

COMMITTEE ON ACCREDITATION MINUTES

February 3, 2017

Commission on Teacher Credentialing

Committee Members Present

Jomeline Balatayo
Suzanne Borgese
Deborah Erickson
Cheryl Forbes
Anna Moore
Gerard Morrison
Margo Pensavalle
Iris Riggs
Kelly Skon
Pia Wong

Katie Croy, Consultant
Lynette Roby, Consultant
Erin Sullivan, Consultant
William Hatrick, Consultant (via technology)
Sarah Solari-Colombini, Consultant
Jake Shuler, Consultant
Paula Jacobs, Consultant
Hart Boyd, Analyst
Teri Ackerman, Analyst
Melissa Dean, Analyst

Absent Members

Bob Frelly
Yvonne White

Others Present

Kimberly Mayfield
Mary Oling-Sisay (via technology)
Angela Salazar (via technology)
Stephen Cochrane (via technology)
Donna Block (via technology)
Tract Heller (via technology)
Patty Mullen (via technology)

Staff Members Present

Teri Clark, Director
Cheryl Hickey, Administrator
Catherine Kearney, Administrator
Gay Roby, Consultant

Item 1 - CALL TO ORDER

The February meeting of the Committee on Accreditation was called to order by Co-Chair Anna Moore at 8:31 a.m. on February 3, 2017.

Item 2 - APPROVAL OF THE AGENDA

Suzanne Borgese moved approval of the February 2017 agenda. Jomeline Balatayo seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE AUGUST 2016 MINUTES

Gerard Morrison moved approval of the November 2016 minutes. Kelly Skon seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Debra Erickson announced that along with National University in San Diego, Point Loma Nazarene University will be hosting the Better Together Teachers state-wide conference in late July.
- Pia Wong mentioned that she and her daughter took part in the Women's March on Washington in January. She also added that she is happy to have settled on a common meeting date for 2017 Integrated Teacher Education.

Item 5 - STAFF REPORTS

- Administrator Cheryl Hickey introduced new Commission Consultant Jake Shuler to the members. She also introduced Analyst Jamaal Harbison, noting that he will be taking over the travel duties of Lori Gonzales, who has retired.
- Director Teri Clark gave a brief overview of the state budget as it currently stands and how it affects the Commission. At the time of the meeting no changes regarding the Commission were noted.
- Director Clark announced that the \$5,000,000 grant to operate a state-wide teacher recruitment center to be known as "California Center on Teaching Careers" has been awarded to the Tulare County Office of Education. She added that 25 Local Education Agencies received grants to develop and operate a "Classified School Employee Teacher Credentialing Program", and that 35 grants were awarded to public and private institutions of higher education to develop and implement four-year teacher preparation programs that integrate subject matter and pedagogy (i.e., "blended" or "integrated" programs that are four years in length). She noted that the Commission should be able to fund 7-8 additional integrated program grants.
- Director Clark announced that the Commission has a part time permanent interment position open for a Grants Manager.
- Administrator Cheryl Hickey announced that the applications for membership in the COA for the 2017-18 year are being accepted until February 13. Openings are for one K-12 and two Higher Education positions.
- Analyst Hart Boyd gave a brief update on the Elementary Subject Matter (ESM) Preparation Program.
- Consultant Katie Croy provided an update on the Teacher Performance Assessment (TPA) Pilot Program. At the time of the meeting there were 26 institutions participating in the Pilot Program. A field test is scheduled to be conducted in the fall.
- Consultant Gay Roby provided an update on the Administrative Performance Assessment (APA). At the time of the meeting there were 15 institutions (149 individuals) participating in the Pilot Program. A field test is scheduled for 2018.
- Consultant Sarah Solari-Colombini provided an update on the recent Commission work in the area of Special Education.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Anna Moore.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Borgese/Pensavalle) and carried to grant initial accreditation to the following program(s) of professional preparation:

Programs of Professional Preparation for the Bilingual Authorization
San Francisco Unified School District (Bilingual Authorization: Spanish)
University of California, Los Angeles (Bilingual Authorization: Mandarin)

B. Notification about the Transition of Professional Preparation Programs

There were no items.

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

Fresno Pacific University
Clear Education Specialist Credential Program

D. Professional Preparation Programs Requesting Reactivation

It was moved, seconded (Erickson/Riggs) and carried (Pensavalle recused) to grant reactivation to the following program(s) of professional preparation:

University of Southern California
Pupil Personnel Services: School Counseling

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Erickson/Pensavalle) and carried to grant withdrawal of the following program(s):

Fresno Pacific University
Education Specialist – Added Authorization: Emotional Disturbance

F. Automatic Withdrawal for Programs of Professional Preparation

There were no programs listed.

Item 7 – DISCUSSION OF LATE DOCUMENTS

Analyst Melissa Dean presented information regarding institutions that have not complied with the timelines of the accreditation cycle, specifically Administrative Services program review submissions which were due December 30, 2016. Staff is following up on all of the late documents. This was an information item. No action was taken.

Item 8 – UPDATE ON THE CAEP ACCREDITATION REVISIT FOR ARGOSY UNIVERSITY

Administrator Cheryl Hickey presented this information item regarding the revisit made by CAEP to Argosy University. The visit was for CAEP accreditation proposes, as the COA had already taken action in April 2016 to remove the stipulations placed on Argosy University, thereby granting it Accreditation status.

Item 9 – DISCUSSION OF THE SECOND QUARTERLY REPORT FOR ALLIANT UNIVERSITY

This item was presented by Consultant William Hatrick, who joined the meeting through electronic media. Also joining the meeting through technology were institutional representatives, Dr. Tracy Heller; Patty Mullen; Dr. Mary Oling-Sisay; Dr. Donna Block and Dr. Stephen Cochran. This was an information item. Staff will continue to work with the institution to provide technical assistance and review the remainder of the quarterly reports from the institution for the 2016-17 year.

Item 10 – DISCUSSION OF THE SECOND QUARTERLY REPORT FOR HOLY NAMES UNIVERSITY

Consultant Erin Sullivan presented this item. She introduced institutional representative Dr. Kimberly Mayfield, who joined the meeting through technology. No action was taken by the COA. Further, the COA members agreed that since a revisit to the institution is scheduled for April 2017, the third quarterly report will not be required. The revisit report will be presented at the June meeting of the Committee on Accreditation.

Item 11 – DISCUSSION OF THE SECOND QUARTERLY REPORT FOR OAK GROVE SCHOOL DISTRICT

Consultant Sarah Solari-Colombini presented this item which reported the progress the Oak Grove Unified School District has made to date in addressing the stipulations assigned to at the March 2016 COA meeting. No action was taken by the COA. The COA members agreed that since a revisit to the institution is scheduled for May 2017, that a third quarterly report will not be required. The revisit report will be presented at the June meeting of the Committee on Accreditation.

Item 12 – DISCUSSION OF FIRST QUARTERLY REPORT FOR WISEBURN UNIFIED SCHOOL DISTRICT

Administrator Catherine Kearney presented this information item which provided an update on how Wiseburn Unified School District is addressing stipulations assigned to them at the November meeting of the Committee in Accreditation. Dr. Kearney explained that the district has decided to withdraw all four of its programs as of June 30, 2017. A request for withdrawal is expected to be presented to the COA once a final enrolment count is available.

Item 13 – DISCUSSION OF PROGRESS IN DEVELOPING ANNUAL DATA REPORTING REQUIREMENTS

Director Teri Clark and Administrator Cheryl Hickey provided an update on efforts to build the data warehouse and efforts to identify the annual data submission requirements for accreditation purposes. This was an information item.

Item 14 – ADOPTION OF ACCREDITATION HANDBOOK CHAPTER 5: ANNUAL DATA REPORTING

This item was presented by Lynette Roby. After discussion, it was moved, seconded (Moore/Erickson) and carried to accept the draft changes as presented with edits made by the COA at this meeting.

Item 15 – OVERVIEW OF PROGRAM REVIEW ACTIVITIES: ADMINISTRATIVE SERVICES

Consultant Gay Roby presented this item which provided information on Administrative Services Credentialing programs' use of the accreditation component Program Review as the final step in their transition to new program standards. This was an information item. No action was taken.

Item 16 – OVERVIEW OF TECHNICAL ASSISTANCE ACTIVITIES TO DATE

Administrator Catherine Kearney presented this information item which provided an update on staff efforts to provide technical assistance to the field on the various changes adopted by the Commission to strengthen and streamline the accreditation system. This was an information item. No action was taken.

Item 17 – DISCUSSION OF RECENT CHANGES TO STANDARDS AND PRECONDITIONS

Consultant Lynette Roby provided an update on the timeline for implementation of the various changes adopted by the Commission to strengthen and streamline the accreditation system. This was an information item. No action was taken.

Item 18 – DISCUSSION OF REVISED INITIAL INSTITUTIONAL APPROVAL PROCESS

Director Teri Clark and Administrator Cheryl Hickey presented this information item which reviewed the proposed revisions for Commission consideration as it relates to the Initial Institutional Approval process.

Item 19 – DISCUSSION OF GENERAL GUIDANCE TO INSTITUTIONS ON PROGRAM IMPACT STANDARD

Administrator Cheryl Hickey presented this information item which continued the discussion regarding possible options for guidance to institutions on Common Standard 5: Program Impact. This item was for information and discussion only. No committee action was taken.

ADJOURNMENT

The meeting was adjourned by Co-Chair Pia Wong at 1:51 p.m. on February 3, 2017. The next meeting of the COA is scheduled for March 24, 2017.