

**Child Development Permit Advisory Panel
Minutes of the October 13-14, 2015 Meeting**

Advisory Panel Members Attending

Deborah Stipek, Chair
Lea Austin
Sharla Brechbill
Jan DeLapp
Lucia Garay
Catherine Goins
Joel Gordon (10/13 only)
Guillermina Hernandez
Nancy Hurlbut
Mary Jane Maguire-Fong
Valerie Marquez
Carola Matera
Elaine Merriweather
Kim Norman (10/14 only)
Erin Rosselli
Pedro Sousa
Sherri Springer
Marcy Whitebook (10/13 only)
Kisha Williamson
Julianne Zvalo-Martyn

Day 1 (Tuesday, October 13)

Item I: Call to Order

Child Development Permit Advisory Panel (CDP AP) Chair Dr. Deborah Stipek opened the meeting at 10:00 a.m. by welcoming the advisory panel and inviting advisory panel members, liaisons to the panel and members of the public in attendance to briefly introduce themselves. Advisory panel members were also asked to report feedback from their stakeholder groups.

Item II: Review of Previous Meeting

Minutes from the August 10-11, 2015 meeting were presented for approval. It was moved by advisory panel member Kisha Williamson and seconded by advisory panel member Carola Matera that the minutes be approved. The motion carried without dissent.

Janelle Kubinec, WestEd, reviewed work accomplished by the advisory panel in August concerning the requirements, history, and structure of the Commission's current Child Development Permit and the history and future of the Curriculum Alignment Project (CAP).

Item III: Content and Performance Outcomes

Commission staff and Chair Stipek presented an analysis of possible content and performance outcomes for the preparation of candidates for the Child Development Permit for consideration and discussion. Advisory panel members reviewed and discussed the draft content and performance outcomes.

Item IV: Learning from Research

Dr. Marcy Whitebook and Lea Austin from the University of California, Berkeley's Center for the Study of Child Care Employment presented highlights from their report "Teaching the Teachers of Our Youngest Children: The State of Early Childhood Higher Education in California, 2015."

Public comment:

The public attendee representing Partnerships for Education, Articulation and Coordination through Higher Education (PEACH) spoke in support of the performance outcomes work and related activities and noted potential implementation challenges, including the use of "CTC language," the absence of components within the current course descriptions addressing second language learners and identifying the environmental issues of family perspectives.

The California Department of Finance spoke in appreciation of the panel's work. The advisory panel was reminded that any recommendations will need to comply with existing law and be practicable within the existing system.

Day 1 of the meeting was adjourned at 4:40 p.m.

Day 2 (Wednesday, October 14)

Day 2 of the meeting was called to order at 8:30 a.m.

Item V: Opening

Chair Stipek called the meeting to order and provided an overview of the previous day's work.

Item III: Content and Performance Outcomes (continued)

Commission staff and Chair Stipek described the day's task to review and suggest revisions to the Commission's Child Development Permit Matrix if needed as well as to review the foundational coursework for child development program and site administrators.

The advisory panel members worked in groups to discuss the Child Development Permit Matrix and reported on their work. They also began a discussion of the coursework and preparation requirements for program and site administrators. Further discussion of this work, along with products of the group's prior work on these topics, will be continued at the November 2015 panel meeting.

Item VI: Streamlining the Process

This item was not presented.

Item VII: Next Steps and Future Meetings

Chair Stipek provided a look forward to the work of future meetings.

Item VIII: Public Comment on Matters not Included on the Agenda

The public attendee representing PEACH commented that the work of the advisory panel had deepened in nature with the activities of this meeting.

The meeting was adjourned at 12:00 p.m.