

**California Commission on Teacher Credentialing
Minutes of the July-August 2006, Meeting**

COMMISSION MEMBERS ATTENDING

Leslie Peterson Schwarze, School Board Member, Chair
Jon Stordahl, Teacher, Vice Chair
Catherine Banker, Public Representative
Caleb Cheung, Teacher (July 31, only)
Margaret Gaston, Public Representative (August 1, only)
Guillermo Gomez, Teacher
Gloria Grant, Teacher
John Kenny, Teacher
Leslie Littman, Designee, Office of Superintendent of Public Instruction
Aida Molina, School Administrator
David Pearson, Faculty Member

COMMISSION MEMBERS ABSENT

Paula Cordeiro, Public Representative

EX-OFFICIOS

Marlyn McGrath, California Postsecondary Education Commission
Karen Symms Gallagher, Association of Independent California Colleges and
Universities
Athena Waite, University of California
Beverly Young, California State University

Monday, July 31, 2006

CONVENE GENERAL SESSION

Leslie Peterson Schwarze, Chair, convened the July 31, 2006 General Session of the California Commission on Teacher Credentialing.

Roll call was taken and a quorum declared. The Pledge of Allegiance was recited.

Chair Schwarze announced the appointment of the Commission's two new members, Margaret Gaston and Caleb Cheung. Ms. Gaston is a public representative and Mr. Cheung is a teacher. She also announced that Cindy Dodge had resigned her position.

1E: Approval of the July-August 2006 Agenda

Commissioner Kenney moved approval of the Revised Agenda. Commissioner Banker seconded the motion and it carried without dissent.

1A: Commission Practice Regarding the Role of Ex-Officio Representatives in Closed Session

Mary Armstrong, General Counsel, presented this item. She began by noting the reasons that the Commission meets in Closed Session. She said that there were three separate categories: 1) discipline of credential holders; 2) pending or potential litigation, and; 3) hiring and firing of the Executive Director. She stated that with regards to the hiring and firing of the Executive Director, the Commission needed to make a policy decision whether they need the Ex-Officio Representatives present to carry out its duty.

Commissioner Kenney asked if it was the legislature's intent to have the Commission be made up of a balance of sections of the education community. Ms. Armstrong responded in the affirmative. Commissioner Kenney then said that it seemed reasonable that if the legislature had intended for any particular group to have special representation, that they would have included additional members in the main body of the Commission. Ms. Armstrong said that that was an argument that could be made, but that it was not specifically laid out in policy.

Commissioner Young read a statement on behalf of all of the Ex-Officios and the general counsels for all four of the Ex-Officio organizations noting their concerns regarding the way the Commission currently conducts Closed Session and expressing their desire to have the Commission allow Ex-Officio Representatives to begin participating in Closed Session as was past practice.

Commissioner Waite passed out a written response from the UC general counsel.

Commissioner McGrath reiterated that all four of the Ex-Officio organizations came to the same conclusion separately, without any sharing of information.

Commissioner Symms Gallagher said that it was hard to be in this situation where the Commission felt a legal opinion was necessary to admit ex officio members to closed session. She reminded the Commissioners about the support the higher education community has shown for the Commission.

Vice Chair Stordahl asked why no one had previously challenged the Commission's decision to exclude Ex-Officios from Closed Session. Commissioner Young replied that she thought it might be because the institutions were not properly notified of the change in practice. Vice Chair Stordahl then asked what the reason was for the change in Commission practice. Commissioner Young said that the change in practice stemmed from an issue related to how recommendations from the Administrative Services Panel were handled several years ago.

Ms. Armstrong stated the change in Commission practice was done in fact, in Closed Session and that it was not related to the Administrative Services Panel, but was a result of advice from a meeting with the Attorney General's Office.

Commissioner Banker again asked why the practice had not been challenged if the organizations knew. Commissioner Young responded that the four organizations did not know because they had not been properly informed. Ms. Armstrong answered that all Ex-Officio Representatives were informed of the change.

Commissioner Banker indicated that she was still unclear as to why no one had attempted to challenge the practice until now. She also stated that there could be a conflict of interest if Ex-Officio Representatives were allowed into Closed Session when the Commission was discussing litigation.

Commissioner Kenney also asked why no one had challenged the practice until this time and asked why it was now being challenged during the discussion of the hiring of an Executive Director.

Commissioner McGrath indicated that she never challenged it because she was told from the beginning that she should not attend Closed Session.

Commissioner Waite stated that the real issue is not when the complaint was raised, but whether it is lawful to exclude Ex-Officio Representatives from Closed Session.

Commissioner Littman said that she believed the Ex-Officios left the Commission because and new members were appointed and so the new people were not aware of the change in attendance at Closed Session. She expressed concerns about conducting business without having any higher education voice present. She said that she appreciated the comments of the Ex-Officio Representatives and found them valuable. She stated that Ex-Officio Representatives currently pay their own way, but if they are members of the Commission, then the Commission needs to be paying for their expenses.

Commissioner Young said that the faculty member on the Commission speaks from the faculty perspective and does not represent the various higher education institutions' perspectives. She said that the reason this issue had not been addressed previously was because the organizations were not notified. She said that the Ex-Officio Representatives did not have any special agenda with regards to the hiring of the Executive Director. She said that the issue came up for her when she was first appointed, and compared the Commission's practice with the CSU Board of Trustees practice. She said the issue really came to forefront at the previous meeting when they were told by some Commissioners that they would like to have them present at the discussion regarding the Executive Director and were then told they were not allowed to attend.

Commissioner Grant asked for clarification that the Ex-Officios want to be a part of the conversation, but without a vote. Commissioner Young responded to the affirmative.

Commissioner Symms Gallagher said the issue has not been brought up previously because they did not know otherwise.

Commissioner Banker indicated that she felt the Ex-Officios opinions are very useful in the Commission's discussions, but the current item only addressed Closed Session and not General Session.

Veronica Villalobos, Association of Independent California Colleges and Universities, said that the President of the AICCU never received any notification about the change in practice. She urged the Commission to focus on whether there is direction in statute to exclude Ex-Officio Representatives.

Theresa Montano, California Teachers Association, said that CTA is concerned with the legality and the principle of allowing Ex-Officio Representatives to participate in Closed Session. They feel it is important to recognize the meaningful contributions of the Ex-Officios. She expressed concern about the role of Ex-Officios in discipline cases, but supports the participation of Ex-Officios in the other areas.

Ex-Officio Young said that in the case of litigation where their participation would create a conflict of interest, the Ex-Officios would excuse themselves from the discussion.

Commissioner Banker asked if a potential candidate for the Executive Director was from one of the Ex-Officio institutions, would that Ex-Officio still participate in the discussions. Commissioner McGrath indicated that they would excuse themselves from that particular discussion.

Commissioner Kenney brought up the issue of confidentiality of those applying for jobs and not wanting their current employers to know. Commissioner Waite responded that any person applying would have a constituent sitting at the table.

Commissioner Banker asked how this discussion would affect the Commission's decisions since the Ex-Officios had been excluded for the past few years. Ms. Armstrong said that any decision making would not affect the Commission's previous actions.

Commissioner Molina asked for clarification about what the law actually means.

Chair Schwarze stated that it is important to remember that the Ex-Officio's attorneys represent their concerns and the Commission's attorneys represent the Commission's concerns.

Commissioner Young indicated that Ex-Officio Representatives are bound by the same rules of confidentiality as all of the Commissioners with regards to Closed Session. She said that if a person from a particular area of the education community applied for the job and that if there was a conflict of interest, the Commission member would excuse themselves from the discussion. Commissioner Young stated that if the situation could not be resolved, they would present the issue to the Attorney General.

Chair Schwarze stated that the Commission needed to rely on the Commission's attorneys because the law was unclear and open to interpretation. She asked for a summary of how the Commission's practice has changed and what options there are for the Commission.

Ms. Armstrong said that the discussion should be split into the three separate areas. She said that in discipline cases there are due process issues and Education Code issues about which the Attorney General has raised questions regarding Ex-Officio involvement. With regards to litigation, she stated that there could be issues surrounding attorney-client privilege if information was disclosed to non-voting members. With regards to the selection of an Executive Director, she indicated that there was more leeway in the law regarding their participation. She said that the Policy Manual should be amended to clarify the issue, following the commission decision.

Chair Schwarze expressed concerns about instances where the Commission may need to fire an Executive Director.

Ms. Armstrong stated that the situation related to the firing of an Executive Director brings up due process concerns. She said the concern comes in because there are persons involved who do not have a vote, but may sway the decision. Chair Schwarze stated that this concern would come up in both the hiring and the firing of personnel.

Commissioner Littman asked about the likelihood of the Commission winning a legal battle over the participation of Ex-Officios. Ms. Armstrong said they would have to go into Closed Session to discuss that topic. Commissioner Littman said she believes the Commission is at a disadvantage in this case.

Commissioner Kenney asked if there is a mechanism for arbitration between state agencies. Ms. Armstrong responded that the Attorney General would give an opinion. She said that an Attorney General opinion could take a considerable amount of time.

Commissioner Banker said that it seemed the Commission could not make a decision and should ask the Attorney General for an opinion.

Commissioner Banker moved that the Commission seek an Attorney General opinion and that Ex-Officio Representatives be excluded from Closed Session until an opinion is given. Commissioner Kenney seconded the motion.

Commissioner Kenney clarified that he seconded the motion in order to allow the discussion to continue.

Commissioner Littman said that the Commission could hold the interviews and discussions regarding the hiring of the Executive Director in open session. She said she would not support the current motion on the table because they could not wait for an opinion or risk having to do everything over again.

Commissioner Banker asked if it was possible to have the interviews in open session.

Commissioner Young asked if the interviews and discussion of candidates could be done in open session. Commissioner Gomez expressed concerns about having discussions about the candidates in open session.

Commissioner Grant said that the Ex-Officios should be allowed to share their opinions regarding candidates regardless of whether it was in open session or Closed Session. She said that she would not support the motion and would like to see more discussion.

Commissioner Banker withdrew her motion and Commissioner Kenney withdrew his second.

Ms. Armstrong said that the statute is not as clear as everyone would prefer. She said that the Commission's Ex-Officios were different than other Ex-Officios because they represent an entity as opposed to a person.

Commissioner Waite said that she was appointed by the President of the UC and in that sense she is representing the president.

Ms. Armstrong clarified that the statute refers to an entity as opposed to a person.

Commissioner Young said that she agrees that the Policy Manual is unclear, but that fixing the policy does not solve the problem. She reminded everyone that getting an opinion from the Attorney General will take time.

Commissioner Littman moved that the Commission allow Ex-Officio Representatives to take part in Closed Session on August 1, 2006 for the hiring of an Interim Executive Director, and that the Commission resolve the issue in the Policy Manual, in the law, and in the interpretation of the law before such time as the issue of hiring a permanent Executive Director comes to the Commission. Commissioner Banker seconded the motion.

Chair Schwarze asked if the Commission might be compromising its position with the temporary solution proposed. Ms. Armstrong did not think that would be the case.

Commissioner Kenney said that he would like an impartial expert to give an opinion about what the law means. He said that he supported Commissioner Littman's motion.

Ms. Armstrong said that the Attorney General would solicit and review the opinion of all impacted parties before making a decision.

Chair Schwarze asked if the Attorney General would ask Legislative Counsel to present its opinion. Ms. Armstrong responded that they would not.

Commissioner Kenney said that he would like a segmented opinion regarding each of the three Closed Session areas.

Ms. Armstrong said that they could ask the Attorney General to give them an opinion within a reasonable timeline.

Commissioner Cheung asked if this issue would have come up if they were not hiring an Interim Executive Director. Chair Schwarze said that it was already an issue and that the hiring of an Executive Director brought the issue to the forefront. Commissioner Cheung also asked whether Ex-Officios participated in the previous process of hiring the Executive Director. Ms. Armstrong responded that according to the Director of Human Resources, the Ex-Officios participated in the hiring process.

Commissioner Young thanked Commissioner Littman for her motion. She asked for clarification about whether the Closed Session scheduled for today was only discipline issues. Chair Schwarze clarified that it was only discipline. Commissioner Young said that the Ex-Officios would not ask to be included in the discipline cases because they had not had the opportunity to look over the materials.

Chair Schwarze called the question. The motion carried without dissent.

The Commission then went into Closed Session.

RECONVENE GENERAL SESSION

Chair Schwarze reconvened general session.

1B: Chair's Report

Chair Schwarze introduced Alan Bersin, Secretary of Education.

Secretary Bersin discussed the numerous accomplishments that have occurred under Dr. Swofford's leadership over the past ten years. He presented Dr. Swofford with a letter from Governor Arnold Schwarzenegger and a plaque from his office.

Chair Schwarze thanked Dr. Swofford for his exemplary service. She announced that the Senate presented him with a resolution on the Senate floor in June. She also presented Dr. Swofford with a crystal plaque from the Commission members and Commission staff.

1C: Executive Director's Report

Dr. Swofford turned his report over to Rod Santiago, Consultant, Office of Governmental Relations, for an update on the Commission's response to the Legislative Analyst's Office Report. Mr. Santiago gave a brief overview of the Legislative Analyst's Office Report and the Commission's comments on the report.

Susan Westbrook, California Federation of Teachers, commended Dr. Swofford and Mr. Santiago for their work on the response to the LAO Report.

Chair Schwarze directed staff to come back with a full report.

For the sake of audience members not in attendance earlier in the day, Chair Schwarze again introduced new Commissioner Caleb Cheung.

1D: Approval of the May/June 2006 Minutes

Commissioner Gomez moved approval of the minutes, Commissioner Molina seconded, and the motion carried without dissent.

1F: Approval of the July/August 2006 Consent Calendar

Commissioner Kenney moved approval of the consent calendar. Commissioner Pearson seconded the motion and it carried without dissent.

For further information, see the attached appendix.

1H: Commission Member Reports

Commissioner Waite announced that her university had received a grant for work with science and math teachers and had been doing work with K-12 teachers, community college students, and university professors. She described the scope of the activities.

Commissioner Kenney extended his admiration and thanks to higher education. He noted that he attended a physics workshop for rural physics teachers to enhance the teaching of physics in rural schools.

Commissioner Waite commented on the importance that everyone was working together.

Chair Schwarze shared that she had received communication regarding the Teaching Foundation Examination: Science and that there are enough test takers to establish a passing score for the test. She said that there would need to be an agenda item as soon as possible to approve the passing standards for the examination.

Commissioner Kenney acknowledged BP Solar for giving out \$1.5 million in grants to science teachers for funding science projects involving alternative energy sources. He said that he was fortunate to be the recipient of a \$10,000 grant.

Chair Schwarze asked Dale Janssen to come and sit at the table.

1I: Liaison Reports

None

Legislative Committee of the Whole

Committee Chair Jon Stordahl convened the Legislative Committee of the Whole.

4A: Status of Legislation

Bonnie Parks, Director, Office of Government Relations presented information regarding the following bills:

- SB 1533 (Scott) - Paraprofessional Teachers – The bill is on consent in the Senate Appropriations Committee for August 9, 2006. The Commission was successful in getting the bill amended to include an additional \$500 per person participating in the program.
- AB 49 (Benoit) - Prelingually Deaf Teachers – The bill is in Assembly Concurrence and is waiting for Senate Concurrence and amendments.
- AB 476 (Baca) - Financial Aid – The bill is in Senate Appropriations.
- SB 1209 (Scott) - The omnibus credential bill. The bill is in Assembly Appropriations.
- SB 1433 (Torlakson) - Teacher Paraprofessional Development – The bill is in Assembly Appropriations.
- AB 2054 (Horton) - Languages Other Than English (LOTE) Subject Matter Alternative – The bill is in Senate Appropriations.
- AB 2445 (Salinas) - Instructional Program State Seal of Biliteracy – The bill is in Senate Appropriations.
- AB 2802 (Pavley) - Early Learning Credential – The bill is in Senate Appropriations.
- SB 1292 (Scott) - EL Authorization – The bill is in Assembly Appropriations.
- AB 1857 (Garcia) - Expedited Intern Exam – The bill is in Senate Appropriations.

Commissioner Young asked for clarification about the possibility of amendments to AB 2802 to include the Commission in the development of the new credentials. Ms. Parks said that the Commission had not taken a position to seek amendments.

Commissioner Pearson asked about the reason why the Commission didn't take a support, or support with amendments, position. Ms. Parks clarified that the bill requires the Superintendent of Public Instruction to submit the proposed credential to the Commission for approval and implementation.

Commissioner Kenney said that the conversation regarding this bill occurred prior to the last election and the Commission wanted to see if preschool initiative passed before making a decision.

Vice Chair Stordahl said that it seemed like a reasonable amendment to seek and asked if it was possible to seek an amendment at this time. Ms. Parks indicated that the bill was too far along to make an amendment at this time and said that the requested amendment would probably not be positively received.

Commissioner Kenney moved to seek an amendment to have the CTC develop the credential. Commissioner Pearson seconded the motion.

Commissioner Pearson said that he would recommend having the Commission added to the list of those who are currently charged with developing the credential.

Chair Schwarze asked if there was another bill that talks about developing standards for preschool. Commissioner McGrath responded that was likely the Wolk Bill (AB1246).

Commissioner Symms Gallagher pointed out that the bill only speaks about public institutions of higher education and that private institutions believe they also have expertise to contribute.

Commissioner Kenney amended his motion to say that the Commission and private institutions of higher education should be added to the list of participants developing the credential. Commissioner Pearson seconded the motion. The motion carried.

Commissioner Young said that she believed the Commission took a "support if amended" position, and not a "support with amendments" position on SB 1209.

Commissioner Pearson asked about the mechanism for notifying legislators about the Commission's proposed amendments. Ms. Parks indicated that Commission staff sent letters to the legislators seeking specific amendments to SB 1209.

Commissioner Kenney moved that the Commission change its position.

Ms. Parks said that the letter sent out indicated that the Commission supported the bill, but that it had concerns. Vice Chair Stordahl agreed that the letter sent out did say the Commission would support the bill if it was amended.

Mr. Janssen said that he believed the chart in the agenda item was inaccurate, and that the Commission had, in fact, taken and expressed a position of "support if amended."

Commissioner Littman clarified that regardless of the exact wording, it still comes across as the Commission supporting the bill.

Commissioner Young said that she was only seeking clarification regarding the chart in the agenda item.

4B: Analyses of Bills

Bonnie Parks, Director, Office of Government Relations, presented an analysis of the following bills:

AB 950 (Pavley) – Teacher Credentialing and Employment Criminal Records – This bill establishes the County Offices of Education (COE) instead of the Commission as the central clearinghouse of criminal background information for teachers. It requires the COEs to provide certain personnel certification functions and forward that information to the CTC. Staff recommended an "oppose" position.

Commissioner Littman moved that the Commission take an oppose position. Commissioner Grant seconded the motion. The motion carried.

AB 2837 (Baca) Clinical Rehabilitative Services Credential – Ms. Parks indicated that she had recently talked to Assembly Member Baca's office and that they were willing to adopt the Commission's requested amendments. This bill requires the Commission to establish a two-tiered credential consisting of a two year preliminary credential and a professional clear credential. Staff recommended a "seek amendments" position, which the author had already accepted.

Manny Hernandez, Assembly Member Joe Baca Jr.'s Office, thanked the Commission and said that he concurred with the Commission's suggested amendments.

Stephen Rhoads, Los Angeles Unified School District, said that one of the issues was whether a credential given by the Commission was equivalent to having a license. He indicated that the Attorney General had said they were slightly different, and that the goal of this bill was to make them equivalent.

Robert Powell, California Speech Language Hearing Association, said that many students are not able to receive the services they need because of a lack of funding, and that this bill will help fix that problem.

Commissioner Littman asked whether staff would come back at the next meeting and ask the Commission to change its position to "support," once the amendments were accepted.

Mr. Hernandez indicated that it would probably take some time to get the amendments in place because the bill was currently on the floor of the Assembly and that it would need to be amended in committee.

Commissioner Molina moved that the Commission take a support with amendments position. Commissioner Pearson seconded the motion. The motion carried.

4C: Other Legislative and Policy Items

Bonnie Parks, Director, Office of Government Relations, presented an update on SB 1292 (Scott) She said that it looked like this bill would be successful in being passed by the legislature and becoming law in January 2007.

Ms. Parks thanked all of the stakeholders and Commissioners for their support.

Fiscal Policy and Planning Committee of the Whole

Committee Chair John Kenney convened the Fiscal Policy and Planning Committee of the Whole.

2A: Update on the 2006-07 Governor's Budget

Crista Hill, Director, Fiscal and Business Services Section, presented this item updating the Commission on the Governor's budget. She indicated that the Commission's budget was not significantly altered as in years past, but that the Conference Committee had

approved a one-time \$1.027 million of Title II funds to be transferred from the Department of Education to the Commission. She noted the changes made to the Supplemental Budget Language as it relates to the Commission, and thanked Assembly Member Ducheny for her assistance in getting the language changed. She noted that the revised language no longer discusses the elimination of the Commission.

2B: Approval of Agreements that Exceed One Hundred Thousand Dollars

Crista Hill, Director, Fiscal and Business Services Section, presented this item containing a list of three agreements that require approval from the Commission:

- 1) Interagency agreement with CDE to facilitate the transfer of Title II funds to the Commission;
- 2) Annual Local Assistance agreements for paraprofessional and intern programs;
- 3) Contract with Choice Point Public Records Inc. for payment, processing, and web hosting maintenance services for fiscal years 2006-07 and 2007-08.

Commissioner Banker asked for clarification about the specific amounts of the Local Assistance Agreements. Ms. Hill distributed a handout showing the specific amounts for each.

Commissioner Littman clarified that the Commission was voting only on the three contracts mentioned and requested in the future that staff change the language to reference the specific amounts for each program.

Commissioner Pearson moved that the Commission approve the three agreements. Commissioner Gomez seconded the motion. The motion carried.

2C: Proposed Budget Change Proposal/Concept for the 2007-08 Governor's Budget

Crista Hill, Director, Fiscal and Business Services Section, presented a Budget Change Proposal concept for the 2007-08 budget to allow the Certification Assignments and Waivers Division unit to hire nine additional staff. If approved, staff would prepare a full Budget Change Proposal for approval at the next Commission meeting.

Commissioner Banker asked if credential processing time had been reduced by the loan of positions from the Professional Services Division. Ms. Hill responded that staff was continuing to work on reducing the credential backlog.

Chair Schwarze said that she understood it took six months to a year to fully train someone in the certification process, and asked what would happen when the positions on loan from PSD were no longer available.

Dale Janssen, Director, Certification, Assignment and Waivers Division, indicated that this was the reason staff was working on a Zero Based Budget because it clearly shows how much staff is truly needed. He said that staff was updating the budget to take into account technology efficiencies to determine how many new positions were needed.

Commissioner Kenney asked if the number of positions the Commission would be asking for was based on a worst case scenario and that the Commission might not fill all of the positions even if they were approved. Mr. Janssen said that the Zero Based Budget was accurate and that if they determine they need a certain number of positions, then that is truly how many they will need.

Commissioner Pearson asked what the impact was in Professional Services Division (PSD) at having lost positions that were on loan to CAW. Larry Birch, Director, Professional Services Division, indicated that the positions that were loaned to CAW were vacant at the time.

Commissioner Pearson asked what tasks PSD would be accomplishing once they received the positions back. Mr. Birch responded that the positions would work on the implementation of accreditation.

Commissioner Cheung asked if the proposals took into consideration a change in the number of applications received. Ms. Janssen responded that the Commission was anticipating no change.

Credentialing and Certificated Assignments Committee of the Whole

Committee Chair Catherine Banker convened the Credentialing and Certification Assignments Committee of the Whole.

3A: Review of California Code of Regulations, Title 5 Sections 80028 Pertaining to Certificates of Clearance and 80487 Pertaining to Fees

Dale Janssen, Director, Certification, Assignment and Waivers Division, presented this item pertaining to proposed changes to Title 5 regulations. Mr. Janssen began by discussing Section 80028. He said that staff proposed that requests for Certificates of Clearance be done online. Staff also recommended that the Commission eliminate the credit given to applicants who ask for a Certificate of Clearance. He indicated that currently, the cost of obtaining a Certificate of Clearance is credited to the person toward their credential application fee. He indicated that statute stated that the credit was for an initial credential, but that staff had allowed the credit to be used for any credential.

Commissioner Kenney asked how long it usually took to complete the electronic fingerprint check and how long it took for a Certificate of Clearance. Mr. Janssen said it usually takes three days for the fingerprint check and one day to complete the Certificate of Clearance as long as everything was in order.

Commissioner Kenney asked what percentages of applicants take extra time to process and what percentages of applicants get denied. Mary Armstrong, Director, Division of Professional Practices, said that she didn't have hard number, but that the number of applicants requiring review is very small. She indicated that the review process could take as long as 18 months.

Commissioner Littman asked how universities would know that the candidate filed and cleared if the Commission goes to an online process. Mr. Janssen said that was something that needed to be worked out.

Commissioner Littman asked for clarification about the total amount it would cost applicants if the Commission adopted staff recommendations.

Commissioner Banker indicated that the current system could create an accounting problem if an applicant did not use their credit for many years. She also asked if the current system allowed teachers to be in the classroom without fully completing the Certificate of Clearance process. Mr. Janssen responded that it was possible under the current system for a university to offer an affidavit for those who had not fully completed the Certificate of Clearance process, and that the online process really negates that need.

Commissioner Young said that the affidavit was an alternative to the amount of time it took for the Certificate of Clearance process in the past. She said that the new online process would be faster and easier than the affidavit process.

Commissioner Waite asked if it would be possible to have the credit for a certain amount of time. Commissioner Kenney agreed that there should be a sunset date for using the credit. Mr. Janssen responded that the Commission's practice has not followed the actual regulations. He indicated that the credit was supposed to be only for an initial credential, but was being allowed to be used for any credential.

Commissioner Pearson said that he would support the credit if it did not harm the Commission in a budgetary way, but that there should be no credit if it created a budgetary burden.

Commissioner Littman said she had concerns about asking new teacher candidates to pay extra money for a Certificate of Clearance and a credential. She said that she supported going back to what the regulations state.

Commissioner Cheung asked if there were costs associated with inquiries and processing. Mr. Janssen indicated that those were all paid for by the applicant up front.

Commissioner Kenney said that he felt the Commission should follow the regulations.

Commissioner Banker asked what the typical timeframe there was for a first issuance. Mr. Janssen responded that he thought it was about 1-2 years.

Commissioner Young said that the timeline could be extended for individuals in blended programs.

Commissioner Banker directed staff to bring back another item addressing the fees with regards to the regulations, and the possibility of moving the Certificate of Clearance to an

online system. Mr. Janssen said staff would come back at the next meeting with such an agenda item.

Kathy Harris, California Teachers Association, said CTA opposed eliminating the credit.

Commissioner Littman said she thought the credit should be available for the entire 5 year life of the Certificate of Clearance.

Mr. Janssen then presented 80487. He indicated that this was another case of practice being out of alignment with the regulations. Staff has allowed application fees to be good for one year once they are paid. However, the regulations state that a person has 60 days.

Commissioner Littman asked for clarification about the fees for a name change and a renewal. Mr. Janssen clarified that if it was done as one transaction, the fee would be \$55, but if they did it as two separate transactions it would be \$27.50 for a name change and \$55 for a renewal.

Commissioner Littman asked about how the credential backlog would affect the 60 day limit versus the 1 year limit for application fees. Mr. Janssen clarified that the 60 days started once the document was returned to the applicant.

Commissioner Banker gave staff direction to implement the regulation.

Mr. Janssen said that staff would come back at the next Commission meeting with a follow up item.

3B: Implementation Plan to Require Credential Holders to Renew Credentials Online

Dale Janssen, Director, Certification, Assignment and Waivers Division, presented an implementation plan for requiring all credential holders to renew their credentials online.

Susan Westbrook, California Federation of Teachers, said that she had concerns that applicants might not have access to the internet or a Visa or MasterCard.

Chair Schwarze said that she could not see a district denying an employee access to the internet to renew their credential. She also said that it was possible to purchase Visa or MasterCard gift card.

Commissioner Young asked whether the Commission was paying a fee to the credit card company and if the Commission had looked into other payment possibilities. Mr. Janssen said that there is a \$2 applicant fee for renewing online. He said staff would need to look into other payment possibilities. He said that staff and the Department of Finance had looked into giving an incentive for renewing online.

Commissioner Young asked if the Department of Finance would still consider an incentive if everyone is required to renew online.

Commissioner Pearson asked if the Commission had hired a company to handle the monetary transactions. Mr. Janssen responded that the Commission worked with a vendor. He indicated that it was extremely expensive to accept American Express or checks. He said that staff would talk with the vendor to look at other payment options.

Commissioner Kenney expressed his support for moving to an online renewal process as quickly as possible.

Derek Ramadge, Los Angeles Unified School District, said that his district uses online processes and that it works well.

Commissioner Littman moved that the Commission require teachers to renew online. Commissioner Molina seconded the motion. The motion carried.

Chair Schwarze recessed General Session and convened the Executive Committee.

Thursday June 1, 2006

Reconvene General Session

Roll Call was taken and a quorum declared. Chair Schwarze recessed General Session and then went back into Executive Committee.

Reconvene General Session

Chair Schwarze reconvened General Session.

Professional Services Committee of the Whole

Committee Chair Aida Molina called the Professional Service Committee of the Whole to order.

6A: Annual Report Card on California Teacher Preparation Programs for the Academic Year 2004-2005 as Required by Title II of the 1998 Reauthorization of the Higher Education Act

Joe Gee, Consultant, and Marjorie Suckow, Consultant, both of the Professional Services Division, presented this item. Mr. Gee said that the report of exam scores for the 2004-05 academic year is sent to the U.S. Department of Education. He said that the report does not include scores for Designated Subjects or Service Credentials.

Ms. Suckow explained what test score pass rates were reported to the government. She said that the report makes distinctions between academic content areas and other areas. She indicated that institutions were ranked based on pass rates for the exams.

Mr. Gee said that the report also includes other information about teacher preparation program standards, alignment between certification requirements and state student

content standards, waivers, the criteria for evaluating teacher preparation programs, and current state-wide initiatives to improve teacher quality.

Commissioner Banker moved approval of the Annual Report Card. Commissioner Gomez seconded the motion. The motion carried.

Commissioner Young said that she felt the report should include information about accreditation visits being postponed and that the Commission is moving to resume them in 2007-08. Consultant Joe Gee noted that staff would update the appropriate section regarding accreditation.

6B: Implementation of the Accreditation System

Lawrence Birch, Director, Teri Clark, Administrator, and Cheryl Hickey, Consultant, all of the Professional Services Division, presented an action plan related to implementing the accreditation system. Mr. Birch began by giving background about the process that brought them to this point.

Ms. Hickey explained that the workgroup and the Committee on Accreditation (COA) had developed 18 recommendations, but that staff was only bringing the six recommendations most needed to implement the accreditation system at this meeting. She said that staff would bring more recommendations to the Commission at a later meeting. Ms. Hickey explained the first three recommendations.

- 1: The purpose of accreditation.
Ms Hickey described the four primary purposes of accreditation agreed to by the work group and the process that they undertook to develop them.
- 2: The roles and responsibilities of the Commission and the Committee on Accreditation
The proposal is to maintain the current roles and responsibilities, but to improve communication. Current roles and responsibilities are governed by the Education Code. Current regulations require an annual report from the COA to the Commission, but the workgroup recommends reporting more often than once a year.
- 3: Accreditation as an ongoing activity
Current requirements are that once a site visit has been completed, the institution is then accredited for six years until the next site visit. The workgroup recommends an ongoing cycle of activities that moves towards outcomes-based accreditation.

Ms. Clark presented the final three recommendations.

- 4: Cycle of activities
The proposal recommends spreading accreditation activities out over the course of seven years. Annual data gathering and analysis would be a major activity in the new system. That information would be submitted to the Commission every other

year. Each program would undergo a program review in the fourth year of the cycle. The site visit, which would be held in the sixth year, would focus mostly on the Common Standards. Under this system, accreditation is not a one-time deal for the entire seven years. The Commission could change an institution's accreditation standing based on information coming in throughout the seven year cycle. The seventh year would be the follow up to the site visit.

5: Unit accreditation and program approval

The current system accredits the entire institution as a whole. Under the revised system, unit accreditation is maintained but more emphasis would be placed on looking at individual programs and holding them more accountable than exists in the current system.

Commissioner Kenney asked if there was some standard minimum number of standards “not met” for the institution to have its accreditation status removed. The COA would also make stipulations either about the institution or the specific unit problems. Ms Clark replied that here is no predetermined number of standards deemed “not met” that would lead to a stipulation and that decision is one of the responsibilities of the COA.

Commissioner Waite said that they needed to be careful about how much information is asked for because of the amount of work it would require.

Commissioner Young asked if the current workgroup would continue. Ms. Clark responded that the workgroup has been invited to attend the COA meetings. She believed that the work would continue in the same manner.

Ex-Officio Young commended staff and the workgroup for their excellent work.

Ms. Clark continued with the sixth recommendation.

6: To establish consistency in the system by including all credential and certificate programs in the Accreditation Process

All programs that result in a certificate or a credential would be part of the accreditation system. Currently there are some programs that are not included in the system. Ms. Clark noted that there are significant implementation issues related to this recommendation, but that an understanding of whether the commission agreed in principle with this recommendation was being requested.

Commissioner Kenney asked if the recommendations would be included in the resumption of accreditation activities. Ms. Clark replied that they would be inclined and would be implemented starting with the 2007-08 year.

Chair Schwarze asked for clarification as to whether this was the Commission's accreditation program, national accreditation, or a blending of the two. Ms. Clark responded that this was the Commission's system based on commission adopted standards.

Commissioner Pearson asked about the order of the priorities listed in the agenda item. He also asked how staff would be able to handle the new responsibilities associated with the new system. Mr. Birch indicated that if the Professional Services Division indeed will get the positions back in 07-08 that were redirected to CAW, staff would be able to handle those responsibilities.

Chair Schwarze said she felt the order of the priorities for scheduling site visits listed in the item ought to be switched and that those institutions that have not had an accreditation visit yet ought to be scheduled.

Susan Westbrook, California Federation of Teachers, encouraged the Commission to approve the workgroup's recommendations.

Sharon Robison, Association of California School Administrators, also encouraged the Commission to approve the workgroup's recommendations.

Patricia Rucker, California Teachers Association, asked the Commission to keep in mind how the accreditation system will contribute to the state's plan to improve teacher quality; how to attract, recruit, and retain qualified candidates; and how the teacher preparation programs affect student achievement.

Commissioner Grant asked if it was possible for Ms. Rucker to give the Commission a copy of the topics she addressed.

Commissioner Waite said that institutions collect the information Ms. Rucker was talking about, but felt that analysis of that information was probably more pertinent and relevant.

Commissioner Kenney said it takes a few years to figure out whether someone will be a good teacher or not and said he believed that the teacher information system would help in this area.

Commissioner Symms Gallagher thanked staff and the accreditation workgroup for their work. She said that ongoing program improvement and data collection was important and believed that this new system fostered those. She said she felt unit accreditation to be extremely important. She also stated that it was the standards for each program or credential that ensure the quality of the graduates.

Commissioner Banker expressed concern about the amount of paperwork involved in the process and asked if that was going to be addressed. She also asked if there were going to be regular status reports to the Commission. Ms. Hickey indicated that some of the reports have a specified structure and page limit. Ms. Clark added that technology and an online reporting will be used as much as possible.

Commissioner Littman asked at what point an institution gets an accreditation decision. Ms. Clark said the institution would receive an accreditation decision at the end of year

six. That institution would then have ongoing accreditation until the next year six unless one of the reports initiated questions or concerns. However if there are questions or concerns the COA may ask for additional information or determine a site visit is necessary

Commissioner Pearson asked how often status reports would be made to the Commission. Ms. Clark replied that it was up to the Commission. She offered several possibilities for making updates including quarterly reports; designate a liaison, and others.

Commissioner Kenney said he believed the Commission should receive quarterly reports. He also thought it was a good idea to have a Commission member be a liaison to the COA.

Commissioner Pearson offered three possibilities:

- 1) The Commission appoint a liaison to sit in on the COA meetings;
- 2) The chair of the COA could give a report to the Commission periodically;
- 3) Have staff act as the liaisons.

Several Commissioners voiced support for a liaison position. It was agreed that staff would examine several options to implement this recommendation to be considered by the Commission at a future meeting.

Commissioner Pearson asked what the higher education representatives thought regarding the ongoing activities. He said there should be some kind of sanctions for those institutions who do not participate in the ongoing activities.

Commissioner Kenney said that the institution should assume the cost of any extra visits or reviews required due to an institution failing to participate in the ongoing activities.

Commissioner Symms Gallagher said that there needed to be some kind of infrastructure to assist in collecting data. She also said she agreed that there needed to be rewards and sanctions.

Commissioner Young said that the ongoing activities associated with the new system help ensure continuing program improvement.

Commissioner Kenney said that he felt institutions not fully participating should be required to notify their students about changes in the institution's accreditation status.

Chair Schwarze asked who was responsible for selecting program reviewers. Ms. Clark answered that this was a topic that was up for discussion. She said that she envisioned the process being similar to now where educators would apply to the Board of Institutional Reviewers, be accepted and trained, and then selected for accreditation review. Dr. Birch said that volunteers apply and then go through training. They are then selected based on their expertise for reviews. He said that reviewers are also evaluated as they participate.

Commissioner Kenney asked if the criteria for reviewers was established by the Commission's policy. Dr. Birch said that the policies are in the *Accreditation Framework*, which requires Commission approval before implementation. Ms. Clark replied that the COA delivers with the specific procedures.

Commissioner Grant asked what kind of data would be collected by the institution each year and if there were requirements for what the institution should be doing with the data they receive. Ms. Clark said that the data collection was still in process, but would include basic candidate information and test pass rates. Ms. Hickey said they would also collect data from the field. She also said they would ask for a Dean's Report that would explain how the program has changed based on the data collected. Ms. Clark said that each program report has a section for an action plan. She said the process for reviewing those was still up in the air. Mr. Birch also said that the Common Standards ask what the program is doing with the information collected and that that would be a part of the site review.

Commissioner Kenney said that there should be a way to disseminate examples of good programs and practices. Ms. Clark said the workgroup had discussed that possibility.

Designee Littman said the Commission needed to keep in mind that they can only hold institutions accountable for what they have control over, and not attempt to hold institutions accountable for things that are really district or school site issues. She also said she would like to see a diversity component.

Commissioner Young said that the issues Commissioner Littman brought up are addressed in the standards of accreditation.

Commissioner Kenney said there need to be clear criteria for the level the Commission expects in order to receive accreditation.

Vice Chair Stordahl said that he feels it is important to include subject matter programs.

Commissioner Littman moved that the Commission act to approve resumption of accreditation site visits in 2007-08; that the Commission endorse the COA priorities for accreditation site visits, but switch priorities one and two; and the Commission approve the first six recommendations. Vice Chair Stordahl seconded the motion. The motion carried.

6C: Selection of a New Member of the Committee on Accreditation

Teri Clark, Administrator, Professional Services Division, presented this item to fill a K-12 Vacancy on the Committee of Accreditation. She noted that the Commission had two persons to choose from – Joyce Abrams and Linda Childress.

Commissioner Kenney asked if staff felt that both candidates would be of equal competency. Ms. Clark responded in the affirmative and described the current membership of the COA.

Commissioner Pearson said that he would be inclined to appoint Linda Childress because she has experience working with the Beginning Teacher Support and Assessment (BTSA) Program. Ms. Clark clarified that Ms. Abrams also works with the BTSA program.

Commissioner McGrath said she would like to see Linda Childress on the COA because of her Child Development background.

Commissioner Young extended her support for Linda Childress.

Vice Chair Stordahl asked for clarification about whether Joyce Abrams was in the classroom. Ms. Clark replied that she was.

Commissioner Waite also gave her support for Linda Childress.

Commissioner Gomez said that both appear qualified but that he would support Joyce Abrams.

Commissioner Littman asked if the Commission could appoint a member and an alternate. Ms. Clark replied to the affirmative.

Commissioner Littman asked for clarification about the composition of current COA members. She expressed concern about the number of classroom teachers on the COA.

Commissioner Gomez moved that Commission appoint Joyce Abrams to the COA and appoint Linda Childress as an alternate. Commissioner Grant seconded the motion. The motion carried.

The Commission then went into Closed Session.

6D: Development and Potential Consolidation of Examinations for Languages Other than English

Phyllis Jacobson, Administrator, Professional Services Division, presented an update on development and possible consolidation of examinations for Languages Other than English (LOTE). She explained some of the circumstances including legislation that have arisen in the past few months that have changed the Commission's situation with regards to examination development. SB 420 (Horton) mandated that the Commission develop a CSET exam in Filipino. AB 2913 (Frommer) would require the Commission to develop an expenditure plan for the development of a CSET exam in Armenian. The State Budget Act for 2006-07 mandated that the Commission develop a language exam template in order to develop seven new CSET exams in Filipino, Hmong, Cantonese,

Armenian, Khmer, Arabic, and Farsi. Due to these developments, staff began rethinking how the Commission operates the examination system. Staff came up with a new possibility for combining language the commission's language examination. She said staff felt it was important to get stakeholder input about the possibility of consolidating examinations. She explained several topics that would need to be considered.

1. Identifying areas of overlap between the CSET and BCLAD exams;
2. Identifying the most efficient use of resources;
3. Identifying specific areas of content overlap between the CSET and BCLAD exams;
4. Identifying potential benefits of streamlining the entire language exam structure;
5. Reviewing the need and rationale for Commission policy and criteria for determining whether to add additional languages in the future.

She asked for direction from the Commission in two areas.

1. Whether to obtain stakeholder input at this time regarding the feasibility and benefits of consolidating examinations.
2. Whether the Commission wishes to pursue the development of a policy and criteria for determining whether to develop additional examinations.

Commissioner Kenney said it seemed beneficial to have BCLAD and LOTE credentials issued with the passing of a combined test.

Commissioner Littman said that test takers may not want to get a certificate or credential in both areas. She agreed though, that the consolidation of exams should occur. She also said that the Commission needed to have a policy in place for developing new language examinations.

Commissioner Young said that she thought the Commission should direct staff to get stakeholder input on both consolidating the tests and the policy for developing new language tests.

Commissioner Gomez asked if the funding the Commission has been given for developing some of the examinations had to be used by a certain date. Ms. Jacobson replied that the funds must be used by September 2007. She said that staff has a plan for developing all of the tests within the given timeframe.

Commissioner Kenney asked if the legislature has requested the Commission to give them an estimate of what it would cost to develop these tests and how comparable test development costs are between languages. Ms. Jacobson replied that only AB 2913 asks for the Commission to develop an expenditure plan. She said that each test requires a varied amount based on contracts with external testing contracts.

Gay Yuen, Asian BCLAD Consortium, said that she supports staff recommendation to look at consolidation of examinations. She asked that the Commission include at least one representative from each language group in the discussions.

Commissioner Kenney asked about how many languages there were. Ms. Yuen replied that there were a great number.

Susan Westbrook, California Federation of Teachers, said that she agrees with looking into consolidation and expressed her support for obtaining stakeholder input from all of the major stakeholders, not just bilingual groups.

Staff was directed to obtain stakeholder input on both topics.

6E: Plan for Implementation of Bilingual Certification Recommendations

Lawrence Birch, Director, Susan Porter, Consultant, and Marilyn Fairgood, Consultant, all of the Professional Services Division, presented options for implementation of the results of the Bilingual Certification review. Mr. Birch presented the following three major themes from the bilingual workgroup recommendations:

- 1) Ensure multiple certification routes;
- 2) Maintain the current nine languages and explore how to add new languages;
- 3) Ensure bilingual authorizations authorize all bilingual instructional settings.

Mr. Birch said staff prepared an implementation plan with four major activities divided into two phases. He said the implementation plan would be completed within 12 months.

Commissioner Kenney asked if it would be possible to combine the efforts of the bilingual certification implementation and the consolidation of exams. Mr. Birch replied that the bilingual workgroup had prepared this information prior to exam consolidation becoming a topic of discussion. He said this would be something that would be discussed by workgroup members.

Theresa Montano, California Teachers Association, thanked the workgroup for their efforts and expressed her support for the recommendations and implementation plan. She said she felt fieldwork placement was critical. She said she supported the recommendation to expand the workgroup and asked that the Commission ask the stakeholder groups for their input in expanding the group.

Susan Westbrook, California Federation of Teachers, thanked the workgroup and expressed her support for the recommendations and implementation plan.

Commissioner Gomez moved to approve the recommendations and the implementation plan. Commissioner Banker seconded the motion.

Commissioner Waite commented on the importance of field placement.

Commissioner Kenney asked staff to review the bilingual tests to look into consolidation.

The motion carried.

6F: Single Subject Matter Program Review Update

Teri Clark, Administrator, and Helen Hawley, Consultant, both of the Professional Services Division, presented an update on the review of single subject matter programs. Ms. Hawley said that more than 140 programs were currently in the review process. She presented a plan to hold meetings to help facilitate the review process.

Ms. Clark explained the review process, and presented some options for the Commission to consider.

- 1) Make no changes to the review process;
- 2) Make changes to the review process.

Ms. Clark presented a possible new format for showing how the program met the standards and how the standards aligned with the K-12 Content Standards. She indicated that the Commission could choose to either modify the process for future programs or could decided to set a date on which the new process would take effect.

Commissioner Young asked who developed the matrix. Ms. Clark responded that staff created the matrix based on matrix used by the Curriculum Commission.

Commissioner Young said she felt the matrix needed to be sent out to the field for review and comment.

Commissioner Littman asked if changing the process meant changing the process for everyone. Ms. Clark replied that it would only change for new programs.

Commissioner Kenney asked how the Commission would ensure alignment to the K-12 Content Standards in the event that they changed. Ms. Hawley responded that the Commission updates the subject matter standards to align with new K-12 content standards.

Commissioner Symms Gallagher asked for clarification about the matrix. Ms Clark clarified that the second column was the K-12 Content Standards and the third column was the subject matter requirements.

Commissioner Symms Gallagher asked if it was possible to switch columns two and three. Ms. Clark said it was setup that way was because the Commission was concerned primarily with the K-12 Content Standards.

Commissioner Waite expressed concerns about the implementation of using this chart. She said that there should be a set process for putting it into place since many institutions

have been working on their subject matter programs for a long period of time and are planning to submit in the next month or two.

Chair Schwarze said that those programs necessary in the review process would not be affected by this implementation, but programs that have not yet submitted would use this matrix.

Commissioner Banker said that she felt this matrix would not be difficult to utilize and that it helps commissioners understand that the K-12 content standards far are being adequately addressed.

Ms. Hawley explained that the programs already have to do something similar to the matrix and that this matrix would make everything uniform.

Commissioner Young said that she would like to see the Commission do a field review and phase in the matrix.

Commissioner Kenney moved to implement the matrix for phase one beginning on January 1, 2007. Commissioner Banker seconded the motion. The motion carried.

The Chair then read the Report of Closed Session before moving on to the next item in the Professional Services Committee.

1G: Report of Closed Session Items

The Commission denied Mr. Whitfield's Petition for Reinstatement. The Commission met in closed session on July 21, 2006 to conduct interviews for an interim Executive Director. On August 1, 2006 the Commission interviewed three finalists. The Commission will notify the candidates regarding its decision by mail. A public announcement will be made on August 3, 2006.

6G: Proposed Standards for Single Subject Matter Programs in Agriculture, Business, Health, Home Economics, Industrial and Technology Education, and Languages Other Than English: American Sign Language

Teri Clark, Administrator, and Helen Hawley, Consultant, both of the Professional Services Division, presented draft standards. Ms. Hawley said that staff would bring this item back at the next Commission meeting for approval of the standards and options for implementation.

Chair Schwarze clarified that there were no K-12 content standards for agriculture.

6H: Proposed Standards for Agriculture Specialist Instruction Credential Programs

Joe Dear, Consultant, Professional Services Division, presented draft standards for the Agricultural Specialist Instruction credential programs. He said that staff would bring the item back at the next Commission meeting for approval of the standards and implementation plan

The Committee was adjourned.

Reconvene General Session

Chair Leslie Peterson Schwarze reconvened the General Session.

1J: Report of Executive Committee

The Executive Committee approved its May-June 2006 minutes. The Committee discussed changes to the Policy Manual, and the manner in which those changes would be made. The Executive Committee decided that a 3-person subcommittee would be formed to look into changes and make recommendations to the Executive Committee. Several members volunteered (*Pearson, Gomez, Banker, Kenney, Young*) to be on the subcommittee. The Chair said that she would use a lottery system to determine the three members who would serve on this subcommittee. An update will be provided at the next meeting.

1K: New Business

The Quarterly Agenda for September, November/December 2006, and February 2007 was presented.

Audience Presentations

Kathy Harris, California Teachers Association, clarified her earlier comments during the Executive Committee meeting regarding the Commission's quorum policy. She reiterated her belief that the Commission should maintain the past practice of basing the quorum on the total number of possible appointments.

1L: Adjournment

Chair Schwarze adjourned the meeting and announced the next meeting of the Commission was scheduled for September 13-14, 2006.

Consent Calendar

Division of Professional Practices

For your approval, the following items have been placed on the Consent Calendar for the July 31, 2006 through August 1, 2006 meeting of the California Commission on Teacher Credentialing:

RECOMMENDATIONS OF THE COMMITTEE OF CREDENTIAL

Education Code section 44244.1 allows the Commission to adopt the recommendation of the Committee of Credentials without further proceedings if the individual does not request an administrative hearing within a specified time.

1. **ABRIL, Dana L.** La Canada, CA
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
2. **AGNITSCH, Trevor A.** Los Banos, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of seven (7) days** for misconduct pursuant to Education Code section 44421, effective immediately.
3. **ALSTADTER, Gerald M.** Westminster, CA
Mr. Alstadter is the subject of **public reproof** for misconduct pursuant to Education Code section 44421, effective immediately.
4. **ARMSTRONG, Natalie** Sacramento, CA
Ms. Armstrong is the subject of **public reproof** for misconduct pursuant to Education Code section 44421, effective immediately.
5. **ASHLEY, Robert L.** Moreno Valley, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
6. **BAKER, Bruce** Pacific Palisades, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
7. **BIAGAS, Elizabeth** Pixley, CA
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.

8. **BUSHMAN, Kenneth L.** North Hills, CA
Mr. Bushman is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
9. **CHAVEZ, Peter A.** Bakersfield, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
10. **CHERRY, Leah J.** Big Bear Lake, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421.
11. **CHESTNUT, Merlin J. Jr.** Vallejo, CA
Mr. Chestnut is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
12. **COTTRELL, William D.** Royal Oaks, MI
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of seven (7) days** for misconduct pursuant to Education Code section 44421.
13. **CURRENT, Vicki S.** Sacramento, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of seven (7) days** for misconduct pursuant to Education Code section 44421.
14. **D'AVIS, Ronald A.** Ontario, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
15. **DAVIS, Linda M.** Los Angeles, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
16. **DAWSON, Richard R.** Granada Hills, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of twenty-one (21) days** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

17. **EAYRS, Ronald M.** Reno, NV
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421.
18. **ESSIEN-ETE, Ekom-Abasi** Oakland, CA
Mr. Essien-Ete is the subject of **public reproof** for misconduct pursuant to Education Code section 44421, effective immediately.
19. **FORD, Justice L.** Moreno Valley, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred twenty (120) days** for misconduct pursuant to Education Code section 44421.
20. **GAUMER, Dean H.** Davis, CA
Mr. Gaumer's Administrative Services Credential is **suspended for a period of one hundred twenty (120) days** for misconduct pursuant to Education Code section 44421.
21. **GONZALES, Scott M.** Van Nuys, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
22. **GOUGH, Debbie D.** Paso Robles, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of seven (7) days** for misconduct pursuant to Education Code section 44421.
23. **GOULD, Amber M.** Atwater, CA
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
24. **HARTMIRE, Gordon F.** Woodland Hills, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
25. **HERNANDEZ, Abel** Concord, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

26. **HERSHEY, Ann-Marie** Yucaipa, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345, effective immediately.
27. **HOUSE, Kenneth** Ontario, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.
28. **HOWARD, Virgene L.** Stockton, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421.
29. **HUSON, Sara J.** Newark, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
30. **KAUFMAN, Ari J.** Carlsbad, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
31. **KING, Tracie L.** Carson, CA
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
32. **KINGSLEY, Mikki L.** Minot, ND
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred twenty (120) days** for misconduct pursuant to Education Code section 44421.
33. **LEE, Nina** La Grange, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44420.
34. **LONG, Darcy H.** San Diego, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of twenty-one (21) days** for misconduct pursuant to Education Code section 44421.

35. **LOPEZ, Robert N.** Rosemond, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
36. **MARTINEZ, Marcia A.** Los Angeles, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.
37. **McNAMEE, Lonnie** Inglewood, CA
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
38. **MISEL, Michael J.** Oxnard, CA
All pending applications are **denied** for misconduct pursuant to Education Code section 44345.
39. **MORGAN, Larry J.** Princeton, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of twenty-one (21) days** for misconduct pursuant to Education Code section 44421.
40. **NAVARRO, Rafael** Seeley, CA
Mr. Navarro is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
41. **NELSON, Thomas A.** Fresno, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
42. **NELSON, Wayne W.** Twentynine Palms, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred twenty (120) days** for misconduct pursuant to Education Code section 44421.
43. **NEUBAUER, Bettina M.** Fremont, CA
Ms. Neubauer is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
44. **NORKIN, Mathew L.** Redondo Beach, CA
Mr. Norkin is the subject of **public reproof** for misconduct pursuant to Education Code section 44421, effective immediately.

45. **OLIVER, Kathleen L.** Modesto, CA
Ms. Oliver is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
46. **PATEL, Nehal M.** Cypress, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
47. **PEARSON, Tracy Y.** Montclair, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** for misconduct pursuant to Education Code section 44421.
48. **PIMENTEL, Lorraine R.** National City, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
49. **PLEASANT, Jay D.** Woodbridge, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421, effective immediately.
50. **REDMOND, Jacob R., II** Morgan Hill, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one (1) day** for misconduct pursuant to Education Code section 44421, effective immediately.
51. **RITTER, Danny V.** Redondo Beach, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of seven (7) days** for misconduct pursuant to Education Code section 44421.
52. **ROBESON, Christina, L.** San Diego, CA
Ms. Robeson is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
53. **ROOT, Donald Jr.** Brentwood, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421, effective immediately.

54. **RUBIO, Monica L.** Ontario, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of thirty (30) days** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345, effective immediately.
55. **SAVORN, Jason** Fremont, CA
Mr. Savorn is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
56. **SAXON, Virginia A.** Laguna Niguel, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
57. **SHIVER, Jermaine T.** Pomona, CA
Mr. Shiver is the subject of **public reproof** for misconduct pursuant to Education Code section 44421.
58. **SIEGEL, Sandra M.** Foster City, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
59. **SIMMONS, Camille A.** Riverview, FL
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
60. **SLATER, Penelope R.** Monterey, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred eighty (180) days** for misconduct pursuant to Education Code section 44421.
61. **SQUIRES, Jeffrey C.** Santa Ynez, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421.
62. **TRUEBLOOD, Wesley E. II** Fresno, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.

63. **WAGGONER, Keri L.** El Segundo, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** and any pending applications are **denied** for misconduct pursuant to Education Code sections 44421 and 44345.
64. **WELLS, John H. Jr.** Vallejo, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of one hundred eighty (180) days** for misconduct pursuant to Education Code section 44420.
65. **WELLS, Megan L.** Clovis, CA
All certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **suspended for a period of fourteen (14) days** for misconduct pursuant to Education Code section 44421.

CONSENT DETERMINATIONS

66. **BRINKMAN, James L.** Reedley, CA
The Proposed Consent Determination, which stipulates that Mr. Brinkman's credentials are **suspended for fifteen (15) days**, for misconduct pursuant to Education Code section 44421, is adopted.
67. **BUSHNELL, Scott A.** Gilroy, CA
The Attorney General's Proposed Consent Determination, which allows Mr. Bushnell to **withdraw** his application for misconduct, pursuant to Education Code section 44345, is adopted.
68. **DUNN, Richard C.** Brentwood, CA
The Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of ninety (90) days**; however, the **suspension is stayed**, and he is placed on **probation for a period of two (2) years**, for misconduct pursuant to Education Code section 44421, is adopted.
69. **FINKBINER, Todd A.** Glendora, CA
The Proposed Consent Determination, which stipulates that Mr. Finkbiner is **publicly reprovved**, for misconduct pursuant to Education Code section 44421, is adopted.
70. **HALL, Tim S.** Lancaster, CA
The Proposed Consent Determination, which stipulates that Mr. Hall's pending application is **granted**, immediately **revoked**; however, the **revocation is stayed** and he is **placed on probation for a period of five (5) years**, for misconduct pursuant to Education Code section 44421, is adopted.
71. **LOPEZ, Erika E.** Los Angeles, CA
The Proposed Consent Determination, which stipulates that Ms. Lopez's expired Teaching Permit is **suspended for a period of seven (7) days** and her application is **denied**, for misconduct pursuant to Education Code section 44421, is adopted.

72. **MARTINEZ, Fernando X.** Modesto, CA
The Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of forty-five (45) days**, for misconduct pursuant to Education Code section 44421, is adopted.
73. **O'NEILL, Terence M.** Lodi, CA
The Attorney General's Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of forty-five (45) days**, for misconduct pursuant to Education Code section 44421, is adopted.
74. **PAI, Karen L.** Rancho Murieta, CA
The Attorney General's Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of ninety (90) days**, for misconduct pursuant to Education Code section 44421, is adopted.
75. **SEIFERT, Lisa M.** Anaheim, CA
The Attorney General's Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of ninety (90) days**, and upon completion of the suspension, any pending applications are **granted and revoked**; however, the **revocation is stayed** and she is placed on **probation for a period of five (5) years**, for misconduct pursuant to Education Code section 44421, is adopted.
76. **SERRANO, Miguel A.** Lemon Grove, CA
The Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of five (5) days**, for misconduct pursuant to Education Code section 44421, is adopted.
77. **UNGS, Robert J.** Lakewood, CA
The Proposed Consent Determination, which stipulates that all certification documents are **revoked**; however, the **revocation is stayed**, he will serve a **one hundred eighty (180) day suspension**, and is placed on **probation for a period of five (5) years**, for misconduct pursuant to Education Code section 44421, is adopted.
78. **WILLIAMS, Ronald M.** Aliso Viejo, CA
The Proposed Consent Determination, which stipulates that all certification documents are **suspended for a period of three hundred sixty-five (365) days**; however, the **suspension is stayed**, and he is placed on **probation until July 3, 2008**, for misconduct pursuant to Education Code section 44421, is adopted.

RECONSIDERATION CONSENT
(No new information)

79. **TALAMANTES, Richard G.** Chino, CA
At its April 4-5, 2006 meeting, the Commission denied Mr. Talamantes's application. Mr. Talamantes submitted a letter dated May 9, 2006, requesting reconsideration. No new information was provided.

PRIVATE ADMONITIONS

Pursuant to Education Code section 44438, the Committee of Credentials recommends **two (2)** private admonitions, **one (1)** is effective immediately, for the Commission's approval.

REQUEST FOR REVOCATION

The Commission may revoke credentials upon the written request of the credential holder pursuant to Education Code sections 44423 and 44440.

80. **BRAKEMEYER, William D.** Riverside, CA
Upon his written request and while allegations of misconduct were pending, all certification documents under the jurisdiction of the California Commission on Teacher Credentialing are **revoked** pursuant to Education Code section 44423. This does not constitute consent for purposes of Education Code section 44440(b).

DIVISION OF PROFESSIONAL PRACTICES MANDATORY ACTIONS

All certification documents held by and applications filed by the following individuals were mandatorily revoked or denied pursuant to Education Code sections 44346, 44346.1, 44424, 44425 and 44425.5, which require the California Commission on Teacher Credentialing to mandatorily revoke the credentials held by individuals convicted of specified crimes and to mandatorily deny applications submitted by individuals convicted of specified crimes.

81. **ARREOLA, Nieka D.** Richmond, CA
82. **BURNS, Daryl J.** Oakland, CA
83. **CLAIBORNE, Naomi M.** Los Angeles, CA
84. **CODDE, Michael J.** Foster City, CA
85. **DAGGETT, Jeremy C.** Fountain Valley, CA
86. **EDWARDS, Kelsey E.** Redlands, CA
87. **HARRIS, Cameron L.** Thousand Oaks, CA
88. **HILL, Yuri B.** Sacramento, CA
89. **HUGHES, Elizabeth A.** Pasadena, CA
90. **LANG, Victor A.** North Fork, CA
91. **LIPPINCOTT, Robert C.** Redwood City, CA

92. **MARTYN, Walter H.** Hemet, CA
93. **PATTERSON, Ronald G.** Fontana, CA
94. **PENA, Bertha A.** Paramount, CA
95. **PENA, Ignacio G.** Paramount, CA
96. **PENCE, Debra L.** LaVerne, CA
97. **PETTY, Angela M.** Inglewood, CA
98. **RAMIREZ, Lisa R.** Napa, CA
99. **REIS, Diane M.** Red Top, CA
100. **THOMPSON, Kristin L.** Pescadero, CA
101. **VANDENBERG, John L.** Sacramento, CA
102. **VANTINE, Larry L.** Victorville, CA
103. **ZUNIGA, Sandra C.** Crestline, CA

AUTOMATIC SUSPENSIONS

All certification documents held by the following individuals were automatically suspended because a complaint, information or indictment was filed in court alleging each individual committed an offense specified in Education Code section 44940. Their certification documents will remain automatically suspended until the Commission receives notice of entry of judgment pursuant to Education Code section 44940(d) and (e).

104. **ANDERSON, Kenneth M.** Fairfield, CA
105. **FIELDS, Raymond R.** Spring Valley, CA
106. **GREY, David E.** Calexico, CA
107. **ISHISAKA, Everett J.** Los Angeles, CA
108. **JUKES, Thomas E.** Canoga Park, CA
109. **KACHINGWE, Michael T.** La Crescenta, CA
110. **LA JOIE, Luke M** San Jose, CA
111. **MARTINESON, Christopher** Merced, CA

112. **MILLER, Ann E.** Bakersfield, CA
113. **O'CONNELL, William** San Pedro, CA
114. **PATTERSON, Jeffrey J.** Hollister, CA
115. **PORTILLO, Edward** Monterey Park, CA
116. **RODRIGUEZ, Elsie C.** Aliso Viejo, CA
117. **SCHMIDT, David L.** Ridgecrest, CA

DISABILITY SUSPENSIONS

118. **COCHRAN-DUPRAY, Shelley E.** Windsor, CA
Pursuant to Education Code section 44336, all certification documents are **suspended** for the duration of the disability, effective May 5, 2006.
119. **KESTIN, Linda L.** Santa Ana, CA
Having violated the conditions of the agreement adopted by the Committee of Credentials, the lifting of the **disability suspension is set aside, and she is placed back on disability suspension**, effective June 26, 2006.

TERMINATION OF AUTOMATIC SUSPENSION

Pursuant to Education Code section 44940(d), the automatic suspension of all credentials held by the following individual was terminated and the matter referred to the Committee of Credentials for review.

120. **McBRIEN, Michael T.** Fresno, CA

TERMINATIONS OF PROBATION

121. **CHIN, Jeffrey** Modesto, CA
Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on May 15, 2003, **the stay order has been made permanent and his credential is restored.**
122. **ERNEST, Sharon R.** El Centro, CA
Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on February 6, 2003, **the stay order has been made permanent and her credentials are restored.**
123. **REIS, Mark A.** Visalia, CA
Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on May 6, 2004, **the revocation is vacated.**

124. **SCHAEFFER, Joseph O.** Lincoln, CA
Having successfully complied with the terms and conditions of probation contained in the Decision of the Administrative Law Judge, which was adopted by the Commission on May 8, 2003, **the stay order has been made permanent and his credential is restored.**
125. **SMITH, Robert D.** Brentwood, CA
Having violated the conditions of probation set forth in the Consent Determination and Order adopted by the Commission on April 14, 2005, his **probation is terminated, the stay is set aside, and his credential is suspended for a period of one hundred eighty (180) days.**
126. **TATUM, Stephen I.** Fresno, CA
Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on April 12, 2001, **the stay order has been made permanent and his credential is restored.**
127. **TELLERS, Thaddeus P.** Costa Mesa, CA
Having successfully complied with the terms and conditions of probation contained in the Consent Determination and Order, which was adopted by the Commission on May 8, 2003, **the stay order has been made permanent and his credential is restored.**

Division of Professional Practices

**VALIDATION OF SERVICE RENDERED WITHOUT A CREDENTIAL
July/August 2006**

The service rendered by the following persons is approved pursuant to the provisions of the California Education Code, Section 45036.

Name	School District	County	Period of Service
Campbell, Tammy	Novato Unified School District	Marin	9.27.2009-2.27.2006