

Discussion of the Format for the Annual Report to the Commission June 2009

Overview of this Report

This agenda item is designed to encourage conversation regarding the format of the Annual Report to the Commission.

Staff Recommendation

Staff recommends that the format of the report be discussed and input provided to guide the preparation of the first draft of the Annual Report for the August 2009 COA meeting.

Background

Each year the Committee on Accreditation presents to the Commission an Annual Report that summarizes work that has been completed and a proposed work plan for the coming year. The 2008-2009 Annual Report can be found at http://www.ctc.ca.gov/reports/coa_2007_08_annual_report.pdf

Last year a new format for the Annual Report was introduced. The format used the design and purposes of the accreditation system to provide details on work completed by accreditation staff and outlined the work to be done in 2008-2009.

The Table of Contents from the 2007-08 Annual Report is provided in Appendix A. The Work Plan for 2008-09 that was presented in the 2007-08 Annual Report is also shown in the left hand column of Table 1. Staff has proposed some modifications to the 2009-2010 Work Plan in the right hand column and would appreciate the COA discussing the topics of the 2009-2010 Work Plan

Section III: Proposed Work Plan for the Committee	
2008-2009	2009-2010
Purpose 1. Ensure Accountability to the Public and to the Profession	
a) Maintain public access to the Committee on Accreditation	
b) Preparation and presentation of COA reports to the Commission	
Purpose 2. Ensure Program Quality	
a) Professional accreditation of institutions and their credential preparation programs	
b) Revise and finalize the Accreditation Handbook	
c) Build the pool of accreditation reviewers	Refine BIR Training? Provide updates on system to BIR members trained more than 2 years ago.
d) Receive regular updates on Commission activities related to accreditation and provide Commission with advice on issues related to	

Section III: Proposed Work Plan for the Committee	
2008-2009	2009-2010
accreditation as requested of it by the Commission	
Purpose 3. Ensure Adherence to Standards	
a) Conduct and review program assessment activities	
b) Review and initial approval of new credential programs	
c) Conduct technical assistance	Should we be more specific here?
d) Complete efforts begun on Common Standards	Continue to work with institutions to understand how to meet the Commission's Common Standards
e) Completion of SB 2042 revision efforts	A new focus? What would be next? TPA?
Purpose 4. Foster Program Improvement	
a) Collect, analyze, report on the first year of biennial reports submitted in fall 2008	Synthesize and analyze the types of data submitted in Biennial Reports
b) Plan for any refinements to the biennial report process	
c) Continued development of the evaluation system for the accreditation system	
d) Continue Partnership with the National Council for the Accreditation of Teacher Education (NCATE)	
e) Efforts to collaborate with other national accrediting bodies	Include work with TEAC

Next Steps

Based on the COA's discussion at the June 2009 meeting, staff will prepare a draft Annual Report, including the 2009-10 Work Plan for presentation at the August 2009 COA meeting.

Appendix A

The Committee on Accreditation's Annual Report to the Commission on Teacher Credentialing 2007-2008

Table of Contents

Section I: Accomplishment of the Committee's Work Plan in 2007-2008

Purpose 1. Ensure Accountability to the Public and to the Profession

- a) *Maintain public access to the Committee on Accreditation*
- b) *Preparation and presentation of COA reports to the Commission*

Purpose 2. Ensure Program Quality

- a) *Professional accreditation of institutions and their credential preparation programs*
- b) *Revise and finalize the Accreditation Handbook*
- c) *Build the pool of accreditation reviewers*
- d) *Receive regular updates on Commission activities related to accreditation and provide Commission with advice on issues related to accreditation as requested of it by the Commission*

Purpose 3. Ensure Adherence to Standards

- a) *Conduct and review program assessment activities*
- b) *Review and initial approval of new credential programs*
- c) *Conduct technical assistance visits to institutions new to accreditation*
- d) *Complete efforts begun on Common Standards*
- e) *Completion of SB 2042 revision efforts*

Purpose 4. Foster Program Improvement

- a) *Collect, analyze, report on the first year of biennial reports submitted in fall 2008*
- b) *Plan for any refinements to the biennial report process*
- c) *Continued development of the evaluation system for the accreditation system*
- d) *Continue Partnership with the National Council for the Accreditation of Teacher Education (NCATE) and efforts to collaborate with other national accrediting bodies*

Section II: Summary of Accreditation Activities 2007-2008

Purpose 1. Ensure Accountability to the Public and the Profession

Purpose 2. Ensure Program Quality

Purpose 3. Ensure Adherence to Standards

Purpose 4. Foster Program Improvement

Section III: Proposed Work Plan for the Committee in 2008-2009

Purpose 1. Ensure Accountability to the Public and to the Profession

- a) *Maintain public access to the Committee on Accreditation*
- b) *Preparation and presentation of COA reports to the Commission*

Purpose 2. Ensure Program Quality

- a) *Professional accreditation of institutions and their credential preparation programs*
- b) *Revise and finalize the Accreditation Handbook*
- c) *Build the pool of accreditation reviewers*
- d) *Receive regular updates on Commission activities related to accreditation and provide Commission with advice on issues related to accreditation as requested of it by the Commission*

Purpose 3. Ensure Adherence to Standards

- a) *Conduct and review program assessment activities*
- b) *Review and initial approval of new credential programs*
- c) *Conduct technical assistance*
- d) *Complete efforts begun on Common Standards*
- e) *Completion of SB 2042 revision efforts*

Purpose 4. Foster Program Improvement

- a) *Collect, analyze, report on the first year of biennial reports submitted in fall 2008*
- b) *Plan for any refinements to the biennial report process*
- c) *Continued development of the evaluation system for the accreditation system*
- d) *Continue Partnership with the National Council for the Accreditation of Teacher Education (NCATE)*
- e) *Efforts to collaborate with other national accrediting bodies*

Appendix A: Accreditation Activities 2008-2009