

**COMMITTEE ON ACCREDITATION
MINUTES
August 8 2024
Commission on Teacher Credentialing**

Committee Members Present

Agustin Cervantes
Allan Hallis
Allison Leggett
Ann Jones
Bob Frelly
J. Kevin Taylor
Julianna Sikes
Malaika Bryant
Michael Hillis
Patrick McKee

Committee Members Not Present

Katrine Czajkowski
Jason Lea

Staff Members Present

David DeGuire, Director
Erin Sullivan, Administrator
Cara Mendoza, Administrator
Cheryl Hickey, Administrator
Roxann Purdue, Consultant
Hart Boyd, Consultant
Jake Shuler, Consultant
Poonam Bedi, Consultant
Timothy Weekes, Consultant
Michelle Bernardo, Secretary

Present Via Technology

Elizabeth Orozco Reilly, CSU Channel Islands
Lyzette Cornejo, CSU Channel Islands
Charles Weis, CSU Channel Islands
Jeff Hittenberger, Vanguard University
Seon Chun-Burbank, Vanguard University
Kyanne Albelo, Vanguard University
Andrea Mendoza, Arcadia USD
Mrs. Patricia Mattera, Arcadia USD
Madeline Noonan, Oakland USD
Allison Henkel, Oakland USD
Marsha Boveja Riggio, University of Southern California
Melanie Shaw, National University
Ben Odell, Sacramento COE
Jaime Bonato, Sacramento COE
Cathryn Rambo, Charter School of San Diego
Veronica Radke, Charter School of San Diego
Derek Gorshow, Alameda COE
Kristin Bijur, Alameda COE
Jennifer Lucko, Dominican University
Katie Lewis, Dominican University
Karen Mainess, Loma Linda University
Lamitra Baez, Loma Linda University
Randall Walker, Loma Linda University

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:30 a.m. on Thursday, August 8, 2024.

Item 2 – Approval of the Agenda

It was moved, seconded (Leggett/McKee) and carried to approve the August 2024 agenda.

Item 3 – Approval of the Minutes of the Prior Meetings

It was moved, seconded (McKee/Hallis: abstain by Leggett, Cervantes, Bryant, Jones, Sikes) and carried to approve the June 2024 minutes with no corrections.

Item 4 – Co-Chair and Member Reports

No member reports.

Item 5 – Program Approval Recommendations

There were 6 institutions with 6 programs that were presented for approval.

California State University Channel Islands

Pupil Personnel Services: School Counseling

Institutional representatives Dr. Elizabeth Orozco Reilly, Dean of the School of Education; Lyzette Cornejo, Administrative Support Coordinator; and Dr. Charles Weis Associate Professor and Chair of Educational Leadership and School Counseling and Psychology were present for questions about the proposed program.

After discussion, it was moved, seconded (Hallis/Leggett: recusal by Hillis) and carried to approve the Pupil Personnel Services: School Counseling program for California State University Channel Islands.

Vanguard University

Preliminary PK-3 Early Childhood Education Specialist Instruction Credential

Institutional representatives Dr. Jeff Hittenberger, Ph.D., Dean of School of Education; Dr. Seon Chun-Burbank, Chair of Early Childhood Education; and Kyanne Albelo, PK-3 ECE SI Credential Program Coordinator were present to answer questions about the proposed program.

After discussion, it was moved, seconded (McKee/Hillis: no recusals) and carried to approve the Preliminary PK-3 Early Childhood Education Specialist Instruction Credential for Vanguard University.

Arcadia Unified School District

Clear Administrative Services Credential

Institutional representatives Dr. Andrea Mendoza, Coordinator of Instructional Integration and Mrs. Patricia Mattera, Director of Instruction, Curriculum, and Assessment were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Cervantes/Jones: no recusals) and carried to approve the Clear Administrative Services Credential for Arcadia Unified School District.

Oakland Unified School District

Clear Administrative Services Credential

Institutional representatives Madeline Noonan, Program Manager for Strategic Projects and Allison Henkel, Senior Director of Strategy were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Jones/Cervantes: no recusals) and carried to approve the Clear Administrative Services Credential for Oakland Unified School District.

University of Southern California

Child Welfare and Attendance (CWA) Authorization to an Existing Pupil Personnel Services: School Counseling Program

Institutional representative Dr. Marsha Boveja Riggio, Associate Professor and USC Rossier School Counseling Program Lead was present to answer questions about the proposed program.

After discussion, it was moved, seconded (McKee/Hallis: recusal by Leggett) and carried to approve the Child Welfare and Attendance (CWA) Authorization for University of Southern California.

National University

Child Welfare and Attendance (CWA) Authorization to an Existing Pupil Personnel Services: School Counseling Program

Institutional representative Dr. Melanie Shaw, Program Director for PPS program in school counselling was present to answer questions about the proposed program.

After discussion, it was moved, seconded (Jones/Leggett: no recusals) and carried to approve the Child Welfare and Attendance (CWA) Authorization for National University.

Item 6 – Program Status Changes

Section A: Program Withdrawals

There was one institution withdrawing one program.

University of California, Berkeley

Specialist Teaching: California Teachers of English Learners (CTEL), effective August 15, 2024

After discussion, it was moved, seconded (Hallis/Cervantes: no recusals) and carried to approve the withdrawal of the program listed.

Section B: Programs Requesting Reactivation

There were no programs requesting reactivation.

Section C: Adding a New Content Area

There was one institution requesting to add new content areas to their existing programs.

Sacramento County Office of Education

- Single Subject, Art
- Single Subject, Dance
- Single Subject, Music
- Single Subject, Theatre
- Single Subject, World Languages

Institutional representatives Ben Odell, Director, School of Education Intern Program and Dr. Jaime Bonato, Coordinator, School of Education Intern Program were present to answer questions about the additional content areas.

After discussion, it was moved, seconded (Cervantes/Hillis: no recusals) and carried to approve the addition of Art, Dance, Music, Theatre, and World Languages to the Preliminary Single Subject content areas offered by Sacramento County Office of Education.

D. Notification about the Transition of Professional Preparation Program(s)

There were 2 institutions that have transitioned to the new bilingual authorization standards.

Bilingual Authorization

California State University, Fresno (Hmong)

San Francisco Unified School District (Spanish)

San Francisco Unified School District was erroneously omitted from the June 2024 agenda. Effective September 1, 2024, the program will be inactive.

E: Programs Moving to Inactive Status

There were no programs moving to inactive status.

Item 7 – Initial Program Approval for A New Program Sponsor: Charter School of San Diego

Consultant Hart Boyd introduced this item. He was joined by institutional representatives Cathryn Rambo, Dean of Academic Affairs and Altus Studies and Veronica Radke, Human Resources Administrator to answer any questions about the program.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to grant initial approval to The Charter School of San Diego’s Teacher Induction program.

Item 8 – Discussion of 2nd Quarterly Report for Alameda County Office of Education

Consultant Dr. Timothy Weekes introduced this item. He was joined by institutional representatives Derek Gorshow, Director, Career Technical Education and Kristin Bijur, Chief of Educator Effectiveness to answer questions about the report.

After discussion, it was moved, seconded (Jones/Hallis: no recusals) and carried to accept the 2nd Quarterly Report from the Alameda County Office of Education.

Item 9 – Discussion of 1st Quarterly Report for Dominican University of California

Consultant Poonam Bedi introduced this item. She was joined by institutional representatives Dr. Susan Clapper, Accreditation Liaison Officer and Director of Assessment; Dr. Jennifer Lucko, Education Department Co-chair; and Dr. Katie Lewis, Education Department Co-chair.

After discussion, it was moved, seconded (Hallis/Leggett: no recusals) and carried to accept the 1st quarterly report from Dominican University of California.

Item 10 – Report of the Accreditation Team to Loma Linda University

Consultant Roxann Purdue introduced this item. She was joined by institutional representatives Dr. Karen Mainess, Department Chair for the SLP program; Dr. Lamitra Baez, Graduate Program Director for the SLP program; and Randall Walker, Interim Director for the MS Counseling Program and PPS School Counseling credential.

After discussion, it was moved, seconded (Hallis/Taylor: recusal by Leggett) and carried to grant the status of *Accreditation with Major Stipulations* to Loma Linda University and its credential programs. The following stipulations were placed on the institution:

The following stipulations have been placed on the institution:

Within one year of the site visit, the institution must submit a report providing evidence documenting the following:

- 1) That the institution establish unit level oversight of its credential programs and assume responsibility for ensuring assessments indicate that candidates are meeting the Commission adopted competency requirements, as specified by Common and program standards.
- 2) That the institution has developed and implemented a comprehensive continuous improvement process at the unit level that identifies and evaluates unit effectiveness and monitors and ensures credential program effectiveness.
- 3) That the PPS School Counseling program has established and implemented a system to ensure monitoring, supporting, and assessment of candidate progress toward meeting the School Counseling Performance Expectations (SCPEs) and provides candidates with multiple opportunities to learn, apply, and reflect on each SCPE.
- 4) That the PPS School Counseling program ensures that candidates are monitored, supported, and assessed on their progress toward meeting the credential requirements by qualified faculty with expertise in school counseling.
- 5) That the PPS School Counseling program implements evidence-based assessment instruments evaluated by qualified faculty for ensuring systematic assessments of candidates' learning, application, and reflection on each SCPE that demonstrates the extent to which candidates are prepared to enter professional practice.

In addition, the team recommends:

- 6) That the institution provides quarterly reports focused on the stipulations as well as the Common and program standards that are not met or met with concerns.
- 7) That PPS School Counseling program not be permitted to admit new candidates until all stipulations for the PPS School Counseling program have been addressed.
- 8) That the institution does not propose any new educator preparation programs for approval by the Committee on Accreditation until unit level stipulations are addressed.

In addition:

- The institution's response to the preconditions is accepted.
- Loma Linda University is not permitted to propose new credential programs for approval by the Committee on Accreditation.
- Loma Linda University continues in its assigned cohort on the schedule of accreditation activities as determined by the Commission on Teacher Credentialing.

Item 11 – Adoption of Revised Chapter 3 of the Accreditation Handbook

Consultants Poonam Bedi and Miranda Gutierrez presented this item. This item proposed revisions to Chapter 3 in the Accreditation Handbook.

After discussion, it was moved, seconded (Jones/Taylor: no recusals) and carried to accept the proposed revisions to the language of the Accreditation Handbook Chapter 3.

Item 12 – Staff Reports

Administrator Cara Mendoza provided grants updates. There are several grants that have some funding left and Request for Applications (RFA) will be released this month. There is a little money left in teacher residency capacity building with just over a million dollars which will be a very competitive grant application process.

Director David DeGuire announced that the Commission is currently taking applications for a work group that will be reviewing the design and implementation of teacher performance assessments. There is a link on the Commission website to complete the application. The application deadline is August 15th at 5pm. There were at least 90 people that applied. The workgroup will begin in September with a tight timeline.

Mr. DeGuire reported on an update to PSA 24-02 regarding the secondary passing standard for candidates completing a TPA. He noted that the update is that programs can now recommend these candidates through the online recommendation process.

Administrator Cheryl Hickey reported the work that has been done on literacy certification. PSA 24-08 was posted that provides some clarification on some of the various components of the literacy certification requirements. Additionally, she reported that there was a recent signing of the budget trailer bill that allows a bachelor degree to stand in now as demonstration of basic skills.

Administrator Erin Sullivan announced the tightening of the state budget. Although the Commission allowed the deferral of the green site visits next year that are still 16 site visits that is a combination of seven provisional site visits, revisits, and three institutions from the green cohort. Most of these site visits will be virtual due to budget cuts.

Item 13 – Discussion of the 2025 COA Meeting Dates

Administrator Cheryl Hickey introduced the item which included proposed dates for next year’s COA meetings.

After discussion, it was moved, seconded (Leggett/Jones: no recusals) and carried to adopt the following meeting schedule for the 2025 calendar year, including moving the September 26, 2024 meeting to October 31, 2024.

- October 31, 2024
- February 27, 2025
- April 17-18, 2025
- May 15-16, 2025
- June 13, 2025
- August 8, 2025
- October 30-31, 2025

Item 14 – Nomination and Election of COA Co-Chairs

Administrator Cheryl Hickey presented this item. Nominations were opened at the June 2024 COA meeting where Co-Chair Bob Frelly was nominated for the Co-Chair representing higher education and Patrick McKee was nominated for the local education agency Co-Chair. Ms. Hickey asked for any more nominations. With no other nominations, the nomination period was closed.

After discussion and roll call vote it was approved and carried that Patrick McKee be elected COA LEA Co-Chair for the next meeting year.

Prior to the voting of the higher education co-chair, the committee voted to suspend the COA procedures manual that limits a member to serving no more than two terms as Co-Chair. After discussion, it was moved, seconded (Cervantes/Jones: no recusals) and carried to suspend the COA procedures manual.

The final vote was to appoint Bob Frelly as Co-Chair. After discussion and roll call vote it was approved and carried that Bob Frelly be elected as COA higher education Co-Chair for the next meeting year.

There was a correction identify on page 1 of the agenda item. Committee member Anne Jones has also served one term as COA Co-chair.

“Committee member Katrine Czajkowski is the only other current COA member that has previously served as Co-Chair of the Committee to date, having served one term.”

Public Comment

Michael Weingarden, teacher in Southern CA, voiced his concerns regarding how difficult it is to obtain a Career Technical Education (CTE) credential. Commission staff offered to follow up with him directly.

Adjournment

Co-Chair Bob Freilly adjourned the meeting at 12:08 pm. The next meeting of the COA is scheduled for October 31, 2024.