSU East Bay	CI	Green	Spring 2017
CSU San Marcos	CI	Indigo	Spring 2015
CSU Bakersfield	CI	Indigo	Fall 2014
CSU Dominguez Hills	CI	Red	Spring 2020
CSU Fresno	CI	Violet	Spring 2014
CSU Fullerton	CI	Blue	Fall 2015
CSU Long Beach	CI	Indigo	Spring 2015
CSU Los Angeles	CI	Red	Fall 2019
CSU Monterey Bay	CI	Violet	Spring 2014
CSU Northridge	CI	Yellow	Fall 2017
CSU San Bernardino	CI	Green	Spring 2017
CSU Stanislaus	CI	Yellow	Spring 2018
Loyola Marymount University	CI	Yellow	Spring 2018
Point Loma Nazarene University	CI	Red	Spring 2020
San Diego State University	CI	Yellow	Spring 2017
San Jose State University	CI	Orange	Spring 2019
Sonoma State University	CI	Red	Spring 2020
Stanford University	CI	Blue	Spring 2016
University of LaVerne	CI	Orange	Spring 2019
University of San Diego	TI	Red	Fall 2019
University of Southern California	CI	Violet	Fall 2020
University of the Pacific	CI	Orange	Spring 2019
Western Governors University	CI	Yellow	Spring 2018

<b>Candidate for CAEP Accreditation</b>			
<b>Institution</b>	<b>Accreditation Pathway</b>	<b>California Cohort</b>	<b>Next Site Visit</b>
National University	CI	Violet	Spring 2014
Brandman University	CI	Indigo	Spring 2015
Argosy University	CI	Indigo	Spring 2015

CI= Continuous Improvement      TI= Transformation Initiative      IB= Inquiry Brief

## **Appendix B**

### **Partnership Agreement**

#### **California Commission on Teacher Credentialing (CTC) and the Council for the Accreditation of Educator Preparation (CAEP)**

### **Partnership Agreement**

In order to promote excellence in educator preparation by coordinating California approval and national accreditation reviews of educator preparation providers (EPPs), and to eliminate duplication of effort and reporting, the Council for the Accreditation of Educator Preparation (CAEP) and the California Commission on Teacher Credentialing (CTC) enter into this partnership agreement. The agreement describes the partnership and delineates the processes and policies for CAEP accreditation in California.

#### **I. Standards for National Accreditation of Educator Preparation Providers**

- A. CAEP educator preparation provider standards must be met on the basis of sufficient and accurate evidence to merit national accreditation by CAEP.
- B. California's academic content standards and the Commission's educator preparation standards will be applied in the CAEP accreditation process.
- C. When the Committee on Accreditation adopts the alignment matrix between the CAEP Standards and the Commission's Common Standards, EPPs need respond to the CAEP Standards as well as those California specific concepts identified in the alignment matrix as not adequately addressed by the CAEP Standards

#### **II. Process of National Accreditation for Educator Preparation Providers**

- A. The process required for national accreditation by CAEP is outlined in CAEP policies. EPPs seeking CAEP accreditation must satisfy eligibility requirements, submit a self-study in a CAEP-approved format for formative feedback through off-site review, facilitate the posting of a call for public comment and distribution of third-party surveys to stakeholders, host a site visit, and complete an approved program review process for all programs of study leading to professional practice in a school setting.
- B. CAEP will communicate with the Commission regarding the approach to CAEP Accreditation (CI, TI or IB) for each California institution. CAEP will work with the Commission on eligibility requirements for institutions seeking CAEP Accreditation through the TI or IB approach to ensure that the accreditation process provides assurance to California that the institution is meeting applicable standards.
- C. Terms of accreditation shall be for seven (7) years. EPP accreditation status is subject to CAEP policies, including annual payment of fees and submission of an annual report as required.

### III. Standards and Processes for Program Review

- A. EPPs will participate in California Program Review (see III.D.). EPPs will submit program reports following the instructions for the program review process.
- B. The CTC has sole responsibility for initial program approval. The CTC will utilize information generated through Program Assessment and Biennial Reports for continuing program approval as well as Program Sampling at the site visit. Using information provided as part of the accreditation and program review process, the CTC makes the final decision on approval of all programs and institutional accreditation for eligibility to recommend for a California license or authorization.
- C. As evidence of quality, CAEP accepts the decisions of national accrediting organizations for specialized professional program areas that are recognized by the U.S. Department of Education or the Council for Higher Education Accreditation. Proper documentation of current accreditation must be presented by the EPP. California has developed alignment matrices with selected specialized professional associations (SPAs). Institutions holding national accreditation with one of these SPAs may elect to use the national accreditation as part of the Program Assessment process. The EPP must be in good standing with the national accreditor and must also address the California specific concepts identified in the alignment matrix as not adequately addressed by the SPA standards.
  1. National Association of School Psychologists (NASP)
  2. Council for Accreditation of Counseling and Related Educational Programs (CACREP)
  3. American Speech-Language Association (ASHA)
  4. Council on Social Work Education Educational Policy Standards (CSWE-EPAS)
- D. For purposes of CTC continuing program approval, the CTC recognizes only **California Review** for all **educator preparation programs**. The CTC conducts program reviews for purposes of California approval and to inform CAEP accreditation. The CTC provides instructions on how to document meeting California's Standards for licensure/authorization program approval. Upon completion of the program documentation, trained reviewers are selected and assigned within appropriate content areas. Reviewers make recommendations for further information needed and/or approval. The Committee on Accreditation approves programs after recommendation by the reviewers. California EPPs will participate in the Commission's accreditation system.

### IV. Accreditation Review Team Composition

The Accreditation Review Team is appointed by CAEP according to the guidelines and policies for each selected accreditation pathway. If the Continuous Improvement Pathway (CI) or Transformation Initiative Pathway (TI) is selected, the state will use joint CAEP/CTC review teams as defined below:

- The Commission will appoint a California Co-Chair and two California members of the TEAC team (for CI and TI pathways). The Commission will pay the expenses for the

California Co-Chair and the two California members of the CAEP team.

- The Commission will assign Program Reviewers (Program Sampling or Full Program Review) to complete the program review process. All expenses for Program Reviewers will be paid by the Commission. If one or more of an EPP's program must have a Full Program Review at the site visit, the EPP will pay the Full Program Review fee to the Commission prior to the site visit.
- All members of Review Teams must have successfully completed CAEP review team member training or comparable training provided by California.
- A P-12 practitioner shall be a member of each CAEP team.
- The California Co-Chair and 2 California team members of the CAEP team, as well as the assigned Commission Consultant(s), will have access to AIMS and all of the EPP's documentation.
- The California Co-Chair and the 2 California team members of the CAEP team, as well as the assigned Commission Consultant(s), are to be included in the Off-Site Review for the CI and TI pathways.
- The California Co-Chair will not write to a standard for the Off-site Review or the site visit unless negotiated prior to the Off-site Review.
- The California Teachers' Association or California Federation of Teachers may appoint an observer for the onsite review at the associations' expense. The observer must not have a conflict of interest with the institution or be from an institution within close geographic proximity if the observer is from an EPP.
- The EPP will assume all expenses – including travel, lodging and meals – for CAEP team members as well as the periodic evaluation fee. California will assume the costs for the individuals assigned to the CAEP team.
- Onsite team activities will be conducted according to CAEP policy.
- The CAEP team report, in a Word compatible format, will be provided to the Commission consultant at the conclusion of the site visit or at a later date if agreed to by the Co-Chairs and the Commission Consultant prior to the beginning of the site visit.
- To assure educator preparation providers and the public that CAEP reviews are impartial and objective, to avoid conflicts of interest, and to promote equity and high ethical standards in the accreditation system, Accreditation Review Team members will adhere to CAEP's Code of Conduct.

## **V. Other Terms and Conditions**

- A. CAEP will collaborate with the CTC to plan, design and implement a range of training opportunities for reviewers. As part of this agreement, CTC contact(s) may participate in all web trainings. The registration fee for one CTC contact will be waived for one annual CAEP Conference; however the California contact must assume other expenses. In addition, CAEP will assume all expenses for one CTC contact to attend the annual CAEP

Clinic, with additional California staff welcome at their own expense, including a registration fee. Additional training events may be arranged, including events in the state, on a cost-recovery basis with arrangements negotiated according to CAEP's policies regarding fees and expenses for training.

- B. The CTC will receive copies of all pertinent accreditation and specialized program area approval documents and reports through access to the Accreditation Information Management System (AIMS); agency personnel will be supplied with login information, passwords, and technical support. In addition, the state consultant will be provided a word version of the report at the conclusion of the site visit.
- C. The CTC will provide to CAEP its policy leading to a "Change in Status." The CTC will notify CAEP within 30 days of action taken when a CAEP accredited educator preparation provider has had a "Change in Status."
- D. Responses to the final reports by the EPP and/or the CTC will follow procedures and timelines established in CAEP policy.
- E. California EPPs that are seeking CAEP accreditation or hold CAEP accreditation status will pay annual CAEP dues.
- F. The majority of teacher preparation in California takes place at the graduate level. In California the California State University System accepts the top third of high school graduates and the University of California accepts the top 12% of high school graduates. For programs that accept only candidates who hold bachelor's degrees, the fact that the candidates hold a bachelor's degree is evidence that the EPP accepts students with "...High Academic Achievement and Ability" (CAEP 3.2).
- G. California does not have a statewide educator data system that can be connected to the statewide student data system and does not use Value-Added Measures (VAM) as a statewide measure of teacher effectiveness. No California institution can be required to provide VAM data as part of joint CTC-CAEP accreditation activities (CAEP 4.1).
- H. The CTC will be responsible for annual CAEP membership dues. Final accreditation decisions are posted on CAEP's website. CAEP sends the Executive Director of the CTC a letter with the official accreditation decision. Additionally, CAEP provides written notice of all accreditation decisions to the U.S. Department of Education, the CTC, all accrediting agencies recognized by the U.S. Department of Education, and the Council for Higher Education Accreditation, and the public (via the CAEP website).
- I. The partnership agreement shall be for an initial period of seven years (December 1, 2014 through November 30, 2021) and may be modified by the two parties during that time, if deemed to be necessary and both parties are in agreement.
- J. The CTC will work with associations that represent P-12 educators (i.e., CTA, CFT,

National Board (NBPTS)), education preparation providers, and education administrators to encourage P-12 educators' professional contributions to the work of CAEP as visiting team members or program reviewers.

- K. The terms of this agreement have been reached by mutual consent and have been read and understood by the persons whose signatures appear below. The parties agree to comply with the terms and conditions of the plan as set forth herein.

James G. Cibulka, President  
Council for the Accreditation of Educator Preparation (CAEP)

DATE

Mary Vixie Sandy, Executive Director  
Commission on Teacher Credentialing (CTC)

DATE