

**COMMITTEE ON ACCREDITATION
MINUTES
January 28, 2021
Commission on Teacher Credentialing**

Committee Members Present

Cynthia Amos
Jomeline Balatayo
Cathy Creasia
Bob Frelly
Cheryl Forbes
Michael Hillis
Lynn Larsen
Martin Martinez
Anna Moore
Gerard Morrison
J. Kevin Taylor

Committee Members Absent

Katrine Czajkowski

Commissioner Present

Kevin Kung

Staff Members Present

Teri Clark, Director
Erin Sullivan, Administrator
Cheryl Hickey, Administrator
Bob Loux, Consultant
Gay Roby, Consultant
Hart Boyd, Consultant
Jake Shuler, Consultant
Karen Sacramento, Consultant
Miranda Gutierrez, Consultant
Roxann Purdue, Consultant
Michelle Bernardo, Secretary

Present Via Technology

Carolyn Bishop, Biola University
Jennifer Logue, San Benito COE
Leanna Morgan, San Benito CEO
Lisa Hutton, California State University,
Dominguez Hills

Kate Esposito, California State University,
Dominguez Hills
Pablo Ramirez, California State University,
Dominguez Hills
Jarod Kawasaki, California State University,
Dominguez Hills
Judith Sylva, Team Lead
Francisco Escobedo, Chula Vista Elementary
SD
Gloria Ciriza, Chula Vista Elementary SD
Brittany Mabe, Chula Vista Elementary SD
Sean McCarthy, Team Lead
Laura Alamillo, Sonoma State University
Edward Lyon, Sonoma State University
Kristen Boland, Sonoma State University
Christine Zeppos, Team Lead
Erin Kekos, Redwood City SD
Michelle Griffith, Redwood City SD
Gail Calhoun, Team Lead
Ruth Negash, Aspire Berkley Maynard
Eric Peters, Manteca USD
Kendra Martinsen, Manteca USD
Lauri Massari, Team Lead
Cheryl Ney, California State University, Los
Angeles
Diane Fazzi, California State University, Los
Angeles
Holly Menzies, California State University,
Los Angeles
James Zarrillo, Team Lead
Raquel Kusunoki, Milpitas USD
Kim Nguyen, Milpitas USD
Heather Herrera, University of San Diego
Joi Spencer, University of San Diego
Reyes Quezada, University of San Diego
Wendell Callahan, University of San Diego
Erika Cameron, University of San Diego
Bobbi Hansen, University of San Diego

Sandra Buczynski, University of San Diego
Amanda Roth, University of San Diego
Raeanne Lopez Little, Orange USD
Lisa Green, Orange USD
Debbi Parker, Team Lead

Diana Fujimoto, Anaheim Union SD
Billy Schwartz, Anaheim Union SD
Regina Powers, Anaheim Union SD
Barbara Severns, Team Lead

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:30 a.m. on Thursday, January 28, 2021. This meeting was conducted entirely electronically, with minimal presence in the Commission offices, due to the COVID 19 pandemic and Governor Newsom’s stay at home order.

Item 2 – Approval of the Agenda

It was moved, seconded (Moore/Balatayo: no recusals) and carried by roll call vote to approve the January 2021 agenda.

Item 3 - Approval of the Minutes of the Prior Meeting

It was moved, seconded (Martinez/Forbes: no recusals:) and carried by roll call vote to approve the October 2020 minutes with no corrections.

Item 4 - Co-Chair and Member Reports

Co-Chair Moore and Co-Chair Frelly announced their presentation of the COA Annual Report at the December 3, 2020 Commission meeting.

Item 5 – Staff Reports

Administrator Cheryl Hickey announced that this was Director Teri Clark’s last COA meeting. She also noted that there are 3 upcoming COA vacancies on the COA and that applications are now being accepted. She reported that the March COA meeting has been changed to a one-day meeting on March 2, 2021. Ms. Hickey announced that site visits for the spring had started but it is not known if next year’s site visits will be on site or virtual. Ms. Hickey announced the work of updating the California Standards for the Teaching profession continues and is being led by Administrator Cara Mendoza. She also noted that the panel tasked with refreshing the Bilingual Authorization credential program has also been meeting.

Director Teri Clark reported on the Commission’s budget. She explained that all bills involving educator preparation and the Commission did not move forward last year due to the Legislature’s need to prioritize matters related to the COVID pandemic and expressed that some of these bills may be taken up again this year.

Administrator Erin Sullivan provided an update on the Program Review process for 2020-2021 which has been completed with 14 review sessions. There were 124 programs reviewed and 34 institutions in the Violet cohort that needed to be reviewed. She also announced a reminder that Common Standards are due on February 28, 2021. Common Standards review will be done virtually.

Item 6 – Program Approval Recommendations

There was 1 institution with 2 new programs for approval. Dr. Carolyn Bishop, Director of Elementary Education from Biola University joined the meeting to answer questions about the proposed program. It was moved, seconded (Larsen/Forbes: no recusals) and carried by roll call vote to grant initial accreditation to the following preparation programs:

Biola University

Preliminary Multiple Subject Intern

Preliminary Single Subject Intern

Item 7 – Program Change of Status

Section A: Program Withdrawals: There were 8 program sponsors withdrawing 12 programs. It was moved, seconded (Moore/Martinez: no recusals) and carried by roll call vote to take action to withdraw the following preparation programs.

California Baptist University

Education Specialist Added Authorization: Early Childhood, effective January 31, 2021.

California State University, Fullerton

School Nurse: Special Teaching Authorization in Health, effective January 28, 2021

California State University, Long Beach

Education Specialist Added Authorization: Autism Spectrum Disorders, effective February 1, 2021.

Teacher Induction, effective February 1, 2021

Fresno Pacific University

Induction: Clear Education Specialist, effective January 30, 2021

National University

Teacher Induction, Effective January 28, 2021

Education Specialist: Preliminary Language and Academic Development with Intern, effective January 28, 2021

Education Specialist: Preliminary Deaf and Hard-of-Hearing with Intern, effective January 28, 2021

Education Specialist Added Authorization: Autism Spectrum Disorders, effective January 28, 2021.

Ontario-Montclair School District

Education Specialist Added Authorization: Autism Spectrum Disorders, effective January 28, 2021.

Touro University California

Clear Induction Education Specialist, effective January 29, 2021

It was moved, seconded (Balatayo/Taylor: recusal by Hillis) and carried by roll call vote to withdraw the following preparation program.

California Lutheran University

Specialist Teaching: Reading and Literacy Added Authorization, effective January 28, 2021.

Section B: Program Requesting Reactivation:

There were no requests for reactivation.

Section C: Adding a New Content Area:

There were no programs sponsors requesting to add a new content area.

Section D: Programs Transitioning:

There were no programs requesting to transition.

Section E: Programs Moving to Inactive Status:

There were no request to move a program to Inactive Status.

Item 8– Initial Program Approval for New Program Sponsors

Consultant Hart Boyd presented the proposal for a new Teacher Induction program at San Benito County Office of Education. He was joined by institutional representatives Jennifer Logue, Deputy Superintendent and Leanna Morgan, Director of Human Resources.

It was moved, seconded (Amos/Martinez; no recusals) and carried by roll call vote to grant initial accreditation to San Benito County Office of Education’s Teacher Induction program.

Item 9– Notification of Institutions Not in Compliance with Accreditation Timelines

Analyst Michelle Bernardo presented this item. This item provided information regarding institutions that have not complied with the timelines of the accreditation cycle. Specifically, this item covered institutions with late submission and extension requestions of program review documents. No action was taken.

Item 10 – Report of the Accreditation Team to California State University, Dominguez Hills

Consultant Erin Sullivan introduced this item. She was joined by team lead Dr. Judith Sylva and institutional representatives Dr. Lisa Hutton, Interim Dean; Dr. Kate Esposito, Chair of Special Education; Dr. Pablo Ramirez, Chair of Teacher Education; and Jarod Kawasaki, Assessment Coordinator.

After discussion, it was moved, seconded (Taylor/Martinez: no recusals) and carried by roll call vote to grant the status of Accreditation with Stipulations to California State University, Dominguez Hills.

The following stipulations were placed on the institution:

- 1) That within one year the institution provide evidence that it is facilitating ongoing training and support for Teacher Induction program site-based mentors that includes, but is not limited to, coaching and mentoring, goal setting, use of appropriate mentoring instruments, best practices in adult learning, support for individual

mentoring challenges, reflection on mentoring practice, opportunities to engage with mentoring peers in professional learning networks, and program processes designed to support candidate growth and effectiveness.

Item 11 – Report of the Accreditation Team to Chula Vista Elementary School District

Consultant Karen Sacramento introduced this item. She was joined by team lead Sean McCarthy and institutional representatives Dr. Francisco Escobedo, Superintendent; Dr. Gloria Ciriza, Assistant Superintendent, Instructional Services; and Brittany Mabe, Coordinator, Instructional Services.

After discussion, it was moved, seconded (Balatayo/Moore: no recusals) and carried by roll call vote to grant the status of Accreditation to Chula Vista Elementary School District.

Item 12 – Report of the Accreditation Team to Sonoma State University

Administrator Cheryl Hickey introduced this item. She was joined by team lead Dr. Christine Zeppos and institutional representatives Dr. Laura Alamillo, Dean, School of Education; Dr. Edward Lyon, Associate Professor and Director of Assessment and Accreditation, School of Education; and Kristen Boland, Assessment Analyst, School of Education.

After discussion, it was moved, seconded (Moore/Balatayo: no recusals) and carried by roll call vote to grant the status of Accreditation to Sonoma State University.

Item 13 – Report of the Accreditation Team to Redwood City School District

Consultant Jake Shuler introduced this item. He was joined by team lead Gail Calhoun and institutional representatives Erin Kekos, Director of Human Resources and Michelle Griffith, Induction Director.

After discussion, it was moved, seconded (Balatayo/Forbes: no recusals) and carried by roll call vote to grant the status of Accreditation to Redwood City School District.

Item 14 – Report of the Quarterly Report for Aspire Berkley Maynard

Consultant Miranda Gutierrez introduced this item. She was joined by institutional representative Ruth Negash, Director of New Teacher Development.

After discussion, it was moved, seconded (Forbes/Hillis: no recusals) and carried by roll call vote to accept the second quarterly report from Aspire Berkley Maynard.

Item 15 – Report of the Accreditation Team to Manteca Unified School District

Consultant Bob Loux introduced this item. He was joined by team lead Lauri Massari and institutional representatives Eric Peters, Teacher Induction Coordinator, and Kendra Martinsen, Teacher Induction Coordinator.

After discussion, it was moved, seconded (Morrison/Larsen: no recusals) and carried by roll call vote to grant the status of Accreditation to Manteca Unified School District.

Item 16 – Report of Accreditation Team to California State University, Los Angeles

Consultant Miranda Gutierrez will introduce this item. She was joined by team lead Dr. James Zarrillo and institutional representatives Dr. Cheryl Ney, Dean of the Charter College of Education; Dr. Diane Fazzi, Associate Dean of the Charter College of Education; and Dr. Holly Menzies, Faculty and Accreditation Team Lead.

After discussion, it was moved, seconded (Taylor/Forbes: no recusals) and carried by roll call vote to grant the status of Accreditation with a 7th Year Report to California State University, Los Angeles.

The following must be addressed in the 7th year Report:

1. That in the Teacher Induction and Education Specialist: Visual Impairment programs all district-employed supervisors are consistently trained in supervision, oriented to the supervisory role, evaluated, and recognized.
2. That in the Education Specialist: Visual Impairment program information and personnel are consistently accessible to guide each candidate’s attainment of program requirements and support candidates who need assistance.
3. That in the Teacher Induction program: The ILP includes defined and measurable outcomes for the candidate and induction leaders provide formative feedback to mentors on their work, including the establishment of collaborative relationships.

Item 17 – Report of the Accreditation Team to Orange Unified School District

Consultant Gay Roby introduced this item. She was joined by team lead Debbi Parker and institutional representatives Lisa Green, Executive Director of Curriculum and Instruction and Raeanne Lopez Little, Administrator, Instructional Mentoring and Specialized Programs.

After discussion, it was moved, seconded (Forbes/Hillis: no recusals) and carried by roll call vote to grant the status of Accreditation to Orange Unified School District.

Item 18 – Report of the Accreditation Team to Anaheim Union High School District

Consultant Gay Roby introduced this item. She was joined by team lead Barbara Severns and institutional representatives Diana Fujimoto, Anaheim Union High School District (AUHSD) Curriculum Specialist; Billy Schwartz, Induction Consultant; and Regina Powers, District Librarian/Induction Support.

After discussion, it was moved, seconded (Amos/Balatayo: no recusals) and carried by roll call vote to grant the status of Accreditation with Stipulations to Anaheim Union High School District.

The following stipulations must be addressed by the institution:

- 1) Within a year, the institution provide evidence that it:
 - a) uses the CSTP as the road map for candidates’ induction work, including the measure for successful outcomes of their inquiry cycles, as the measurement tool for candidate growth in determining program completion, as well as

- discussed in both initial and ongoing mentor training.
- b) regularly assesses and provides feedback to the mentors regarding the quality of their services to their candidates, based upon candidate feedback.
 - c) implements a comprehensive continuous improvement process that helps to determine the effectiveness of the program and the unit, through regular and systemic collection of feedback from multiple sources of data. The reports should also include any program modifications that were made based upon gathered feedback/data.

2) That a progress report be provided to the COA six months from the date of the original site visit.

Item 19 – Report of the 3rd Quarterly Report for Milpitas Unified School District

Consultant Roxann Purdue introduced this item. She was joined by institutional representatives Raquel Kusunoki, Director of Learning and Development and Kim Nguyen, Induction Teacher on Special Assignment.

After discussion, it was moved, seconded (Frelly/Forbes: no recusals) and carried by roll call vote to accept the third quarterly report from Milpitas Unified School District.

Item 20 – Discussion of Review of COA Procedures Manual

Administrator Cheryl Hickey and analyst Michelle Bernardo presented this item. Committee members provided some feedback on possible changes to the *COA Procedures Manual*. A subcommittee was formed (Forbes, Larsen, Hillis) to review the document and suggest possible changes to the manual at a future COA meeting.

Item 21 – Update on COVID Flexibilities

Director Teri Clark, Administrator Cheryl Hickey, and Consultant Sarah Solari- Colombini presented this item. Staff provided an update on the COVID flexibilities. Staff has been working with a group of program leaders, district and county office personnel, and induction experts to help identify what more needs to be done to address the needs of current candidates as they prepare to enter the education profession. More updates will be provided at future meetings.

Item 22 – Update on revised CAEP Standards

Administrator Cheryl Hickey presented this information item. This item presented the newly adopted Council on the Accreditation of Educator Preparation (CAEP) educator preparation standards. Ms. Hickey provided an overview of the partnership between the Commission and CAEP for both entities to work in a collaborative manner to facilitate accreditation reviews and to minimize the amount of duplicative work on the part of the institution. Member Creasia volunteered to assist with alignment of the matrix.

Item 23 - Accreditation Report of the Site Visit Team to University of San Diego

Director Teri Clark introduced this item. She was joined by team lead Dr. Cynthia Grutzik and institutional representatives Dr. Joi Spencer, Dean; Dr. Heather Herrera, Accreditation

Coordinator; Dr. Reyes Quezada, Chair Teacher Education; Dr. Wendell Callahan, Coordinator School Counseling; Dr. Erika Cameron, Department Chair; Dr. Amanda Roth, Director of Field Experiences; Dr. Bobbi Hansen, Associate Professor; and Dr. Sandra Buczynski, Associate Professor.

After discussion, it was moved, seconded (Morrison/Forbes: no recusals) and carried by roll call vote to grant the status of Accreditation with a 7th Year Report to the University of San Diego.

The following must be addressed in the 7th year report:

1. Verify consistent implementation of the new procedures related to clinical practice placements, training for supervisors, and inclusion of supervisors in program improvement for the dual credential program.
2. Strengthen the process and systematize the collection of feedback from community partners.

Public Comment

There were no comments from the public.

Closing

Committee member expressed their appreciation for the work of Professional Services Division Director Teri Clark and wished her well on her retirement.

Adjournment

Co-Chair Anna Moore adjourned the meeting. The next meeting of the COA is scheduled for March 2, 2021.