

# COMMITTEE ON ACCREDITATION MINUTES

May 13-14, 2009

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Lynne Cook  
Ellen Curtis-Pierce  
Dana Griggs  
Joseph Jimenez  
Gary Kinsey  
Carol Leighty  
Karen O'Connor  
Reyes Quezada  
Ruth Sandlin  
Sue Teele  
Nancy Watkins  
Commission Liaison – Ting Sun

## Committee Members Absent

All Committee Members were present

## Staff Members Present

Larry Birch, Director  
Teri Clark, Administrator  
Jo Birdsell, Consultant  
Jan Jones Wadsworth, Consultant  
Cathy Creeggan, Consultant  
Marilynn Fairgood, Consultant  
Terry Janicki, Consultant  
Joe Dear, Consultant  
Teri Ackerman, Analyst/Recorder

## Others Present

Edmundo Litton  
Judith Greig  
Joan Rossi  
Nicole Olfish  
David Simmons  
Susie Johnson  
Steve Penny  
Lillian Harvey  
Debbie Beldop  
Marsha Savage  
Andrew Mullen  
Sally Plicka  
JL Fortson  
Phillip Schmidt  
Mark Cary  
Barbara Storm  
Denise Fleming

### **Item 1-CALL TO ORDER**

The May 2009 meeting of the Committee on Accreditation was called to order by Nancy Watkins, Co-Chair, at 9:02 a.m. on Wednesday, May 13, 2009.

### **Item 2-APPROVAL OF THE AGENDA**

Dana Griggs moved approval of the May 2009 agenda. Sue Teele seconded the motion. The motion passed without dissent. <http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-02.pdf>

### **Item 3-APPROVAL OF THE APRIL 2009 MINUTES**

Karen O'Connor moved approval of the April 2009 minutes as corrected. Gary Kinsey seconded the motion. The motion passed without dissent. <http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-03.pdf>

### **Item 4-CO-CHAIR AND MEMBER REPORTS**

Commission Liaison Ting Sun was introduced by Co-Chair, Nancy Watkins. Nancy Watkins announced that she will be an adjunct faculty member at CSU, Fullerton this summer. All of her son's baseball teams made the playoffs.

Ruth Sandlin announced that she had survived the accreditation visit to CSU, San Bernardino the previous week and found it to be a wonderful experience. She added that she also survived the Headdress Ball and did not fall. The function netted \$110,000 for charity.

Lynne Cook stated that she is a "recovering dean" now that the schools of Education, Nursing and Health at CSU Dominguez Hills have merged. Lynne has also been appointed as the only California member of the INTASC panel review and welcomes input from fellow COA members.

Ellen Curtis-Pierce announced that Chapman University College has just become Brandman University and will be moving from its present location to Irvine. Brandman University will be coming to the Commission for initial accreditation at the June 2009 Commission meeting.

Karen O'Connor urged all travellers to bring a carry on bag with additional clothes and toiletries when travelling to COA meetings. Her luggage was lost, causing her to make an "emergency" trip to Macy's Tuesday evening.

### **Item 5-STAFF REPORTS**

Administrator, Teri Clark announced that two key staff members were not in attendance at the meeting as they were on accreditation site visits. She noted that the furloughs continue, impacting the amount of work done by staff. She commented that visitor's passes are not needed for those COA members who have their name badge with them.

She announced that the last four accreditation site visits will be completed the week of May 19-22. Staff is already planning for next year's visits.

### **Item 6-PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Nancy Watkins.

#### **Professional Preparation for the Multiple Subject BCLAD Program**

It was moved, seconded (Leighty/Teele) and carried to grant initial accreditation to the following program of professional preparation:

San Jose State University  
Multiple Subject BCLAD Program – Chinese

#### **Professional Preparation for the Administrative Services Credential**

It was moved, seconded (Leighty/Teele) and carried to grant initial accreditation to the following programs of professional preparation

Hope International University  
Preliminary Administrative Services Credential Program

Santa Clara County Office of Education  
Preliminary Administrative Services Credential Program  
<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-06.pdf>  
<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-06-insert.pdf>

### **Item 7-PLANS FOR ACCREDITATION ACTIVITIES IN 2009-2010**

Teri Clark, Administrator of Accreditation, presented this information item which included the proposed schedule of upcoming accreditation visits for the 2009-10 year. BIR training information dates and sites visits will also be included and brought back to the COA.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-07.pdf>

### **Item 8-PROPOSED COA MEETING DATES FOR 2009-2010**

Teri Clark, Administrator of Accreditation, presented this information report which offers options for COA meeting dates for the upcoming year. Staff will move forward with two options for each meeting, to be presented as an action item at the June COA meeting.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-08.pdf>

### **Item 9-REPORT OF THE ACCREDITATION SITE VISIT TO NOTRE DAME DE NAMUR UNIVERSITY**

Consultant, Jan Jones-Wadsworth introduced Team Leader, Edmundo Litton, University President. Judith Greig, and university representatives Joan Rossi and Nicole Olfish.

After Committee discussion, Sue Teele moved approval of changing the accreditation team recommendation from Accreditation with Stipulations to Accreditation with Major Stipulations.

Lynne Cook seconded the motion. The vote was six for approval, six dissenting. The motion was not carried.

Joseph Jimenez moved approval that the COA accept the team recommendation of Accreditation with Stipulations with the additional amended stipulation that the institution be required to provide evidence of fully meeting the field experience standard for all standards not fully met. Carol Leighty seconded the motion. The motion passed with a vote of six to five (Abrams abstained).

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-09.pdf>

#### **Item 10-INTEGRATING NEW INSTIUTIONS INTO THE ACCREDITATION SYSTEM**

Administrator Teri Clark presented the information item which reviewed the possibility of modified procedures or reports to be used as new teacher preparation programs transition to the accreditation system.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-10.pdf>

#### **Item 11-REPORT OF THE ACCREDITATION SITE VISIT TO SAN DIEGO COUNTY OFFICE OF EDUCATION**

Consultant, Cathy Creeggan introduced Team Leader, David Simmons and Susie Johnson, Subject Coordinator for the San Diego County Office of Education, who answered questions presented to the institution by the COA.

After Committee discussion, Dana Griggs moved approval of the accreditation team recommendation of Accreditation with Stipulations. Lynne Cook seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-11.pdf>

#### **Item 12-REPORT ON THE ACCREDITATION SITE VISIT TO WESTMONT COLLEGE**

Administrator, Teri Clark introduced Team Leader, Marsha Savage and Andrew Mullen, Dean of Education for Westmont College, who answered questions presented to the institution by the COA.

After Committee discussion, Lynne Cook moved approval of the team recommendation of Accreditation. Ellen Curtis-Pierce seconded. The motion passed (Joseph Jimenez recused himself).

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-12.pdf>

#### **Item 13- DISCUSS PROSPECTIVE EXPERIMENTAL PROGRAM CONCEPTS**

Administrator, Teri Clark presented this item which covered two concepts for experimental programs under consideration by currently accredited institutions for discussion by the COA.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-13.pdf>

**Item 14-UPDATE ON SB 2042 RELATED TOPICS**

Administrator Teri Clark presented this information item reviewing the work done since March 2007 in a number of areas related to the SB 2042 teacher preparation standards.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-14.pdf>

**Item 15-REPORT OF THE ACCREDITATION RE-VISIT TO PHILLIPS GRADUATE INSTITUTE**

Consultant, Joe Dear presented the item. As this was a re-visit report, no team leader or institutional representatives were present at the table.

After Committee discussion, Sue Teele moved approval that the original team finding of Accreditation with Technical Stipulations be changed to Accreditation with Major Stipulations, to be addressed in six months with a possibility of denial of accreditation if those stipulations are not addressed. An institutional representative is required to be present at that meeting of the COA. Karen O'Connor seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-15.pdf>

**Item 16-UPDATE ON THE ACTIVITIES RELATED TO THE ADMINISTRATIVE SERVICES PREPARATION PROGRAMS**

Consultant Jo Birdsell presented this action item giving an update on work on the Administrative Services Credential Program standards per direction by the Commission in August 2008 and per direction by the COA at the April 2009 meeting.

After Committee discussion, Lynne Cook moved that staff gather additional input from stakeholders and present the re-formatted standards and feedback from the field as an informational item to the Commission. Sue Teele seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-16.pdf>

**RECESS**

The meeting was recessed by Co-Chair, Ruth Sandlin, at 4:10 on May 13, 2009.

**RECONVENE**

The meeting reconvened at 8:29 a.m. on Thursday, May 14, 2009 by Co-Chair, Ruth Sandlin.

**Item 17-INTRODUCTORY DISCUSSION ON WORKING WITH TEAC**

This information item was presented by Administrator Teri Clark. Ms. Clark noted that the COA discussion will be used to guide staff in developing the next steps in working with TEAC which will be similar to the joint process between CTC and NCATE.

Additional information will be brought before the COA at its June meeting.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-17.pdf>

**Item 18-UPDATE ON THE ACCREDITATION HANDBOOK**

Administrator, Teri Clark presented an update on the work to revise the *Accreditation Handbook* for discussion and input. Staff will bring a revised version of Chapter 7 to the COA in June for review.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-18.pdf>

**Item 19-REPORT OF THE ACCREDITATION SITE VISIT TO WESTERN GOVERNORS UNIVERSITY**

Administrator Teri Clark introduced Team Leader, J.L. Fortson and Phillip Schmidt, Associate Provost for Academic Programs who represented the University and answered questions presented to the institution by the COA.

After Committee discussion, Dana Griggs moved approval of the accreditation team recommendation of Accreditation with Stipulations. Karen O'Connor seconded. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-19.pdf>

**Item 20-PROPOSAL FOR ALTERNATIVE ACCREDITATION ACTIVITIS – PACT AND NCATE**

This information item was presented by Administrator of Accreditation, Teri Clark. The Committee continued the discussion of the possibility of some institutions participating in alternative accreditation activities that was begun at the April COA meeting..

Administrator Clark will return to the COA in June with additional information after attending the NCATE conference in Kentucky the week of May 18.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-20.pdf>

**Item 21-UPDATE ON THE QUARTERLY REPORT SUBMITTED BY ALLIANT INTERNATIONAL UNIVERSITY**

Consultant Marilyn Fairgood gave an update and overview of the steps being taken by Alliant University in order to meet the stipulations imposed upon the institution at the May 2008 accreditation visit. Another update will be presented to the COA at its June meeting.

Alliant International University has a full re-visit scheduled for November 8-11, 2009.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-21.pdf>

**Item 22-REPORT OF THE ACCREDITATION VISIT TO CALIFORNIA STATE UNIVERSITY, EAST BAY**

Consultant, Jo Birdsell introduced Team Leader, Mark Cary. Representing the University were Interim Associate Dean Barbara Storm, and Accreditation Coordinator Denise Fleming who answered questions presented to the institution by the COA.

After Committee discussion, Sue Teele moved to accept the accreditation team recommendation of Accreditation with Stipulations with the addition that a 7<sup>th</sup> year follow up report be required of CSU, East Bay which shows evidence it has developed and implemented a consistent unit wide assessment system and applied that system to include data collection related to unit outcomes, use of that data for unit improvement and provided a means for assessing the effectiveness of the system. Joseph Jimenez seconded the motion. The motion passed without dissent.

Sue Teele moved that in addition to the above motion, the institution submit to the COA a copy of the institution's responses to the NCATE Areas for Improvement (AFIs). Joseph Jimenez seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-22.pdf>

### **DEBRIEF OF THE ACCREDITATION DECISION MAKING**

The COA reviewed accreditation decisions made over the course of the two day meeting.

### **ADJOURNMENT**

The meeting was adjourned by Co-Chair Nancy Watkins at 2:25 p.m. on May 14, 2009.