

# COMMITTEE ON ACCREDITATION MINUTES

June 9, 2005

California Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Frederick Baker  
Lynne Cook  
Dana Griggs  
Irma Guzman Wagner  
Edward Kujawa  
David Madrigal  
Karen O'Connor  
Ruth Sandlin  
Sue Teele

## Staff Members Present

Larry Birch, Administrator  
Cheryl Hickey, Consultant  
Teri Clark, Consultant  
Teri Ackerman, Analyst/Recorder

## Committee Members Absent

Diane Doe  
Donna Uyemoto  
Michael Watenpaugh

## Others Present

Mary Sandy

## CALL TO ORDER

The meeting of the Committee on Accreditation was called to order by Dana Griggs, Co-Chair, at 9:36 a.m. on Thursday, June 9, 2005.

## APPROVAL OF THE AGENDA

Co-Chair Dana Griggs reviewed the agenda for the June meeting. It was moved, seconded (Teele/Guzman Wagner) and carried to approve the agenda as presented.

## APPROVAL OF THE MINUTES

The minutes of the April 2005 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Baker/O'Connor) and carried to approve the minutes as corrected.

## CO-CHAIR AND MEMBER REPORTS

Dana Griggs welcomed Lynne Cook back to the COA after a short absence.

Lynne Cook thanked all of the members and Commission staff for their cards and support over the past few months. She gave heartfelt thanks to Dana Griggs for carrying the accreditation work forward in her absence. Lynne then announced that she will be taking the position of Dean of Education at CSU, Dominguez Hills later in the year and will not be teaching in her new position. In an ironic twist, she added that she had recently been the recipient of the Distinguished Teaching Award at CSU, Northridge.

Karen O'Connor shared her happy news, informing the COA that her daughter was recently married and that the husband of another daughter had just received his PhD and will be teaching at UCLA.

David Madrigal was pleased to announce that, for the first time in eight years, he will have the summer off as his district has adopted a traditional school schedule.

### **STAFF REPORT**

Administrator, Larry Birch advised the COA that the June meeting would be different from those of the past as the main focus of the meeting would be reviewing and refining the work which has been done to date by the Accreditation Study Workgroup. He thanked the COA for its flexibility in the manner in which the meeting was to be held. In answer to a question, he touched upon the current status of the state budget and explained that negotiations were still ongoing at the time of the June 9 meeting.

### **REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION RECOMMENDATIONS**

Administrator, Larry Birch presented the items in this report.

#### **Program(s) of Professional Preparation for the Multiple and Single Subject Credentials – 2042 Program Review**

It was moved, seconded (Teele/Cook) and carried to grant initial accreditation to the following programs of professional preparation:

Concordia University  
Single Subject Internship

#### **Blended Program(s) of Subject Matter Preparation and Professional Preparation for the Multiple and Single Subject Credential Program**

It was moved, seconded (Teele/Cook) and carried to grant initial accreditation to the following program of professional preparation:

California State University, Bakersfield  
Liberal Studies/Multiple Subject

#### **Program(s) of Professional Preparation for the Education Specialist Credential**

It was moved, seconded (Teele/Cook) and carried to grant initial accreditation to the following program of professional preparation:

Point Loma Nazarene University  
Professional Level I  
Mild/Moderate Disabilities

Touro University  
Preliminary Level I  
Moderate/Severe Disabilities

**Program(s) of Professional Preparation for the Pupil Personnel Services Credential**

It was moved, seconded (Teele/Cook) and carried to grant initial accreditation to the following program of professional preparation:

California Baptist University  
School Psychology  
School Psychology Internship

**Program(s) of Professional Preparation for the Health Services (School Nurse) Credential**

It was moved, seconded (Teele/Cook) and carried to grant initial accreditation to the following program of professional preparation:

California State University, Fullerton  
School Nurse  
Special Teaching Authorization in Health

**Program(s) of Professional Preparation for the Reading and Language Arts Specialist Credential**

It was moved, seconded (Guzman Wagner/Cook) and carried (Teele recused) to grant initial accreditation to the following program of professional preparation:

University of California, Riverside  
Reading Certificate (UCRX BLIT)

**RECOMMENDATIONS OF THE ACCREDITATION STUDY WORK GROUP**

Larry Birch, Administrator, and Teri Clark, Consultant, presented this item, beginning with an overview of the direction the Accreditation Study Work Group has taken. The Accreditation Study Session which was presented to the Commission at the June 1, 2005 Commission meeting was reviewed, and it was agreed by the COA members present that the presentation was extremely well crafted and that the general acceptance by the commissioners and the support of representatives of various organizations in the audience and at the table resulted in a positive, collaborative feeling.

Changes made to the Options Matrix by the Accreditation Study Work Group were presented to the COA, and accepted. It was moved, seconded (Guzman Wagner/Madrigal) and carried to accept the following friendly amendment: Based on its review of Accreditation Study Work Group consensus items, the COA supports the principles and recommendations presented therein, and commends the Accreditation Study Work Group for its commitment and dedication in developing thoughtful work products.

In reviewing the budgeted meeting allotment for the COA, members voiced concern that there were only four meetings scheduled for the 2005-2006 year. It was felt by the COA that there would not be enough time to do the tasks they have been charged with. The possibility of scheduling regional meetings or conference calls was suggested.

## **RECOMMENDED REVISIONS TO THE ACCREDITATION FRAMEWORK**

Consultants Teri Clark and Cheryl Hickey presented the recommendations to date of the Accreditation Study Work Group (ASWG).

The COA reviewed the revised draft of Cost of Accreditation System to the Commission and reviewed the proposed Accreditation Cycle. It was suggested that because 15 institutions have never received accreditation site visits, they should be placed first on the list. It was also proposed that if the visits are called “formative visits” the visiting teams would be able to do four visits in the 2006-2007 year and eleven the following year. At that point, the institutions would enter the review cycle.

In reviewing the terms of the COA membership, those members present completed questionnaires reflecting their interest in serving as COA members an additional one year, two years, or three years, in order to determine if they could ensure that experienced members would remain on the COA as new members are transitioned into the system. The proposed option for membership selection would ensure three new members each year, with each new member serving a term of four years. It was also suggested that likely candidates to serve as new members of the COA could be those people currently serving on the Accreditation Study Work Group, because of their additional background knowledge of the accreditation system.

Corrections made to the Accreditation System and Cycle (June 1 document) by the Accreditation Study Work Group were reviewed. A consensus agreement was reached by the COA regarding the corrections. The difference between program reviewers and program review teams was clarified as to alleviate confusion over what is reviewed during the seven year cycle. (Program reviewers do not serve as review team members.)

The biennial reporting was reviewed. It was mentioned that the 2<sup>nd</sup> Biennial Report will be the most useful in the program review, allowing the reviewers to check data previously received from the institutions against their analyses. A discussion was held regarding what the expectations should be regarding data collection and analysis. It was moved, seconded (Madrigal/O’Connor) and carried that content information is to be required and not optional in submitting the biennial report.

The COA agreed that the order of Sections 5 and 6 of the Accreditation Framework as presented to them should be changed so that Continuing Accreditation Policies and Cycle precedes Initial and Continuing Accreditation Reviewers. Additional editorial changes were reviewed, with the edited documents to be sent to COA members prior to the next Accreditation Work Study Group meeting.

## **DISCUSSION OF HOW TO PRESENT ACCREDITATION RECOMMENDATIONS TO THE COMMISSION**

Consultants Cheryl Hickey and Teri Clark discussed with the COA what should be presented to the Commission as an information item at the August 11, 2005 meeting. It was agreed by the COA that a brief executive summary touching on key points of what was in the last item should be reviewed, along with a clear statement of what was/is being proposed and the reasons for change, with referral to the current Accreditation Framework. It was also agreed

to present to the Commission are recommendations only those items which have full COA/Work Group consensus.

It was suggested that as a statement of collaboration, COA representatives and one or two members of the Accreditation Study Work Group could present the item to the Commission. It was agreed that a K-12 representative would be desirable, if possible.

The COA also agreed that the accreditation cycle is the most critical piece of this item, and that there must be sufficient information for the Commission to act to restart the accreditation process and to adopt the new Accreditation Framework at the October 2005 Commission meeting. It was agreed that the presenters should lay out the action, anticipating what the Commission will expect.

It was suggested by Lynne Cook that the co-chairs of the COA and the co-chairs of the Commission could schedule regular conference calls between the parties. It was agreed that this would be a very important way to build relationships and improve communication between the COA and the Commission.

### **ADJOURNMENT**

Lynne Cook, Co-Chair, adjourned the meeting of the Committee on Accreditation at 3:50 p.m. on Thursday, June 9, 2005.