

# Initial Program Approval for New Program Sponsors Huntington Beach Union High School District August 2021

## Overview

This report consists of a recommendation made for the initial approval of a professional preparation program for an institution that recently received Provisional Approval as a new program sponsor in California. Huntington Beach Union High School District (HBUHSD), a local education agency, received Provisional Approval from the Commission at its [June 2021](#) meeting. HBUHSD, as part of Stage IV of the Initial Institutional Approval process, now seeks approval from the Committee on Accreditation (COA) to offer a Teacher Induction program.

## Staff Recommendation

Staff recommends that after discussion with the program sponsor, review of the Board of Institutional Review (BIR) members' feedback, and review of the of the proposed program documentation, the COA grant initial program approval to HBUHSD's proposed Teacher Induction program. Should the COA approve the program, the program may begin operating and, in accordance with Commission action to grant the institution provisional approval status at the conclusion of Stage III, a site visit will be scheduled in approximately three years.

## Background

The Commission requires that an institution seeking to offer new educator preparation program(s) must first be approved for initial accreditation as a new program sponsor by completing the Commission's Initial Institutional Approval (IIA) process. At the December 2015 meeting, the Commission approved a new IIA process requiring the satisfactory completion of five distinct and progressive stages as part of the Strengthening and Streamlining Accreditation project. Updates to the IIA process were subsequently approved during the February 2017 Commission meeting. A graphic detailing the five stages of the IIA process is provided at the end of this agenda item.

## Huntington Beach Union High School District

Huntington Beach Union High School District (HBUHSD) has completed the first three stages of the Initial Institutional Approval process as follows:

Stage	Date
Stage I: Prerequisites	December 2020 – Accreditation 101
Stage II: Eligibility Requirements	<a href="#">April 2021</a> – Granted Eligibility
Stage III: Preconditions & Common Standards	<a href="#">June 2021</a> – Granted Provisional Approval

As previously stated, HBUHSD received Provisional Approval at the June 2021 Commission meeting and is now seeking Initial Program Approval. HBUHSD's responses to the Teacher Induction program standards were reviewed by a team of Board of Institutional Review (BIR) members who collaborated on the feedback and found all standards to be **Met**. The following hyperlinks provide access to [Huntington Beach Union High School District's Complete Submission](#) and the BIR reviewers [Report of Findings](#).

### **Institution Summary**

The Huntington Beach Union High School District New Teacher Induction program is a two-year job embedded program that allows teachers with a Preliminary Multiple Subject, Single Subject, or Education Specialist Teaching Credential to earn their Clear Teaching Credential. This program is a blend of both online and in-person support aimed at developing teachers as professional educators who demonstrate competence in each of the California Standards for the Teaching Profession (CSTPs). The heart of the program is the weekly mentoring relationship between the coach and candidate to ensure the candidate is receiving just-in-time support, guidance with inquiry cycles, and feedback on classroom observations and growth. Additionally, all candidates and coaches attend separate Professional Learning Series that focus on individual growth in the CSTPs and/or mentoring skills. Throughout the entire program relevant concepts of diversity, equity and inclusion are interwoven. The HBUHSD Induction program is implemented and monitored through the learning management system Canvas, which is also used within the HBUHSD classrooms. This design element was intentional as HBUHSD strongly believes that for a candidate to be most effective in the classroom they must first 'Experience as a Student' and then grow by 'Reflecting as a Teacher'. The induction staff (coordinators, advisory committee, coaches, and supporting site and district administrators) regularly monitor candidate progress and continuously seek feedback from all stakeholders to guide ongoing program improvement.

### Initial Institutional Approval: Five Stages Chart

Huntington Beach Union High School District is seeking approval of Stage IV as highlighted in the chart below.

IIA Process	Stage I	Stage II	Stage III	Stage IV	Stage V
<b>Action</b>	<b>Prerequisites</b>	<b>Eligibility Requirements</b>	<b>Preconditions &amp; Common Standards</b>	<b>Program Standards</b>	<b>Provisional Site Visit</b>
<b>Purpose</b>	Ensures legal eligibility of institution in California Ensures institution understands requirements of Commission's accreditation system	Ensures that institution has capacity to sponsor effective programs	Ensures institution meets all relevant preconditions  Ensures institution meets all Common Standards	Ensures all proposed programs meet all relevant program standards	Program operates for 2-4 years and hosts a provisional accreditation site visit
<b>Requirements</b>	Institution must: <b>1.</b> Have legal eligibility <b>2.</b> Attend Accreditation 101 with institutional team	Submit responses to: <ul style="list-style-type: none"><li>• 12 Eligibility Criteria</li></ul>	Submit responses to: <ul style="list-style-type: none"><li>• Preconditions</li><li>• Common Standards</li></ul>	Submit responses to: <ul style="list-style-type: none"><li>• Program Standards</li></ul>	Institution must: <ul style="list-style-type: none"><li>• Collect data</li><li>• Host provisional site visit</li></ul>
<b>Reviewed By</b>	Staff	Staff	Preconditions: Staff Common Standards: BIR	BIR	Site Visit Team and COA
<b>Authority</b>	Staff	Commission	Commission	COA	Commission
<b>Decision</b>	Determine Eligibility for Stage II	Eligibility: <b>1.</b> Grant <b>2.</b> Deny	Provisional Approval: <b>1.</b> Grant <b>2.</b> Deny	Program(s): <b>1.</b> Approve <b>2.</b> Deny	<b>1.</b> Grant Full Approval <b>2.</b> Grant Full Approval, Remand to COA to Address Stipulations <b>3.</b> Continue Provisional Status for 1 Year to Address Stipulations <b>4.</b> Deny
<b>IIA Status*</b>	Not Approved	Not Approved	Provisional Approval**	Provisional Approval***	Full Approval

\*At conclusion of stage

\*\*Institutionally-approved but cannot offer programs

\*\*\*May begin offering approved programs