

**COMMITTEE ON ACCREDITATION
MINUTES
January 26, 2023
Commission on Teacher Credentialing**

Committee Members Present

Jomeline Balatayo
Agustin Cervantes
Cathy Creasia
Katrine Czajkowski
Bob Frelly
Cheryl Forbes
Allan Hallis
Michael Hillis
Gerard Morrison
Martin Martinez
J. Kevin Taylor

Committee Members Not Present

Jason Lea

Commissioner Present

Christopher Davis

Staff Members Present

David DeGuire, Director
Cheryl Hickey, Administrator
Erin Sullivan, Administrator
Cara Mendoza, Administrator
Gay Roby, Consultant
Poonam Bedi, Consultant
Jake Shuler, Consultant
Miranda Gutierrez, Consultant
Michele Williams-George, Consultant
William Hatrick, Consultant
Roxann Purdue, Consultant
Kristina Najarro, Consultant
Timothy Weekes, Consultant
Frances Keller, Consultant
Rosemary Wrenn, Consultant
Michelle Bernardo, Secretary

Others Present

Catherine Rice, Academy of Art University

Eileen Everett, Academy of Art University
Elaine Musselman, San Francisco State University
Cynthia Grutzik, San Francisco State University
Nina Salcedo Potter, San Diego State University
Liz Buffington, San Diego State University
Jeanette Montano, Imperial County Office of Education
John Lazarcik, Imperial County Office of Education
James L. Rodríguez, CSU Bakersfield
Deedee Pérez-Granados, CSU Bakersfield
Debbie Meadows, CSU Bakersfield
Bre Evans-Santiago, CSU Bakersfield
Yeunjoo Lee, CSU Bakersfield
Shannon Rossall-Bennett, Westside Union SD
Regina Rossall, Westside Union SD
Robert Hughes, Westside Union SD
Christine Sisco, Team Lead
Patrick McKee, West Covina USD
Patty Fletcher, West Covina USD
Emy Flores, West Covina USD
Michael Seaman, West Covina USD
Matthew Wien, West Covina USD
Kevin Ward, West Covina USD
Eric Osborne, West Covina USD
Danny Kim, West Covina USD
Julianna Sikes, SV Team Member
Deb Erickson, Point Loma Nazarene University
Jill Hamilton-Bunch, Point Loma Nazarene University
Jennifer Kritsch, Point Loma Nazarene University
Chang-ho Ji, La Sierra University
Keith Driberg, La Sierra University

Dora Clarke Pine, La Sierra University
Raymond Hurst, La Sierra University
Zixuan Zhao, La Sierra University
Maria Kim, La Sierra University
Doug Herrmann, La Sierra University
Sarah Rudchenko, Pasadena USD
Melissa Meetze-Hall, Team Lead
Scott Lyness, University of Southern California
Marie Dacumos, University of Southern California
Cathy Creasia, University of Southern California
Xiomara Mateo-Gaxiola, University of Southern California
Kathy Stowe, University of Southern California
Darline Robles, University of Southern California
Kate O'Connor, University of Southern California
Laurie Stowell, CSU San Marcos
Jodie Robledo, CSU San Marcos
Mimi Miller, Team Lead

Nimarta Grewal, Pleasanton USD
Julie Twisselmann, Pleasanton USD
Kim Calton, Pleasanton USD
Denise Holterhoff, Pleasanton USD
Sarah Landis, Pleasanton USD
Jacqueline York, Hope International
Doug Domene, Hope International
Cori DeWitt, Hope International
Lindsay Blume, Hope International
Nancy Stichter, Hope International
Samantha Leddel, Palos Verdes Peninsula
Kelli Keller, Palos Verdes Peninsula
Chris Hopper, Cal Poly Humboldt
Justus Ortega, Cal Poly Humboldt
Shawna Young, Cal Poly Humboldt
Jim Woglom, Cal Poly Humboldt
Judith Sylva, Team Lead
Girly Hale, Teachers College of San Joaquin
Michele Badovinac, Teachers College of San Joaquin
Crescentia Thomas, Teachers College of San Joaquin
Katie Burns, Teachers College of San Joaquin

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:30 a.m. on Thursday, January 26, 2023.

Item 2 – Approval of the Agenda

It was moved, seconded (Czajkowski/Taylor) and carried to approve the January 2023 agenda.

Item 3 – Approval of the Minutes of the Prior Meeting

It was moved, seconded (Forbes/Hillis) and carried to approve the October 2022 minutes with no changes. (abstain by Cervantes and Czajkowski)

Item 4 – Co-Chair and Member Reports

Co-Chair Frelly and Co-Chair Martinez reported they presented the COA Annual Report at the October Commission meeting and acknowledged all of the hard work of staff and volunteers over the last year. Commissioner Davis provided a report at the last Commission meeting of what transpired at the last COA meeting. Member Cheryl Forbes gave thanks to the

Commission staff and the others participating in the bilingual office hours to assist programs in transitioning to the new bilingual standards.

Item 5 – Staff Reports

Administrator Erin Sullivan introduced new staff member Gloria Byrne as the lead on the PSD travel team. Ms. Sullivan reported that program review has been moving smoothly. Common Standards review is due February 28, 2023 and office hours have been offered for programs.

Administrator Cara Mendoza provided an update on the current grant programs. She announced 15 more teacher residency capacity grantees in addition to the 41 originally announced for the 2021 funds. She provided an update on the next round of expansion grants for teacher residency for round 2. One RFA will be coming out for both expansion and implementation grants to streamline the process. Since October, there are 42 teacher residency grantees for implementation. Ms. Mendoza announced that she will be presenting the Teacher Residency report at the February Commission meeting. At the meeting more information will be provided about the Technical Assistance Center RFA that will be due in March. Also, WestEd will be presenting their evaluation of the 2018 teacher residency grantees. Thirty-four Classified grantees were announced in January with approximately \$45 million left in funds. Integrated undergraduate program grant RFAs were due February 13, 2023.

Administrator Cheryl Hickey announced that the Governor’s budget came out in January and that the proposed Commission budget would remain relatively unchanged. Ms. Hickey reported on work to prepare for implementation of the new PK-3 credential and to be ready to receive program proposals. She noted that webinars and technical assistance are available to the field to provide support and information on the new PK-3 credential program. Administrator Hickey provided an update on the Subject Matter regulations package that was submitted to Office of Administrative Law.

Director David DeGuire provided an update on the evaluation of coursework for Subject Matter.

Item 6 - Consent Item

Administrator Cheryl Hickey introduced this action item. The COA discussed the Kern County of Education and Las Virgenes Unified School District at the October 2022 COA meeting. These items were brought back to the January COA meeting for approval.

After discussion, it was moved, seconded (Balatayo/Hillis: recusal by Hillis) and carried to approve the January consent item.

Item 7 – Program Approval Recommendations

This section is for action. There were three (3) institutions with three (3) programs for approval.

Pupil Personnel Services: School Counseling Intern - Fresno Pacific University

After discussion, it was moved, seconded (Czajkowski/Cervantes: no recusals) and carried to approve the Pupil Personnel Services: School Counseling Intern for Fresno Pacific University.

Preliminary Single Subject Intern: Art - Academy of Art University

Institutional representatives Eileen Everett, Chief Academic Officer and Catie Rice, Associate Director, Credential Program were in attendance and answered questions about the proposed program. This item was discussed at the October 2022 meeting and at that time the COA had a few remaining issues. The proposal this time included a response to these questions.

After discussion, it was moved, seconded (Forbes/Taylor: no recusals) and carried to approve the Preliminary Single Subject Intern: Art for Academy of Art University.

Professional School Nurse - San Francisco State University

Institutional representatives Dr. Elaine Musselman, Director of the School of Nursing and Dr. Cynthia Grutzik, Dean of the Graduate College of Education were in attendance and answered questions about the proposed program.

After discussion, it was moved, seconded (Cervantes/Balatayo: no recusals) and carried to approve the Professional School Nurse for San Francisco State University.

Item 8 – Program Change of Status

Correction made to this item: San Jose State University Education Specialist: Added Authorization Early Childhood Special Education was moved from the withdrawal section to inactive.

Section A: Program Withdrawals: There were four (4) program sponsors withdrawing nine (9) programs. It was moved, seconded (Forbes/Hillis: no recusals) and carried to take action to withdraw the following preparation programs as requested by the institution:

California State University, Fresno

Early Childhood Education Specialist, effective January 26, 2023

San Jose State University

Education Specialist: Added Authorization Autism Spectrum Disorder, effective January 26, 2023

Tustin Unified School District (Closed effective January 26, 2023)

Teacher Induction, effective January 26, 2023

Mills College (Closed effective July 1, 2022)

Education Specialist: Added Authorization Autism Spectrum Disorder, effective July 1, 2022

Education Specialist: Added Authorization Emotional Disturbance, effective July 1, 2022

Education Specialist: Early Childhood Special Education, effective July 1, 2022

Preliminary Multiple Subject w/ Intern, effective July 1, 2022
Preliminary Single Subject w/ Intern, effective July 1, 2022
Preliminary Administrative Services w/ Intern, effective July 1, 2022

After discussion, it was moved, seconded (Forbes/Taylor: no recusals) and carried to approve the withdrawal of the programs listed.

Section B: Programs Requesting Reactivation

There were no programs requesting reactivation.

Section C: Adding a New Content Area

There is one program adding a new subject content area to their program. San Diego State University requested to add the Single Subject – Theatre program. Institutional representatives Nina Salcedo Potter, Ph.D., Director of Accreditation, Program Review, and Assessment and Liz Buffington, Lecturer -- Alison Urban, Professor joined the meeting to answer any questions about the program.

After discussion, it was moved, seconded (Forbes/Taylor: no recusals) and carried to approve San Diego State University's request to add the Single Subject – Theatre program.

D. Notification about the Transition of Professional Preparation Program(s)

The items listed below are for notification purposes only. No action is needed.

California State University, Los Angeles - School Psychology
California State University Sacramento - School Counseling
California State University Sacramento - School Social Work
University of LaVerne - School Counseling
California State University East Bay - School Psychology

Section E: Programs Moving to Inactive Status

There was one program sponsor moving one program to inactive status.

San Jose State University

Education Specialist: Added Authorization Early Childhood Special Education, effective January 26, 2023

Item 9 – Initial Program Approval for New Program Sponsors

There were no program approvals for new program sponsors.

Item 10 – Discussion of Institutions Not in Compliance with Accreditation Timelines

Analyst Michelle Bernardo introduced this item. Ms. Bernardo reported that Program Review documentation was due on October 15, 2022, from institutions in the Blue Cohort. The Blue cohort is comprised of 33 institutions who are participating in the Program Review process with a total of 89 programs to be reviewed. There were no late program review documents to report. Ms. Bernardo also provided an update on the status of the transition of the Pupil Personnel Services programs to new standards. Staff has received, reviewed, and approved transition plans from the remainder of the Pupil Personnel Services programs that had not submitted transition plans as of the last COA meeting. All but one institution has submitted plans and have been reviewed and approved. These include:

- CSU Los Angeles School Psychology
- CSU Sacramento School Counseling
- CSU Sacramento School Social Work
- University of LaVerne School Counseling
- CSU East Bay School Psychology

The remaining institution, National University, has recently submitted all of their syllabi for their PPS School Counseling and PPS School Psychology programs and the review process can now take place.

Item 11 – Adoption of Revised Chapter 3 of the Accreditation Handbook

Administrator Erin Sullivan introduced this item. Ms. Sullivan provided a brief update on this item.

After discussion, it was moved, seconded (Hallis/Czajkowski: no recusals) and carried to approve the adoption of revisions made to Chapter 3 of the Accreditation Handbook.

Item 12 – Discussion of the 6th Month Report from Imperial County Office of Education

Consultant Roxann Purdue introduced this item. She was joined by institutional representatives Jeanette Montano, Senior Director, Curriculum and Instruction and John Lazarcik, Imperial County Consortium Teacher Induction Program Director.

After discussion, it was moved, seconded (Taylor/Czajkowski: no recusals) and carried to accept the 6th month report from Imperial County Office of Education.

Item 13 – Report of the Accreditation Team to California State University, Bakersfield

Consultant Poonam Bedi introduced this item. Sarah Solari Colombini who was a co-Consultant on this visit was not available for this meeting. Ms. Bedi was joined virtually by team Lead Nina Potter and institutional representative Dr. Yeunjoo Lee, Chair of Advanced Education. Also, joined in person are representatives from CSU, Bakersfield Dr. James L. Rodríguez, Dean, School of Social Sciences and Education; Dr. Deedee Pérez-Granados, Associate Dean; Debbie Meadows, Director of Education Assessment and Accreditation; and Dr. Bre Evans-Santiago, Chair of Teacher Education.

After discussion, it was moved, seconded (Balatayo/Taylor: no recusals) and carried to grant the status of Accreditation to California State University, Bakersfield and its credential programs.

Item 14 – Report of the Accreditation Team to Westside Union School District

Consultant Kristina Najarro introduced this item. She was joined by team lead Christine Sisco and institutional representatives Dr. Shannon Rossall-Bennett, Director of New Teacher Support; Regina Rossall, Superintendent and Robert Hughes, Deputy Superintendent and Program Supervisor.

After discussion, it was moved, seconded (Taylor/Czajkowski: no recusals) and carried to grant the status of *Accreditation* to Westside Union School District and its credential programs.

Item 15 – Report of the Accreditation Team to West Covina Unified School District

Consultant Gay Roby introduced this item. She was joined by team member Julianna Sikes and institutional representatives Patrick McKee, Director of Induction, Foothill Consortium; Patty Fletcher, Office Manager; Dr. Emy Flores, Superintendent West Covina USD; Michael Seaman, Assistant Superintendent West Covina USD; Matthew Wien, Interim Superintendent Bonita USD; Kevin Ward, Assistant Superintendent Claremont USD; Eric Osborne, Executive Director Glendora USD; and Dr. Danny Kim, Assistant Superintendent Charter Oak USD.

After discussion, it was moved, seconded (Forbes/Cervantes: no recusals) and carried to grant the status of *Accreditation* to West Covina Unified School District and its credential programs.

Item 16 – Discussion of the 6th Month Follow Up Report from Point Loma Nazarene University

Consultant William Hatrick introduced this item for Consultant Sarah Solari Colombini who was not able to be at the meeting. He was joined by institutional representatives Dr. Deb Erickson, Dean; Dr. Jill Hamilton-Bunch, Associate Dean; and Dr. Jennifer Kritsch, Director of Special Education.

After discussion, it was moved, seconded (Balatayo/Czajkowski: no recusals) and carried to accept the 6th month follow-up report from Point Loma Nazarene University.

Item 17 – Discussion of Second Quarterly Report for La Sierra University

Consultant Miranda Gutierrez introduced this item. She was joined virtually by institutional representatives Dr. Chang-ho Ji, Dean; Dr. Keith Drieberg, Department Chair; Dr. Dora Clarke Pine, Department Chair and PPS Program Director; Dr. Raymond Hurst, Assistant Chair and Director of Assessment; Dr. Zixuan Zhao, PPS-School Psychology Program Co-Director; Prof. Maria Kim, MS/SS Program Director; and Dr. Doug Herrmann, CTC Report Coordinator.

After discussion, it was moved, seconded (Hillis, Czajkowski: no recusals) and carried to accept the second quarterly report for La Sierra University.

Item 18– Report of the Accreditation Team to Pasadena Unified School District

Consultant Karen Sacramento introduced this item. She was joined by institutional representative Sarah Rudchenko, Director of Human Resources and team lead Dr. Melissa Meetze-Hall.

After discussion, it was moved, seconded (Czajkowski/Balatayo: no recusals) carried to accept to grant the status of *Accreditation with Major Stipulations* to Pasadena Unified School District and its credential program.

The following stipulations were placed on the institution:

1. Teacher Induction Precondition 4: That evidence is provided that Pasadena Unified School District immediately establish, implement and enact a plan to develop goals for each participating teacher within the context of the Individual Learning Plan (ILP) within the first 60 days of the teacher’s enrollment in the program.

Within one year the institution take action on the following:

2. That the institution develop and implement a comprehensive continuous improvement process in which both the unit and the teacher induction program regularly assess their effectiveness and make appropriate modifications based on findings. This process must include the systematic collection, analysis, and use of candidate and program completion data as well as data reflecting the effectiveness of unit operation and include multiple sources of data including 1) the extent to which candidates are prepared to enter and are retained in the professional practice and 2) feedback from key stakeholders such as employers and community partners about the quality of the preparation.
3. That the unit actively involves faculty, instructional personnel, and relevant stakeholders in the organization, coordination, and decision making for the teacher induction program.
4. That the institution provide evidence that it ensures that faculty and instructional personnel regularly and systematically collaborate with colleagues in P-12 settings, college and university units and members of the broader educational community to improve educator preparation.
5. That the unit provides sufficient resources to allow for the effective operation of the teacher induction program, including, but not limited to, coordination, admission, advisement, monitoring and professional development.
6. That the program evaluates and demonstrates how it is having a positive impact on candidate learning and competence.
7. That the program demonstrate how it is meeting the requirements of Program Standard 3 Designing and Implementing Individual Learning Plans within the Mentoring System.

This includes that the program demonstrates how the Individualized Learning Plan (ILP) addresses the California Standards for the Teaching Profession and provides the road map for candidates' Induction work during their time in the program along with guidance for the mentor in providing support.

8. That the program has a system based in the Individual Learning Plan by which the program assesses candidate competency and progress toward mastery of the California Standards for the Teaching Profession, with guidance and feedback from program staff on progress given to the candidate.
9. That the program demonstrates that it is meeting all the responsibilities of assuring quality of service including, that the program assesses the quality of mentor services provided to candidates and provides formative feedback to mentors, that site-based supervisors are trained in supervision, oriented to the supervisory role, evaluated, and recognized in a systematic manner and that the program regularly assesses the services of the mentors to candidates and retain only qualified persons to provide support to candidates.
10. The program demonstrate that mentors receive training and support in the program's design, the ILP purpose and within the requirements of Program Standard 3.
11. That Pasadena Unified School District not be permitted to propose new educator preparation programs for approval by the Committee on Accreditation until the stipulations have been lifted.
12. That Pasadena Unified School district provide quarterly written documentation to the Commission documenting steps taken to address to address the stipulations noted above.
13. That within one year Pasadena Unified School District host a revisit to confirm all stipulations have been addressed.

Item 19 – Report of Actions taken to Address Stipulations from University of Southern California

Consultants Jake Shuler and Miranda Gutierrez introduced this item. They were joined by institutional representatives Scott Lyness, Data Project Specialist; Dr. Marie Dacumos, Program Administrator; Dr. Cathy Creasia, Director of Accreditation; Dr. Xiomara Mateo-Gaxiola, Director of Community Engagement; Dr. Kathy Stowe, Associate Dean of Academic Programs; Dr. Darline Robles, Associate Dean of Equity and Community Engagement; and Kate O'Connor, Assistant Dean, Professional Development

After discussion, it was moved, seconded (Morrison/Taylor: recusals by Balatayo and Creasia) and carried to approve the removal of the stipulations placed on University of Southern California and change the status of Accreditation with Stipulations to Accreditation.

Item 20 – Report of the Accreditation Team to California State University, San Marcos
Administrator Cara Mendoza introduced this item. She was joined by team lead Mimi Miller and institutional representatives Laurie Stowell, Director, School of Education and Jodi Robledo, Associate Director, School of Education.

After discussion, it was moved, seconded (Balatayo/Cervantes: no recusals) and carried to grant the status of *Accreditation* to California State University, San Marcos and its credential programs.

Item 21 – Discussion of the 6th Month Report from Pleasanton Unified School District
Consultant Poonam Bedi presented this item. She was joined virtually by institutional representatives Nimarta Grewal , Director of Human Resources; Julie Twisselmann, Induction Coordinator; Kim Calton, Pleasanton New Teacher Project Coach; Denise Holterhoff, Pleasanton New Teacher Project Coach; and Sarah Landis, Pleasanton New Teacher Project Coach.

After discussion, it was moved, seconded (Czajkowski/Hallis: no recusals) and carried to accept the 6th month report from Pleasanton Unified School District.

Item 22 – Discussion of the 2nd Quarterly Report from Hope International University
Consultant Michele Williams-George presented this item. She was joined by institutional representatives Jacqueline York, Accreditation Coordinator; Dr. Doug Domene, Dean; Cori DeWitt, Credential Analyst; Lindsay Blume, Education Department Chair; and Nancy Stichter, Assistant Professor of Education.

After discussion, it was moved, seconded (Forbes/Frelly: no recusals) and carried to accept the 2nd quarterly report from Hope International University.

Item 23 – Report of the Accreditation Revisit Team for Palos Verdes Peninsula Unified School District
Consultant Dr. Michele Williams-George presented this item. She was joined by the revisit team lead Melissa Meetze-Hall and institutional representative Samantha Leddel, Program Coordinator.

After discussion, it was moved, seconded (Czajkowski/Forbes: no recusals) and carried to remove all stipulations and change the accreditation from Accreditation with Major Stipulations to Accreditation to Palos Verdes Peninsula Unified School District.

Item 24 – Report of the Accreditation Team to California State Polytechnic University, Humboldt
Consultant Michele Williams-George presented this item. She was joined by team lead Judith Sylva and institutional representatives Chris Hopper, Accreditation Coordinator; Justus Ortega, Associate Dean; Shawna Young, Dean, College of Professional Studies; and Jim Woglom, Chair, School of Education.

After discussion, it was moved, seconded (Cervantes/Taylor: no recusals) and carried to grant the status of *Accreditation with Stipulations* to California State Polytechnic University, Humboldt and its credential programs.

The following stipulations were placed on the institution:

Within one year of this action, the institution must submit written documentation to the Commission consultant documenting the following:

1. evidence the unit is ensuring all programs
 - a. have selection processes and criteria that result in the selection of site-based supervisors who provide effective and knowledgeable support for candidates.
 - b. evaluate and recognize site-based supervisors in a systematic manner.
 - c. are engaged in effective evaluation of fieldwork and clinical practice.
2. comprehensive continuous improvement processes at both the program and unit level that include assessment of evidence from multiple sources as well as systematic data collection and analysis which result in actionable steps to improve program and unit effectiveness. Areas for assessment of effectiveness should include, but not be limited to, fieldwork and clinical practice, as well as support services for candidates.
3. That the institution provide a 6-month progress report.

Item 25 – Report of the Accreditation Team to Teachers College of San Joaquin

Consultants William Hatrick and Rosemary Wrenn presented this item. They were joined by institutional representatives Girlie Hale, President; Michele Badovinac, Director; Crescentia Thomas, Director; and Katie Burns, Institutional Researcher Coordinator.

After discussion, it was moved, seconded (Cervantes/Taylor: no recusals) and carried to grant the status of *Accreditation* to Teachers College of San Joaquin.

Item 26 – Update on the Development and Implementation of the PK-3 Early Childhood Education (ECE) Specialist Instruction Credential

This item was presented by Administrator Renee Marshall, Consultant Rosemary Wrenn and Consultant Debra Keeler. Staff provided the Committee on Accreditation background on and the opportunity to discuss elements of the updated PK-3 Early Childhood Education Specialist Instruction Credential (PK-3 Credential). No action was taken.

Item 27 – Public Comment

There were no public comments.

Adjournment

Co-Chair Martin Martinez adjourned the meeting at 3:35 p.m. The next meeting of the COA will be scheduled for March 9, 2023.