



## **CODED CORRESPONDENCE**

<b>DATE:</b> December 4, 2007	<b>NUMBER:</b> 07-17
<b>TO:</b> All Individuals and Groups Interested in the Activities of the Commission on Teacher Credentialing	<b>FROM:</b> Dale A. Janssen Executive Director Commission on Teacher Credentialing
<b>SUBJECT: Timeline to Earn a Crosscultural, Language, And Academic Development (CLAD) Certificate Based on Course Work</b>	

### **Summary:**

The current process to earn a CLAD Certificate by completing approved course work at colleges and universities is sunsetting. Course work under the current process must be completed by January 31, 2008. New Commission-approved programs for the CLAD Certificate based on the California Teacher of English Learners (CTEL) standards will be available in January 2008.

### **Key Provisions:**

The Education Code requires the Commission to revise the knowledge, skills, and abilities (KSAs) required to teach English learners (ELs) to reflect changes in policy, research, and theoretical practices for instruction of ELs. For this reason, a new list of KSAs was developed. From the KSAs, the CTEL examination and new CTEL program standards were developed to allow an individual to earn a CLAD Certificate.

Institutions have been writing to the new program standards and have submitted programs to the Commission. CTEL programs will be presented at the January Committee on Accreditation (COA) meeting for approval. Once new CTEL programs are approved, the Commission will inform the field of the names of the colleges and universities offering the new program. Within the CTEL structure, program sponsors will make an online recommendation to the Commission for the CLAD Certificate. Program sponsors will be informed of changes to the online process when they are available. The CTEL program will be part of the accreditation process. Once programs are approved, they will appear on the Commission's Approved Program chart. See the link in the Reference section of this correspondence.

Individuals who do not complete all the required course work for the current process by January 31, 2008, will need to contact an institution with a new CTEL approved program

to determine how the course work they have completed may apply toward an approved CTEL program to earn the CLAD Certificate.

Individuals who have completed the appropriate course work by January 31, 2008, but do not immediately apply for a CLAD Certificate under the current route may continue to use that course work to earn the CLAD Certificate. There is not a cut off date for application submission at this time, however, the Commission may establish one in the future. Eligibility for the CLAD Certificate will be based on the date the course work was completed; not on the date the application was received at the Commission.

**Important Dates:**

January 31, 2008: Option to earn a CLAD Certificate based on current course work process ends.

January 2008: New Commission-approved programs for the CLAD Certificate based on CTEL standards will be presented for approval to the COA. Additional programs will be considered for approval by the Committee on Accreditation once it has been determined that the CTEL Standards have been met.

*NOTE: At this time, there is no deadline for submission of applications for individuals qualifying for the CLAD Certificate under the current course work process that sunsets on January 31, 2008.*

**Background:**

The CTEL Standards were developed by the English Learner Instructional Design Team (ELIDT) with assistance from Commission staff and NCS Pearson, Inc. as part of the CTEL Examination development process. Institutions wishing to offer CTEL course work programs are required to respond to the standards and to use course work that adheres to Title 5 guidelines. These guidelines, outlined in 5 Cal Code of Regulations §80015.3(b)(3), require that candidates for the certificate complete 24 semester units (36 quarter units) or 12 upper division/graduate semester units of coursework to earn the certificate. This course work must be applicable towards a bachelor's or higher degree at a regionally accredited college or university, and must be verified by an official transcript or a letter from a regionally accredited institution of higher education. For more information, see the link to the standards in the References section of this correspondence.

Standards for the new CTEL examination were approved and have been in place since 2006. CLAD examinations have been phased out and replaced by the CTEL examination. Individuals who passed all of either the former CLAD or all of the current CTEL examinations will earn a CLAD Certificate provided they apply for the CLAD Certificate within the five year validity period of the passing scores and have met all requirements for the Certificate.

**Source:**

Education Code §44253.3

**References:**

CLAD Certificate information leaflet:

<http://www.ctc.ca.gov/credentials/leaflets/cl628c.pdf>

CTEL Standards: <http://www.ctc.ca.gov/educator-prep/standards/EPPS-Handbook-CTEL.pdf>

Approved Program chart: <http://www.ctc.ca.gov/educator-prep/approved-programs.html>

**Contact Information:**

Commission's Information Services Unit by telephone at (888) 921-2682, Monday through Friday from 1:00 pm to 4:45 pm or by email at [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov).

