



## Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 [www.ctc.ca.gov](http://www.ctc.ca.gov)

### **Additional Guidance for Teacher Residency Grantees and for Applicants for the Upcoming Teacher Residency Grants**

The purpose of this document is to provide additional guidance to Teacher Residency Capacity and Teacher Residency Expansion grantees and applicants for the Teacher Residency grants (due January 15, 2019) regarding funding and budget issues.

#### **Implementation Program Years**

In consideration of the timing needed to conduct RFP competitions and negotiate grant awards, the upcoming Teacher Residency grants will be funded for four program years rather than five years. For the Teacher Residency Expansion grants, the first program year will be from December 2018 through June 30, 2020 and for grants to be awarded on March 8, 2019, the first program year will be from March 2019 through June 2020, with a grant ending date of June 2023. This schedule and continued funding is contingent on: (1) annual submission of the required data report; (2) progress of the program in alignment with the proposed program plan submitted in the grant application; (3) the continued availability of funding in the state budget for this purpose, and (4) continued demonstration of the need for additional fully credentialed teachers.

#### **Budget Considerations for Current and Future Grantees**

The authorizing legislation specifies that *“a grant recipient shall not use more than 5 percent of a grant award for program administration costs”* so that there will be a maximum of direct services and/or related services that directly benefit the participating teachers. The legislative intent is for the remaining 95% to be expended in these types of direct services to participants. LEAs need to be able to show how the 95% of the grant funds are used to recruit, prepare, and provide induction for participating teachers.

Examples of allowable grant funds expenditures that directly benefit participating teachers or teacher candidates include: teacher preparation costs, stipends for mentor teachers, stipends for teacher candidates, mentoring, and beginning teacher induction costs following initial preparation.

Examples of unallowable grant funds expenditures include: Food, drink, or “swag” items; furniture, construction, remodeling or other capital equipment costs; additional administrative personnel beyond the 5% statutory maximum who do not directly provide services to individual participants; facilities rental; and legal services.

#### **A Note Regarding Charter Schools and Charter Management Organizations (CMOs)**

Per legislation, applicants may be school districts, county offices of education, charter schools, and regional occupational center or program operated by a joint powers authority. Non-public schools may also submit a grant proposal to recruit, prepare, and retain special education specialists.

Charter schools that submit a grant proposal for the Teacher Residency grants must include a CDS code on the application, and both the fiscal agent and the final signature must be personnel at the applicant charter school site. Fiscal agents and administrative personnel from Charter Management Organizations (CMOs) may not sign the applications on the behalf of the applicant charter school. As these grant funds are General Fund dollars, these funds may not be provided to CMOs or 503(c) (3) organizations on behalf of eligible individual charter schools. A charter school may apply on its own behalf or may apply as the lead applicant for a consortium of charter schools. Please see [Additional Questions and Answers Regarding Teacher Residency Grant RFB Question 12](#) for information.