

COMMITTEE ON ACCREDITATION MINUTES

April 18-19, 2012

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Joyce Abrams
Deborah Erickson
Joseph Jimenez (4/19)
Gary Kinsey (4/18)
Kiran Kumar
Kenneth Lopour (4/18)
Reyes Quezada
Iris Riggs
Nancy Watkins (4/18)
Pia Wong (4/19)

Absent Members

Emelina Emaas
Joseph Jimenez (4/18)
Anne Jones
Gary Kinsey (4/19)
Kenneth Lopour (4/19)
Nancy Watkins (4/19)
Pia Wong (4/18)

Commission Liaison

Louise Stymeist (present 4/18)

Staff Members Present

Teri Clark, Division Director
Cheryl Hickey, Administrator
Geri Mohler, Consultant
Gay Roby, Consultant
Teri Ackerman, Analyst/Recorder
Marilynn Fairgood, Consultant
Paula Jacobs, Consultant

Others Present

4/18

Norton Batkin
Carla Finkelstein
Mary Ann Nickel
Carlos Ayala
Cindy Grutzik (via videoconference)
Edmundo Litton (via phone)
Marsha Crow
Tom Lee
Kurt Hild
Alex Granados
Keith Walters (via phone)
Cathy Szychulda
Paula Motley
Barbara Howard
Audrey Wiens
Kathy Hansen (via skype)
Kim Ortiz (via phone)

4/19

Jazmine Valenzuela
Anna Moore (via skype)
Teresa Brown
Judy Roberts

Barb Libolt (via phone)
Zondra Borg (via phone)
Mark Cary
Marsha Buckley Boyle
Anne Yarroll Melnick (via phone)
Sharon Weight (via skype)
Sean McCarthy (via phone)
Debbi Parker (via skype)
Gordon Surface
Robert Detweiler
Starla Wierman
Barbara Mill
Lisa Aster
Ron Solorzano (via videoconference)
Angela Allen (via videoconference)

Item 1 - CALL TO ORDER

The April 2012 meeting of the Committee on Accreditation was called to order by Co-Chair Nancy Watkins at 11:27 a.m. on Wednesday, April 18, 2012.

Item 2 - APPROVAL OF THE AGENDA

Kiran Kumar moved approval of the April 2012 agenda. Deborah Erickson seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE MARCH 2012 MINUTES

Deborah Erickson moved approval of the March 2012 minutes. Iris Riggs seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

There were no reports from the co-chair or members.

Item 5 - STAFF REPORTS

- Director Teri Clark advised members that the Commission will be meeting on April 26 and 27. The major topic of the meeting will be the Commission budget for the next year. COA members were encouraged to read Commission agenda item 5A which is posted on the Commission website. Suggestions of how accreditation activities can continue under a vastly decreased budget were offered, including the possibility of putting accreditation visits on hiatus for the next year.
- Executive Director Mary Sandy stopped by the meeting on Thursday, April 19, and added her perspective on the budget crisis facing the Commission.
- Administrator Cheryl Hickey noted that 3 new members of the COA are slated to be selected at the April meeting of the Commission. For the first time, the nominees will all be interviewed through use of electronic media.

- Cheryl also added that she will be representing the Commission at the NCATE State Clinic May 9-11 and will have updates for the COA at the May meeting.
- The Linked to Learning Alliance conference will be held on May 2 in Sacramento. A subgroup of attendees will meet with the Commission on that day to discuss the bill that passed last year that requires the Commission to develop a “recognition of study” for linked learning.
- Consultant Gay Roby announced that having held two successful meetings, the TAP panel is on a break for budgetary reasons. Work by the panel is going well and the group will continue its work via email throughout the hiatus. The TAP panel meetings will resume in August.
- Gay also added that the BIR Spring Commuter Training held in Los Angeles was a success. Mark Cary and Katie Croy assisted in the training. Out of 24 attendees, 14 have already been assigned to site visits this spring.
- A stakeholder meeting was held at the Commission in March regarding the Administrative Credential exam appeals option and the Exam Plus Option, both under consideration and development. Approximately 25 representatives attended.

Item 6 – INITIAL INSTITUTIONAL APPROVAL PROCESS: BARD COLLEGE

This information item was presented by Administrator, Cheryl Hickey. Representing the institution were Norton Batkin and Carla Finkelstein. The report, provided at the request of the COA, presented additional information on the timeline for activities leading to initial institutional approval by the Commission of Bard College.

Item 7 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Nancy Watkins.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Erickson/Abrams) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for the Preliminary Single Subject Credential

Bard College – Social Science

Bard College – English Language Arts

Program(s) of Professional Preparation for the Clear Education Specialist Credential

San Dieguito Union High School

Program(s) of Professional Preparation for the Preliminary Education Specialist Credential

University of Southern California – Mild/Moderate

Program(s) of Professional Preparation for the Professional Administrative Services Credential

Notre Dame de Namur University

Program(s) of Professional Preparation for the General Education Clear Credential

Dominican University of California

B. Notification about the Transition of Professional Preparation Programs

Items listed were for notification purposes only. No action was taken.

Adapted Physical Education

California State University, Northridge

C. Program(s) of Professional Preparation Moving to Inactive Status

This following information was provided to the Committee on Accreditation about institutions which have requested their programs be moved to inactive status. No action was called for.

Salinas Union High School District

Designated Subjects Credential: Adult Education, effective April 18, 2012.

CSU, Fullerton

Multiple Subject Intern Program, effective April 18, 2012.

Brandman University

Reading Certificate Program, effective April 9, 2012.

UCLA

Reading and Language Arts Specialist Credential, effective July 1, 2009.

D. Professional Preparation Programs Requesting Reactivation

There were no programs requesting reactivation.

E. Recommendation About the Withdrawal of Professional Preparation Programs

There were no programs requesting withdrawal.

Item 8 -- REPORT ON THE ACCREDITATION VISIT TO SONOMA STATE UNIVERSITY

This action item was presented by Consultant Paula Jacobs who was joined at the table by institutional representatives, Carlos Ayala and Mary Ann Nickel. Joining via video conference was Team Lead Cindy Grutzik, who presented the report. After discussion, it was moved, seconded (Kinsey/Kumar) and carried to accept the accreditation team recommendation of *Accreditation*.

Item 9 – REPORT ON THE ACCREDITATION VISIT TO PACIFIC UNION COLLEGE

Consultant Geri Mohler introduced institutional representatives Tom Lee and Marsha Crow who joined her at the table. Team Lead Edmundo Litton, who presented the report, joined in by conference call. After discussion, Kiran Kumar moved that the COA accept the accreditation team recommendation of Accreditation with the addition that Common Standard 3 and Program Standard 11 be addressed in the 7th year report. The motion was not seconded and died on the floor. It was then moved, seconded (Kinsey/Riggs) and carried that the institution be given the status of *Accreditation with Stipulations* and that the institution provide documentation that resources have been made available for the PUC

education department to meet the needs of its program concerning technology and staffing, as identified in Common Standard 3 and Program Standard 11 in their 7th year report.

Item 10 – RECOMMENDATION TO REMOVE STIPULATIONS FOR THE MASTER’S COLLEGE

Consultant Geri Mohler introduced institutional representatives Kurt Hild and Alex Granados who joined her at the table. Participating via conference call was Team Lead, Keith Walters. After the report was presented and discussion was held, it was moved, seconded (Lopour/Riggs) and carried to change the status of The Master’s College from *Accreditation with Stipulations* to *Accreditation*.

Item 11 – REPORT OF THE ACCREDITATION SITE VISIT TO THE RIVERSIDE COUNTY OFFICE OF EDUCATION

State Consultant Paula Motley introduced Team Lead Cathy Szychulda, who presented the team report, and institutional representative Barbara Howard, both of whom joined her at the table. After discussion, it was moved, seconded (Kinsey/Erickson) and carried (Riggs recused) to accept the accreditation team’s recommendation of *Accreditation*.

Item 12 – REPORT ON THE ACCREDITATION VISIT TO PLEASANTON UNIFIED SCHOOL DISTRICT

State Consultant Audrey Wiens introduced Team Lead Kathy Hansen, who presented the report via Skype. At the table representing the institution was Kim Ortiz. After discussion, it was moved, seconded (Kinsey/Kumar) and carried to accept the accreditation team’s recommendation of *Accreditation*.

Item 13 – RECOMMENDATION TO REVISE LANGUAGE REGARDING THE COMMISSION’S PRECONDITIONS

Director Teri Clark and Administrator Cheryl Hickey presented this action item. After discussion, it was moved, seconded (Kumar/Erickson) and carried to accept the two proposed changes of language for Precondition 1 as presented. These related to regional accreditation and institutional grievance processes. Proposed changes to preconditions would have to be presented to the Commission. Precondition 4 will be reworded and brought back to the COA for action in May.

Item 14 – PROPOSED ACCREDITATION HANDBOOK LANGUAGE REGARDING REVISITS

Administrator Cheryl Hickey presented this item. After discussion, it was moved, seconded (Lopour/Kinsey) and carried to accept the proposed changes with edits as discussed by COA.

Item 15 – DISCUSSION OF PROCESS AND PROCEDURES REGARDING DENIAL OF ACCREDITATION

Consultant Gay Roby presented this information item which serves as a continuing discussion from the February and March 2012 meetings proposing changes to the language in the *Accreditation Handbook* and *Framework*. This item will be brought back to the COA at its May meeting for further discussion and possible action.

Item 16 – DISCUSSION OF THE NCATE PROTOCOL AND POSSIBLE MODIFICATIONS

This action item was presented by Director, Teri Clark. After discussion, it was moved/seconded (Erickson/Lopour) and carried to accept the NCATE protocol as revised and to have additional language reflecting that state members of the accreditation team (are to) be considered full members of the team and allowed to write to the Common Standards brought back to the COA for action at its May or June 2012 meeting.

RECESS

The meeting was recessed by Co-Chair, Nancy Watkins at 4:00 p.m. on Wednesday, April 18, 2012.

RECONVENE

The meeting was reconvened at 8:31 a.m. on Thursday, April 19, 2012 by acting Co-Chair, Pia Wong.

Item 17 – REPORT OF THE ACCREDITATION REVISIT TO RIALTO UNIFIED SCHOOL DISTRICT

Consultant Marilyn Fairgood introduced Team Lead Anna Moore, who joined the meeting via Skype. At the table representing the institution were Teresa Brown and Jazmine Valenzuela. After presentation of the report and discussion, it was moved, seconded (Erickson/Jimenez) and carried to change the status of Rialto Unified School District from *Accreditation with Stipulations* to *Accreditation*

Item 18 – UPDATE ON THE QUARTERLY REPORT FROM KINGS COUNTY OFFICE OF EDUCATION

Director Teri Clark was joined at the table by Judy Roberts who assisted in the presentation of the third quarterly report and action plan as submitted by Kings County Office of Education. No action was taken. The next report later this spring on this topic will be a report from the revisit team.

Item 19 – REPORT OF THE ACCREDITATION SITE VISIT TO ARCADIA UNIFIED SCHOOL DISTRICT

State Consultant Judy Roberts introduced Team Lead Barb Libolt who gave the team report via telephone. Institutional representative Zondra Borg also joined the meeting by conference call. After discussion, it was moved, seconded (Quezada/Kumar) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 20 – DISCUSSION OF COMMON STANDARD 2: DRAFT OF GUIDANCE FOR TEAMS

Administrator Teri Clark was joined at the table by Mark Cary, as well as BTSA Cluster Region Directors for discussion and clarification by the COA about the evidence needed to recommend the removal of stipulations that are related to Common Standard 2 in situations where Common Standard 2 was found to be *Not Met* or *Met with Concerns*.

Item 21 – REPORT OF THE ACCREDITATION SITE VISIT TO CAMPBELL UNIFIED SCHOOL DISTRICT

State Consultant Marsha Buckley-Boyle introduced Team Lead Anne Yarroll Melnick who joined the meeting by conference call. Institutional representative Sharon Weight joined via Skype. After

presentation of the team report and discussion, it was moved, seconded (Jimenez/Erickson) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 22 – REPORT OF THE ACCREDITATION SITE VISIT TO TULARE CITY ELEMENTARY SCHOOL DISTRICT

State Consultant Gordon Surface introduced Team Lead Sean McCarthy who joined the in via telephone. Debbi Parker, representing the institution, joined in by Skype. After presentation of the report and discussion, it was moved, seconded (Abrams/Riggs) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 23 – REPORT OF THE ACCREDITATION REVISIT TO CAL POLY SAN LUIS OBISPO

Director Teri Clark introduced Team Lead Mark Cary, who joined her at the table. Also at the table was Robert Detweiler, representing the institution. After presentation of the report and discussion, it was moved, seconded (Kumar/Jimenez) and carried to change the status of Rialto Unified School District from *Accreditation with Stipulations* to *Accreditation*.

Item 24 – REPORT OF THE ACCREDITATION SITE VISIT TO DAVIS JOINT UNIFIED SCHOOL DISTRICT

Consultant Gay Roby introduced Team Lead Mary Lou Weinrich who joined the meeting by conference call. At the table were institutional representatives Starla Wierman, Barbara Mills and Lisa Aster. After presentation of the report and discussion, it was moved, seconded (Erickson/Abrams) and carried to accept the accreditation team's recommendation of *Accreditation*.

Item 25 – UPDATE ON THE QUARTERLY REPORT FROM OCCIDENTAL COLLEGE

Consultant Gay Roby introduced institutional representatives Ron Solorzano and Angela Allen who joined the meeting by videoconference. After presentation of the quarterly report as submitted by Occidental College and discussion, it was moved, seconded (Erickson/Quezada) and carried that the COA require Occidental College to provide information regarding candidate completion of TPAs to be submitted for review at the June 2012 meeting of the COA.

Item 26 – PUBLIC COMMENT

There were no members of the public present.

Item 27 – DEBRIEF ACCREDITATION DECISIONS

The COA discussed actions taken by the Committee on accreditation decisions.

ADJOURNMENT

The meeting was adjourned by acting Co-Chair Pia Wong at 3:50 p.m. on April 19. The next meeting of the COA will take place May 30-31, 2012.