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## Action

### *Professional Practices Committee*

#### **Committee of Credentials: Expiration of Term and Declaration of Vacancy**

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**Executive Summary:** The Professional Practices Committee will review the availability of the incumbent for reappointment to the Elementary Teacher position on the Committee of Credentials and make its determination whether the position shall be declared vacant as of October 6, 2007.

**Recommended Action:** Staff recommends that the Commission reappoint the incumbent for an additional term.

**Presenter:** Mary Armstrong, Director,  
Division of Professional Practices

**Strategic Plan Goal(s): 1**

**Promote educational excellence through the preparation and certification of professional educators.**

- ◆ Evaluate and monitor the moral fitness of credential applicants and holders and take appropriate action.

August 2007

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# Committee of Credentials: Expiration of Term and Declaration of Vacancy

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## Introduction

The obligations of the Professional Practices Committee and the Commission relative to the Committee of Credentials are set forth in the Commission's Policy Manual. This item summarizes those obligations and presents information concerning the vacancy, application and selection process utilized in prior years.

## Background

The Commission and its appointed Committee of Credentials review individuals for fitness to receive and/or retain credentials. In addition, the Commission distributes information regarding the actions taken to all public and private schools and school districts in California and every other state in the nation.

The Committee of Credentials is required by law to investigate all allegations of misconduct against credential applicants and holders. It is comprised of seven members appointed by the Commission and consists of one elementary teacher, one secondary teacher, one school board member, one school administrator, and three public representatives.

The Committee of Credentials meets three days each month at the offices of the Division of Professional Practices in Sacramento. Members review more than 600 cases each month.

The Commission's Professional Practices Committee is responsible for informing "the Commission when vacancies occur or may be expected to occur on the Committee of Credentials." [CTC Policy Manual, section 500] *The term of the elementary teacher member expires on October 6, 2007.* The current incumbent in this position is David Bradley.

The Commission's Policy Manual states that "Prior to publicly announcing a vacancy, the Committee shall inquire, in writing, as to the availability of incumbents to serve an additional term" [CTC Policy Manual, section 500(a)]. The Policy Manual also provides that no member shall serve more than two successive two-year terms [CTC Policy Manual 503(a)]. Pursuant to this provision, an inquiry regarding the availability of the eligible incumbent was sent on July 2, 2007. Mr. Bradley has expressed his desire to serve an additional term.

## Staff Recommendation

Staff recommends that the Commission reappoint incumbent David Bradley for an additional term as the elementary teacher member.

**COMMISSION ON TEACHER CREDENTIALING**

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**OFFICE OF THE EXECUTIVE DIRECTOR**

July 3, 2006

David Bradley

Dear Mr. Bradley:

On behalf of the Commission on Teacher Credentialing, we would like to thank you for the time and dedication you have given as a member of the Committee of Credentials.

As you know, your term expires October 6, 2007. As such, it is time for the Commission to determine and declare your vacancy on the Committee. An incumbent's availability to accept reappointment is one of a number of factors the Commission may consider in determining vacancies. Accordingly, the Commission would like to know whether you would be available for potential reappointment to the Committee.

Section 500 of the Commission's Policy Manual further provides that your response to this inquiry "...shall be given orally, followed by a written communication." Please indicate below whether you would be willing to serve another term. Please respond by hand delivery or by mail within ten (10) days of your receipt of this letter.

Thank you for your prompt attention to this matter. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Dale Janssen", written over a horizontal line.

Dale A. Janssen  
Interim Executive Director

cc: Mary Armstrong, Director,  
Division of Professional Practices

I am available for reappointment to the Committee for a two (2) year term effective October 6, 2007.

I am not available for reappointment to the Committee for a two (2) year term effective October 6, 2007.

## Committee of Credentials Members

<b>Name</b>	<b>Term Expires</b>
WESLEY APKER	Public Representative 6-30-2009
DAVID BRADLEY	Elementary Teacher 10-6-2007
DUANE STIFF	School Board Member 12-1-2008
MARK RICKABAUGH	School Administrator 6-30-2008
SYLVIA V. WHITLOCK	Public Representative 6-30-2009
RITA BIANCHI	Public Representative 6-30-2008
MARTIN LEDESMA	Secondary Teacher 3-14-2009