



PROGRAM SPONSOR ALERT

DATE:
August 9, 2022

NUMBER:
22-08

SUBJECT: REINSTATEMENT OF FEES FOR ACCREDITATION ACTIVITIES

Summary:

The 2022-23 California State Budget that was signed by the governor on June 30, 2022 did not include previous years' language to suspend the Commission's requirement to charge fees for accreditation activities. Language first appeared in the 2020-21 state budget calling for a one-year suspension of all accreditation fees and was renewed again in the 2021-22 budget. Similar language was not included in this year's budget bill; thus, the Commission will immediately resume charging fees for any portion of the standard accreditation review cycle as well as those for extraordinary accreditation activities such as initial institutional approval, initial program review, and revisits.

Key Provisions:

Budget trailer bills signed by the governor in 2014-15 and 2015-16 provided the Commission the authority to charge fees to recover the costs of specified activities related to the review and approval of initial and ongoing educator preparation programs and the institutions that offer or propose to offer them. This authority was suspended by the governor in fiscal years 2020-21 and 2021-22 and that suspension was lifted in the 2022-23 budget.

Pursuant to Education Code §44374.5 and California Code of Regulations 80691, et seq., the Commission will apply the fees outlined in the schedules on the [Program Sponsor Fees webpage](#) for costs associated with accreditation site visits, initial institutional approval (IIA), new program proposals (also known as Initial Program Review or IPR), late document submissions, revisits, and other specified accreditation activities. There are two tiers of accreditation fees: Annual Accreditation Fees and Cost Recovery Fees.

Annual Accreditation Fees

All Commission-approved institutions will be assessed an annual accreditation fee each year on July 1. Annual accreditation fees are based on two components:

Institution Fee – Based on the three-year average of credential recommendations and adjusted annually by the Implicit Price Deflator for State and Local Government, rounded to the nearest ten dollars.

Program Fee – Based on the number of approved programs, intern programs, and inactive programs at an institution

Pursuant to Title 5 CCR §80694, annual accreditation fees are due to the Commission by September 1 and will be considered late on November 1. Fees not received by November 1 shall result in an additional \$500 extraordinary activity fee and, upon written notice to the institution, the suspension of the institution's ability to make recommendations for credentials until all fees are paid.

Cost Recovery Fees

Cost recovery fees are individual fees that apply to activities and occurrences outside of regularly scheduled accreditation activities. These include but are not limited to Initial Institutional Approval (IIA), Initial Program Review (IPR), seventh year reports and other reports addressing stipulations from a site visit, accreditation revisits, focused site visits when determined necessary by the Committee on Accreditation, late submissions of Program Review, and occasions when a full Program Review is necessary at the time of the site visit.

Beginning July 1, 2022, Cost Recovery fees shall be assessed on all applicable activities specified in Title 5 CCR §80692.

Important Dates:

July 1, 2022: Suspension of accreditation fees is lifted in the state budget. Cost Recovery fees will be assessed for all activities that began on or after July 1. Annual Accreditation fees will be assessed based on information contained in the Commission's databases as of June 30, 2022.

September 1: Annual Accreditation fees are due to the Commission.

November 1: Annual Accreditation fees are considered late. Institutions may be charged an additional \$500 extraordinary activity fee and, upon written notice to the institution, the suspension of the institution's ability to make recommendations for credentials until all fees are paid.

References:

Education Code §44374.5

California Title 5 Code of Regulations 80691, et seq.

Contact Information:

Email: accreditationfees@ctc.ca.gov

Additional contact information for the Professional Services Division is available at the [Professional Services Contact webpage](#).