



# PROGRAM SPONSOR ALERT

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**DATE:**  
May 11, 2023

**NUMBER:**  
23-01

**SUBJECT: PUPIL PERSONNEL SERVICES (PPS)- CHILD WELFARE AND ATTENDANCE (CWA)**

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**Summary:**

This Program Sponsor Alert presents the steps to be taken by institutions that offer one or more Commission approved Pupil Personnel Services (PPS) credential programs aligned to the 2019 PPS program standards that seek to offer a Child Welfare and Attendance (CWA) authorization.

**Key Provisions:**

All PPS programs were required to meet the current 2019 PPS program standards by July 1, 2022. In the 2019 standards, the content for the CWA authorization is now embedded within the three specialization areas of the PPS credential: School Counseling, School Social Work, and School Psychology. This is a significant change from the prior 2000 PPS program standards in which many candidates had to complete additional coursework in order to add the CWA authorization to the base PPS credential.

Under the 2019 PPS program standards an institution may choose to offer the CWA authorization option to candidates within one or more of their Commission-approved PPS credential specializations. If an approved program elects to offer a CWA authorization option, candidates enrolled in that PPS credential program who seek to earn the CWA authorization must complete 150 of their supervised fieldwork hours within CWA settings aligned to the requirements in the specific PPS specialization standards. Only those candidates who complete the 150 hours within CWA settings can be recommended for the CWA authorization in addition to their PPS credential. PPS programs with a Commission approved CWA authorization may also recommend candidates who completed their PPS program at a different institution as long as the candidate completed their program under the 2019 program standards.

The requirements for the CWA candidate and the supervised fieldwork are specific to each of the PPS specialty program standards. Institutions that seek to recommend candidates for the

CWA authorization must also be approved by the COA for the specialization area (Social Work, Psychology, Counseling) within which it will be offered.

PPS programs aligned to the 2019 program standards that seek to offer the CWA authorization for one or more of their approved specialty area(s) may submit a request to do so by responding to the questions related to the fieldwork requirement contained on the attached document. Once reviewed, the authorization request can be presented to the Committee on Accreditation (COA) for formal approval. Once approved by the COA, the program would complete the CTC Online process in order to recommend candidates for the CWA authorization. There is no deadline for submitting this information, but programs will not be able to recommend candidates for the CWA authorization until they are formally approved by the COA.

**Important Dates:**

April 2019 – Adoption of the PPS standards with embedded CWA content by Commission.

July 1, 2022 – All existing PPS programs were required to align to the 2019 program standards and performance expectations.

**Background:**

In April 2019, new standards for the PPS credential were adopted by the Commission on Teacher Credentialing. The new standards included a change in how the CWA authorization is earned. Rather than a separate set of standards for an added authorization, the CWA content is embedded within the 2019 PPS standards for all three PPS program specialty areas. The specific program requirements for the CWA field experience and fieldwork supervisor are contained within each of the PPS program specialty area standards. This PSA includes the steps necessary for an institution to have any of their PPS programs specified to be approved to offer the CWA under current 2019 PPS standards.

**Sources:**

[PPS SC Preconditions, Standards, and PPEs](#)

[PPS SSW Preconditions, Standards, and PPEs](#)

[PPS SP Preconditions, Standards, and PPEs](#)

**References:**

Education Code (EC) section 44372(b)

EC section 44266

EC section 44225

Title 5 CCR section 80605

**Contact Information:**

Contact Information for the Professional Services Division is available at the [Professional Services Contact webpage](#).

## **Adding the CWA Authorization to Existing Commission Approved PPS Programs**

Please see each Pupil Personnel Services Credential area (Social Work, Psychology, Counseling) program standards for specific requirements for the Child Welfare and Attendance Authorization (CWA). Under the 2019 program standards, the content for CWA is embedded in each program and candidates may choose to complete 150 of their total fieldwork hours in order to add the CWA authorization only if their program is offering this option and only if the program has been approved by the Committee on Accreditation (COA) to offer the CWA Authorization. Programs seeking to offer this option for candidates are asked to provide the following information to [IPR@ctc.ca.gov](mailto:IPR@ctc.ca.gov). IPR fees apply for institutions that are not already approved to offer the CWA Authorization. There is no specific timeline to submit this information, however, programs may not recommend for the CWA authorization until they receive approval by the Committee on Accreditation. The Committee on Accreditation meets approximately 7 times a year. Program approvals are brought before the COA at each meeting.

- 1) Within which of your Commission approved PPS programs are you seeking to offer the CWA Authorization for candidates who meet the criteria? Institutions may list any or all of their Commission approved PPS programs.
- 2) For each PPS program within which you seek to offer the CWA Authorization, list by title the person responsible for ensuring that the activities undertaken by each candidate to fulfill the requirements for the CWA authorization are consistent with those in the standards.
- 3) For each PPS program within which you seek to offer the CWA Authorization, briefly provide information on how the program will track the fieldwork hours completed by each candidate seeking to add the CWA authorization.
- 4) For each PPS program within which you seek to offer the CWA Authorization, briefly provide information on how the program will ensure that the site supervisors for candidates completing the 150 fieldwork hours will have the required qualifications as outlined in the 2019 PPS standards.
- 5) For each PPS program within which you seek to offer the CWA Authorization, briefly provide information on how the program will collect information from candidates, employers, and site supervisors regarding aspects of the CWA program for programmatic improvement purposes.