

**COMMITTEE ON ACCREDITATION
MINUTES
February 3, 2022
Commission on Teacher Credentialing**

Committee Members Present

Bob Frelly
Cheryl Forbes
Cathy Creasia
Gerard Morrison
Jason Lea
J. Kevin Taylor
Jomeline Balatayo
Katrine Czajkowski
Lynn Larsen
Martin Martinez
Michael Hillis

Committee Members Absent

Cynthia Amos

Staff Members Present

David DeGuire, Director
Cheryl Hickey, Administrator
Erin Sullivan, Administrator
Cara Mendoza, Administrator
Gay Roby, Consultant
Hart Boyd, Consultant
Iyore Osamwonyi, Consultant
Miranda Gutierrez, Consultant
Poonam Bedi, Consultant
Michele Williams-George
William Hatrick, Consultant
Bob Loux, Consultant
Sarah Solari-Colombini, Consultant
Michele Williams-George, Consultant
Jake Shuler, Consultant
Kristina Najarro, Consultant
Karen Sacramento, Consultant
Michelle Bernardo, Secretary

Present Via Technology

Carolina Serna, Biola University
Joanna Chan, Hacienda La Puente USD

Judy Fancher, Hacienda La Puente USD
Sean McCarthy, Murrieta Valley USD
Jill Buschhausen, Murrieta Valley USD
Stacey Tisor, Team Lead
Kelly Dunkley, Sacramento City USD
Erin Hanson, Sacramento City USD
Julie Sheldon, Team Lead
Margaret Fortune, Fortune School
Bonnie Bensen, Fortune School
Michelle Grace, Fortune School
Roque Neto, Fortune School
Vendetta Brown, Fortune School
Jennifer Pierce, Fortune School
Cynthia Grutzik, Team Lead
Sarah Fine, High Tech High GSE
Carol Battle, High Tech High GSE
Hayley Murugeson, High Tech High GSE
Heather Herrera, University of San Diego
Amanda Roth, University of San Diego
Reyes Quezada, University of San Diego
Cheryl Ney, CSU Los Angeles
Leila Ricci, CSU Los Angeles
Kimberly Persiani, CSU Los Angeles
Mitch Fryling, CSU Los Angeles
Pedro A. Noguera, University of Southern California
Emery Stoops, University of Southern California
Joyce King Stoops, University of Southern California
Kathy Stowe EdD, University of Southern California
Cathy R Creasia EdD, University of Southern California
Margo Pensavalle EdD, University of Southern California
Ana Boyenga, Atwater Elementary SD
Michelle Bush, Atwater Elementary SD
Debbie Mitchell, Atwater Elementary SD

Rahele Atabaki, Washington USD
Stan Mojsich, Washington USD
Michelle Zevely, Butte COE
Tracey Allen, Butte COE
Beth Littrell, Team Lead
John Becchio, Santa Barbara USD
Ann Peak, Santa Barbara USD
Roxanna Stern, Santa Barbara USD
Melissa Meetze-Hall, Team Lead
Kim Ortiz, Director, Pleasanton USD
Julie Twisselmann, Pleasanton USD
Laura Stange, Pleasanton USD
Elizabeth Baham, REACH

Joe Ross, REACH
Samantha Leddel, Palos Verdes Peninsula USD
Kelli Keller, Palos Verdes Peninsula USD
Barbi Severns, Los Banos USD
Trisha Fucillo, Los Banos USD
Connie Best, Team Lead
Mari Harris, UC Merced
Diana Fujumoto, Anaheim Union HSD
Jackie Counts, Anaheim Union HSD
Regina Powers, Anaheim Union HSD
Ryan Gleason, Las Virgenes USD

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Bob Frelly at 8:30 a.m. on Thursday, February 3, 2022. This meeting was conducted entirely electronically, with minimal presence in the Commission offices, due to the COVID 19 pandemic and Governor Newsom’s stay at home order.

Item 2 – Approval of the Agenda

It was moved, seconded (Lea/Balatayo) and carried by roll call vote to approve the February 2022 agenda.

Item 3 - Approval of the Minutes of the Prior Meeting

It was moved, seconded (Morrison/Larsen: abstain by Czajkowski/Taylor) and carried by roll call vote to approve the October 2021 minutes with no changes.

Item 4 - Co-Chair and Member Reports

Member Czajkowski reported her concerns for the 5 new teachers at her institution who have completed their teacher preparation programs in an online format and are now having to teach in person. She voiced her concerns about the many challenges the new teachers are encountering such as large classroom sizes, mask wearing, technology as an imperative, the necessity of AB 176 and meeting the needs of students who are quarantining. Member Czajkowski also voiced her concerns regarding the timing of induction and when mentors are assigned.

Member Lea appreciated member Czajkowski’s comments regarding the support that is needed for the new teachers.

Member Forbes reported that UC San Diego had been in the classroom all year long. She voiced her concerns they are not attracting new people to the teaching profession and that application numbers are way down for their programs. Member Forbes gave thanks to the PSD staff for

their quick responses to the field and for sending out the PSA clarifying the Governor's most recent executive order related to staffing shortages.

Member Balatayo reported her concerns that teachers are quitting, and that she volunteers on the hiring committees. She reported that her district provides support to the new hires and substitutes by providing lesson plans and training needed for the classroom.

Member Larsen reported district administrators are in the classrooms substituting because there are not enough substitutes. This causes problems for district administrators who are not able to do their district responsibilities because they are in the classroom.

Co-Chair Frelly reported that also in his area, staff at the county level who are having to substitute in the classrooms. Member Frelly reiterated thanks to the PSD staff for keeping the field informed as matters have been changing quickly.

Co-Chairs Frelly and Co-Chair Martinez reported on their presentation to the Commission of the COA Annual Report in December. They gave thanks to the staff and the Committees work.

Member Morrison reported good news that his student teacher has had an excellent year due to the support from her university.

Co-Chair Martinez reported that Sacramento COE has seen their enrolment in preparation programs increase by 20 percent.

Item 5 – Staff Reports

Administrator Cheryl Hickey acknowledged and appreciated the members comments. She shared that applications for COA are on the Commission website. There is 1 institution of higher education position, and 2 K-12 positions open for terms that begin July 1. Ms. Hickey introduced new consultant Tim Weeks. She discussed the law that extended public meetings, including those for COA, to meet virtually through the end of March. Ms. Hickey thanked the Co-Chair for their report of the COA to the Commission. She noted that staff is working on Universal TK and that there is an early childhood panel to repurpose the early childhood specialist credential so that it is focused on P-K3. Staff continued the work of Education Specialist programs to transition to the new standards. Ms. Hickey gave noted the contributions of Consultants Sarah and William for their work to reviewing the transition plans. Ms. Hickey also shared the continuing staff work on AB 130 regulations. She foreshadowed work that will begin on the assessment of literacy instruction (currently the RICA exam) and that SB488 requires the Commission to develop a performance assessment around literacy instruction. She shared that the Commission adopted a new set of Bilingual Standards and that the Office of Administrative Law approved the Pupil Personnel regulations.

Administrator Erin Sullivan thanked consultants Miranda Gutierrez, Iyore Osamwonyi and Committee member Forbes for the Bilingual standards work. She shared that all program reviews for the Indigo cohort have been submitted. Ms. Sullivan thanked Hart Boyd, Roxann

Purdue, and Cheyenne Jones for their help with program review. William and Sarah joined the specific program reviews for those who were transitioning to the new Education Specialist standards. Program review feedback will be sent out sometime in February. Common Standards submissions are due February 28, 2022. Ms. Sullivan and Ms. Bernardo have provided technical assistance to programs for Common Standards submissions. The travel team will be providing assistance to committee members for the upcoming May and June COA meetings as it is anticipated that they will be in person.

Administrator Cara Mendoza provided an update around the state funded grant programs. Ms. Mendoza assured that there would be multiple opportunities for programs to apply for any available grants. For teacher residency and classified grants there will be at least two rounds of release of RFAs for programs to respond to until funding runs out.

Director David DeGuire provided an update on the budget. Governor's January budget proposed additional positions for Commission to attract new teachers and to help advertise why it is a great a great profession to get into. Staff from the Commission's Certification Division will help provide advising services to candidates to identify what the best pathway is for them. Director DeGuire reports that they will start reviewing the newly released budget trailer bill language which includes additional grant opportunities.

Item 6 – Program Approval Recommendations

The COA considered the approval of Biola University's Bilingual Authorization program in Spanish

Dr. Carolina Serna Associate Professor and Bilingual Authorization Director was present to answer any questions about the program. After discussion, it was moved, seconded (Czajkowski/Forbes: no recusals) and carried by roll call vote to approve Biola University's Bilingual Authorization in Spanish program.

Item 7 – Program Change of Status

Section A: Program Withdrawals – There were no requests for withdrawals.

Section B: Program Requesting Reactivation – There was 1 program requesting reactivation: Hacienda La Puente's Teacher Induction program.

Institutional representatives Joanna Chan, Coordinator and Dr. Judy Fancher, Assistant Superintendent of Curriculum, Assessment, and Instruction were available to answer questions about the program. After discussion, it was moved, seconded (Czajkowski/Larsen: no recusals) and carried by roll call vote to approve the reactivation of Hacienda La Puente's Teacher Induction program, effective February 3, 2022.

Section C: Adding a New Content Area – There was no requests to add a new content area.

Section D: Programs Transitioning – There were no programs requesting to transition.

Section E: Programs Moving to Inactive Status –This section included 1 program sponsor moving 2 programs to inactive status. No action was required nor taken.

Azusa Pacific University

Teacher Librarian, effective March 1, 2022

Teacher Librarian: Special Class Authorization, effective March 1, 2022

Item 8– Initial Program Approval for New Program Sponsors:

There were no new programs for new program sponsors.

Item 9– Discussion of Institutions Not In Compliance with Accreditation Timelines

Analyst Michelle Bernardo introduced this item. Ms. Bernardo provided an update on the submission and review of the Education Specialist plans to transition to the new standards. She also provided an update on progress of Program Review submissions.

Item 10 – Report of the Accreditation Team to Murietta Valley Unified School District
Consultant Bob Loux introduced this item. He was joined by team lead Stacy Tisor and institutional representatives Sean McCarthy, Induction Program director and Jill Buschhausen, Coordinator for Elementary English Learners, English Language Proficiency Assessment of California and Induction.

After discussion, it was moved, seconded (Martinez/Czajkowski: no recusals) and carried by roll call to grant status of *Accreditation* to Murrieta Valley Unified School District and its credential program.

Item 11 – Report of the Accreditation Team to Sacramento City Unified School District

Consultant Poonam Bedi introduced this item. She was joined by team lead Julie Sheldon and institutional representatives Kelly Dunkley, Induction Coordinator and Erin Hanson, Assistant Superintendent of Curriculum, and Instruction.

During the discussion it was noted that the institution had already responded to the proposed stipulations related to the precondition issues and that a document of actions taken by the institution had been submitted, reviewed by staff, and available for the COA on the day's agenda website.

After discussion, it was moved, seconded (Forbes/Czajkowski: recusal by Martinez) and carried by roll call vote to grant the status of *Accreditation with Major Stipulations* to Sacramento City Unified School District.

The following stipulations were placed on the institution:

That within 10 days of Committee action, Sacramento City Unified School District provide evidence related to the following preconditions:

- Teacher Induction Precondition 2:

- how the induction program identifies and assigns a mentor within the first 30 days of the participant's enrollment in the program effective immediately
- Teacher Induction Precondition 5:
 - that the induction program immediately provides consistent communication with site administrators that ensures their understanding that the ILP must be designed and implemented solely for the professional growth and development of the participating teacher and not for evaluation for employment purposes

In addition, within one year of COA action, Sacramento City Unified School District will provide evidence documenting the following:

- That the unit actively involves faculty, instructional personnel, and relevant stakeholders in the organization, coordination, and decision making for the teacher induction program
- That the unit provides sufficient resources to allow for the effective operation of the teacher induction program, including, but not limited to, coordination, admission, advisement, and professional development
- The establishment of a systematic process in which the unit uniformly identifies and supports new hires and newly qualified teachers' awareness of eligibility for the teacher induction program
- That the induction program has a system by which the program assesses candidate competency and progress toward mastery of the California Standards for the Teaching Profession, with feedback on progress given to the candidate
- That the program regularly assesses the services of the mentors to candidates and retain only qualified persons to provide support to candidates
- That the institution implements a comprehensive continuous improvement process in which both the unit and the induction program regularly assess their effectiveness and make appropriate modifications based on findings. This process must include the systematic collection, analysis, and use of candidate and program completion data as well as data reflecting the effectiveness of unit operations
- That the continuous improvement process includes multiple sources of data including 1) the extent to which candidates are prepared to enter professional practice and 2) feedback from key stakeholders such as employers and community partners about the quality of the preparation
- that the program evaluates and demonstrates that it is having a positive impact on candidate learning and competence
- That the institution provides a quarterly progress report on actions it is taking to address the stipulations including updates on Preconditions 2 and 5.

In addition:

- Sacramento City Unified School District immediately respond to the preconditions not in compliance as noted in the stipulations above.

- Sacramento City Unified School District is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Sacramento City Unified School District continues in its assigned cohort on the schedule of accreditation activities as determined by the Commission on Teacher Credentialing.

Item 12 – Report of the Provisional Site Visit to Fortune School

Consultant Dr. Sarah Solari Colombini introduced this item. She was joined by team lead Dr. Cynthia Grutzik and institutional representatives Dr. Margaret Fortune (President/CEO); Bonnie Bensen, Chief Financial Officer; Michelle Grace, Chief Operating Officer; Dr. Roque Neto, Dean; Vendetta Brown, Program Director; and Jennifer Pierce, Credential Analyst/Registrar.

After discussion, it was moved, seconded (Forbes/Taylor: no recusals) and carried by roll call vote to grant the provisional status of *Accreditation* to Fortune School and its credential programs.

Item 13 – Discussion of the 6-Month Report from High Tech High Graduate School of Education

Administrator Erin Sullivan and Consultant Poonam Bedi introduced this item. They were joined by institutional representatives Dr. Sarah Fine, Program Director; Carol Battle, Multiple Subject Program Manager; and Hayley Murugeson, Direct of Student Affairs.

After discussion, it was moved, seconded (Czajkowski/Morrison: no recusals) and carried by roll call vote to remove the stipulations place on High Tech High GSE and change the accreditation status from *Accreditation with Stipulations* to *Accreditation*.

Item 14 – Discussion of the 7th Year Report from University of San Diego

Consultant Jake Shuler introduced this item. He was joined by institutional representatives Dr. Heather Herrera, Assistant Dean of Assessment and Accreditation; Dr. Amanda Roth, Professor of Practice and Director of Field Experiences; and Dr. Reyes Quezada, Professor and Chair of Department of Learning and Teaching

After discussion, it was moved, seconded (Hillis/Creasia: no recusals) and carried by roll call vote to accept the 7th year report from University of San Diego.

Item 15 – Discussion of the 7th Year Report from California State University, Los Angeles

Consultants Miranda Gutierrez introduced this item. She was joined by institutional representatives Dr. Cheryl Ney, Dean of the Charter College of Education; Dr. Leila Ricci, Interim Chair of the Division of Special Education and Counseling; Dr. Kimberly Persiani, Chair of the Division of Curriculum and Instruction; and Dr. Mitch Fryling, Interim Associate Dean of the Charter College of Education.

After discussion, it was moved, seconded (Balatayo/Lea: no recusals) and carried by roll call vote to accept the 7th year report from California State University, Los Angeles.

Item 16 – Report of the Accreditation Team to University of Southern California

Consultants Miranda Gutierrez and Jake Shuler presented this item. They were joined by team lead Dr. Christine Zeppos and institutional representatives Dr. Pedro A. Noguera, Emery Stoops and Joyce King Stoops Dean, USC Rossier School of Education; Kathy Stowe, Associate Dean of Academic Programs Professor of Clinical Education; Cathy R Creasia, Director of Accreditation and Credentialing; and Margo Pensavalle, Professor of Clinical Education Faculty Lead for Accreditation.

After discussion, it was moved, seconded (Czajkowski/Forbes: recusal by Balatayo/Creasia) and carried by roll call to grant the status of *Accreditation with Stipulations* to University of Southern California and its credential programs.

The following stipulations were placed on the institution:

1. That the institution presents quarterly reports to the COA to address each area below.
2. That the institution provides evidence of a comprehensive system for all Commission approved preparation programs to be involved in decision making at the unit level, and for feedback from candidates and completers (as stakeholders) in all programs within the unit to be communicated to unit leadership and considered for potential action.
3. That the institution provides evidence that Unit Leadership has the authority and institutional support required to address the needs of all Commission-approved preparation programs.
4. That the institution provides evidence that the unit is monitoring the credentialing office and staff to ensure they have the resources and capacity to effectively advise candidates in all programs of the requirements for completing the credential process, and to efficiently complete the credentialing process.
5. That the institution provides evidence of a candidate centered process to identify barriers to entry and retention in the profession for candidates from diverse backgrounds.
6. That the institution provides evidence of specific information and personnel within all programs who are clearly identified and accessible to guide each candidate's attainment of program requirements.
7. That the institution provides evidence of inclusion of all programs in the unit's continuous improvement and assessment processes.
8. That the institution provides evidence of effective operations within the Preliminary Administrative Services Credential program in the following areas:
 - a. Consistent stakeholder input and decision making authority within the program.
 - b. Monitoring of candidate field experience placements to ensure all candidates have experiences in diverse school settings, and that a process is in place to provide additional placement experiences for candidates that are not in diverse school settings.
 - c. A process for candidates to evaluate all field experiences and supports.
 - d. A process for candidates to receive ongoing complete, accurate, and timely feedback, including constructive suggestions for improvement.

Item 17 – Report of the Provisional Site Visit Team to Atwater Elementary School District
Consultant Bob Loux introduced this item. He was joined by team lead Jodie Schwartzfarb and institutional representatives Ana Boyenga, Assistant Superintendent, Educational Services and Program Director; Michelle Bush, Assistant Superintendent, Human Resources; and Debbie Mitchell, Program Coordinator.

After discussion, it was moved, seconded (Forbes/Taylor: no recusals) and carried by roll call vote to grant the status of *Accreditation* to Atwater Elementary School District and its credential program.

Item 18– Report of the Accreditation Team to Washington Unified School District
Consultant Kristina Najarro presented this item. She was joined by team lead Gayle Calhoun and institutional representatives Rahele Atabaki, Coordinator of Teacher Induction, Early Childhood Education, and After School Programs; and Stan Mojsich, Assistant Superintendent.

After discussion, it was moved, seconded (Balatayo/Czajkowski: recusal by Martinez) and carried by roll call vote to grant the status of *Accreditation* to Washington Unified School District and its credential program.

Item 19– Report of the Accreditation Team to Butte County Office of Education
Consultant Karen Sacramento presented this item. She was joined by team lead Beth Littrell and institutional representatives Michelle Zevely, Associate Superintendent; and Tracey Allen, Sr. Director of Professional Learning.

It was noted that after the agenda item was posted there was a correction made on page 1 first paragraph of the report. The initial report noted a recommendation of the status of *Accreditation*, however, because there was a finding related to Precondition 1, the team had recommended *Accreditation with Stipulations*. A corrected document was provided on the COA website.

The COA discussed the issue related to Precondition 1 that was determined by the site visit team to not to be aligned. Staff noted that the institution had already responded and corrected the issue and that the issue has been resolved. As a result, the team lead and staff noted that the COA could consider a determination of full *Accreditation* rather than *Accreditation with Stipulations*.

After discussion, it was moved, seconded (Czajkowski/Lea: no recusals) and carried by roll call vote to grant the status of *Accreditation* to Butte County Office of Education and its credential program.

Item 20– Report of the Provisional Site Visit Team to Santa Barbara Unified School District
Consultant Dr. Sarah Solari Colombini presented this item. She was joined by team lead Melissa Meetze-Hall and institutional representatives Dr. John Becchio, Assistant Superintendent of

Human Resources; Ann Peak, Director of Human Resources; and Roxanna Stern, Teacher Induction Program Coordinator.

After discussion, it was moved, seconded (Czajkowski/Larsen: no recusals) and carried by roll call vote to grant the provisional status of *Accreditation with Stipulations* to Santa Barbara Unified School District and its credential program.

The following stipulations were placed on the institution:

- 1) That within one year the institution/unit provides evidence that a clearly defined process is in place to identify and support candidates who need additional assistance to meet competencies.
- 2) That within one year, for the Teacher Induction Program, the institution provides evidence:
 - a) That the program ensures consistent ongoing coaching, training, and skill development for mentors.
 - b) That the program leaders provide formative feedback to mentors on their work.
 - c) That the program has documented the process for the recommendation for the clear credential, the defensible process for the reviewing documentation, a written appeal process for candidates, and a procedure for candidates to repeat portions of the program, as needed.
- 3) That quarterly progress reports be provided to the Committee on Accreditation to ensure that appropriate action is being taken in a timely manner.

In addition:

- The institution's response to the preconditions was accepted.
- Upon full approval by the Commission, Santa Barbara Unified will be permitted to propose new educator preparation programs for approval by the Committee on Accreditation.
- Upon full approval by the Commission, the institution will be assigned to an accreditation cohort and will participate in all accreditation activities in accordance with the timelines of their assigned cohort, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

Item 21– Discussion of the Quarter 2 Report from Pleasanton Unified School District

Consultant Poonam Bedi presented this item. She was joined by institutional representatives Kim Ortiz, Director, Human Resources; Julie Twisselmann, Coordinator, Human Resources; and Laura Stange, Pleasanton New Teacher Project Coach.

After discussion, it was moved, seconded (Morrison/Hillis: no recusals) and carried by roll call vote to accept the Quarter 2 report from Pleasanton Unified School District.

Item 22– Discussion of the 6-Month Report from Bay Area School of Enterprise (REACH Institute)

Consultant Bob Loux presented this item. He was joined by institutional representatives Elizabeth Baham, Dean and Joe Ross, University President.

After discussion, it was moved, seconded (Balatayo/Forbes: no recusals) and carried by roll call vote to accept the 6-Month report from Bay Area School of Enterprise (REACH).

Item 23– Report of the Accreditation Team to Palos Verdes Peninsula Unified School District

Consultant Dr. Michele Williams-George presented this item. She was joined by team lead Melissa Meetze-Hall and institutional representatives Samantha Leddel, Program Leader, and Kelli Keller, Co- Executive Director of Human Resources.

After discussion, it was moved, seconded (Balatayo/Czajkowski: no recusals) and carried by roll call vote to grant the status of *Accreditation with Major Stipulations* to Palos Verdes Peninsula Unified School District and its credential programs.

The following stipulations were placed on the institution:

1. That within one year the institution provides evidence:
 - a. That unit leadership consideration, including decision making processes, are equally inclusive of all programs within the institution.
 - b. That the unit and all programs collaborate with their partners regarding the criteria and selection of clinical personnel and site-based supervisors as appropriate to the program.
 - c. That the education unit purposefully recruits and admits candidates to diversify the educator pool in California and provides the support, advice, and assistance to promote their successful entry and retention in the profession. Furthermore, that recruitment and faculty development efforts support hiring and retention of faculty who represent and support diversity and excellence.
 - d. That the education unit develops and implements a comprehensive continuous improvement process at both the unit level and within each of its programs that identifies program and unit effectiveness and makes appropriate modifications per the language (and inclusive of all elements) of Common Standard 1.
 - e. That both the unit and its programs regularly and systematically collect, analyze, and use candidate and program completion data as well as data reflecting the effectiveness of unit operations to improve programs and their services.
 - f. That candidates are aware of and have access to a clearly defined process that is in place to identify and support candidates who need additional assistance to meet competencies.
 - g. That site-based supervisors are trained in supervision, oriented to the supervisory role, evaluated, and recognized in a systematic manner.

2. That within one year, for the Teacher Induction program, the institution provides evidence:

- a. That the program builds on the knowledge and skills gained during the preliminary preparation program.
 - b. That mentors are trained in best practices of adult learning and that mentors are provided opportunities to reflect on their mentoring practice based on evidence from candidate experience.
 - c. that the program has a documented process for the recommendation of the clear credential, including a review of credential renewal requirements.
3. That within one year, for the Clear Administrative Services credential program, the institution provides evidence:
- a. That the program formally collaborates with education organizations through partnership agreements and provides feedback to professional learning providers on their work.
 - b. That the program has clear procedures in place for reassignment of coaches if the candidate/coach pairing is not effective, and that candidates and coaches are informed of the procedure.
 - c. That the program regularly assesses the quality of service provided by the coaches to candidates using criteria including participant feedback, direct observation of coaching, growth of candidates on established criteria, and compliance with program requirements as well as provides formative feedback to the coaches on their work.
 - d. That the program’s summative review includes a defensible process, an appeal process, and a procedure for candidates to repeat portions as needed and that candidates and coaches are informed of the process.

In addition,

- Responses to the preconditions are accepted.
- Palos Verdes Peninsula Unified School District continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.
- Palos Verdes Peninsula Unified School District is not be permitted to propose new credential programs for approval by the Committee on Accreditation until stipulations are addressed.
- Palos Verdes Peninsula Unified School District will prepare for a focused revisit by the team lead and Commission consultant and, as required, members of the accreditation team.
- Palos Verdes Peninsula Unified School District will provide quarterly progress reports to the Committee on Accreditation to ensure that appropriate action is being taken in a timely manner.

Item 24– Report of the Accreditation Team to Los Banos Unified School District

Consultant Hart Boyd presented this item. He was joined by team lead Connie Best and institutional representatives Dr. Barbi Severns, Induction Coordinator; and Trisha Fucillo, Assistant Coordinator.

After discussion, it was moved, seconded (Czajkowski/Taylor: no recusals) and carried by roll call vote to grant the status of *Accreditation* to Los Banos Unified School District and its credential program.

Item 25– Discussion of the Report from University of California, Merced to Address Stipulations

Consultant Bob Loux presented this item. He was joined by institutional representatives Dr. Mari Harris.

After discussion, it was moved, seconded (Forbes/Balatayo: no recusals) and carried by roll call vote to remove the stipulations place on University of California, Merced and change the accreditation status from *Accreditation with Stipulations* to *Accreditation*.

Item 26– Discussion of Actions Taken by Anaheim Union High School District to Address Stipulations

Consultant Gay Roby presented this item. She was joined by institutional representatives Diana Fujumoto, Curriculum Specialist and Teacher Induction Coordinator; Jackie Counts, Professional Learning Program Administrator; and Regina Powers, District Librarian.

After discussion, it was moved, seconded (Larsen/Balatayo: no recusals) and carried by roll call vote to remove the stipulations place on Anaheim Union High School District and change the accreditation status from *Accreditation with Stipulations* to *Accreditation*.

Item 27– Discussion of the 2nd Quarterly Report from Las Virgenes Unified School District

Consultants William Hatrick and Dr. Michele Williams-George presented this item. They were joined by institutional representative Dr. Ryan Gleason, Assistant Superintendent of Administrative Services.

After discussion, it was moved, seconded (Forbes/Morrison: recusals by Hillis) and carried by roll call vote to accept the 2nd Quarterly report from Las Virgenes Unified School District.

Item 28– Discussion of Proposed Refinements to the Initial Institutional Approval (IIA) Process

Administrator Erin Sullivan presented this item. This item was the continued discussion from the October 2021 COA meeting of possible options for refining Stage V of the IIA process. Committee members provided feedback and comments about the Stage V of the IIA process. Committee members approved the recommendations so that staff may present them to the Commission for adoption. No action was required.

Public Comment: Dr. Ryan Gleason, Assistant Superintendent of Administrative Services at Las Virgenes Unified School District raised concerns about the current IIA process pertaining to his institution’s ability to offer new programs while working through stipulations. Administrator Sullivan clarified that the proposed changes would not be applied retroactively and so would not impact his institution but would only take effect upon approval by the Commission and for institutions given stipulations after the Commission’s action.

Item 29– Discussion of Proposed Changes to the Accreditation Handbook

Administrator Cheryl Hickey presented this item along with other staff members. This agenda item presented proposed changes to the *Accreditation Handbook* for discussion. This item included proposed changes for Chapter 1, 2, 3, 4, and 9. Committee members provided their feedback on the proposed changes to the *Accreditation Handbook*. Staff advised the Committee to send any additional feedback to Ms. Hickey and that she would incorporate those edits into next versions presented during the COA meetings. No action was required at this time. Additional chapters will be presented at upcoming meetings.

Item 30– Public Comment

There were no public comments.

Adjournment

Co-Chair Martin Martinez adjourned the meeting at 3:28 p.m. The next meeting of the COA is scheduled for March 17, 2022.