

# COMMITTEE ON ACCREDITATION MINUTES

April 19, 2007

California Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Fred Baker  
Diane Doe  
Dana Griggs  
Irma Guzman Wagner  
David Madrigal  
Karen O'Connor  
Ruth Sandlin  
Donna Uyemoto

## Staff Members Present

Teri Clark, Administrator  
Cheryl Hickey, Consultant  
Teri Ackerman, Analyst/Recorder

## Committee Members Absent

Lynne Cook  
Edward Kujawa  
Sue Teele

## Others Present

Mike McKibbin  
Arlinda Eaton  
Peggy Kelly  
Patricia Prado Olmos  
Annette Daoud  
Alice Quiocho

## CALL TO ORDER

The meeting of the Committee on Accreditation was called to order by Dana Griggs, Co-Chair, at 9:30 a.m. on Thursday, April 19, 2007.

## APPROVAL OF THE AGENDA

Co-Chair Dana Griggs reviewed the agenda for the April, 2007 meeting. It was moved, seconded (Doe/O'Connor) and carried to approve the agenda as written.

## APPROVAL OF THE MINUTES

The minutes of the February, 2007 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Guzman Wagner/O'Connor) and carried to approve the minutes as written.

## CO-CHAIR AND MEMBER REPORTS

Ruth Sandlin announced that her daughter has been accepted to the MBA program at USC. She will be starting in the fall.

Dana Griggs announced her retirement from the Ontario-Montclair School District effective August, 2007. Not wanting to be “totally retired”, Dana will be assisting Claremont Graduate University in revising its teacher education program.

David Madrigal mentioned that his family visited his daughter in Prague, where she has been living for the past year. They all found it to be a lovely city. He added that his eldest son has been accepted to San Francisco State University where he will be participating in the film program.

Diane Doe let everyone know that she is now “an artist”. Diane has been taking classes in botanical pen and ink drawing as well as landscape water color. She is looking forward to being a part of the art community and has promised the COA members that they will be invited to her first show. Dale Janssen, Executive Director, noted that this was Diane’s last meeting as a member of the COA. He presented her with a framed Certificate of Appreciation for the seven years she has served on the Committee on Accreditation. Favorable and memorable comments about Diane were made by COA members and she was granted a standing ovation by those present. In turn, Diane presented members with small gifts designed to spark memories of her.

### **STAFF REPORT**

Administrator, Teri Clark advised the COA that staff is as busy as ever. She announced that PSD Director, Larry Birch was not present at the meeting as he was attending a Credential Analysts meeting in Fresno, prior to leaving on an accreditation visit to CSU, Chico. Administrator Clark mentioned that she had just returned from an accreditation visit to San Francisco State University the previous evening and was preparing to go on another accreditation visit to CSU, Long Beach in another week. The Long Beach visit will be the final accreditation visit of the 2006-2007 year.

Teri Clark also announced that interviews for new members of the COA will be held during the Commission meeting the morning of April 25. Six people are being interviewed for three positions – two K-12 members and one Higher Education member. Selection of the new members will be made at the Commission meeting. New members will begin their tenure at the August COA meeting.

Consultant, Cheryl Hickey mentioned meetings are being held for those new to accreditation; Local Education Agency Designated Subject Programs and Standards Guideline Administrative Services Programs. A meeting was held April 11 with a second meeting scheduled for May 15. The meetings are designed to introduce programs to the new accreditation system.

Cheryl Hickey, Consultant, also mentioned that it looks as though the Professional Services Division has been approved to fill three new positions in the accreditation area, two of them permanent positions, and one a two year limited term position.

**REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION  
RECOMMENDATIONS**

Administrator, Teri Clark presented the items in this report.

**Program(s) of Professional Preparation for the Administrative Services Credential**

It was moved, seconded (Baker/Madrigan) and carried (Guzman Wagner recused) to grant initial accreditation to the following program of professional preparation:

California State University, Sacramento  
Preliminary Credential  
Preliminary Internship

California State University, East Bay  
Professional Credential

**Program(s) of Professional Preparation for the Education Specialist Credential**

It was moved, seconded (Uyemoto/Abrams) and carried to grant initial accreditation to the following program of professional preparation:

San Jose State University,  
Preliminary Level I Education Specialist Credential Program:  
Education Specialist: Deaf and Hard of Hearing with Internship Option I  
Preliminary Level I Education Specialist Credential Program:  
Education Specialist: Early Childhood Special Education with Internship  
Option I

**Program(s) of Professional Preparation for the Reading Certificate**

It was moved, seconded (Uyemoto/Abrams) and carried to grant initial accreditation to the following program of professional preparation:

University of Southern California  
Reading Certificate

**Recommendations About the Withdrawal of Professional Preparation Programs**

It was moved, seconded (Guzman Wagner/O'Connor) and carried (Griggs recused) that the Multiple Subject Internship Program at the Ontario-Montclair School District be withdrawn at its request, effective July 1, 2008 and that no new applicants be admitted to the district Multiple Subject Internship Program effective July 1, 2007.

## REPORT OF THE ACCREDITATION VISIT TO CALIFORNIA STATE UNIVERSITY, SAN MARCOS

Consultant Mike McKibbin gave an overview of the combined NCATE visit and introduced Team Leader, Arlinda Eaton who presented the report and answered questions. The university was represented by Peggy Kelly, Associate Dean of Education; Annette Daoud, Coordinator of CLAD and BCLAD Programs; Alice Quiocho, Coordinator of Multiple Subject Programs; and Patricia Prado Olmos, Director of Southwest Riverside County Programs. Associate Dean, Peggy Kelly answered questions presented to them by the COA.

The COA discussed, at some length, issues arising from the team report format and content. The following actions were taken on the team report and recommendations:

It was moved, seconded (Sandlin/Doe) and carried to request that the Report of the Accreditation Visit to California State University San Marcos be accepted as a *draft report*. Areas of concern noted in the *draft report* are to remain as written but moved within the report, if necessary. Commission staff is to work with the state accreditation team leader to provide factual information to the report.

It was moved, seconded (Baker/Madrigal) and carried to make the following decision for California State University, San Marcos and all of its credential programs:

The decision for California State University, Monterey Bay is **ACCREDITATION**.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Administrative Services Credential  
Preliminary
- Education Specialist Credentials
  - Preliminary Level I
  - Mild/Moderate Disabilities
  - Mild/Moderate Disabilities Internship
  - Moderate/Severe Disabilities
  - Moderate/Severe Disabilities Internship
  - Professional Level II
  - Mild/Moderate Disabilities
  - Moderate/Severe Disabilities
- Multiple Subject Credential
  - Multiple Subject
  - BCLAD Emphasis (Spanish)
- Reading and Language Arts Specialist Credential  
Reading Certificate

## Reading and Language Arts Specialist

- Single Subject Credential  
Single Subject  
BCLAD Emphasis (Spanish)

In addition:

- The institution's response to the preconditions is accepted.
- California State University, San Marcos is permitted to propose new credential programs for approval by the Committee on Accreditation.
- California State University, San Marcos will be placed on the schedule of accreditation visits as appropriate, subject to the established schedule of accreditation visits by the National Council for Accreditation of Teacher Education and the Committee on Accreditation.

### **REPORT ON THE MARCH COMMISSION MEETING**

Teri Clark, Administrator, reported that the staff provided an overview of SB 2042 including its goals, implementation process and accomplishments to the Commission at the March, 2007 meeting. A series of related issues still needing resolution were outlined for consideration by the Commission. The Commission has suggested that the COA and the Accreditation Study Work Group set up meetings to answer questions involving the related issues. It was suggested that the combined group develop a final format which would overlap essential questions and required elements.

The COA is encouraging of the suggestion that a written proposal by the Accreditation Study Work Group in conjunction with the Committee on Accreditation be developed and reported at the August meeting of the COA.

### **REVIEW DRAFT OF THE ACCREDITATION FRAMEWORK**

This item was presented by Administrator, Teri Clark in the absence of Consultant, Jo Birdsell. After a brief review of edits and amendments made to the draft *Accreditation Framework* with the goal to take this information forward to the Commission in June as an information item, it was moved, seconded (Madrigal/Abrams) and carried to accept the Draft *Accreditation Framework* as written, with the exception of programmatic and editorial edits.

### **STRATEGIES FOR COA/COMMISSION COMMUNICATION**

Consultant, Cheryl Hickey provided an update on the recommendations made by both the COA and the Accreditation Study Work Group to improve communication between the Commission and the COA. An implementation plan was provided, with each communication activity to be addressed and the date of implementation of that activity. It was moved, seconded (Guzman Wagner/O'Connor) and carried to take to the June Commission meeting

the COA desire for a liaison from the Commission, either one individual or revolving Commissioners, acting in the capacity of liaison to the COA who would attend and observe COA meetings.

### **DEBRIEF OF ACCREDITATION DECISION-MAKING ACTIVITIES**

This item was introduced by Administrator, Teri Clark. In reviewing the actions of the COA, it was agreed that the decision for CSU, San Marcos was a difficult one. The point was made that the strength of the writing is what the ultimate decision should be based upon. All agreed that they did not find that the questions asked of the institution representatives were addressed satisfactorily and also noted that options which will be included in the new accreditation system will help prevent agonizing deliberations regarding accreditation decisions. It was noted that there seemed to be a severe lack of communication and dialogue throughout the accreditation visit.

It was suggested that BIR member training should include a section on How to Present a Report and that report templates should be provided to the accreditation teams. Another suggestion was a section covering the integration of California (Common) Standards into NCATE standards. It was also noted that perhaps teams are relying too much on the NCATE report, and when following it, should ask themselves whether certain items addressed by NCATE should be included in the California report.

Another suggestion was made that future team leaders and staff going on accreditation team visits should meet with the COA. Presentations to the COA by experienced team leaders were held in past years. COA members noted the value of such sessions and requested that this practice be reinstated.

It was noted by Administrator Teri Clark that the candor and concern of the members was appreciated and their suggestions would be acted upon..

### **RECESSED**

The meeting was recessed at 12:45 on Thursday, April 19 by acting Co-Chair, Ruth Sandlin.