

**COMMITTEE ON ACCREDITATION
MINUTES
October 27, 2022
Commission on Teacher Credentialing**

Committee Members Present

Allan Hallis
Bob Frelly
Cathy Creasia
Cheryl Forbes
Gerard Morrison
Jason Lea
Jomeline Balatayo
J. Kevin Taylor
Martin Martinez
Michael Hillis

Committee Members Not Present

Agustin Cervantes
Katrine Czajkowski

Commissioner Present

Christopher Davis

Staff Members Present

David DeGuire, Director
Cheryl Hickey, Administrator
Erin Sullivan, Administrator
Cara Mendoza, Administrator
Renee Marshall, Administrator
Hart Boyd, Consultant
Jake Shuler, Consultant
Miranda Gutierrez, Consultant
Tim Weekes, Consultant
Michele Williams-George, Consultant
William Hatrick, Consultant
Sarah Solari-Colombini, Consultant
Karen Sacramento, Consultant
Poonam Bedi, Consultant
Miranda Gutierrez, Consultant
Frances Keller, Consultant
Rosemary Wrenn, Consultant
Michelle Bernardo, Secretary

Present Via Technology

Eileen Everett, Academy of Art University
Catherine Rice, Academy of Art University
Donna Scarlett, Gateway High School
Aaron Watson, Gateway High School
Chang-ho Ji, La Sierra University
Keith Driberg, La Sierra University
Dora Clarke Pine, La Sierra University
Raymond Hurst, La Sierra University
Zixuan Zhao, La Sierra University
Prof. Maria Kim, La Sierra University
Doug Herrmann, La Sierra University
Cathy Creasia, University of Southern California
Scott Lyness, University of Southern California
Kate O'Connor, University of Southern California
Marie Dacumos, University of Southern California
Xiomara Mateo-Gaxiola, University of Southern California
Doug Domene, Hope International University
Jackie York, Hope International University
Cori Dewitt, Hope International University
Kelli Keller, Palos Verdes Peninsula USD
Samantha Leddell, Palos Verdes Peninsula USD
Malaika Bryant, Kern COE
Celia York, Kern COE
Roxanna Stern, Santa Barbara USD
Cathi Draper Rodriguez, CSU Monterey Bay
Josh Harrower, CSU Monterey Bay
Kelly Dunkley, Sacramento City USD
Hillary Harrell, Sacramento City USD
Erin Hanson, Sacramento City USD
Ryan Gleason, Las Virgenes USD
Valerie Louthian, Las Virgenes USD

Heather Kirkpatrick, Alder Graduate School
Shayna Sullivan, Alder Graduate School
Alexandrea Kahn, Alder Graduate School
Nate Monley, Alder Graduate School

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:30 a.m. on Thursday, October 27, 2022.

Item 2 – Approval of the Agenda

It was moved, seconded (Lea/Creasia) and carried to approve the October 2022 agenda.

Item 3 – Approval of the Minutes of the Prior Meeting

It was moved, seconded (Forbes/Taylor) and carried to approve the August 2022 minutes with a amendment to agenda Item 16. The item should read “recusal by Balatayo”.

Item 16 – Discussion of the 2nd Quarterly Report for the University of Southern California
Consultants Miranda Gutierrez and Jake Shuler introduced this item. They were joined by institutional representatives Kate O’Connor, Assistant Dean for Professional Development; Xiomara Mateo-Gaxiola, Director of Community Engagement, Office of Equity and Inclusion; and Cathy Creasia, Director of Accreditation and Credentialing.

After discussion, it was moved, seconded (Forbes/Taylor: *recusal by Balatayo*) and carried to accept the 2nd quarterly report from the University of Southern California.

Item 4 – Co-Chair and Member Reports

There were no Co-Chair and COA member reports.

Item 5 – Staff Reports

Administrator Cheryl Hickey thanked Commissioner Davis for accepting the COA liaison position. Ms. Hickey introduced Renee Marshall as the new Administrator for Early Childhood Education.

Frances Keller and Rosemary Wrenn were introduced as the newest Consultants for the Professional Services Division.

Director David DeGuire announced the Commission approved the preconditions, requirements, authorization statement, preconditions, program standards, and the TPEs for the new PK-3 Early Childhood Education (ECE) Specialist Instruction credential. He noted that SB488 required a literacy component, and that a math standard and a program standard on diversity, equity and inclusion was also included.

Administrator Dr. Cara Mendoza provided an update on the current and upcoming grants. She introduced a new grants consultant Sarah Barwani. The grants team discussed some of the upcoming deadlines for teacher preparation related grants including the following:

Teacher Residency Implementation Grant, first round, was due October 14

Teacher Residency Capacity Grant, Round 2, due November 18

Teacher Residency Expansion Grant, Round 2, due January 27, 2023

Classified Grant, Round 2, December 9

Computer Science Supplementary Authorization, Round 2, due November 18

Integrated Teacher Preparation Programs BOTH planning and Expansion/Implementation, RFA will be released either tomorrow or next week.

- The grants team also indicated that grants would soon follow in these areas as well:
Reading and Literacy Authorization, modelled after the Computer Science Supplementary Auth Grant
- Teacher Residency Technical Assistance Center
- Counsellor Residency Capacity
- Additional rounds of Teacher Residency Expansion/Implementation, and Capacity and Classified grants, if funds remain

Item 6 – Program Approval Recommendations

There were two (2) institutions with two (2) programs for approval.

Pupil Personnel Services: School Counseling Intern

California State University, Fresno

After discussion, it was moved, seconded (Lea/Balatayo: no recusals) and carried to approve the Pupil Personnel Services: School Counseling Intern program.

Preliminary Single Subject Intern

Art Academy of Art University

After discussion, it was moved, seconded (Forbes/Taylor: no recusals) and carried to deny approval of the Preliminary Single Subject Intern program pending resubmission of the revised proposal. Staff would continue to work with the Academy of Art University on the resubmission.

Item 7 – Program Change of Status

Section A: Program Withdrawals: It was moved, seconded (Taylor/Hillis: no recusals) and carried to take action to withdraw the following preparation programs as requested by the institutions:

Alliant University

Education Specialist: Autism Spectrum Disorders, effective October 27, 2022

Animo Leadership Charter - Green Dot Public School

Preliminary Administrative Services, effective October 27, 2022

Azusa Pacific University

Teacher Librarian: Special Class Authorization, effective November 1, 2022

Bard College (action will close institution as a program sponsor, no active programs)

Single Subject – Music, effective October 27, 2022

Palos Verdes Peninsula Unified School District

Clear Administrative Services, effective October 27, 2022

D. Notification about the Transition of Professional Preparation Program(s)

The following institutions have completed the documentation review to transition to recently updated standards for Pupil Personnel Services: School Counseling, School Social Work, School Psychologist, and Child Welfare and Attendance, effective July 1, 2022. During the meeting, Administrator Hickey announced that CSU Sacramento - School Counseling has provided all documentation needed to transition.

Alliant International University	Concordia University Irvine
Azusa Pacific University	Fresno Pacific University
California Baptist University	Humboldt State University
California Lutheran University	La Sierra University
California State University, Bakersfield	Loma Linda University
California State University, Chico	Loyola Marymount University
California State University, Dominguez Hills	Point Loma Nazarene University
California State University, East Bay – (School Counseling approved)	San Diego State University
California State University, Fresno	San Francisco State University
California State University, Long Beach	San Jose State University
California State University, Los Angeles - (School Counseling approved)	Sonoma State University
California State University, Monterey Bay	St. Mary's College of California
California State University, Northridge	University of California, Berkeley
California State University, Sacramento – (School Psychology approved)	University of California, Los Angeles
California State University, San Bernardino	University of California, Riverside
California State University, San Marcos	University of California, Santa Barbara
California State University, Stanislaus	University of La Verne – (School Psychology approved)
Chapman University	University of Massachusetts Global
	University of Redlands
	University of San Diego

PPS Programs Not Yet Approved to Transition

CSU Los Angeles School Psychology
CSU Sacramento School Social Work
University of LaVerne School Counseling
CSU East Bay School Psychology
National University School Counseling and School Psychology

Staff is working with these institutions to complete the transition process.

Item 8 – Initial Program Approval for New Program Sponsors

Consultant Dr. Michele Williams-George presented this action item. Gateway High School was recently granted Provisional Approval by the Commission as a program sponsor and is now seeking approval from the COA to offer a Teacher Induction credential program. She was joined by Gateway High School representatives Donna Scarlett, Induction Program Director and Aaron Watson, Director of Schools and Partnerships.

After discussion, it was moved, seconded (Hallis/Balatyo; no recusals) and carried to grant initial accreditation to Gateway High School’s Teacher Induction program.

Item 9 – Discussion of Institutions Not in Compliance with Accreditation Timelines

Administrator Erin Sullivan introduced this item. Ms. Sullivan provided an update on program review submissions that were due on October 15th. Staff is still processing the submissions that have been received. No action was taken.

Item 10 – Discussion of First Quarterly Report for La Sierra University

Consultant Poonam introduced this item. She was joined by institutional representatives: Dr. Chang-ho Ji, Dean; Dr. Keith Drieberg, Department Chair; Dr. Dora Clarke Pine, Department Chair and Pupil Personnel Services Program Director; Dr. Raymond Hurst, Assistant Chair and Director of Assessment; Dr. Zixuan Zhao, PPS School Psychology Program Co-Director Professor Maria Kim, MS/SS Program Director; and Dr. Doug Herrmann, CTC Report Coordinator.

After discussion, it was moved, seconded (Balatayo/Creasia: no recusals) and carried to accept the 1st quarterly report for La Sierra University and remove Stipulation 16 that required the institution to submit evidence that candidates in the Pupil Personnel Services: School Counseling program are provided with knowledge and understanding of history, philosophy, and trends in school counseling.

Item 11 – Discussion of Third Quarterly Report for University of Southern California

Consultant Jake Shuler introduced this item. He was joined by institutional representatives

Dr. Cathy Creasia, Director of Accreditation and Credentialing; Kate O'Connor, Assistant Dean, Professional Development; Dr. Marie Dacumos, Program Administrator; Scott Lyness, Data Project Specialist; and Xiomara Mateo-Gaxiola, EdD, Director of Community Engagement.

After discussion, it was moved, seconded (Forbes/Hallis: recusal by Creasia and Balatayo) and carried to accept the 3rd quarterly report for University of Southern California.

Item 12 – Discussion of the 1st Quarterly Report Hope International University

Consultant Dr. Michele Williams-George introduced this item. She was joined by institutional representatives Jacki York, Associate Professor and Cori DeWitt, Credential Analyst.

After discussion, it was moved, seconded (Hillis/Forbes: no recusals) and carried to accept the 1st quarterly report from Hope International University.

Item 13 – Discussion of the 3rd Quarterly Report from Palos Verdes Peninsula Unified School District

Consultant Dr. Michele Williams-George introduced this item. She was joined by institutional representatives Kelli Keller, Executive Director of Human Resources and Samantha Leddell, Program Director.

After discussion, it was moved, seconded (Forbes/Balatayo: no recusals) and carried to accept the 3rd quarterly report from Palos Verdes Peninsula Unified School District.

Item 14 – Actions Taken to Address Stipulations for Kern County Office of Education

Consultant Karen Sacramento introduced this item. She was joined by institutional representatives Malaika Bryant: Director II, Educator Development and Celia York: Coordinator III, Educator Development. The Committee and institutional representatives discussed the report with no apparent issues. The members of COA complemented the institution for the actions it had taken.

Due to an error on the meeting agenda no action was taken at this time. A consent time will be presented at the January 2023 COA meeting to take action on this item.

Item 15 – Actions Taken to Address Stipulations for Santa Barbara Unified School District

Consultant Dr. Sarah Solari-Colombini introduced this item. She was joined by institutional representative Roxanna Stern, Teacher Induction Coordinator.

After discussion, it was moved, seconded (Balatayo/Hillis: no recusals) and carried to remove all stipulations and grant the status of Accreditation to Santa Barbara Unified School District.

Item 16 – Actions Taken to Address Stipulations for CSU, Monterey Bay

Consultant William Hatrick introduced this item. He was joined by institutional representatives Cathi Draper Rodriguez, Department Chair and Josh Harrower, Coordinator.

After discussion, it was moved, seconded (Taylor/Lea: no recusals) and carried to remove the stipulations and grant the status of Accreditation to CSU, Monterey Bay.

Item 17 – Discussion of the 3rd Quarterly Report from Sacramento City Unified School District
Consultant Poonam Bedi introduced this item. She was joined by institutional representatives Kelly Dunkley, Induction Coordinator; Hillary Harrell, Director of Professional Learning; and Erin Hanson, Assistant Superintendent of Curriculum and Instruction.

After discussion, it was moved, seconded (Forbes/Taylor: recusal by Martinez) and carried to remove Stipulation 9 and accept the 3rd quarterly report from Sacramento City Unified School District. (*Stipulation 9 read as follows: That the institution provides quarterly progress reports on actions it is taking to address the stipulations, including updates on the issues identified by the team related to Teacher Induction Preconditions 2 and 5.*)

Item 18– Actions Taken to Address Stipulations for Las Virgenes Unified School District
Consultant William Hatrick introduced this item. He was joined by institutional representatives Ryan Gleason, Assistant Superintendent and Valerie Louthian, Program Coordinator.

The Committee and institutional representatives discussed the report with no apparent issues. Due to an error on the meeting agenda no action was taken at this time. A consent time will be presented at the January 2023 COA meeting to take action on this item.

Item 19 – Report of Accreditation Team to Alder Graduate School of Education
Consultant Jake Shuler introduced this item. This was a provisional site visit. He was joined by team lead Pia Wong and institutional representatives Heather Kirkpatrick, President; Dr. Nate Monley, Senior Director of New Program Development; and Accreditation and Alexandria Khan, Senior Director of Academic Programs.

After discussion, it was moved, seconded (Balatayo/Forbes: no recusals) and carried to grant the status of Accreditation to Alder Graduate School of Education and its credential programs.

Item 20 – Refinements to the Initial Institutional Approval Process
Consultants Hart Boyd and Poonam Bedi introduced this information item. They reported on the recent discussion of this topic by the Commission and the action taken to adjust the Initial Institutional Approval Process. No action was needed.

Item 21 – Discussion and Adoption of Proposed Revised Accreditation Handbook
This item was presented by Administrators Cheryl Hickey and Erin Sullivan. The Committee discussed the changes that had been previously discussed at COA meetings since February 2022, the incorporation of these suggested changes into the draft before then, and additional changes are being suggested at this meeting.

After discussion, it was moved, seconded (Frelly/Creasia: no recusals) to adopt the proposed revised *Accreditation Handbook* and also allowing staff to make any non-substantive changes in the future.

Item 22 – Discussion of Council for Accreditation of Educator Preparation (CAEP) Agreement

Administrator Cheryl Hickey introduced this item. She was joined by Matt Vanover, Vice President of Communications and Government Affairs. This agenda item included the draft proposed updated agreement with the Council for Accreditation of Educator Preparation (CAEP). After discussion, no action was taken. Staff noted that it will forward the agreement to the Commission’s Executive Director for her consideration and potential approval.

Item 23 – Discussion and Approval of the COA Annual Report for 2021-22

Administrator Cheryl Hickey introduced this item. She explained that, if approved by the COA, this report will be presented by the two Co-Chairs at the Commission’s December 2022 meeting.

After discussion, it was moved, seconded (Morrison/Hillis: no recusals) to approve the COA Annual Report for 2021-22.

Public Comment

No public comments.

Adjournment

Co-Chair Marty Martinez adjourned the meeting at 2:30 p.m. The next meeting of the COA is scheduled for January 26-27, 2023.