State of California
Commission on Teacher
Credentialing Certification Division

VERIFICATION OF REQUIREMENTS
For the Emergency Transitional Kindergarten (ETK) Permit

This form must be completed by the employing agency and submitted with each application for an Emergency Transitional Kindergarten (ETK) Permit.

Name of Applicant: _____ SSN (last four): _____

Name of Employing Agency: _____

County/District/CDS Code: _____

Verification of Requirements

By submitting this form, the employing agency named above verifies under penalty of perjury the following:

Requirements for Initial Issuance

Possession of a baccalaureate degree or higher from a regionally-accredited college or university.

Hold a valid Child Development Teacher Permit or higher.

Satisfy one of the following:

Complete 24 semester units of coursework in Child Development or Early Childhood Education from a regionally-accredited college or university.

Possession of a baccalaureate or higher degree in Child Development, Early Childhood Education or a similar major.

Beginning July 1, 2023, must have three or more years of full-time teaching experience in a transitional kindergarten setting, preschool age early childhood or child development program, or a combination of these experiences.

Justification for the initial issuance requires confirmation of each of the following:

The employing agency has a valid Declaration of Need (DON) on file with the Commission.

The employing agency shall provide required orientation, mentoring and support to the applicant.

Requirements for One Time Renewal

The applicant is currently enrolled in a commission-approved teacher preparation program that will result in a credential authorizing teaching transitional kindergarten.
Name of Program Sponsor: _____

The employer will continue to provide mentoring and support to the employee.

Employing Agency Certification

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.
I certify under penalty of perjury that the information provided on this form is true and correct.

Signature _____

Title _____ Date _____