

COMMITTEE ON ACCREDITATION
MINUTES
June 8, 2023
Commission on Teacher Credentialing

Committee Members Present

Agustin Cervantes
Allan Hallis
Bob Frelly
Cathy Creasia
Cheryl Forbes
J. Kevin Taylor
Jason Lea
Jomeline Balatayo
Katrine Czajkowski
Martin Martinez
Michael Hillis

Committee Members Not Present

Gerard Morrison

Staff Members Present

David DeGuire, Director
Cheryl Hickey, Administrator
Erin Sullivan, Administrator
Iyore Osamwonyi, Consultant
Poonam Bedi, Consultant
Michele Williams-George, Consultant
William Hatrick, Consultant
Roxann Purdue, Consultant
Rosemary Wrenn, Consultant
Karen Sacramento, Consultant
Gay Roby, Consultant
Frances Keller, Consultant
Michelle Bernardo, Secretary

Others Present

Steve Thornton, Madera USD
Amanda Wade, Madera USD
Joe Aiello, Madera USD
Emily Richards, Brentwood Union SD
Kelly Dunkley, Sacramento City USD
Hillary Harrell, Sacramento City USD

Present Via Technology

Heather Churney, Concordia University Irvine
Barbara Howard, Concordia University Irvine
Heather Vezner, Concordia University Irvine
Tristen Gartrell, Santa Monica-Malibu USD
Mark Kelly, Santa Monica-Malibu USD
Barbara Howard, Ed.D., Concordia University Irvine
Rebecca Stanton, Concordia University Irvine
Brad Damon, UMass Global
Alan Enomoto, UMass Global
Cynthia Grutzik, Team Lead
Annette Gonzalez, Animo Leadership Charter High School
Xochitl Avellan, Animo Leadership Charter High School
Katherine Tolliver, Animo Leadership Charter High School
Kim Lilienthal, Team Lead
Julie Twisselmann, Pleasanton USD
Denise Holterhoff, Pleasanton USD
Sarah Landis, Pleasanton USD
Carlos Gonzales, Imperial COE
John Lazarcik, Imperial COE
Sean McCarthy, Team Lead
Gail Calhoun, Team Lead
Tami Boatright, Central USD
Janeen Casaccia-Worland, Central USD
Jacki York, Hope International University
Cori DeWitt, Hope international University
Nancy Stichter, Hope International University
Lindsay Blume, Hope International University
Jill Hamilton-Bunch, Team Lead
Donna Elder, National University

James Woglom, CalPoly Humboldt
Chris Hopper, CalPoly Humboldt
Shawna Young, CalPoly Humboldt
Randy Yerrick, CSU Fresno
Juliet Wahleithner, CSU Fresno
Janice Smith-Warshaw, CSU Fresno
Suzanne Conway, ASL Interpreter
Aaron Davis, William S. Hart Union HSD

Michael Valdez Raffanti, Antioch University
Chet Haskell, Antioch University

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 9:30 a.m. on Thursday, June 8, 2023. (Meeting start time delayed due to technical difficulties.)

Item 2 – Approval of the Agenda

It was moved, seconded (Lea/Czajkowski) and carried to approve the June 2023 agenda.

Item 3 – Approval of the Minutes of the Prior Meeting

It was moved, seconded (Cervantes/Taylor) and carried to approve the May 2023 minutes with no changes.

Item 4 – Co-Chair and Member Reports

Co-Chair Frelly presented certificates to the 3 COA members who will not be returning after the June meeting. Co-Chair Martinez and member Forbes will be retiring from their current positions while member Balatayo has completed her second and final term with the COA.

Item 5 – Staff Reports

Administrator Cheryl Hickey discussed the expiration of the law that suspended the Bagley Keene Act in response to the pandemic. These flexibilities will expire on June 30, 2023. With the expiration of the law, it is unknown whether the August 2023 COA meeting will be held in person or virtually. The 3 new COA members will be joining the Committee beginning with the August COA meeting and will be attending an orientation.

Ms. Hickey encouraged the COA to read the Learning Policy Institution report on Teacher Preparation in California which examined some of the major changes that were made over the last few years.

Administrator Dr. Cara Mendoza provided an update on educator related grants. She noted that there are four Requests for Applications (RFAs) due in June listed below.

June 16, 2023 - Teacher Residency Capacity Building

June 16, 2023 - Classified Grants

June 23, 2023 - Reading and Literacy Authorization Incentive Grant

June 30, 2023- Statewide Residency Technical Assistance Center Grant

Dr. Mendoza announced the creation of the new grants management system with the help of the Commission’s IT department. This grants system will help automate the grants process and the collection of specific data.

Administrator Erin Sullivan provided an update on the review of the PK3 applications as well as institutions responses to the literacy standard for newly proposed programs. She also reported that the Commission will be moving to a new building on May 20, 2024. And finally, Ms. Sullivan asked the Committee to watch the state budget process as it may have some implications on state agencies and operations.

Item 6 – Consent Item - Sacramento County Office of Education

It was moved, seconded (Czajkowski/Cervantes: recusal by Martinez) and carried to the status of *Accreditation* to Sacramento County Office of Education and its credential programs.

Item 7 – Program Approval Recommendations

There were 2 institutions with 3 programs for approval.

The first two program proposals were from **Concordia University Irvine**

- Pupil Personnel Services: School Psychology
- Child Welfare and Attendance Authorization for both the PPS School Psychology and existing PPS School Counseling program.

Institutional representatives Heather Churney, Director of Pupil Personnel Services Programs; Dr. Barbara Howard, Director of Accreditation and Assessment; and Dr. Heather Vezner, Dean of the School of Education were present for any questions about the proposed programs.

After discussion, it was moved, seconded (Czajkowski/Taylor: no recusals) and carried to approve the Pupil Personnel Services: School Psychology and Child Welfare and Attendance Authorization programs for Concordia University Irvine.

The third program approval was from **Santa Monica-Malibu Unified School District**

- Clear Administrative Services Credential

Institutional representatives Dr. Mark Kelly, Interim Superintendent, and Tristen Gartrell, Teacher Induction Coordinator were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Lea/Balatayo: no recusals) and carried to approve the Clear Administrative Services program from Santa Monica-Malibu Unified School District.

Item 8 – Program Status Changes

Section A: Program Withdrawals

There were 2 program sponsors withdrawing 2 programs.

California State University, Fullerton

Education Specialist: Added Authorization Resource Specialist, effective June 8, 2023

University of Phoenix

Preliminary Administrative Services, effective June 8, 2023

After discussion, it was moved, seconded (Czajkowski/Hallis: no recusals) and carried to approve the withdrawal of the programs listed.

Section B: Programs Requesting Reactivation

There were no programs requesting reactivation.

Section C: Adding a New Content Area

There was 1 program requesting to add a new content area.

Concordia University Irvine - Single Subject program – Theatre

Dr. Barbara Howard, Director of Accreditation and Assessment and Dr. Rebecca Stanton, Co-Director of Undergraduate Teacher Education Program and Director Preliminary Teacher Credential Programs from Concordia University were available for questions.

After discussion, it was moved, seconded (Balatayo/Cervantes: no recusals) and carried to approve the Single Subject -Theatre program from Concordia University Irvine.

D. Notification about the Transition of Professional Preparation Program(s)

There were no programs requesting to transition.

E: Programs Moving to Inactive Status –The following program sponsor moved 1 program to inactive status.

School for Integrated Academics and Technology (SIATech)

Teacher Induction, effective July 1, 2023

No action was required nor taken.

Item 9 – Initial Program Approval for New Program Sponsors

There were no new program sponsors seeking program approval at this time.

Item 10 – Discussion of Institutions Not in Compliance with Accreditation Timelines

Analyst Michelle Bernardo introduced this item. Ms. Bernardo provided an update on the missing Preconditions for the Red and Green cohorts that were due on March 31, 2023. It was noted that Pacific Union College did not submit their Preconditions on time due to a data breach that has been a priority in addressing. It was noted that if Pacific Union College does not submit their Preconditions by the end of the month staff will be recommending suspension of their ability to recommend candidates at the August COA meeting. University of San Diego has submitted their Preconditions and are under review.

Item 11 – Report of the Accreditation Team to University of Massachusetts Global

Consultant Dr. Rosemary Wrenn introduced this item. She was joined by team lead Dr. Cynthia Grutzik and institutional representatives Dr. Alan Enomoto, Interim Dean and Brad Damon, Associate Dean.

After discussion, it was moved, seconded (Lea/Cervantes: recusal by Frelly and Creasia) and carried to grant the status of *Accreditation with a 7th year report* to University of Massachusetts Global.

The 7th Year Report must address the following:

- a. Describe how support and training is provided for supervisors, clinical coordinators, and faculty mentors as part of the transition from campus-based to online delivery models, such as tech tools and hardware, training in online supervision platform, online course design, and the learning management system (Blackboard use).
- b. Describe how program personnel are trained to take on the new responsibilities as a result of the transition.
- c. Provide an updated organizational chart and a description of the outcomes of transitions in student-facing positions including advisors, clinical coordinators, faculty mentors, and personnel in all positions to guide each candidate's attainment of program requirements.
- d. Describe how candidates have access to information and personnel to guide their attainment of program requirements.
- e. Describe how the unit ensures that all site-based supervisors are made aware of the process to support candidates who need additional assistance.
- f. Describe how the Action Plan and Early Alert systems are consistently used for candidates who need additional assistance to meet competencies.
- g. Describe how site-based supervisors (Cooperating Teachers) are provided feedback by the program in a systematic manner about their work with candidates.

Item 12 – Report of the Accreditation Team to Animo Leadership Charter High School

Consultant Gay Roby introduced this item. She was joined by team lead Kim Lilienthal and institutional representatives Annette Gonzalez--Chief Academic Officer; Xochitl Avellan, Area Superintendent; and Katherine Tolliver, Induction Coordinator.

After discussion, it was moved, seconded (Czajkowski/Creasia: no recusals) and carried to grant the status of *Accreditation* to Animo Leadership Charter High School and its credential programs.

Item 13 – Discussion of the Second Follow-up Report from Pleasanton Unified School District

Consultant Poonam Bedi introduced this item. She was joined by institutional representatives Julie Twisselmann, Induction Coordinator; Denise Holterhoff, Pleasanton New Teacher Project Coach; and Sarah Landis, Pleasanton New Teacher Project Coach.

After discussion, it was moved, seconded (Cervantes/Czajkowski: no recusals) and carried to accept the second follow-up report from Pleasanton Unified School District.

Item 14 – Actions Taken to Address Stipulations from Imperial County Office of Education

Consultant Roxann Purdue introduced this item. She was joined by institutional representatives Carlos Gonzales, Associate Superintendent and John Lazarcik, Teacher Induction Program Director.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to remove the stipulations and change the status from Accreditation with Stipulations to Accreditation to Imperial County Office of Education and its credential program.

Item 15 – Report of the Accreditation Team to Madera Unified School District

Consultant Iyore Osamwonyi introduced this item. She was joined by team lead Sean McCarthy and institutional representatives Joe Aiello, Assistant Superintendent Human Resources; Steve Thornton, Program Coordinator; and Amanda Wade, Program Coordinator.

After discussion, it was moved, seconded (Balatayo/Cervantes: no recusals) and carried to grant the status of *Accreditation* to Madera Unified School District its credential program.

Item 16 – Report of the Accreditation Team to Central Unified School District

Consultant Roxann Purdue introduced this item. She was joined by team lead Gail Calhoun institutional representatives Dr. Tami Boatright, Assistant Superintendent Educational Services and Janeen Casaccia-Worland, Director Curriculum and Instruction.

After discussion, it was moved, seconded (Creasia/Hallis: no recusals) and carried to grant the status of *Accreditation* to Central Unified School District and its credential program.

Item 17 – Report of the Accreditation Revisit Team to Hope International University

Consultant Dr. Michele Williams-George introduced this item. She was joined by team lead Dr. Jill Hamilton-Bunch and institutional representatives Jacki York: Accreditation Coordinator; Cori DeWitt: Credential Analyst; Nancy Stichter: Graduate Department Chair; and Lindsay Blume: Undergraduate Department Chair.

After discussion, it was moved, seconded (Hallis/Forbes: no recusals) and carried to grant the status of *Accreditation* to Hope International University and its credential programs.

Item 18 – Discussion of the 7th Year Report from National University

Consultant William Hatrick introduced this item. He was joined by institutional representatives Donna Elder, Program Director and Patricia Heydet-Kirsch, Director of Clinical Practice.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to accept the 7th year report from National University.

Item 19 – Discussion of the 6th Month Report from California State Polytechnic University, Humboldt

Consultants Dr. Michele Williams-George introduced this item. She was joined by institutional representatives Dr. Shawna Young, Dean; Dr. Justice Ortega, Associate Dean; Dr. James Woglom, Interim Department Chair; and Dr. Chris Hopper, Professor.

After discussion, it was moved, seconded (Taylor/Cervantes: no recusals) and carried to accept the 6th month report from California State Polytechnic University, Humboldt.

Item 20 – Actions Taken Address Stipulations from California State University, Fresno

Consultants Poonam Bedi introduced this item. She was joined by Administrator Cheryl Hickey and Consultant William Hatrick. They were joined by institutional representatives Dr. Randy Yerrick, Dean; Dr. Juliet Wahleithner, Assistant Director of Teacher Education; Dr. Janice Smith-Warshaw, Deaf Education Program Coordinator; and ASL Interpreter: Suzanne Conway.

After discussion, it was moved, seconded (Taylor/Lea: no recusals) and carried to remove the remaining stipulations and change the status from *Accreditation with Stipulations* to *Accreditation* to California State University, Fresno and its credential programs.

Item 21 – Report of the Accreditation Team to Brentwood Union School District

Consultants Frances Kellar and Karen Sacramento presented this item. They were joined virtually by team lead Julie Sheldon and institutional representative Emily Richards, Induction Coordinator.

After discussion, it was moved, seconded (Cervantes/Hallis: no recusals) and carried to grant the of status from *Accreditation* to Brentwood Union School District and its credential program.

Item 22 - Discussion of the 7th Year Report from William S. Hart Union High School District

Consultant Gay Roby presented this item. She was joined by institutional representative Aaron Davis, Induction Program Director.

After discussion, it was moved, seconded (Hallis/Cervantes: no recusals) and carried to accept the 7th year report from William S. Hart Union High School District.

Item 23 – Actions Taken to Address Stipulations from Sacramento City Unified School District

Consultant Poonam Bedi presented this item. She was joined by institutional representatives Kelly Dunkley, Induction Coordinator and Hillary Harrell, Director of Professional Learning.

After discussion, it was moved, seconded (Cervantes/Lea: recusal by Martinez) and carried to remove the remaining stipulations and change the status of *Accreditation with Stipulations* to *Accreditation* to Sacramento City Unified School District and its credential programs.

Item 24 – Consideration of Request by Antioch University

Administrator Cheryl Hickey presented this item. This item requested that the COA make a determination as to whether Antioch University may maintain its institutional approval status despite having withdrawn all of its approved programs in anticipation of submitting new program proposals.

After discussion, it was moved, seconded (Martinez/Creasia: no recusals) with a No vote from member Taylor and carried to approve to maintain Antioch University's Initial institutional approval status pending the Higher Learning Commission's approval. During the time in which Antioch University proposes new programs, they must provide an enhanced response to Common Standards to ensure adequate resources are in place. Antioch University's approval to maintain its status is for a period of 2 years.

Item 25 – Adoption of the 2023 COA Meeting Dates

Analyst Michelle Bernardo presented this item.

After discussion, it was moved, seconded (Cervantes/Hillis: no recusals) and carried to approve the following 2024 COA meeting dates:

January 25-26, 2024

March 21-22, 2024

May 2-3, 2024

June 6-7, 2024

August 8, 2024

September 26-27, 2024

Item 26 – Nomination and Election of Co-Chairs

Administrator Cheryl Hickey introduced this item. Cheryl Hickey noted that the nominations for Co-Chair were opened at the last meeting, reminded the Committee that Committee member Lea was nominated at the last meeting, and asked if there were any other nominations for Co-Chair representing the PK-12 community. Member Lea then withdrew his nomination for Co-chair. Members Forbes and Lea nominated Katrine Czajkowski for K12 Co-chair. The nominations were then closed and a vote was taken and all members voted in support of electing Committee member Czajkowski as Co-Chair.

Administrator Cheryl Hickey then reminded the Committee that Committee member Bob Frelly was nominated for the Higher Education Co-chair position. She asked for additional nominations and none were forthcoming. She then closed the nominations and a motion to suspend the provision contained in the COA Procedures Manual that limits the number of times a member may be a Co-Chair by Committee member Taylor and seconded by Committee member Creasia. All members voted in favour to suspend the COA procedures manual. All members then voted in favour to elect Bob Frelly as Co-chair.

Public Comment

No public comments.

Adjournment

Co-Chair Marty Martinez adjourned the meeting at 2:46 p.m. The next meeting of the COA is scheduled for August 10, 2023.