



PROGRAM SPONSOR ALERT

Date: March 13, 2019

Number: 19-02

Subject: Guidance for Teacher Preparation Programs for Title II requirements for Supervised Clinical Experience

Summary

This alert provides information on Title II requirements: (i) when and which teacher preparation programs must submit data for Title II report and (ii) specific guidelines on “Supervised Clinical Experience Hours” by routes.

Background – Why do Teacher Preparation Programs have to submit Title II?

Title II is a federal mandate. Sections 205 through 208 (**ACCOUNTABILITY FOR PROGRAMS THAT PREPARE – INSTITUTIONAL AND PROGRAM REPORT CARDS ON THE QUALITY OF TEACHER PREPARATION**) of the Higher Education Opportunity Act (HEOA) call for accountability for programs that prepare teachers. HEOA was signed in 1998 and legislation was reauthorized in 2008. HEOA mandates that U.S. Department of Education (ED) collect data on state assessments, other requirements, and standards for initial teacher certification and licensure, as well as data on the performance of preparation programs. The law requires the Secretary of U.S. Department of Education to use these data in submitting an annual report on the quality of teacher preparation to the Congress.

Title II Reporting Requirements

HEOA requires that initial teacher preparation programs report on the following sections: Admission Requirements, Enrollment, Supervised Clinical Experience, Certification, Program Completers, Annual Goals, Assurances, Pass Rates for Program Completers and Enrolled Students, Low-Performing Program, Use of Technology, and Teacher Training.

When do programs submit Title II reports?

ED's Title II reporting timeframe is September 1 through August 31. Institutional and Program Report Cards (IPRCs) and a consolidated state report are due annually – April 30 and October 31, respectively. All prior year reports are available at the Title II (Annual Report Card) webpage: [Annual Report Card](#)

For the past three years (2014-15 to 2016-17), the Commission has been publishing Title II data in the form of data dashboards. Both statewide and institutional-level data can be accessed at: [Title II Dashboards](#)

Which programs must submit Title II reports?

Teacher preparation programs that enroll first-time teacher candidates (individuals who do not hold an existing teaching credential) must submit a Title II report. This includes Commission-approved institutions that are provisionally approved and fully accredited that offer a preliminary and or intern program.

Supervised Clinical Experience

Information on Supervised Clinical Experience is reported in the IPRC. This section requires data on the number of:

- 1) supervised clinical experience hours required prior to student teaching
- 2) supervised clinical experience hours required for student teaching
- 3) supervised clinical experience hours required for mentoring
- 4) Full-Time Equivalent (FTE) faculty in supervised clinical experience
- 5) adjunct faculty involved in supervised clinical experience, and
- 6) candidates participating in supervised clinical experience.

Since Title II is a federal mandate, all definitions come from the ED.

Definition from Federal Title II guidelines:

A series of supervised field experiences (including student teaching) with PK-12 students that occur as a sequenced, integral part of the preparation program prior to the candidate becoming the teacher of record. Please note that Title II, Section 202 (d)(2) describes features of clinical experience as follows. Courses in the curriculum that include the activities described in 202(d)(2) may be considered clinical coursework. The curriculum policies of each state and its institutions will identify coursework that is clinical and nonclinical.

In the current IPRCs, the supervised clinical experience questions are asked for all routes – Traditional (Student teaching), Alternative, IHE-based (University Intern), and Alternative non-IHE-based (District Intern). There is a 600-hour requirement of supervised clinical practice for all general education and education specialist candidates, regardless of pathway, in Program Standard 3 of the Commission's Educator Preparation Program Standards.

Based on California Title 5 Regulations, all interns are required to receive 189 hours of clinical support and supervision, (144 hours of general support and 45 hours of EL support and supervision).

The tables below are provided to clarify how programs should report data for the section on **Supervised Clinical Experience** of the Title II (IPRC) report.

Table 1: Traditional Program (student teaching pathway)

Questions	General Guidance
1. Average number of clock hours of supervised clinical experience required prior to student teaching	Provide the average clock hours of supervised clinical experience required prior to student teaching (multiple subject, single subject, education specialist).
2. Average number of clock hours required for student teaching	Out of the mandated 600 hours of clinical practice, provide the average hours required for student teaching (multiple subject, single subject, education specialist).
3. Average number of clock hours required for mentoring/induction support	<i>Not applicable</i>
4. Number of full-time equivalent (FTE) faculty supervising clinical experience during this academic year	Provide the total number FTE faculty supervising clinical experience for the multiple subject, single subject, and/or education specialist program.
5. Number of adjunct faculty supervising clinical experience during this academic year (IHE and PreK-12 staff)	Provide the total number adjunct faculty supervising clinical experience for the multiple subject, single subject, and/or education specialist program.
6. Number of candidates in supervised clinical experience during this academic year	Provide the total number of supervised students in the multiple subject, single subject, and/or education specialist program.

Table 2: Alternative Program (intern pathway)

Questions	General Guidance
1. Average number of clock hours of supervised clinical experience required prior to student teaching	All interns are required to receive 189 hours of clinical support and supervision.
2. Average number of clock hours required for student teaching	Interns' "Teacher of Record" hours should not be included for the Student Teaching hours.
3. Average number of clock hours required for mentoring/induction support	<i>Not applicable</i>
4. Number of full-time equivalent (FTE) faculty supervising clinical experience during this academic year	Provide the total number FTE faculty supervising clinical experience in the multiple subject, single subject, and/or education specialist intern program.
5. Number of adjunct faculty supervising clinical experience during this academic year (IHE and PreK-12 staff)	Provide the total number adjunct faculty supervising clinical experience in the multiple subject, single subject, and/or education specialist intern program.

6. Number of candidates in supervised clinical experience during this academic year	Provide the total number of supervised students in the multiple subject, single subject, education specialist intern program.
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References

Standards: Common and Program - <https://www.ctc.ca.gov/educator-prep/program-standards>

This guidance document can be accessed at the link below:

[Guidance on Clinical Practice and Supervision of Teaching Candidates, September 2017](#)

Contact Information

The Professional Services Division provides a full list of topic- and program- specific dedicated email addresses at: <http://www.ctc.ca.gov/educator-prep/PSD-contact.html>.