

## **Discussion of COA Meeting Dates for 2022 June 2021**

### **Overview of this Report**

This agenda item proposes possible COA meeting dates for the 2022 calendar year.

### **Staff Recommendation**

That the COA take action to adopt a meeting schedule for the 2022 calendar year.

### **Background**

Staff has prepared a proposed schedule of COA meeting dates for the 2022 calendar year with a few options to discuss. In the past, members of the COA agreed that the preferred days to meet are Thursday and Friday. At this time, the proposed calendar would continue this approach into 2022, whenever possible. Site visits for the Violet cohort will begin in the fall of 2021. Staff proposes all meetings for 2022 be two day meetings, with the exception of August 2022 which is proposed to be a one day meeting.

Consideration has been given to Commission meeting dates as well as state, federal and religious holidays. Consideration was also given to the dates that the Committee of Credentials meets, when possible. Generally, the Committee of Credentials meets the third week of the month. There may be some unavoidable instances in which the COA and COC will be meeting the same week.

The following two charts list the adopted dates for the Commission schedule and the Committee of Credentials.

<b>Commission on Teacher Credentialing</b>	<b>Committee of Credentials</b>
February 10-11, 2022 (Thursday-Friday)	January 19-21, 2022
April 7-8, 2022 (Thursday-Friday)	February 16-18, 2022
June 16-17, 2022 (Thursday-Friday)	March 16-18, 2022
August 25-26, 2022 (Thursday-Friday)	April 20-22, 2022
October 13-14, 2022 (Thursday-Friday)	May 18-20, 2022
December 8-9, 2022 (Thursday-Friday)	June 22-24, 2022
	July 20-22, 2022
	August 17-19, 2022
	September 14-16, 2022
	October 19-21, 2022
	November 16-18, 2022
	December 14-16, 2022

While the Commission attempts to avoid conflicts with spring break for educational institutions, the different educational institutions have widely varying spring breaks so it is not possible to avoid all conflicts.

In addition, the proposed dates have been selected to avoid conflicts with the following annual educational conferences. Some of those below are estimated times based on previous years. Staff was unable to confirm many of the conference dates given the current situation with COVID-19.

<b>Conference</b>	<b>2021-22</b>
California Council of Teacher Education (CCTE) (3 <sup>rd</sup> week of Oct)	Information Not Available
American Educational Research Association (AERA)	April 22-25, 2022
Council for the Accreditation of Educator Preparation (CAEP)	Spring 2021 – Virtual Fall 2021 – n/a
National Association of State Directors of Teacher Education and Certification (NASDTEC)	June 12-14, 2022
International Council of Professors of Educational Leadership [formerly the National Council of Professors of Educational Administration (NCPEA)]	August 3-5, 2021 Unknown for 2022
California Association of Professors of Education Administration (CAPEA)	October 2021 TBD Unknown for 2022
Credential Counselors and Analysts of California (CCAC)	November 3-5, 2021 November 2-4, 2022
California Induction Conference	December 6-8, 2021
American Association of Colleges for Teacher Education (AACTE)	March 4-6, 2022

Lastly, the Commission staff considers the COA workload. For instance, toward the end of the site visit “season” the schedule should take into consideration getting as many site visit reports as possible before the COA for action before the end of the academic year. While it is permissible to have site visit reports in the late summer (August) COA meetings, it is not ideal as team leads, institutional personnel and other relevant stakeholders are frequently unavailable.

The Commission sets its meeting schedule on a calendar year basis. For the past two years the COA acted on dates through the end of the calendar year, bringing the COA schedule setting in line with the Commission. Provided below are the *adopted* COA meeting dates for Fall 2021 and the *proposed* meeting date options for 2022.

**Proposed 2022 Meeting Dates**

<b>Meeting Month</b>	<b>Dates NOT available in that month</b>	<b>Proposed COA Meeting Dates</b>	<b>Day of the Week</b>
<b>August 2021</b>		<b>August 16, 2021</b> <i>Adopted: June 25, 2020</i>	Monday <b>teleconference</b>
<b>October 2021</b>		<b>October 28-29, 2021</b> <i>Adopted: June 25, 2020</i>	Thursday / Friday
January/February 2022	January 19-21, 2022 (COC) February 16-18, 2022 (COC) February 10-11, 2022 (Commission)	January 27-28, 2022 <b>*February 3-4, 2022</b> February 24-25, 2022	Thursdays / Fridays
March 2022	March 4-6, 2022 (AACTE) March 16-18, 2022 (COC) March 2021 (CCTE/likely 18-19) March 31, 2022 (Cesar Chavez Day)	March 10-11, 2022 <b>*March 24-25, 2022</b> March 29-30, 2022 (T/W)	Thursdays / Fridays
April /May 2022	April 20-22, 2022 (COC) April 7-8, 2022 (Commission) April 22-25, 2022 (AERA) April 14-15, 2022 (many schools on break) April 21-22, 2022 (many schools on break) May 18-20, 2022 (COC) May 27-30, 2022 (Memorial Day weekend)	April 28-29, 2022 <b>*May 5-6, 2022</b> May 12-13, 2022	Thursdays / Fridays
June 2022	June 12-14, 2022 (NASDTEC) June 16-17, 2022 (Commission) June 22-24, 2022 (COC)	June 2-3, 2022 June 9-10, 2022 <b>*June 29-30, 2022 (T/W)</b>	Thursdays / Fridays
August 2022	August 25-26, 2022 (Commission) August 17-19, 2022 (COC) September 14-16, 2022 (COC)	<b>*August 4, 2022</b> August 11, 2022 September 1, 2022	(Thursdays) <b>possible teleconference</b>
October / November 2022	September-October 2021 (CAEP/TBD week 1 September) October 13-14, 2022 (Commission) October 19-21, 2022 (COC) November 2-4, 2022 (CCAC) November 11, 2022 (Veterans' Day) November 16-18, 2022 (COC) November 24-25, 2022 (Thanksgiving) December 8-9, 2022 (Commission) December 14-16, 2022 (COC)	October 6-7, 2022 <b>*October 27-28, 2022</b> November 7-8, 2022 (M/T) November 8-9, 2022 (T/W) November 9-10, 2022 (W/Th)	Various

*\*Staff preference.*

Staff proposes that the COA discuss the proposed dates and take action to establish a 2022 COA meeting schedule.