

**COMMITTEE ON ACCREDITATION
MINUTES
May 4-5, 2023
Commission on Teacher Credentialing**

Committee Members Present

Agustin Cervantes
Allan Hallis
Bob Frelly
Cathy Creasia
Gerard Morrison
J. Kevin Taylor
Jason Lea
Katrine Czajkowski
Martin Martinez
Michael Hillis

Committee Members Not Present

Jomeline Balatayo
Cheryl Forbes
Agustin Cervantes (not present Day 2)

Staff Members Present

~~Cheryl Hickey, Administrator~~ (correction:
name removed)
Erin Sullivan, Administrator
Hart Boyd, Consultant
Iyore Osamwonyi, Consultant
Poonam Bedi, Consultant
Jake Shuler, Consultant
Miranda Gutierrez, Consultant
Michele Williams-George, Consultant
Timothy Weekes, Consultant
William Hatrick, Consultant
Roxann Purdue, Consultant
Rosemary Wrenn, Consultant
Lynn Larsen, Consultant
Sarah Barwani, Consultant
Stephanie Morgado, Consultant
Kristina Najarro, Consultant
Karen Sacramento, Consultant
Michelle Bernardo, Secretary

Others Present

Nicol Howard, University of Redlands
Erin Quintana, Tracy USD
Jennifer Kassel, Tracy USD
L. Steven Winlock, Sacramento COE
Tammy Patten, Sacramento COE

Present Via Technology

Mr. Mario Marcos, Compton USD
Jennifer Moon, Compton USD
Minluvi Ramos, Compton USD
Benjamin Dhillon, Visalia USD
Robyn Narahara-Correia, Visalia USD
Brittney Valencia, Visalia USD
Shabnam Koirala-Azad, University of San Francisco
Laura Hannemann, University of San Francisco
Doris Madrigal, Team Lead
Carol Johnston, Mount Saint Mary's University
Kelli Agner, Mount Saint Mary's University
Amy Ardell, Mount Saint Mary's University
Jill Hamilton-Bunch, Team Lead
Randy Yerrick, CSU Fresno
Jenelle Pitt Parker, CSU Fresno
Juliet Wahleithner, CS Fresno
Eddie Partida, Claremont Graduate University
Samara Suafo'a, Claremont Graduate University
DeLacy Ganley, Claremont Graduate University
Shelley Spessard, Placentia-Yorba Linda USD
Cameron Castaneda, Placentia-Yorba Linda USD
Suzanne Borgese, Placentia-Yorba Linda USD
Hans Kaufhold, Team Lead
Brad Damon, Team Lead

Nicole Padoan, San Ramon Valley USD
Lydia Schneider, San Ramon Valley USD
Ngoc Nguyen, San Ramon Valley USD
Shelly Groom, Team Lead
Angela Trethewey, CSU Chico
Deborah Summers, CSU Chico
Jennifer Oloff-Lewis, CSU Chico
Rebecca Justeson, CSU Chico
Edmundo Litton, Team Lead
Anna Ortiz, CSU Long Beach
Rebecca Bustamante, CSU Long Beach
Christine Zeppos, Team Lead
Juliana Stocking, Tracy USD
Valerie Saylor, Team Lead
Lauren Applebaum, Hebrew Union College
Bonnie Sharfman, Hebrew Union College
Rebekah Harris, Azusa Pacific University
Nina Potter, Team Lead
Chang-ho Ji, La Sierra University
Keith Driberg, La Sierra University

Dora Clarke Pine, La Sierra University
Raymond Hurst, La Sierra University
Ashley Colburn, Stella Middle Charter
Academy
Nicole Wellman Noble, Stella Middle
Charter Academy
Marina Velez, Stella Middle Charter
Academy
Conni Campbell, Team Lead
Pat Pernin, Team Lead
Krista Thomsen, Lancaster SD
Renee Rubio, Lancaster SD
Michelle Lambeth, Lancaster SD
Barbi Severns, Team Lead
Jill Morton, Director, El Dorado COE

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 9:00 a.m. on Thursday, May 4, 2023.

Item 2 – Approval of the Agenda

It was moved, seconded (Czajkowski/Hillis) and carried to approve the May 2023 agenda.

Item 3 – Approval of the Minutes of the Prior Meeting

It was moved, seconded (Cervantes/Taylor) and carried to approve the March 2023 minutes with no changes.

Item 4 – Co-Chair and Member Reports

Member J. Kevin Taylor discussed Subject Matter Competence and whether the CSET exams are outdated and need revision. Administrator Hickey advised that some candidates will need to take the CSET because they do not meet the criteria for the other options to demonstrate subject matter. A plan will be submitted to the Executive Director on how to relook at the subject matter content including what the Commission can do to help institutions do transcript evaluations permitted under AB 130 and how to alleviate the workload for them.

Item 5 – Staff Reports

Administrator Cheryl Hickey announced that the site visits are done for the year and thanked members of the Board of Institutional Review who served as team members and leads on the site visits. There was discussion regarding site visits being in person vs. virtual. Ms. Hickey provided an update on the regulations package that was submitted to the Office of Administrative Law to expand degree majors that qualify to meet subject matter requirements under AB 130. Also on the topic of regulations, Ms. Hickey discussed the public hearing that was held at the April Commission meeting and the adjustments that have been made to the PK-3 credential as a result. She mentioned the work to develop the certification process that will need to be developed for programs around literacy. Finally, she announced the new appointments to the COA joining us in July.

Administrator Erin Sullivan provided an update on the status of PK-3 ECE Specialist Instruction credential program reviews.

Item 6 – Program Approval Recommendations

It was moved, seconded (Czajkowski/Taylor) and carried to grant initial accreditation to the following preparation program:

Compton Unified School District: Clear Administrative Services Credential

Item 7 – Program Change of Status

Section A: Program Withdrawals

There were no requests for withdrawals.

Section B: Programs Requesting Reactivation

There were no programs requesting reactivation.

Section C: Adding a New Content Area

There were no programs requesting to add new content area.

D. Notification about the Transition of Professional Preparation Program(s)

There were no programs requesting to transition.

Section E: Programs Moving to Inactive Status – This section included 1 program sponsor moving 1 program to inactive status. No action was required nor taken.

University of California, Irvine

Specialist Teaching: Reading and Literacy Added Authorization, May 4, 2023

Item 8 – Initial Program Approval for New Program Sponsors

There were no new program sponsors seeking program approval at this time.

Item 9 – Discussion of Institutions Not in Compliance with Accreditation Timelines

Analyst Michelle Bernardo introduced this item. Ms. Bernardo provided an update on the missing Preconditions for the Red and Green cohorts that were due on March 31, 2023. It was noted that Pacific Union College did not submit their Preconditions on time due to technical issue and University of San Diego was not aware of the due date of the Preconditions. Commission staff is working diligently with these institutions to get the submissions in as soon as possible.

Item 10 – Report of the Accreditation Team to Visalia Unified School District

Consultant Hart Boyd introduced this item. He was joined by institutional representatives Benjamin Dhillon, Assistant Superintendent of Human Resources Department; Robyn Narahara-Correia, Director of Human Resources Department/Induction; and Brittney Valencia, Coordinator of Human Resources Department/Induction.

After discussion, it was moved, seconded (Czajkowski/Taylor: no recusals) and carried to grant the status of *Accreditation* to Visalia Unified School District and its credential programs.

Item 11 – Report of the Accreditation Team to University of San Francisco

Administrator Cheryl Hickey and Consultant Dr. Timothy Weekes introduced this item. They were joined by team lead Dr. Doris Madrigal and institutional representatives Dr. Shabnam Koirala-Azad, Dean, School of Education and Professor, International Multicultural Education and Laura Hannemann, Director Effectiveness, Strategy, and Assessment.

After discussion, it was moved, seconded (Hallis/Lea: no recusals) and carried to grant the status of *Accreditation with a 7th Year Report* to University of San Francisco and its credential programs. The 7th Year Report must address the standards less than fully met.

Item 12 – Report of the Accreditation Team to Mount Saint Mary’s University

Consultant Miranda Gutierrez introduced this item. She is joined by team lead Dr. Jill Hamilton-Bunch and institutional representatives Carol Johnston, Chair, Education Department; Kelli Agner, Fieldwork Coordinator; and Amy Ardell, Director of Induction.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to grant the status of *Accreditation* to Mount Saint Mary’s University and its credential programs.

Item 13 – Actions Taken to Address Stipulations by California State University, Fresno

Administrator Cheryl Hickey and Consultant Poonam Bedi presented this item. They were joined by institutional representatives Randy Yerrick, Dean of the Kremen School of Education and Human Development; Dr. Jenelle Pitt Parker, Associate Dean; and Dr. Juliet Wahleithner, Associate Professor of Literacy Education and Assistant Director of Teacher Education.

After discussion, it was moved, seconded (Czajkowski/Cervantes: no recusals) and carried to removed Stipulation 1 relating to Common Standard 1, Stipulation 2 relating to Common Standard 4, and Stipulation 4 relating to the Reading and Literacy Added Authorization and Specialist Credentials. Actions taken to address Stipulation 3 relating to the Deaf and Hard of Hearing Credential Program will be brought before the Committee on Accreditation at a future meeting. At this time, the status of Accreditation with Stipulation remains.

Item 14 – Actions Taken to Address Stipulations by Claremont Graduate University

Consultants Poonam Bedi and Iyore Osamwonyi introduced this item. They were joined by institutional representatives Dr. DeLacy Ganley, Dean of the School of Educational Studies; Dr. Eddie Partida, Director of Teacher Education; and Dr. Samara Suafo’a, Asst. Director of Teacher Education.

After discussion, it was moved, seconded (Morrison/Hillis: no recusals) and carried to remove all stipulations and change the status of Accreditation with Stipulations to *Accreditation* to Claremont Graduate University and its credential programs.

Item 15 – Report of the Accreditation Team to Placentia-Yorba Linda Unified School District

Consultant Karen Sacramento introduced this item. She was joined by team lead Hans Kaufhold and institutional representatives Dr. Shelley Spessard, Director of Student Achievement and Success; Cameron Castaneda, Induction Coordinator; and Suzanne Borgese, Mentor.

After discussion, it was moved, seconded (Czajkowski/Taylor: recusal by Frelly) and carried to grant the status of *Accreditation* to Placentia-Yorba Linda Unified School District and its credential program.

Item 16 – Report of the Accreditation Team to University of Redlands

Administrator Erin Sullivan and Consultant Dr. Rosemary Wrenn presented this item. They are joined by team lead Brad Damon and institutional representatives Dr. Nicol Howard, Interim Dean of the School of Education, and Dr. Brian Charest, Interim Dean of Academic Affairs.

After discussion, it was moved, seconded (Taylor/Hallis: no recusals) and carried to grant the status of *Accreditation with Stipulations* to University of Redlands and its credential programs.

The following stipulations were placed on the institution:

- 1) By the beginning of fall term 2023 the institution will demonstrate that Pupil Personnel Services: School Counselor and Preliminary Education Specialist programs have fully transitioned to the new standards. Specifically, by fall term 2023 the institution will:
 - a. establish and implement a system for providing and tracking early field experiences across disability categories, including planned and supervised experiences in general education and special education for the Preliminary Education Specialist program with Intern.
 - b. provide evidence that the program provides opportunities for candidates to demonstrate knowledge of the disability characteristics for which the candidate is seeking authorization to teach for the Preliminary Education Specialist program with Intern.
 - c. provide evidence that coursework and fieldwork/clinical experiences in the Preliminary Education Specialist program with Intern provide multiple opportunities for candidates to learn, apply, and reflect on each teaching performance expectation (TPE) including working with students with physical and multiple disabilities and implementing strength-based/ecological assessments across classrooms and non-classrooms contexts.
 - d. establish and implement a system to ensure all Pupil Personnel Services program site supervisors are trained in program requirements, models of supervision, and the School Counselor Performance Expectations (SCPEs) in collaboration with partners and school site supervisors.
 - e. identify appropriate activities for practica and fieldwork hours for Pupil Personnel Services: School Counseling candidates.
 - f. provide evidence of multiple opportunities for Pupil Personnel Services: School Counseling candidates to learn, apply, and reflect on each SCPE.
- 2) That the institution submit quarterly reports to demonstrate sufficient progress towards addressing the stipulations.
- 3) That the institution host a focused revisit within one year in which a team will focus on interviews and evidence around the concerns and stipulations for the Preliminary Multiple and Single Subject credential with Intern, the Preliminary Education Specialist: Mild to Moderate Support Needs with Intern, and the Pupil Personnel Services: School Counseling credential.

In addition:

- University of Redlands is permitted to propose new credential programs for approval by the Committee on Accreditation.
- University of Redlands continues in its assigned cohort on the schedule of accreditation activities as determined by the Commission on Teacher Credentialing.

Item 17 – Report of the Accreditation Team to San Ramon Valley Unified School District

Consultants Poonam Bedi introduced this item. She was joined by team lead Shelly Groom and institutional representatives Nicole Padoan, Teacher Induction Program Coordinator; Lydia Schneider, Teacher Induction Program Coordinator; and Ngoc Nguyen, San Ramon Valley USD Instructional Coach.

After discussion, it was moved, seconded (Hallis/Cervantes: no recusals) and carried to grant the status of *Accreditation* to San Ramon Valley Unified School District and its credential program.

Item 18 – Report of the Accreditation Team to California State University, Chico

Consultants Hart Boyd and Lynn Larsen introduced this item. They were joined by team lead Edmundo Litton and institutional representatives Angela Trethewey, Dean of the College of Communication and Education; Deborah Summers, Associate Dean of the College of Communication and Education; Jennifer Oloff-Lewis, Assistant Director and Assessment Coordinator, School of Education; and Rebecca Justeson, Director, School of Education.

After discussion, it was moved, seconded (Taylor/Creasia: no recusals) and carried to grant the status of *Accreditation* to California State University, Chico and its credential programs.

Item 19 – Report of the Accreditation Team to California State University, Long Beach

Consultants Iyore Osamwonyi, Sarah Barwani, and Jake Shuler presented this item. They were joined by team lead Dr. Christine Zeppos and institutional representative Dr. Anna Ortiz, Dean and Dr. Rebecca Bustamante, Associate Dean.

After discussion, it was moved, seconded (Taylor/Cervantes: no recusals) and carried to grant the status of *Accreditation with a 7th Year Report* to California State University, Long Beach and its credential programs. Within one year of the date of COA action, a 7th year report must be provided to the COA with an update on progress made to address the issues identified by the team in Common Standard 4: Continuous Improvement.

Item 20 – Report of the Accreditation Team to Tracy Unified School District

Consultant Jake Shuler presented this item. He was joined by team lead Valeria Saylor and institutional representatives Juliana Stocking, Associate Superintendent; Erin Quintana, Director of Professional Learning & Curriculum; and Jennifer Kassel, Program Administrator for Professional Learning & Curriculum.

After discussion, it was moved, seconded (Morrison/Lea: no recusals) and carried to grant the of status from *Accreditation* to Tracy Unified School District and its credential programs.

Item 21 – Discussion of the 7th Year Report from Hebrew Union College

Consultant Jake Shuler introduced this item. He was joined by institutional representatives Lauren Applebaum, Director and Bonnie Sharfman, Credential Coordinator.

After discussion, it was moved, seconded (Czajkowski/Creasia: no recusals) and carried to accept the 7th year report from Hebrew Union College.

Item 22 – Report of the Accreditation Team to Azusa Pacific University

Consultants William Hatrick and Stephanie Morgado introduced this item. They were joined by team lead Nina Potter and institutional representative Ms. Rebekah Harris, Assistant Dean for Academic Planning and Accreditation, School of Education.

After discussion, it was moved, seconded (Cervantes/Hallis: no recusals) and carried to grant the of status from *Accreditation* to Azusa Pacific University and its credential programs.

Item 23 – Discussion of the 7th Year Report from National University (Moved to June 2023 COA meeting)

This item was not presented. It was moved to the June 2023 COA meeting.

Item 24 – Revisit Report of the Accreditation Team to La Sierra University

Consultant Miranda Gutierrez presented this item. She was joined by team lead Rebecca Harris and institutional representatives Dr. Chang-ho Ji, Dean; Dr. Keith Driberg, Department Chair; Dr. Dora Clarke Pine, Department Chair and PPS Program Director; Dr. Raymond Hurst, Assistant Chair and Director of Assessment.

After discussion, it was moved, seconded (Cervantes/Hillis: no recusals) and carried to grant the change of status from Accreditation with Major Stipulations to *Accreditation* to La Sierra University and its credential programs.

Recess

Day 2: Friday, May 5, 2023

Call to Order

Co-Chair Marty Martinez reconvened the meeting at 8:30 a.m. The Secretary called the roll.

Item 25 – Report of the Provisional Accreditation Team for Stella Middle Charter Academy

Consultant Dr. Michele Williams-George introduced this item. She was joined by team lead Connie Campbell and institutional representatives Ashley Colburn, Director, Teacher Induction and Development; Nicole Wellman Noble, Vice President, People Development; and Marina Velez, Program Consultant.

After discussion, it was moved, seconded (Lea/Hallis: no recusals) and carried by roll call vote to grant the status of *Accreditation with Stipulations* to Stella Middle Charter Academy and its credential program pending a decision by the Commission on Teacher Credentialing on whether to grant final Institutional Approval.

The following stipulations have been placed on the institution:

Within 6 months Stella Middle Charter Academy will provide evidence of:

1. a clearly defined process to identify and support candidates who need additional assistance to meet competencies; and,
2. clear, documented procedures for candidates to repeat portions of the program as needed.

In addition:

- The institution's response to the preconditions is accepted.
- Stella Middle Charter Academy is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Stella Middle Charter Academy continues in its assigned cohort on the schedule of accreditation activities as determined by the Commission on Teacher Credentialing.

Item 26 – Report of the Accreditation Team to Sacramento County Office of Education

Consultant Roxann Purdue introduced this item. She was joined by team lead Dr. Pat Pernin and institutional representatives Dr. L. Steven Winlock, Executive Director, and Tammy Patten, Director, Sacramento County Office of Education.

There was a recusal by Member Martinez. This item was erroneously listed on the agenda as an information item which means the COA could not take formal action. The presentation and discussion of this item proceeded as normal. Staff placed this item on a consent calendar for the June 8th meeting. The institution need not be present and there is no discussion at that time, but a vote will be taken.

Item 27 – Report of the Accreditation Team to Lancaster School District

Consultant Dr. Timothy Weekes presented this item. He was joined by team lead Dr. Barbi Severns and institutional representatives Krista Thomsen, Director of Curriculum, Instruction, and Assessment; Renee Rubio, Induction Facilitator; and Michelle Lambeth, Induction Facilitator.

After discussion, it was moved, seconded (Hallis/Hillis: no recusals) and carried by roll call vote to grant the status of *Accreditation* to Lancaster School District and its credential program.

Item 28 – Discussion of the 7th Year Report from El Dorado County Office of Education

Consultant Kristina Najarro introduced this item. She was joined by institutional representative Jill Morton, Director, Professional Development.

After discussion, it was moved, seconded (Creasia/Lea: no recusals) and carried by roll call vote to accept the 7th Year Report from El Dorado County Office of Education.

Item 29 – Nominations of COA Co-Chairs for 2023-2024

Administrator Erin Sullivan introduced this item. After discussion, Bob Frelly was nominated by members Morrison and Taylor for the IHE Co-chair. Jason Lea was nominated by Co-Chair Martinez for the K-12 Co-Chair position. Nominations will remain open until closed at the June 2023 meeting. Elections will follow at the June 2023 COA meeting.

Public Comment

No public comments.

Adjournment

Co-Chair Marty Martinez adjourned the meeting at 10:04 a.m. The next meeting of the COA is scheduled for June 8, 2023.