

Cost Recovery Fee Structure and Description

Cost Recovery fees are individual fees that apply to a variety of instances outside of regularly scheduled accreditation activities, including Initial Program Review. Each fee is a one-time fee. Table 1 provides the accreditation activity and corresponding cost recovery fee.

Table 2 provides information on when a program must go through Initial Program Review (IPR)

Table 1	
Accreditation Activity	Cost Recovery Fee
Initial Institutional Approval	\$2,000
Initial Program Review 12 or more standards*	\$2,000
Initial Program Review 6-11 standards*	\$1,500
Initial Program Review fewer than 6 standards*	\$1,000
Late Submission of Biennial Report	\$500
Late Submission of Program Assessment Documentation	\$500 per program
Program Assessment Requiring More than 3 Reviews	\$1,000
Full Program Review during Site Visit as a result of not completing Program Assessment process	\$3,000 per program
Seventh Year Report Addressing Stipulations (no revisit required)	\$500
Additional Reports Required Addressing Stipulations (revisit required)	\$1000
Revisit	\$1,000 per individual attending the revisit
Focused Site Visit when determined as necessary by the COA	\$1,000 per individual attending the focused visit

*[In-kind certificate](#) may be used in lieu of the submission fee

There are a variety of circumstances that require Initial Program Review. Table 2 provides information regarding fees associated with Initial Program Review (IPR) as well as instances when no fees are required

Table 2: When Cost Recovery Applies for Initial Program Review (IPR)	
Type of Change	Fee
New Programs	Yes
Adding a Single Subject Content/Methodology Area to an Already Approved Single Subject Credential (Standard 8B)	No
Adding a different Delivery Model to an Already Approved Credential Area (Intern to a Student Teaching Model)	No
Adoption of New Standards by the Commission	Decision to be Determined by the Commission at the Time of Adoption of New Standards