



State of California
 Commission on Teacher Credentialing
 Certification Division
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 Sacramento, CA 95811-4213

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 Website: www.ctc.ca.gov

**WORKSHEET
 PRELIMINARY SINGLE SUBJECT TEACHING CREDENTIAL
 Requirements for Individuals Prepared Out-of-State**

Subject Area Requested: _____

Degree Information:

Type	Year	State	Institution	Major
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ROUTE 1 – Less Than 2 Years of Full-Time Teaching Experience

Preliminary

- Bachelor’s degree or higher
- Basic skills requirement met (verification attached)
- Out-of-state credential (copy attached)
- Out-of-state credential corresponds to California subject area or applicant has 32 semester units in subject area

Clear

- Subject matter competence if not met with the issuance of the preliminary credential
- Completion of a Commission-approved Professional Teacher Induction Program (verification attached)
- English learner authorization

If all Route 1 requirements have been completed, applicant may be issued a clear credential

ROUTE 2 – Two or More Years of Full-Time Teaching Experience

Preliminary

- Bachelor’s degree or higher
- Basic skills requirement met (verification attached)
- Out-of-state credential (copy attached)
- Out-of-state credential corresponds to California subject area or applicant has 32 semester units in subject area
- Verification of two or more years of full-time teaching experience (letters and evaluations attached)

(continued)

Clear

Subject matter competence if not met with the issuance of the preliminary credential

One of the following:

Completion of 150 hours of professional activities (Verification of Completion Form CL-820A attached)

Master's degree or higher in related field

Equivalent number of units from regionally-accredited university

Bachelor's degree consisting of 150 semester units (or 225 quarter units)

English learner authorization

If all Route 2 requirements have been completed, applicant may be issued a clear credential

ROUTE 3 – National Board Certification

Copy of National Board Certification

Out-of-state credential (copy attached)

Verification of subject area attached (for Science subjects)

Applicants applying via Route 3 may be issued a clear credential