
Minutes of the May/June 2006, Commission Meeting

Minutes of May 31 – June 1, 2006, Meeting of the California Commission on Teacher Credentialing

COMMISSION MEMBERS ATTENDING

Leslie Peterson Schwarze, School Board Member, Chair
Jon Stordahl, Teacher, Vice Chair
Catherine Banker, Public Representative
Paula Cordeiro, Public Representative
Cindy Dodge, Non-Administrative Services Credential Holder
Guillermo Gomez, Teacher
Gloria Grant, Teacher
John Kenny, Teacher
Leslie Littman, Designee, Office of Superintendent of Public Instruction
Aida Molina, School Administrator
David Pearson, Faculty Member

EX-OFFICIO REPRESENTATIVES

Marlyn McGrath, California Postsecondary Education Commission
Karen Symms Gallagher, Association of Independent California Colleges and
Universities
Athena Waite, University of California
Beverly Young, California State University

Wednesday, May 31, 2006

RECONVENE GENERAL SESSION

Leslie Peterson Schwarze, Chair

2A: Reconvene General Session

Roll call was taken and a quorum declared. The Pledge of Allegiance was recited.

2B: Approval of the April 2006 Minutes

Commissioner Gomez moved approval of the minutes, Commissioner Kenney seconded, and the motion carried without dissent.

2C: Approval of the May/June 2006 Agenda

Commissioner Pearson moved approval of the consent calendar, Commissioner Littman seconded, and the motion carried without dissent.

2D: Approval of the May/June 2006 Consent Calendar

Commissioner Banker moved approval, Commissioner Dodge seconded, and the motion carried without dissent.

For further information, see the attached appendix.

2E: Chair's Report

Chair Schwarze reminded Commissioners who hadn't already paid, to make their donation to the CTC Celebration Committee Fund.

Chair Schwarze announced that Executive Director Swofford was leaving the Commission after 10 years as Executive Director to join the Educational Leadership Program at St. Mary's College in Moraga. She said Dr. Swofford has been CTC's longest serving Executive Director. She read a statement acknowledging the work of Dr Swofford and all the stakeholders who supported the Commission over the past 10 years.

2F: Executive Director's Report

Dr. Swofford announced that the entire CTC staff was collectively honored at the annual Employee Awards Ceremony. He said this year's Executive Director's Meritorious Award had been presented to Anne Padilla, Office of Governmental Relations.

2G: Commission Member Reports

Commissioner Pearson said he'd like to see some time reserved at regular meetings to address national or state policy issues and new research, related to teacher education. Commissioner Cordeiro suggested broadening the topic to educator preparation.

Dr. Young asked how topics would be identified and Commissioner Pearson said Commissioners could brainstorm a list. Commissioner Grant said she'd prefer having these discussions at the end of the first meeting day.

2H: Liaison Reports

Chair Schwarze said the liaison from the State Board of Education (Ruth Bloom) had resigned at the Board's last meeting and that a new liaison had yet to be appointed.

Chair Schwarze then gave an update on the discussion over funding the RICA validity study from the last meeting. She said that after extensive research by Crista Hill, Phyllis Jacobson, and Mary Armstrong it was determined the item no longer requires Commission action.

Fiscal Policy and Planning Committee of the Whole

Committee Chair John Kenney convened the Fiscal Policy and Planning Committee of the Whole.

3A: Update on the Proposed 2006-07 Governor's Budget

Crista Hill, Director, Fiscal and Business Services said the Commission's budget is heard twice a year by each of the budget subcommittees, the first time being before the

May revision. She said as of May 26, both legislative houses have passed their versions of the budget bill and the two versions move to the Conference Committee, where differences between the two houses are brought forward for discussion and action.

She said conference issues affecting CTC included: development of the Teacher Data System; elimination of two discipline efficiencies adopted in 2005-06; funds for the paraprofessional program; administration funds for the paraprofessional program; AB 420, which would develop a new single subject examination in Filipino and Supplemental Report Language that requires a study of the Commission's future responsibilities.

Dr. Mel Hunt, Credential Counselors and Analysts of California, said that the CCAC feels it's important to have an independent board dealing with credentialing issues.

This item was reopened again on Thursday for a discussion of supplemental language adopted by the Assembly received by staff that morning related to the LAO report released April 27.

The language drafted by the Assembly and Senate Education Committees empowers a working group to undertake a discussion of major teacher credential reform that would include: 1) simplifying credential requirements; 2) simplifying the state's existing accreditation system; and 3) eliminating CTC. Ms. Hill said that this will be heard in conference committee and that staff wanted guidance on how to proceed.

After a brief discussion in which several members of the Commission expressed that it would weaken standards and actually do more to complicate than simplify the system, Commissioner Littman moved that the Commission should oppose all of the Supplemental Report Language. Commissioner Kenney seconded the motion and it carried without dissent.

Commissioners Kenney, Schwarze, and Dodge volunteered their time to appear at legislative hearings and to make presentations as needed on this issue.

3B: Proposed Budget Change Proposals for the 2007-08 Budget Year

Crista Hill, Director, Fiscal and Business Services, said staff had prepared a budget change proposal (BCP) concept that could be developed into a full-blown BCP if approved and submitted to the Department of Finance by September 13, 2006.

The BCP proposal deals with the independent evaluation of the California School Paraprofessional Teacher Training Program (PTTP). The proposal would seek \$523,300 to complete the mandated evaluation of PTTP. She said previous requests for funding have not been approved, but that a November 2004 Bureau of State Audits (BSA) report finding was that the evaluation must be done nevertheless.

The scope and cost of performing that evaluation were increased in 1997 with the addition of two elements to assess the effects of the PTTP on student achievement, pupil

dropout rates and other measures of student delinquency. Ms Hill said it would be expensive to collect such data and that it was unclear if CTC would even have access to it.

Ms Hill then outlined four options for the Commission to consider, including:

1. Design and complete the independent study
2. Design a modified evaluation plan
3. Seek legal amendments to defer the evaluation pending legislative action
4. Seek legal amendments to defer the evaluation, pending legislative action while continuing to send annual reports to the legislature.

Dr. Young said that an unfunded mandate is still a mandate and asked how CTC has managed not to do this evaluation.

Marilyn Fairgood, Consultant, Professional Services Division, said there is no money available within the PTPP funding or the Commission's budget to conduct the evaluation. She said BSA understood that and had encouraged the Commission to go back and seek additional funding or approach the legislature about the two problematic evaluation elements.

Dr. Young said she still didn't understand how the Commission had failed to comply with the law for 10 or 11 years. Mike McKibbin, Administrator, Professional Services Division, responded that each year CTC provides a report on the program to the legislature that contains information on all but the two problematic evaluation elements. He said the options were essentially to seek additional funding or seek a change in the law.

After some further discussion, Commissioner Pearson moved to direct staff to proceed with Option 4, to seek legal amendments to defer the evaluation, pending legislative action while continuing to send annual reports to the Legislature. Commissioner Cordeiro seconded the motion and it carried without dissent.

3C: Approval of Agreements that Exceed One Hundred Thousand Dollars

Crista Hill, Director, Fiscal and Business Services summarized the item saying staff was seeking approval to execute agreements to purchase a software upgrade for the enterprise-wide credentialing automation system for \$149,082 and a consulting contract for \$160,000 to improve the system, to fund the Merced County Office of Education PTPP proposal for \$303,000, and to fund the Claremont Graduate University's Alternative Certification Program for \$312,5000.

Commissioners Littman, Molina, Pearson and Banker asked for clarification on various minor points including background on the Information Technology consultants TIER 1 and whether or not the contracts had been competitively bid.

Commissioner Pearson then moved to approve the expenditures, Commissioner Molina seconded and the motion carried without dissent.

3D: Overview of the Commission's Teacher Credentialing Examination Development and Funding Processes

Phyllis Jacobson, Administrator, Professional Services Division opened the item saying the examinations covered in this item were California Basic Educational Skills Test (CBEST), Reading Instruction Competence Assessment (RICA), California Subject Examinations for Teachers (CSET), Bilingual/Cross-cultural Language and Academic Development (CLAD/BCLAD) and California Teacher of English Learners (CTEL). She said this item would describe how Commission-owned examinations are developed and funded. She said California is unique in the amount of emphasis placed on the involvement of state educators and on the close tie between examination content and the K-12 student academic content standard at each step of the examination development process.

She explained the entire development process in four phases: creating the exam, defining the content for the examination, developing test items and program standards, and setting passing scores. Commission staff monitor the contractor's work throughout the process.

Commissioner Kenney asked for clarification on who owns the exam at the end. Dr. Jacobson said the Commission was the owner.

Ms. Hill introduced Cynthia Curry, Department of General Services (DGS), to answer questions regarding the contracting process and Request for Proposals (RFP).

Ms. Curry said she has been reviewing CTC contracts for eight to nine years and also teaches contract law to state employees. She said there are different rules for everything you want to buy from the state, but for straight testing contracts there is an exception to the competitive bid process. She also said there are very few contractors available to create these tests. Then she took the Commission through the information she'd passed out, going over the competitive process, justification of costs, and evaluation criteria.

Regarding the makeup of evaluation committees, she said DGS used to allow a majority of voting members of the committee to be members of the agency but that was recently changed to now require that all members of the evaluation committee have to be state employees of that agency.

Chair Schwarze asked her for further clarification.

Ms. Curry offered the example of a testing contract that CTC is bidding that needs an evaluation team. She indicated that some agencies in the past have brought in non-staff members, which eventually resulted in them being sued due to conflict of interest. She recommended that solely CTC be on the evaluation team and recommended against bringing in outside entities because of the possibility of conflict of interest. She said technically having Commissioners on an evaluation team would not violate that rule, but that conflict of interest would need to be addressed to insure that there was none.

She said all evaluation discussions have to remain confidential and was unsure how that would work in the context of Commissioners' obligations under open meeting regulations.

Commissioner Pearson asked about letting a contract and how production of a test and its evaluation are linked.

Ms. Curry clarified, saying she was talking about evaluating bids to do the work, not evaluation of the actual tests.

Commissioner Kenney asked if the evaluation is confidential, did that mean Commissioner's decisions are based on staff determinations without Commissioners being able to review bids themselves?

Ms. Curry said confidentiality ends when an agency is ready to make notice of intent to award. At that point everything becomes public, she said. She also outlined the non-competitive bid process involved with making contract amendments for the Commissioners.

Dr. Young asked if her understanding that Commissioners can see draft RFPs before they are released was correct. Ms. Curry said yes.

Commissioner Littman said that reality is these tests will have to stay as they are another 2-3 years because of candidates in existing programs.

Commissioner Banker asked if there's going to be concurrent testing going on, and which contractor will be administering the test.

Dr. Jacobson said the current contract runs through 2007 and the current contractor would continue to administer the exams for that time period. The new contract would begin in 2007-08 with the contractor awarded the bid.

Commissioner Banker asked if at that point candidates in existing programs would be taking the old test or the new test.

Dr. Jacobson said that there needed to be a transition period for those candidates.

Commissioner Banker asked if deliverables can be modified after a contract has been signed and Ms. Curry said generally yes. Commissioner Banker asked about breaking a contract into three separate components (one per exam) to simplify changes and Ms. Curry was unsure. She did say that breaking the contract into three RFPs would increase competition and let smaller bidders into the process.

Commissioner Kenney asked about driving costs up with three contracts instead of one and Ms. Curry said that would vary from one RFP to another.

Commissioner Banker asked about seeing the history of bids for a particular contract and Ms. Curry said that was possible if the data was kept.

Committee Chair Kenney asked Ms Curry to remain with the Commission through the discussion of next few items. She agreed.

Commissioner Molina asked how many bidders come forward for these kinds of test development contracts and Ms. Curry said generally just two.

3E: Release of Request for Proposals for the Administration of Commission Examinations

Crista Hill, Director, Fiscal and Business Services and Phyllis Jacobson, Administrator, Professional Services Division presented a Request for Proposals (RFP) for the administration of the CBEST, CSET, and RICA examinations starting in 2007-08.

Dr. Jacobson opened the item saying all of the Commission's current examinations contracts for CBEST, CSET, and RICA will expire on October 31, 2007 and that extending the current contracts would likely not be allowed. She said that without a new contract there would be no administrations for those three exams for any candidates. She added that there is also pending legislation that might affect how these exams look in the future, complicating the issue further.

She said candidates would still need to be given a transition period between the current exam and whatever happens in the future so that teacher candidates can still take an exam and get a credential. Staff recommended that the most appropriate and expeditious way would be to issue one RFP for the administration of the current three exams.

Regarding the pending legislation and its effects on the exams, She said it would potentially do three things:

- It would incorporate the CBEST writing portion within the CSET multiple subject examination, effective July 1, 2007.
- It proposes to study incorporating RICA into the Teaching Performance Assessment (TPA), with a study deadline in 2009.
- It would incorporate the CBEST basic skills into two specific CSET single subject examinations for English and Math, and mandate a feasibility study of incorporating basic skills into any of the other single subject CSET examinations.

Except for the first item, she said, any future consolidations would be happening at least three years into the future, hence staff's recommendation to issue an RFP for administration only for a three-year timeframe.

Commissioner Banker said if DGS won't allow additional extensions, and SB 1209 is moving forward, the Commission should be discussing the possibility of putting an extension into 1209 with the legislature, rather than go with a new RFP.

Commissioner Kenney asked Dr. Jacobson about a one-year extension. She said there wouldn't be any further extension of CBEST beyond the current extension per DGS.

Ms. Curry said if there's a really good reason to extend further beyond the extension "then a good deal of creative writing and begging might work." She expressed doubts that a three-year extension would fly under any circumstance.

Commissioner Pearson voiced concern with the proposal and tryout period in SB 1209, saying he was more comfortable with continuing with the tests in their current form.

Chair Schwarze asked what class would be affected by passage of SB 1209.

Dr. Jacobson said the earliest change, CSET multiple subject incorporating basic skills, wouldn't come on line until July 2007, and that anyone starting under CBEST would be able to finish.

Commissioner Cordeiro asked if costs for the recommended RFP would be lower because the contract would only be for administration. Dr. Jacobson said CBEST fees couldn't be more than \$41 by state regulation. Beyond that she said it would depend on the bid.

Dr. Young said the costs should be substantially less for an administration-only contract. She also asked if there was no consolidation of these tests, and they were continued to be used, what about revalidation of each single test? Would that require a new RFP as well, or could that be included in this RFP as an option for revalidation instead of rewriting.

Dr. Jacobson said that CBEST has been revalidated, RICA is due and is in process, and a revaluation of CBEST won't be necessary for another five years.

Commissioner Pearson said he thought the fairest way of dealing with test fees would be to amortize the test cost over time to keep cost down.

Commissioner Kenney asked about test fees going up and down and recovering costs over the long run.

Dr. Jacobson said the test fees set by the Commission were as reasonable as possible and that a separate account funded validity work.

Commissioner Kenney suggested a change to language in draft RFP page 5, removing "teacher certification examinations" to "educational examinations."

Dr. Young said if lower bids reduce test fees the Commission would have the option of lowering fees or keeping them where they are and banking the difference.

Commissioner Kenney said there was no point in discussing costs before any bids are seen and redirected the discussion.

Commissioner Pearson suggested developing a long-range plan for the examinations program. Dr. Jacobson said such a plan existed for all of the Commission's exams, which have to be self-supporting through candidate fees, but that the Commission was nearing the end of those plans because the tests are expiring.

Commissioner Kenney said the focus had to be keeping tests available in 2007 by acting on the proposed RFP.

Commissioner Banker said the Commission might have to go back and make some policy decisions prior to deciding what to do with the RFP. She then suggested going to the Legislature to ask for another extension for the tests.

Commissioner Littman said the issue was a stop-gap measure to keep tests available to candidates in the pipeline right now and that a decision couldn't wait.

Commissioner Molina asked again about getting another extension and Ms. Curry said she would look into that. She said if there's a good reason for a further delay that DGS needs to look at it.

Commissioner Pearson moved to accept staff's recommendation with the proviso that staff comes back to discuss the broader policy issues of CTC's continuous testing assessments, and Commissioner Cordeiro seconded.

Commissioner Banker suggested that if the Commission was going to release this RFP, the administrative accounting report might need modification. Dr. Jacobson said such a report was received after the administration of every exam. She also said that if a new contractor took over all testing materials could be transferred.

Susan Westbrook, California Federation of Teachers, spoke in support of letting the RFP.

Commissioner Kenney called the question and the motion carried on a 10-1 roll call vote, with Commissioner Banker voting no.

3F: Validity Study Process and Funding for the RICA Examination

Crista Hill, Director, Fiscal and Business Services, and Dr. Phyllis Jacobson, Administrator, Professional Services Division presented a rationale and description of the proposed RICA examination validation and funding process.

Dr. Jacobson opened the item with a short comment, reminding Commissioners that it was no longer an action item. She referred Commissioners to a chart that outlined the validity study design and said funding would be carried out by allowing the contractor to retain \$5.30 additional from the management fee, as per the contract currently in force.

Commissioner Pearson said another model for a validity study is to have an independent panel do it, without a contractor, and that might be something for the Commission to consider in the future.

Dr. Jacobson said the Commission uses a panel of experts now, working with the contractor.

Commissioner Gomez asked when the study might begin and Dr. Jacobson said that notifications are being sent out to panel members and the first order of business would be to develop a timeline for panel meetings.

Commissioner Kenney adjourned the committee.

Professional Services Committee of the Whole

Committee Chair, Aida Molina called the Professional Service Committee of the Whole to order.

4A: Information Update on Accreditation

Lawrence Birch, Interim Director, Professional Services Division; Teri Clark, Consultant, Professional Services Division; and Cheryl Hickey, Consultant, Executive Office presented information about accreditation of educator preparation as requested by the Commission at its April 2006 meeting.

Dr. Birch opened, saying the presentation would be brief to allow as much time as possible for questions. He said the purpose of this item was to provide answers to questions the Commissioners had raised at their last meeting regarding accreditation scheduling and costs.

Ms. Hickey continued with a primer on NCATE and TEAC. She said staff was very familiar with NCATE and just beginning to get familiar with TEAC. She said they were the only two federally approved teacher education accrediting agencies. After highlighting a couple of differences between the two programs, she referred Commissioners to the side-by-side comparison of the two offered in the item and noted the most important difference was in the overarching approach – with NCATE having prescribed standards that must be met and TEAC asking institutions to state their claims and justify with evidence.

Ms. Clark briefly discussed the accreditation processes used by NCATE and TEAC. She said they both have a cycle, NCATE's being seven years and TEAC's being 10. Both ask for a document to be prepared prior to the accreditation, she said, although they are very different. NCATE's visits are larger with 5-7 people on site for about 4 days; TEAC's group is 2-4 people on site for 2-3 days. Professional educators make the accreditation decisions in both cases and both programs require ongoing reporting, she said.

Ms. Hickey finished the presentation saying NCATE had partnerships in 48 states, while the newer TEAC program had considerably fewer but was increasing rapidly.

Commissioner Kenney said it didn't seem like there's a major disconnect between the Commission's accreditation policies and those of NCATE and TEAC and asked how hard could it be to reconcile them.

Ms. Clark said it wouldn't be difficult and that the current protocol with NCATE was to do merged visits. She said TEAC would be willing to do the same thing.

Chair Schwarze mentioned there being some inconsistencies with NCATE's and California's standards and that NCATE needs to be more tailored to this state.

Dr. Birch said one big feature of the state program was review of the various programs based on California standards and California institutions were not required to participate in a specialized professional association review. If it were just national accreditation, then the institutions would be required to participate in the NCATE program review process using just NCATE standards. He said there were a number of policy questions to be answered as to what role California wishes to play and how much control it wants.

Ms. Hickey added that Chair Schwarze was correct and that one of the areas needing particular attention in the discussions with NCATE and TEAC was in the area of standards. She noted staff and the workgroup would probe thoroughly in this area to identify issues.

Commissioner Pearson said it seemed to him that TEAC would fit well within California standards-based accreditation. He said the benefit of a merged review process would be that California institutions are both state and nationally accredited.

Commissioner Littman said team members from outside the state don't understand California's system and benefited in merged visits by having experts from California available to explain things to them.

Commissioner Kenney asked how costs would change with a blended visit.

Dr. Birch said state costs would remain the same, but institutions would be responsible for seeking the national accreditation. "Somebody's going to pay," he said.

Commissioner Cordeiro said more and more students from her institution are getting jobs or entering doctoral programs out of state and are being asked if they attended an NCATE accredited institution, and expressed concern that a lack of national accreditation was hurting their careers.

Dr. Symms Gallagher said in Kansas, if you came from an NCATE accredited institution it was easier to get a credential in the state. Referring to the 11 California programs that have never been visited, she said the Commission had to balance its accreditation policy with the need to visit these programs.

Dr. Birch reminded Commissioners that those 11 programs have had document reviews, but no site visits.

Commissioner Pearson spoke in support of pursuing national accreditation, but not to the exclusion of fulfilling responsibilities to unvisited program sponsors.

Dr. Birch said current law allows national accreditation to substitute for state accreditation but that the Commission's current Accreditation Framework sets restrictions on this. Staff could work with stakeholders to investigate how this can be made more flexible.

Sharon Robison, Association of California School Administrators, worried that CTC was losing traction on accreditation, its only quality control process. She recommended the Commission begin a two-track process where one track would address the problem of dealing with the backlog of accreditation visits, while the second track would look at merging standards. She urged the Commission to resume accreditation visits.

Bruce Kitchen, liaison from the Human Resource Administrators in San Bernardino and San Diego Counties, said the Commission was bordering on political suicide by persisting without a viable accreditation system. He urged the Commission to resume accreditation.

Kathy Harris, California Teachers Association, said accreditation is the primary responsibility of an independent standards board. She noted that the Commission shouldn't let questions of merging with outside accreditation agencies distract from doing accreditation in the state.

Susan Westbrook, California Federation of Teachers, echoed all previous speakers' comments and said action is needed, preferably by the Commission's July/August meeting.

Charles Zartman, CSU Chico, said he has been on 9 accreditation teams in last 15 years, half of which were merged visits with NCATE. He noted that the value of a CTC team's program eye is incalculable and that a higher value must be placed on that.

Dr. Young said she didn't think discussion of NCATE and TEAC should hold up a Commission accreditation plan and asked for staff to come back with an action plan at the next meeting. Commissioner Pearson supported Dr. Young's request.

Commissioner Molina closed the item and the meeting adjourned until the following day.

Thursday June 1, 2006

Reconvene General Session

Roll Call was taken and a quorum declared.

4B: Proposed Options for Committee on Accreditation Member Selection Process

Teri Clark, Administrator, Professional Services Division, presented this item which provided options related to filling the current vacancy on the COA

Ms. Clark opened the item by going through the four options staff had prepared for filling the COA vacancy, saying that staff recommended Option 3: waiving the current selection and polling members of the Accreditation Study Work Group that meet K-12 requirements for interest in filling the vacancy.

Hearing no questions, Ms. Clark outlined a revised selection process for COA members. She said staff recommended adoption of the proposal and starting a new selection process.

Commissioner Banker moved to approve staff recommendations and adopt Option 3, and Commissioner Pearson seconded.

Commissioner Littman asked if a work group had been surveyed already. Ms. Clark said no, but that five members met the K-12 requirement.

Molina called the question and the motion carried without dissent.

Ms. Clark asked the Commission what it would want to see at its next meeting regarding next steps in filling the vacancy. Commissioners suggested a filled out application form, with possibly some interviews if more than one candidate stepped forward.

4C: Program Approval and Initial Accreditation

Teri Clark, Administrator, Professional Services Division, Helen Hawley, Consultant, Professional Services Division, Joe Dear, Consultant, Professional Services Division, and Karen Sacramento, Consultant, Professional Services Division presented an overview of the program review process for subject matter programs and a status report on the number of programs currently under review.

Ms. Clark opened the four-part item starting with the Single Subject Matter Approval Process and Program Review Status. She said in 2005 roughly 42% of all single subject credentials were issued to candidates who had met their requirements by completing an approved subject matter program. The majority of the 332 currently approved subject matter programs date from prior to SB 2042, and were not required to be as closely aligned with K-12 content standards.

She said there were 132 programs in the current review process and 11 were being brought to the Commission.

Ms. Hawley spoke on part 2 of the item, listing the 11 single subject programs Ms. Clark mentioned. She said they had all been sent out to the review panels and been found to have met all standards and were, therefore, recommended for approval.

Ms. Sacramento spoke to part 3, on the recommendation for approval of Professional Teacher Induction Programs, particularly for the Arcadia Unified School District.

Dr. Dear spoke to part 4, guidelines-based programs for the alternative professional clear administrative services credential, particularly the UC Irvine Extension proposal, which staff had determined to meet Commission guidelines and be recommended for approval.

Commissioner Kenney clarified that all the programs had been reviewed by the panelists under the process previously approved by the Commission and Ms. Clark said yes.

Commissioner Cordeiro moved approval of staff recommendations. Commissioner Banker seconded the motion and it carried without dissent.

Dr. Young asked about the shortage of subject matter program reviewers, saying many institutions had been waiting so long they were ready to give up and that the problem had to be fixed. She said the Commission needed to revisit the way program reviews are being done because the process doesn't work. Dr. Young presented data about the current time frame for CSU program reviews, and suggested a return to the previous process of gathering reviewers together to complete the process.

Commissioner Kenney asked how long it takes to review a program, how many reviewers were involved. Told only two were needed, he said it shouldn't be that hard and asked for a plan to proceed by the next meeting. He suggested setting up two panels; one for each end of the state.

Chair Schwarze suggested that under that kind of plan then Commissioners themselves could attend the meetings as a valuable learning experience in understanding the review process.

Commissioners then discussed various methods for increasing the number of reviewers, including offering professional growth hours, sharing expense costs, and cutting down on travel time and distance.

4D: Proposed Plan to Modify the Special Education Credentialing Requirements

Jan Jones Wadsworth, Consultant, Professional Services Division opened the item, saying this item was staff's response to direction given after the Commission's April meeting, regarding four issues related to current Special Education credential structure:

- English Learner authorization
- Professional Level Induction Program
- Subject Matter Preparation
- Review of the Special Education Credential Structure

After going over those issues, she said staff recommended the Commission approve procedures for adding an English learner authorization to the current Education Specialist credentials, and approve the plans to examine professional level certification, subject matter competence and the structure and requirements for Special Education credentials.

Dr. Waite asked about the voluntary stakeholders involved and said it was important to make sure they were all included. She also said for the induction piece it would be useful to include some teachers or students that have gone through the double program and had experienced the induction problems.

Commissioner Littman said it was important to have some connection between Level 1 and Level 2 and expressed a desire to improve the situation so there is no need to repeat requirements.

Commissioner Gomez said he wanted to see more classroom teachers included on committees. He agreed that bringing in all the stakeholders was essential, but that teacher input and balance was also important.

Dr. Young said it was also important not to forget parents of special education students because they are the ones used to fighting for their children's rights. She also expressed concern about holding a voluntary meeting in only Sacramento because that limits access to the meetings.

Dr. Wadsworth acknowledged that could be an issue for some and said it might be appropriate to have more than one meeting.

Commissioner Littman suggested posting all the information on web and suggested the possibilities of a web-based survey.

David Simmons, Director of Teacher Support Programs for Ventura County of Education, said he was pleased the Commission was moving forward on this and that his agency was in complete support.

Sharon Robison, Association of California School Administrators, said her organization was "very strongly in support of the recommendations. She mentioned one concern, that being the need for a balanced group of stakeholders that represents all the issues at the decision point.

Susan Westbrook, California Federation of Teachers, said her organization agreed on issue 1. On issue # 2 CFA believes that students in Education Specialist programs do not need to demonstrate competence for Standard 2; on issue 3, subject matter preparation for NCLB and IDEA, she said the current Education Specialist Credential does authorize teaching of all subjects while NCLB and IDEA call for teachers highly qualified in a particular subject to teach the class; on issue 4 she said Response To Intervention is a possible way of identifying students with special needs. CTA also wants all stakeholders included.

Nina Winn, Orange County Office of Education, said her agency supports the timeline and action being taken by the Commission. She also recommended a balanced, inclusive stakeholder group.

Kayla Plourde, California State Parent Teacher Association, said that parents are the stakeholders in special education and urged making sure that parents are included.

Karen Cadiero-Kaplan, California Teachers of English to Speakers of Other Languages, (CATESOL) said that the stakeholders groups don't include organizations, such as CATESOL, dealing with English language learner issues. She urged including those groups as well.

Commissioner Banker moved adoption of staff recommendations on all four items, with the modification of expanding the stakeholder list. Commissioner Cordeiro seconded the motion and it carried without dissent.

4E: Report on Bilingual Certification Review

Susan Porter, Consultant, Professional Services Division, described the process for developing the workgroup's recommendations, including an online survey and a series of stakeholder meetings held around the state.

Ms. Porter began by saying that letters supporting the recommendations by the Bilingual Certification Work Group (BCAWG) have been sent to the Commission, with some being included in the agenda packet. She said the specifications for the BCLAD exam had not been updated since 1994, and that the Bilingual Emphasis Program Standards had not been updated since 1998. She said that the extension of the contract for the BCLAD exam expires in July 2007.

She discussed the policy developments that might impact the requirements for bilingual certification and the pathways for bilingual teacher authorization and directed Commissioners' attention to the four policy questions presented at the October 2004 meeting. Those questions eventually led to the Commission electing to proceed with a three-part plan to deal with the questions at its June 2005 meeting, including a statewide survey, five regional stakeholder meetings and formation of a work group to discuss recommendations for responses to the four policy questions.

Marilyn Fairgood, Consultant, Professional Services Division spoke to the stakeholders plan. She said there were actually eight stakeholder meetings held, rather than just five. The Commission received more than 900 responses from the various stakeholder activities. She said they all favored multiple routes to bilingual certification. She turned discussion of the policy questions to Dr. Zartman and Ms. Barajas.

Regarding policy questions 1 and 2, Dr. Charles Zartman, CSU Chico, said that honoring multiple pathways was imperative. He said the work group was also asking that the

bilingual domains be revalidated. On policy question 2, he said the bilingual program standards should be aligned with 2042 as soon as possible.

For policy question 3, he said the work group valued the importance of less commonly taught languages and was recommending the Commission consider maintaining the current examinations and offering them at least twice a year. The work group was also unanimous that anyone receiving bilingual authorization be able to teach in any program model.

Dr Zartman said the work group was also asking the Commission consider convening a panel to approve standards for bilingual programs both for initial certification and for the specialist requirements that are consistent with SB 2042.

Regarding policy question 4, Dr. Ruth Barajas, Woodland School District, added that revalidating the Specialist Instruction Credential in Bilingual and Cross-Cultural Education was important. She said a lot has happened since that credential came into being.

Commissioner Banker spoke to the point about policy question 1 (item F, #3) saying she thought the Commission needed to consider an implementation plan for the recommendations that had been made.

Commissioner Littman spoke to policy question 3 and testing of languages. She said a system was needed for groups wanting a language test so that they wouldn't have to go to the legislature every time.

Commissioner Gomez said the Commission needs a process by which it can offer bilingual authorization in other languages, because of limited resources.

Commissioner Kenney spoke to the question of low-incidence languages also being an issue with CSET testing and said it might be practical to fold the two discussions together and develop a criterion for when a language is important enough to warrant its own test.

Ms. Porter responded, saying conversations and discussions about less commonly taught languages CSET and bilingual credentialing were ongoing.

Dr. Birch said there would be more information at the July/August meeting.

Dr. Young asked if new standards for bilingual certification would use 2042 standards, with additional standards addressing bilingual, or a totally new set of standards.

Dr. Zartman responded that SB2042 is the base, with bilingual linked to that.

Dr. Barajas agreed that 2042 standards would be the base of the credential.

Dr. Young asked about next steps and whether the Commission should reconvene the existing work group or convene a new one.

Dr. Birch said the existing group is widely representative, but that there may need to be some specialized work done regarding implementation that would require additional expertise.

Commissioner Banker suggested stepping back and doing an implementation plan using the same group, modified to include more classroom teachers. She didn't think the Commission was ready to write standards just yet.

Ms. Waite said the Commission had to be careful not to develop a "totally different TPA" that has to be validated.

Commissioner Pearson asked about existing models for taking a set of issues and ideas and mapping them onto an existing credential program.

Dr. Zartman said each program in the state is operating in its own way relative to standards.

Kathy Harris, California Teachers Association, said her group had a huge interest in this issue, and requested that the timeline be shorter than the accreditation timeline. She said this was critical.

Dr. Jill Kerper Mora, California Association of Bilingual Educators, (CABE) urged approval of the plan to revalidate routes to the BCLAD credentialing and certification. She said there is a growing need for fully credentialed bilingual teachers, and that one out of every three students in public schools is a Spanish/English bilingual learner, she said.

Dr. Juan Flores, Central Valley Dual Language Consortium, said that CSU Stanislaus strongly urged support for the proposed plan.

Susan Westbrook, California Federation of Teachers, said her organization agreed with work group recommendations and, like Ms. Harris, hoped the timeline would be short. She suggested extending the workgroup to include other stakeholders besides the bilingual community.

Margarita Berta-Avila, CSU Sacramento, supported all the recommendations put forth by the bilingual certification workgroup, especially the reauthorization of the standards. She said the BCLAD is very important and she urged the Commission's further support.

Karen Cadiero-Kaplan, CATESOL, concurred with previous comments and supported the recommendations, specifically the policy #2 recommendations.

Sharon Robison, Association of California School Administrators, supported the recommendations and also extending the workgroup to all stakeholders.

Martha Zaragoza-Diaz, California Council for Teacher Education, (CCTE) said the Council supports the recommendations in the report. She urged the Commission to support the formation of a panel to continue the development and revision of standards.

Teresa Marquez-Lopez, UC Riverside, said there is a great demand for specialty certificates and that the program at UCR has reinvigorated teachers who have been teaching for years.

After clarifying her earlier remarks regarding an implementation plan, Commissioner Banker moved to accept staff recommendations, and have staff come back with an implementation plan and further discussion on modifying the standards. Commissioner Gomez seconded the motion and it carried without dissent.

4F: Update on Health Services (School Nurse) Credential Program Standards
Phyllis Jacobson, Administrator, Professional Services Division presented a status report on the Health Services (School Nurse) Credential Program Standards, and two procedural options for updating these standards.

Dr. Jacobson said these standards are 11 years old, with the most recent update in 1994. She said there were two options for the Commission to consider: Option A – setting up a panel for revising and rewriting standards, which takes 12-18 months to do; Option B – taking advantage of work already done by nurse educators and let the field self-select a panel resulting in the work being done in 8-12 months and at a lower cost.

Commissioner Dodge said the standards are ancient and in need of updating. She said that while option B is tempting it might not be the best answer and not be consistent with how the Commission has operated in the past.

Commissioner Gomez said the difference in cost between the two options wasn't that great.

Commissioner Littman said that the fieldwork should be the starting point, but favored option A.

Dr. Young said that the seconded option was not consistent with accepted CTC practice for standards development, and that there might be a hybrid option that would combine the best of both options.

Kathy Harris, California Teachers Association, agreed about finding a hybrid option that takes from both recommended options.

Sharon Robison, Association of California School Administrators, said all major policy development should be done by including all significant stakeholders. Regarding Option B, she said being part of the review process is not the same as being part of the

design process. She finished by saying the Commission shouldn't let a specific organization design its own credential.

Susan Westbrook, California Federation of Teachers, seconded both of the other speakers, and supported Option A with some additions from Option B.

Commissioner Pearson moved to accept Option A with the proviso of that the design panel work closely with the California School Nurse Educators Coalition and other key stakeholders to insure broad and deep representation of interests and knowledge. Commissioner Cordeiro seconded the motion and it carried without dissent.

Dr. Young said the motion also had to include that the Commission does agree that the standards needed to be updated, and that staff would now come back with a plan, selecting a panel and a timeline and the process to go forward.

The Committee was adjourned.

Legislative Committee of the Whole

Jon Stordahl, Committee Chair convened the Legislative Committee of the Whole

6A: Status of Legislation of Interest to the Commission

Bonnie Parks, Director, Office of Government Relations went through the following bills:

>SB 1533 (Scott) The Commission-sponsored bill. She said the bill is in the Assembly Education Committee and has wide support.

>AB 49 (Benoit) is in Senate appropriations and has support from California School for the Deaf. CTC supports the bill.

>AB 476 (Baca) is in the Senate Education Committee and has support of CSU. CTC supports the bill.

>AB 2054 (Horton, Shirley) is in Senate Rules Committee. The Commission has taken a watch position.

>AB 2445 (Salinas) is in Assembly third reading. The Commission has taken a watch position.

>SB 1209 (Scott) is in the Assembly with no committee assignment. The Commission has taken a watch position.

>AB 1857 (Garcia) is in Senate Rules Committee. The Commission has taken an oppose position.

6B: Analyses of Bills of Interest to the Commission

Bonnie Parks, Director, Office of Government Relations discussed several bills.

>AB 2802 (Pavley): Ms. Parks said it would establish an optional early childhood education credential for kindergarten and grades 1 & 2. She said the author has accepted CTC's two amendments and recommended a watch position.

Commissioner Banker moved to take a watch position. Commissioner Kenney seconded the motion and it carried without dissent.

>SB 1433 (Torlakson): Ms. Parks said the bill would establish the California Leadership Pilot Program, funding the training for experienced teachers to be instructional coaches and administered by the Superintendent of Public Instruction. She said staff recommended the Commission take a support position.

Commissioner Pearson asked if a coach's certificate is needed because coaching has become so common and prevalent.

Commissioner Kenney said bringing back retired teachers risked that they won't be able to coach to modern standards and models.

Commissioner Grant said perhaps the Commission needed to specify what "retired" meant with a time limit. She said that coaches don't need a credential and that having one wouldn't mean that person is a good coach.

David Simmons, Director of Teacher Support Programs for Ventura County of Education, said it was getting harder and harder to find coaches. He discussed a situation where one of his districts hired part time reading specialists that needed to go through an induction program but there were no coaches available to help them and that retirees were the only option.

Commissioner Banker moved to accept the staff recommendation to support the bill. Commissioner Pearson seconded the motion and it carried without dissent.

SB 1209 (Scott): Ms. Parks summarized the bill, saying it would make changes to several sections of the Education Code related to the CTC, including:

- Intern programs funding
- Teacher examinations
- The Teaching Performance Assessment (TPA)
- Professional clear credential requirements for multiple and single subject credentials: fifth year and beginning teacher induction program standards
- BTSA program and funding
- Requirements for the education specialist credential
- California requirements for out-of-state prepared teachers
- Professional growth requirements for the renewal of professional clear credentials

Commissioner Kenney asked for clarification on the professional growth issue and Ms. Parks deferred to consultant Anne Padilla, Office of Governmental Relations.

Ms. Padilla said the concept on the professional growth issue was to delete it as a statewide requirement for credential renewal, but to keep it as a locally operated requirement. She said the intent was that all teachers are expected to do professional

growth at the local level and that asking them to certify at the state level was a redundancy.

Commissioner Kenney said he saw it as a method the state can use to demand continuing education from teachers and that he's heard the concern that on the local level there isn't always a cohesive effort towards continuing education. On a statewide basis, however, the credentialing Commission working with stakeholders can define long-term goals for elevating the teaching profession within the state.

Dr. Young said that to characterize the bill as just removing a redundancy was not accurate. She said it removes the current 150-hours required every five years, thereby taking away any requirement for any professional development and returning to a life credential.

Commissioner Pearson asked if it would be acceptable if a district did not require any ongoing professional hours. He said it was odd that a professional agency would not hold its members and practitioners accountable for professional knowledge growth.

Commissioner Gomez spoke about the need for mentors and that he couldn't imagine removing the professional growth requirement.

Chair Schwarze asked if it would mean people wouldn't have to demonstrate professional development hours for renewals.

Ms. Padilla said that access to professional development funds by districts was also part of this issue and that districts would have to comply with requirements to access those funds.

Commissioner Molina asked how the state would hold the districts accountable.

Commissioner Littman said there are two different issues. She said how the 150 growth hours are used is up to the teacher to decide, so there is no district accountability. The school is required to write a school development plan for students and faculty.

Commissioner Pearson said somewhere in the system there had to be accountability for professional growth and that he didn't see that in this legislation. He asked Commissioner Littman if all the district's teachers are held accountable to the district's professional growth development plan.

Commissioner Littman replied no, there's no accountability for the individual teachers to attend sessions unless the district has a way to mandate that.

Dr. Young said the only language in the law is the removal of the 150-hour requirement for individual teachers. She said participating in the district plan could count as part of that 150 hours but that many teachers opt to do their own goals, and that's the requirement that will be gone.

Commissioner Kenney cited his personal experience and said that people need a push or incentive to do their 150-hour requirement.

Commissioner Littman said her district freezes salaries as motivation.

Commissioner Grant said teachers need those 150 hours of professional growth in order to do a better job of helping kids to succeed.

Commissioner Pearson said that eliminating the 150-hour requirement was the wrong solution to the problem, adding that it would send a message to the public that professional growth does not matter.

Commissioner Dodge said her district offers a number of creative ways and incentives to help teachers meet their professional growth requirement and suggested that the Commission convey all these concerns to the bill's author.

Dr. Gallagher said the credential is the authority to practice and that she thought more than clock hours, standards for professional growth that teachers must meet are what's really needed.

Commissioner Kenney asked how the current professional growth requirements were established.

Mike McKibbin said there are three standards in the professional growth manual, written in 1984, effective in 1985. He said the basic idea at the time was that the credential was designed in five-year increments and that it should be based upon the professional practice and included a wide range of things teachers could do to meet the requirements.

Commissioner Kenney said rather than eliminating it maybe the Commission needed to ask now how we could improve on it.

Ms. Waite said there's nothing wrong with the plan Mr. McKibbin mentioned, but that its implementation hasn't been what was originally envisioned.

Chair Schwarze asked staff to convey all of these concerns to the bill's author. Dr. Young said the Commission could still support the bill if it was amended.

Ms. Waite said she also had concerns about combining RICA with TPA. Ms. Padilla responded that the bill requires only a feasibility study at this point on that issue.

Commissioner Pearson said that while being more frugal was a good goal, it seemed odd for a bill to be suggesting what the optimum combination should be when that was more the purview of a professional study.

Ms. Padilla said the bill sets out some substitutions for basic skills test and that CBEST, CSET, and RICA were being viewed for a potential combination of tests.

Dr. Jacobson said that a working group, formed in 2003 looking at test consolidation, had raised all these questions and has presented a report to the Commission. Ms. Padilla said the legislature had used that report and its own thinking in crafting the bill.

Commissioner Kenney asked why there was an overwhelming necessity to deal with this legislatively. Ms. Padilla responded this is a legislative effort to remove duplicative requirements and consolidate and streamline requirements for teachers.

Commissioner Littman said multiple subject teachers have to take a lot of tests and the reality is the number of test takers is decreasing.

There was some general agreement that the Commission should streamline the examination process whether this bill passes or not to make it easier for people to enter the profession.

Ms. Padilla moved on to the TPA portion of the bill. She said the bill would make the TPA a requirement for teacher preparation programs, with a start date of July 1, 2008. She said that funding streams for this are still being sorted out.

Dr. Young said that the TPA suspension was due to lack of funding and now with this bill the funding is still missing. She said that language stating the legislature intends to fund this was extremely problematic.

Ms. Padilla said the intention was to discuss finding the funding for implementation for TPA at the very highest levels and said that the Administration has set aside \$20 million to implement portions of this bill.

Commissioner Kenney asked whether the Commission should express a concern about unfunded mandates. Ms. Padilla responded staff had already expressed those concerns and had been asked to provide cost analyses of the bill.

Ms. Waite expressed a desire to ensure that alternative TPAs, such as PACT, be allowed to be used.

Commissioner Pearson commented that he was glad to see TPA reinstated because it is needed.

Dr. Young suggested that the Commission could support reimplementing of the TPA, but only with an expressed commitment to appropriate funding.

On the bill's requirements for out-of-state teachers, Dr. Young said it would mean that anyone who has been a teacher anywhere in the country can teach in California. She said

it makes being a teacher a generic term. She said it benefits the state to somehow know that out of state teachers are as well prepared as California teachers.

Commissioner Kenney asked if the Commission has looked at a matrix of requirements for teaching credentials throughout the U.S. to compare the equivalency of other state's preparations with California's and Marilyn Errett, Office of Governmental Relations said yes, that a comparability study had been done several years ago. She said the bill would bypass the subject matter requirement.

Commissioner Kenney asked if the bill's provision for out of state teachers could be applied only to states that California has reciprocity with. Dr. Young said also that California needed to update and retain reciprocity criteria. She said eliminating barriers was a good thing, but that shouldn't mean taking just anybody.

Dr. Errett said Senator Scott's emphasis on local control would leave some of the decisions about the teachers coming in from another state up to the employer.

Dr. Young said doing it that way would have teachers applying for and getting preliminary credentials, with no indication they came from out of state.

Commissioner Pearson said the Commission could determine standards that California teachers are held to and require out-of-state teachers be held to them as well.

Commissioner Littman said out-of-state teachers would have all their paperwork from their home state that could be checked to make sure they know what they're teaching. She said the bill would only provide a preliminary credential and the clear would not be automatic.

Dr. Gallagher asked for data on how many teachers California have been turned away and Dr. Errett said that data is not available.

Commissioner Kenney suggested that the solution might be in the transition to the professional clear credential and that the Commission could ask for appropriate language regarding a demonstration of knowledge of California standards be inserted into the bill.

Commissioner Pearson said that more than a single model for demonstrating subject matter competence was needed.

Jerry DeLuca, Educational Testing Services, said the Commission is in a less than favorable situation in terms of timing to release an RFP, but that it is important for California to move forward. He said it may make no sense to issue an RFP at this time and that it might make more sense to issue the RFP after the legislation gets passed.

Susan Westbrook, California Federation of Teachers, said her organization has a watch position on this bill because it is so problematic. She noted problems with RICA being incorporated with TPA and voiced concern about making sure the results were

reliable and valid. She echoed the Commissioners' concerns with out-of-state teacher preparation requirements.

Commissioner Littman asked what the difference was between support if amended, and a watch. Ms. Padilla said a "watch" give more flexibility regarding amendments.

Commissioner Kenney asked what the bill's timeline for passage was and Ms. Padilla said it was in the second house. She noticed there was no urgency clause at this time and the funding sources were still being sorted out.

Commissioner Kenney asked if the Commission could support but only with changes and Ms. Padilla said yes.

Dr. Young said that support if amended is a stronger position.

Commissioner Kenney moved that the Commission support Senate Bill 1209 if amended. Commissioner Dodge seconded the motion and it carried without dissent.

6C: Items of Interest to the Commission

Bonnie Parks, Director, Office of Government Relations discussed several bills

AB 1988 (Coto) requires CTC to develop a 10-hour English language learner professional development model and is being held under submission in the Assembly Appropriations Committee.

Commissioner Pearson asked why the bill exists. Ms. Parks said the bill is not moving.

AB 2913 (Frommer) has moved to the Senate and would require the Commission to submit an expenditure plan for the development of a subject matter examination in the Armenian language by January 1, 2007.

SB 1124 (Torlakson) has passed the Senate and been referred to the Assembly. She said the bill has been amended and that now the Commission is in the bill only in a consulting role.

SB 1614 (Simitian) has passed the Senate and been referred to the Assembly and requires the California Department of Education, in collaboration with the Commission to develop a teacher data system.

SB 1824 (Migden) is in the Assembly Education Committee, Ms Parks said no hearing had been set.

Prop 82, the Preschool for All Initiative would be on the June 6 ballot. She referred the Commission to figure 2 in agenda item.

The committee adjourned.

Credentialing and Certificated Assignments Committee of the Whole

Cindy Dodge, acting Committee Chair convened the Credentialing and Certification Assignments Committee of the Whole.

7A: Analysis of Proposal to Require Teachers to Renew Credentials Online

Dale Janssen, Director, Certification, Assignment and Waivers Division, noted that the main concerns with renewing credentials on line were access, identity theft and process. He said the access issue had to do with access to the Internet and a credit card and that he assumed just about everybody has internet access in some fashion. Regarding ID theft, he said the vendor uses the highest encryption possible. Regarding credentialing process and teachers not renewing in timely manner causing the district to lose Average Daily Attendance (ADA), he said there's less flexibility with dating credentials online.

Mr. Janssen said if the Commission desired, he could come back in August with an implementation schedule.

Commissioner Littman said she would like to see implementation of the process by January.

Commissioner Dodge, concurring with the rest of the committee, directed staff to bring back implementation plan for the Commission's next meeting.

Reconvene General Session

Chair Leslie Peterson Schwarze reconvened the General Session.

2I: Report of Executive Committee

Chair Schwarze reported that the Executive Committee approved its December 1, 2005 minutes and asked staff to schedule an Executive Committee meeting for the July 31-August 1 Commission meeting that would include an update on the selection of the advisory panels and an item addressing the Policy Manual. The Committee moved to adopt schedule C for the Commission's 2007 meeting schedule. The Committee agreed that the current format for Commission meeting minutes was the preferred format and approved granting staff the authority to issue Commission waivers and grant appeals.

Dr. Gallagher moved to approve the report. Commissioner Molina seconded the motion and it carried without dissent.

2J: Report of Closed Session Items

The Commission denied the following Petitions for Reinstatement:

1. Larry Hofrock
2. Jeffrey Verschell
3. Bernard Armas

The Commission granted the Petition for Reinstatement in the matter of Jacqueline Ajlouny.

The Commission met in Closed Session pursuant to Government code section 11126(g)(2) to discuss selection of an executive director. It took action to begin the selection process for an interim executive director.

2K: Report of Appeals and Waivers Committee

Commissioner Dodge moved to approve the report. Dr. Gallagher seconded the motion and it carried without dissent.

2L: New Business

The Quarterly Agenda for July/August, September, and November/December was presented.

There were no Audience Presentations

2M: Adjournment

Chair Schwarze adjourned the meeting and announced the next meeting of the Commission as scheduled for July 31- August 1, 2006.