#### COMMITTEE ON ACCREDITATION MINUTES May 2, 2024 Commission on Teacher Credentialing

#### **Committee Members Present**

Allan Hallis Allison Leggett Bob Frelly Cathy Creasia Gerard Morrison Marissa Luna Lopez Michael Hillis Patrick McKee

#### **Committee Members Not Present**

Jason Lea Agustin Cervantes J. Kevin Taylor Katrine Czajkowski

#### **Staff Members Present**

David DeGuire, Director Erin Sullivan. Administrator Cheryl Hickey, Administrator (correction: name added) Cara Mendoza, Administrator Rosemary Wrenn, Consultant Steph Morgado, Consultant Roxann Purdue, Consultant Gay Roby, Consultant William Hatrick, Consultant Frances Kellar, Consultant Jake Schuler, Consultant Poonam Bedi, Consultant Timothy Weekes, Consultant Hart Boyd, Consultant Miranda Gutierrez, Consultant Karen Sacramento, Consultant Michelle Bernardo, Secretary

#### **Present Via Technology**

Barbara Howard, Concordia University, Irvine

Heather Churney, Concordia University, Irvine Jeanette Montano, Imperial COE John Lazarcik, Imperial COE Marco Nava, Los Angeles USD Patricia Pernin, Los Angeles USD Holly Nuckols, Los Angeles USD David A. Whitenack, San Jose State University Maria Fusaro, San Jose State University Isabel Vallejo, San Jose State University Janna Anderson, San Diego COE Keri Morgan, San Diego COE Sheiveh Jones, San Diego COE Pei-Ying Wu, Fresno State University Heather Horsley, Fresno State University Juliet Wahleithner, Fresno State University Jenna Porter, CSU Sacramento Michele Hillen-Noufer, CSU Sacramento Eileen Luhr, CSU Long Beach Zakiya Atkinson, CSU Long Beach Amanda Rose Villarreal, CSU Fullerton Anna Ortiz, CSU Long Beach Rebecca Bustamante, CSU Long Beach Daisy D. Alfaro, CSU Long Beach Ryan Adams, CSU Long Beach Kit Van Wyk, CSU Long Beach Amanda Baird, Orange County DOE Bridget Mondt, Orange County DOE Nicole Stephenson, Orange County DOE Hannah Geddy, Orange County DOE Kathy Boyd -Director, Orange County DOE Gigi Gokcek, Dominican University Elizabeth Truesdell, Dominican University Susan Clapper, Dominican University Nicol Howard, University of Redlands Yessenia Yorgensen, University of Redlands Kristin Bijur, Alameda COE Derek Gorshow, Alameda COE

Shabnam Koirala-Azad, University of San Francisco Whitneé L. Garrett-Walker, University of San Francisco Laura Hannemann, University of San Francisco Jill Bradford, Palmdale SD Nicole Wellman Noble, Stella Middle Charter Academy Ashley Colburn, Stella Middle Charter Academy Clara Garay, Stella Middle Charter Academy Bonnie Carter, Bellflower USD Tami Zylla, Bellflower USD Cathy Fong, Bellflower USD Enrico Bicocho, Long Beach USD Kara Heinrich, Torrance USD Katie Schenkelberg, Torrance USD Lori Nagaoka, Torrance USD

Jeff Hittenberger, Vanguard University Nathan Brais, Vanguard University Jillian Damon, Tehama County DOE Sara Smith, Tehama County DOE Angelica Lopez, Encinitas Union SD Ashley Tarquin, Encinitas Union SD Trisha Mendinueto, PUC Schools Sarah Ballard-Wiley, PUC Schools Kimberly Lilienthal, Team Lead Nina Potter, Team Lead Brad Damon, Team Lead William (Hans) Kaufhold, Team Lead Jodie Schwartzfarb, Team Lead Loy Dakwa, Team Lead Carol Clauss, Team Lead Michael Kotar, Team Lead Christine Sisco, Team Lead Ronda Munoz, Team Lead Lavonne Chastain, Team Lead

#### Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:30 a.m. on Thursday, May 2, 2024.

<u>Item 2 – Approval of the Agenda</u> It was moved, seconded (Morrison/Creasia) and carried to approve the May 2024 agenda.

#### Item 3 – Approval of the Minutes of the Prior Meeting

It was moved, seconded (Creasia/Hillis) and carried to approve the March 2024 minutes with no corrections.

#### Item 4 – Co-Chair and Member Reports

Co-Chair Bob Frelly announced that Co-Chair Czajkowski was not in attendance at the meeting and filling in for her as Co-Chair is committee member Patrick McKee.

# Item 5 – Program Approval Recommendations

There were 6 institutions with 6 programs that were presented for approval.

# Concordia University Irvine

Pupil Personnel Services: School Psychology intern

This proposal was to add the intern pathway to an existing Pupil Personnel Services: School Psychology program. Institutional representatives Dr. Barbara Howard, Director of Institutional

Effectiveness and Director of Assessment and Accreditation and Heather Churney, Pupil Personnel Services: School Psychology Program Director were present for questions about the proposed programs.

After discussion, it was moved, seconded (Morrison/Hallis: no recusals) and carried to approve the intern pathway for the Pupil Personnel Services: School Psychology program at Concordia University.

## Imperial County Office of Education

Clear Administrative Services Credential

Institutional representatives Jeanette Montano, Senior Director, Curriculum and Instruction and John Lazarcik, Induction Coordinator were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Creasia/Lopez: no recusals) and carried to approve the Clear Administrative Services Credential program for Imperial County Office of Education.

# Los Angeles Unified School District

Professional School Nurse

Staff member Roxann Purdue explained that this is the first local education agency school nurse program proposal to come before the COA for approval after the passage of legislation that allowed local education agencies to offer the School Nurse program.

Institutional representatives including Dr. Marco Nava, Administrator: LAUSD Induction, Credentialing and Contracts; Dr. Patricia Pernin, Director: LAUSD Intern, Credentialing, and Added Authorization Programs (iCAAP); and Holly Nuckols, MSN, RN: Specialist, Career Ladder Programs. were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Morrison/Hillis: recusal by Leggett) and carried to approve the Professional School Nurse program for Los Angeles Unified School District.

# PK-3 Early Childhood Specialist Instruction Programs

Commission staff Miranda Guttierrez, Poonam Bedi, and Rosemary Wrenn reviewed the COA the requirements for the PK-3 Early Childhood Specialist Instruction credential as this meeting represents the first program proposals of this kind before the COA. COA members were given opportunities to ask clarifying questions.

# San José State University (SJSU)

PK-3 Early Childhood Education (ECE) Specialist Instruction Credential

Institutional representatives David A. Whitenack, Professor and Chair Teacher Education Department; Maria Fusaro, Associate Professor, PK-3 Credential Program Coordinator; and

Isabel Vallejo, Director of Assessment, Accreditation, and Special Programs were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Morrison/Hillis: no recusals) and carried to approve the PK-3 Early Childhood Education (ECE) Specialist Instruction Credential program for San Jose State University.

## San Diego County Office of Education (SDCOE)

PK-3 Early Childhood Education (ECE) Specialist Instruction Credential Intern Pathway

Institutional representatives Janna Anderson, Coordinator, Teacher Effectiveness and Preparation, Human Resource; Keri Morgan, Director, Teacher Effectiveness and Preparation, Human Resource; and Sheiveh Jones, Executive Director, Teacher Effectiveness and Preparation, Human Resources were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Hallis/Creasia: no recusals) and carried to approve the PK-3 Early Childhood Education (ECE) Specialist Instruction Credential program for San Diego County Office of Education (SDCOE).

### Fresno State University

PK-3 Early Childhood Education (ECE) Specialist Instruction Credential

Institutional representatives Dr. Pei-Ying Wu, Assistant Professor and Fansler Chair of Early Childhood Education; Dr. Heather Horsley, Associate Professor of Early Childhood Education and Residency Programs Director; and Dr. Juliet Wahleithner, Associate Professor of Literacy Education and Director of Educator Preparation Programs and Accreditation were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Creasia/Morrison: no recusals) and carried to approve the PK-3 Early Childhood Education (ECE) Specialist Instruction Credential program for Fresno State University.

#### <u>Item 6 – Program Status Changes</u> Section A: Program Withdrawals

There was one program sponsor withdrawing one program.

# Loyola Marymount University

Preliminary Administrative Services with Intern, effective May 6, 2024

After discussion, it was moved, seconded (Hallis/Creasia: no recusals) and carried to approve the withdrawal of the program listed.

#### Section B: Programs Requesting Reactivation

There were no programs requesting reactivation.

## Section C: Adding a New Content Area

There were three institutions requesting to add a new content area to their existing programs.

#### California State University, Fullerton

Single Subject, Theatre

California State University, Fullerton requested to add the Single Subject – Theatre content area to their existing program. Representative Dr. Amanda Rose Villarreal, Assistant Professor of Theatre Education was present to answer questions about the program.

After discussion, it was moved, seconded (Creasia/Hillis: no recusals) and carried to approve the addition of Theatre to the Preliminary Single Subject content areas offered by California State University, Fullerton.

### California State University, Long Beach

Single Subject, Dance

California State University, Long Beach requested to add the Single Subject – Dance content area to their existing program. Representatives Dr. Eileen Luhr, Professor of History, Interim Director, Single Subject Credential Program (SSCP) and Zakiya Atkinson, Assistant Professor of Dance, Single Subject Credential Coordinator for Dance were present to answer questions about the program.

After discussion, it was moved, seconded (Morrison/Hillis: no recusals) and carried to approve the addition of Dance to the Preliminary Single Subject content areas offered by California State University, Long Beach.

# California State University, Sacramento

Single Subject, Theatre Single Subject, Dance

California State University, Sacramento requested to add the Single Subject – Dance and Theatre content areas to their existing program. Representatives Dr. Jenna Porter, Professor and Chair, Teaching Credentials and Michele Hillen-Noufer, Instructor, Department of Theatre and Dance were present to answer questions about the program.

After discussion, it was moved, seconded (Hillis/Creasia: no recusals) and carried to approve the addition of Dance and Theatre to the Preliminary Single Subject content areas offered by California State University, Sacramento.

# D. Notification about the Transition of Professional Preparation Program(s)

### **Bilingual Authorization**

The following institutions have completed the documentation review to transition to recently updated standards for the Bilingual Authorization, effective July 1, 2023.

California State University, Fresno (Spanish) San Francisco State University (Cantonese, Mandarin, and Spanish) San Jose State University (Mandarin)

#### E: Programs Moving to Inactive Status

There were three institutions that moved three programs requesting to move to inactive status.

Alliant International University Specialist Teaching: Bilingual Authorization, effective May 2, 2024

### Notre Dame de Namur University

Preliminary Administrative Services, effective May 6, 2024

### **University of San Francisco**

Preliminary Administrative Services with Intern, effective July 31, 2024

<u>Item 7 – Discussion of Institutions Not in Compliance with Accreditation Timelines</u> There were no institutions reported.

#### <u>Item 8 – Discussion of California State University Long Beach 7th Year Report</u> Consultant Jake Shuler introduced this item. He was joined by institutional representatives Dr. Anna Ortiz, Dean; Dr. Rebecca Bustamante, Associate Dean; and Dr. Lei Sun, Professor.

After discussion, it was moved, seconded (Morrison/Hallis: no recusals) and carried to accept the 7<sup>th</sup> year report from California State University Long Beach.

# Item 9 – Report of the Site Visit Team to Orange County Department of Education

Consultant Jake Shuler introduced this item. He was joined by team lead Kimberly Lilienthal and institutional representatives Amanda Baird, Ed.D., Coordinator, Teacher Induction program; Bridget Mondt, Coordinator, CTE Credential program; Nicole Stephenson, Coordinator, CTE Credential program; Hannah Geddy, Ed.D., Administrator, Institute for Leadership Development; and Kathy Boyd, Director, Career Education and Postsecondary Advancement.

After discussion, it was moved, seconded (Creasia/Hillis: no recusals) and carried to grant the status of *Accreditation* to Orange County Department of Education and its credential programs.

# Item 10 – Report of the Site Visit Team to Dominican University

Consultants Poonam Bedi introduced this item. She was joined by team lead Dr. Nina Potter and institutional representatives Dr. Gigi Gokcek, Dean of the School of Liberal Arts and Education Dr. Elizabeth Truesdell, Chair of the Department of Education; and Dr. Susan Clapper, Accreditation Liaison Officer and Director of Assessment.

After discussion, it was moved, seconded (Hillis/Morrison: no recusals) and carried to grant the status of *Accreditation with Major Stipulations* to Dominican University and its credential programs. The following stipulations were placed on the institution:

- 1) That within 30 days, the institution provide evidence for the Preliminary Multiple/Single Subject and Preliminary Education Specialist: Mild to Moderate Support Needs programs, Intern Precondition (5) Supervision of Interns (a): In all intern programs, the participating institutions in partnership with employing districts shall provide 144 hours of support and supervision annually and 45 hours of support and supervision specific to teaching English learners pursuant to California Code of Regulations §80033.
- 2) For Common Standard 1: Institutional Infrastructure to Support Educator Preparation, the institution will provide evidence that:
  - a) programs within the unit (the Department of Education) receive sufficient resources to allow for effective operation of each educator preparation program. The resources must enable each program to effectively operate, including, but not limited to, coordination, admission, advisement, curriculum, professional development and instruction, field-based supervision and clinical experiences.
  - b) the Unit Leadership has the authority and institutional support required to address the needs of all educator preparation programs and considers the interests of each program within the institution.
- 3) For Common Standard 3: Course of Study, Fieldwork, and Clinical Practice the institution will provide evidence that:
  - a) the unit and all programs collaborate with their partners regarding the criteria and selection of clinical personnel, site-based supervisors and school sites, as appropriate to the program, to ensure that all programs track every candidate and have confirmed assigned site-based supervisors and support that is monitored by the programs and unit.
  - b) the process and criteria for site-based supervisors result in the selection of individuals who provide effective and knowledgeable support for candidates specific to their respective program standards.
  - c) all programs effectively implement and evaluate fieldwork and clinical practice.
- 4) For Common Standard 4: Continuous Improvement, the institution will provide evidence that:
  - a) the education unit develops and implements a comprehensive continuous improvement process at both the unit level and within each of its programs that identifies program and unit effectiveness and makes appropriate modifications based on findings.

- b) the education unit and its programs regularly assess, and consistently document, their effectiveness in relation to the course of study offered, fieldwork and clinical practice, and support services for candidates.
- c) both the unit and its programs regularly and systematically collect, analyze, and use candidate and program completer data as well as data reflecting the effectiveness of unit operations to improve programs and their services. The analysis and use of the program completer data must include data relevant to the TPA across programs and delivery models.
- d) the continuous improvement process includes multiple sources of data including

   an explicit, documented delineation of the extent to which candidates are
   prepared in all required program-relevant competencies to enter professional
   practice; and 2) explicit, documented, systematic feedback from key
   constituencies such as employers and community partners about the quality of
   the preparation.
- 5) For the Multiple/Single Subject Program Standards and Education Specialist Program Standards, the institution will provide evidence that:
  - a) candidates, regardless of pathway, receive the minimum amount of districtemployed supervisors' support and guidance of 5 hours per week.
  - b) all district-employed supervisors complete a 10-hour initial orientation including the program curriculum and effective supervision approaches.
  - c) they systematically collect and review aggregate TPA data for program improvement.
- 6) For the Multiple Subject and Education Specialist Program Standards the institution will provide evidence that:

a) the program aligns literacy instruction with Commission-adopted Literacy TPEs\* \*Note: The institution, along with all other institutions in the state, will have to respond to the 2022 Literacy certification process by October 4, 2024. The results of that certification review, along with any other documentation as determined, will be considered in determining whether Stipulation 6 has been met by the institution.

- 7) For the Single Subject Program Standards, the institution will provide evidence that:
  - a) candidates receive content specific pedagogy support and experiences for the range of content credentials offered.
- 8) For the Education Specialist Program Standards, the institution will provide evidence that:
  - a) candidates receive the minimum amount of district-employed supervisors' support during 200 hours of early fieldwork.
  - b) candidates are engaging in guided fieldwork with a variety of ages, as is appropriate for a credential ranging from PK-12.
- 9) That the institution provides quarterly reports to the Committee on Accreditation on actions taken to address stipulations. Specifically, for the first quarterly report, provide:
  - a) evidence of a clear and consistent tracking process of candidates and completers in the Commission-approved credential programs, including integrated candidates and post-baccalaureate candidates across all program pathways and

- b) a clear plan for providing district employed supervisors for all candidates across all program pathways.
- 10) That the institution not be permitted to propose new programs for approval by the Committee on Accreditation.
- 11) That within one year of this action, the institution will host a focused re-visit in which a team will focus on interviews and evidence around the stipulations noted above.

In addition, staff recommends that:

• Dominican University of California continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

# Item 11 – Report of the Revisit Team to University of Redlands

Administrator Erin Sullivan and Dr. Rosemary Wrenn presented this item. They were joined by team lead Brad Damon and institutional representatives Dr. Nicol Howard, Dean of the School of Education and Yessenia Yorgensen, Assistant Dean of Operations and Analytics.

After discussion, it was moved, seconded (Hillis/Lopez: recusal by McKee) and carried to remove all stipulations and grant the change of status of *Accreditation with Stipulations* to *Accreditation* to University of Redlands and its credential programs.

<u>Item 12 – Discussion of the 1st Quarterly Report for Alameda County Office of Education</u> Consultants Hart Boyd and Dr. Timothy Weekes presented this item. They were joined by institutional representatives Kristin Bijur, Chief of Educator Effectiveness and Derek Gorshow, Program Director of Credentials.

After discussion, it was moved, seconded (Hallis/Morrison: no recusals) and carried to accept the first quarterly report from Alameda County Office of Education.

<u>Item 13 – Discussion of the 7th Year Report for the University of San Francisco</u> Consultant Dr. Timothy Weekes presented this item. He was joined by institutional representatives Dr. Shabnam Koirala-Azad, Dean, School of Education; Dr. Whitneé L. Garrett-Walker, Assistant Dean of Credential Programs and District Partnerships; and Laura Hannemann, Director, Effectiveness, Strategy, and Assessment.

After discussion, it was moved, seconded (Morrison/Creasia: no recusals) and carried to accept the 7<sup>th</sup> year report from University of San Francisco.

#### <u>Item 14 – Report of the Site Visit Team to Palmdale School District</u> Consultant Dr. Frances Kellar presented this item. She was joined by team lead Hans Kaufold and institutional representative Dr. Jill Bradford, Coordinator for Teacher Support.

After discussion, it was moved, seconded (Hallis/Hillis: no recusals) and carried grant the status of Accreditation to Palmdale School District and its credential program.

<u>Item 15 – Report of Actions Taken by Stella Middle Charter Academy to Address Stipulations</u> Consultant Dr. Timothy Weekes presented this item. He was joined by institutional representatives Nicole Wellman Noble, Vice President of People Development; Ashley Colburn, Director of Teacher Induction and Development; and Clara Garay, Assistant Director of Teacher Induction and Development.

After discussion, it was moved, seconded (Morrison/Creasia: no recusals) and carried to remove all stipulations and grant the change of status from *Accreditation with Stipulations to Accreditation* to Stella Middle Charter Academy and its credential program.

# Item 16 – Report of the Site Visit Team to Bellflower Unified School District

Consultant William Hatrick introduced this item. He was joined by team lead Jodie Schwartzfarb and institutional representatives Bonnie Carter, Assistant Superintendent of Instruction and Student Support Services; Tami Zylla, Director of Instructional Support and Improvement; and Cathy Fong, Induction Coordinator.

After discussion, it was moved, seconded (Hallis/Hillis: recusal by McKee) and carried to grant the status of *Accreditation* to Bellflower Unified School District and its credential program.

#### <u>Item 17 – Report of the Site Visit Team to Long Beach Unified School District</u> Consultant Gay Roby introduced this item. She was joined by team lead Dr. Loy Dakwa and institutional representative Enrico Bicocho, Program Manager, Teacher Induction.

After discussion, it was moved, seconded (Creasia/Leggett: recusal by Morrison) and carried to grant the status of *Accreditation with a 7<sup>th</sup> Year Report* to Long Beach Unified School District and its credential program. The 7th year report will provide the Committee on Accreditation with an update on the implementation results of changing from eight full-time release induction mentors model to having induction mentors reassigned to content curriculum offices and induction candidates supported by 32 content area specialists.

# Item 18 – Report of the Site Visit Team to Torrance Unified School District

Consultant Steph Morgado introduced this item. She was joined by team lead Carol Clauss and institutional representatives Kara Heinrich - Senior Director, Elementary Schools; Katie Schenkelberg - Director, Curriculum and Instruction; and Lori Nagaoka – Induction Coordinator/Lead.

After discussion, it was moved, seconded (Creasia/Morrison: no recusals) and carried to grant the status of *Accreditation* to Torrance Unified School District and its credential program.

# Item 19 – Report of the Site Visit Team to Vanguard University

Consultant Hart Boyd introduced this item. He was joined by team lead Dr. Michael Kotar and institutional representatives Dr. Jeff Hittenberger, Dean, School of Education and Dr. Nathan Brais, Program and Accreditation Coordinator, School of Education.

After discussion, it was moved, seconded (Hillis/Creasia: no recusals) and carried to grant the status of *Accreditation* to Vanguard University and its credential programs.

<u>Item 20 – Report of the Site Visit Team to Tehama County Department of Education</u> Consultant Miranda Gutierrez introduced this item. She was joined by team lead Christine Sisco and institutional representatives Sara Smith, Assistant Superintendent and Dr. Jillian Damon, Director Teacher Preparation.

After discussion, it was moved, seconded (Morrison/Creasia: no recusals) and carried to grant the status of *Accreditation* to Tehama County Department of Education and its credential programs.

# Item 21 – Report of the Site Visit Team to Encinitas Union School District

Consultant Roxann Purdue introduced this item. She was joined by team lead Rhonda Munoz and institutional representatives Dr. Angelica Lopez, Assistant Superintendent Administrative Services and Ashley Tarquin, EUSD Instructional TOSA North Coastal Teacher Induction Coordinator.

After discussion, it was moved, seconded (Hallis/Creasia: no recusals) and carried to grant the status of *Accreditation with Stipulations* to Encinitas Union School District and its credential program.

The following stipulations were placed on the institution:

- Teacher Induction Program Standard 5: The program must develop and provide evidence that a defensible, consistent, and equitable process is in place for mentors and/or program personnel to assess candidate progress towards mastery of the California Standards for the Teaching Profession to support the recommendation for the Clear Credential.
- Within one year, submit a report of actions taken to address the stipulation.

# Item 22 – Report of the Site Visit to PUC Schools

Consultant Karen Sacramento introduced this item. She was joined by team lead Lavonne Chastain and institutional representatives Trisha Mendinueto, Induction Coordinator and Sarah Ballard-Wiley, Induction Coach.

The Committee considered the actions taken to address the precondition identified in the team report and found the institution to no longer be out of compliance. After discussion, it was moved, seconded (Hallis/Creasia: no recusals) and carried to grant the status of *Accreditation* to PUC Schools and its credential program.

<u>Item 23 – Report of Actions Taken by San Francisco Unified School District</u> This item was not presented. It will be presented at the June COA meeting.

Item 24– Staff Reports

Administrator Cheryl Hickey announced the next COA meeting will be at the new building. Commission staff will be working to figure out logistics and technology for the June meeting. Ms. Hickey announced that the last three site visits for this accreditation year are complete. Selection of COA meeting dates for next year will be presented at a later date to provide more time to plan for the literacy certification process.

Director David DeGuire provided an update on SB 488. Last week programs were able to start submitting literacy documentation for certification. There are approximately 40 reviewers that expressed interest in helping with reviewing the documentation. Training sessions will be developed for the reviewers. Programs have until the beginning of October to submit their documentation. Staff is working on providing technical assistance. Director McGuire provided an update on SB 2222 which is focused on the science of reading. This bill is a follow up on SB 488. SB 2222 proposes additional positions and also includes requirements for PK-3 schools regarding literacy instruction. Due to the budget this bill has been tabled and will come back sometime next year. He also gave an update on SB 1263 which will remove a number of performance assessment provisions.

Administrator Cara Mendoza provided an update on the diverse educator leaders pipeline initiative (DELPI). There were 31 applications for \$10 million. It was a very competitive grant application.

#### Public Comment

There was no public comment.

#### <u>Adjournment</u>

Co-Chair Patrick McKee adjourned the meeting at 3:10pm. The next meeting of the COA is scheduled for June 6, 2024.