

**COMMITTEE ON ACCREDITATION  
MINUTES  
June 25, 2020  
Commission on Teacher Credentialing**

**Committee Members Present**

Jose Luis Alvarado  
Cynthia Amos  
Jomeline Balatayo  
Cathy Creasia  
Katrine Czajkowski  
Bob Frelly  
Cheryl Forbes  
Michael Hillis  
Martin Martinez  
Anna Moore  
Gerard Morrison  
Iris Riggs

**Commission Members Present**

Haydee Rodriguez

**Staff Members Present**

Teri Clark, Director  
Cheryl Hickey, Administrator  
Erin Sullivan, Administrator  
Bob Loux, Consultant  
Katie Croy, Consultant  
Sarah Solari Colombini, Consultant  
Gay Roby, Consultant  
Hart Boyd, Consultant  
Iyore Osamwonyi, Assistant Consultant  
Karen Sacramento, Consultant  
Michelle Bernardo, Secretary  
Miranda Gutierrez, Consultant  
Poonam Bedi, Consultant  
Roxann Purdue  
William Hatrick, Consultant

**Present Via Technology**

Julie Sheldon, Walnut Valley USD  
Linda Freedman, walnut Valley USD

Heather Kirkpatrick, Alder Graduate School of Education  
Nate Monley, Alder Graduate School of Education  
Ilene Ivins, Alder Graduate School of Education  
Patricia Campbell, University of the Pacific  
Linda Webster, University of the Pacific  
Anthony J. Martinez, Montebello USD  
Kaivan Yuen, Montebello USD  
Helen Meltzer, Montebello USD  
Angelica Paz, Montebello USD  
Patti Salcido-Maez, Montebello USD  
Matthew Ortiz, Montebello USD  
Patty Domingo, Montebello USD  
Jessica Perez, Montebello USD  
Kathrine-Morillo Shone, Pomona USD  
Pat Pawlak, Pomona USD  
Marcy Santos, Pomona USD  
Marlo Aubert, Pomona USD  
David Lattig, Turlock USD  
Denise Duewell, Turlock USD  
Karen Myers-Bowman, San Diego State University  
Lynne Bercaw, Ed.D, San Diego State University  
Nina Salcedo Potter, San Diego State University  
Michael Gomez, Saddleback Valley USD  
Ruth Negash, Aspire Berkley Maynard Academy  
Jen Garcia, Aspire Berkley Maynard Academy  
Sabrina Zirkel, Santa Clara University  
Kristina Cameron Byrd, Aspire Berkley Maynard Academy  
Kristina Najarro, Fremont USD

Heidi Beck, Fremont USD  
Christi Rocha, Fremont USD  
Christopher Koch, President, Council for the Accreditation of Educator Preparation (CAEP)  
Susanna Loeb, PhD- Alder Board Member and Director of the Annenberg Institute of School Reform, Brown University

Ellen Moir- Alder Board Member and Founder of the New Teacher Center  
Jevon Calisette- Alder Education Specialist Alumni  
Edrena Sanders- Alder Special Education Alumni

### **Item 1 – Call to Order and Roll Call**

The June 2020 meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:30 a.m. on Thursday, June 25, 2020. It is noted that this meeting is being conducted entirely electronically, with minimal presence in the Commission offices, due to the COVID 19 pandemic and Governor Newsom’s stay at home order.

### **Item 2 – Approval of the Agenda**

It was moved, seconded (Martinez/Moore: no recusals: Amos not present for vote) and carried by roll call vote to approve the June 2020 agenda.

### **Item 3 - Approval of the Minutes of the Prior Meeting**

It was moved, seconded (Moore/Hillis: no recusals: Amos not present for vote) and carried by roll call vote to approve the May 2020 minutes with no corrections.

### **Item 4 - Co-Chair and Member Reports**

Committee members welcome their new cohort of candidates into their programs. Member Martinez announced the California School Leadership Academic grant was awarded to Sacramento County Office of Education.

### **Item 5 – Staff Reports**

Director Teri Clark reported on Commission related COVID19 flexibility that was discussed at the [April 2020 Commission meeting](#). Director Clark report on the Commission budget and the addition of 2 new staff positions for Initial Institutional Approval process. She reported that state employees will have a 10% pay cut including 2 furlough days a month.

Administrator Cheryl Hickey showed appreciation to members Jose Luis Alvarado and Iris Riggs for their service on the COA. She announced Lynn Larsen from Brandman University as the newest member of the COA. She reported that Board of Institutional Reviewer training was done virtually and went well. Staff will be working on Preconditions and other work during the summer.

Administrator Erin Sullivan provided a report on changes to the program review process. Program review will be done virtually this fall given COVID limitations.

### **Item 6 – Program Approval Recommendations**

There was 1 institution with 1 new program for approval. It was moved, seconded (Forbes/Moore: no recusals: Amos not present for vote) and carried by roll call vote to grant initial accreditation to the following preparation program:

**Walnut Valley Unified School District**  
Clear Administrative Services Credential

**Item 7 – Program Change of Status**

**Section A: Program Withdrawals:** There was 8 program sponsors withdrawing 12 programs.

It was moved, seconded (Martinez/Riggs; Amos not present for vote) and carried by roll call vote to take action to withdraw the following preparation programs as requested by the institutions:

**Claremont Graduate University**  
Education Specialist: Added Authorization: Autism Spectrum Disorders, effective July 1, 2020

**El Dorado County Office of Education**  
Education Specialist: Added Authorization: Autism Spectrum Disorders, effective June 25, 2020

**La Mesa-Spring Valley School District (CLOSED)**  
Teacher Induction, effective June 30, 2020

**San Francisco State University**  
Education Specialist: Added Authorization: Autism Spectrum Disorders, effective June 25, 2020  
Education Specialist: Added Authorization: Early Childhood Special Education, effective June 25, 2020

**Selma Unified School District (CLOSED)**  
Teacher Induction, effective June 30, 2020

**University of California, Los Angeles**  
Education Specialist: Added Authorization: Emotional Disturbance, effective June 25, 2020  
Education Specialist: Added Authorization: Autism Spectrum Disorders, effective June 27, 2020  
Preliminary Education Specialist Mild/Moderate Intern, effective June 27, 2020

It was moved, seconded (Frelly/ Czajkowski: recusal by Alvarado: Amos not present for vote) and carried by roll call vote to take action to withdraw the following preparation program as requested by the institutions:

**California State University, Los Angeles**  
Education Specialist: Added Authorization: Autism Spectrum Disorders, effective July 1, 2020

It was moved, seconded (Martinez/Forbes: recusal by Hillis: Amos not present for vote) and carried by roll call vote to take action to withdraw the following preparation programs as requested by the institutions:

**California Lutheran University**

Education Specialist: Added Authorization: Autism Spectrum Disorders, effective July 1, 2020  
Clear General Education (MS/SS) Induction, effective July 1, 2020

**Section B: Program Requesting Reactivation:**

There were no institutions requesting reactivation at this time.

**Section C: Adding a New Content Area:**

There were no programs sponsors requesting to add a new content area at this time.

**Section D: Programs Transitioning:**

There were no programs requesting to transition.

**Section E: Programs Moving to Inactive Status:**

The following program sponsors requested to move 2 programs to inactive status. There was no action needed for this item.

**Hacienda La Puente Unified School District**

Teacher Induction, effective July 1, 2020

**California State University, Los Angeles**

Clear Administrative Services, effective July 1, 2020

**Item 8– Initial Program Approval for New Program Sponsors**

Consultant Hart Boyd presented this action item. He was joined by Alder Graduate School of Education representatives Heather Kirkpatrick, President and CEO; and Nate Monley, Dean. A number of public comments were heard in support of this proposal from Dr. Susanna Loeb, Alder Board Member and Director of the Annenberg Institute of School Reform, Brown University; Ellen Moir, Alder Board Member and Founder of the New Teacher Center; Jevon Celisette, Alder Education Specialist Alumni; and Edrena Sanders, Alder Special Education Alumni.

It was moved, seconded (Moore/Forbes; Amos not present for vote) and carried by roll call vote to grant initial accreditation to Alder Graduate School of Education’s (Alder GSE) Preliminary Education Specialist: Mild/Moderate program.

**Item 9– Notification of Institutions Not In Compliance With Accreditation Timelines**

Analyst Michelle Bernardo presented this item. This item provided information to the COA regarding institutions that have not complied with the timelines of the accreditation cycle.

Specifically, this item covered submission of Preconditions and Annual Accreditation Data System report decks.

**Item 10 – Accreditation Report of the Site Visit Team to University of the Pacific**

Administrator Cheryl Hickey and Consultant Poonam Bedi introduced this item. They were joined by team lead Jim Zarrillo and institutional representative Patricia Campbell, Dean, Bernerd College; and Dr. Linda Webster, Senior Associate Dean and Professor, Bernerd College, University of the Pacific.

After discussion, it was moved, seconded (Alvarado/Riggs: recusal by Martinez) and carried by roll call vote to grant the status of **Accreditation** to University of the Pacific.

**Item 11 – Discussion and Adoption of the 2021 COA Meeting Schedule**

Analyst Michelle Bernardo introduced this item. After discussion, it was moved, seconded (Frelly/Martinez: no recusals: abstained by Alvarado and Riggs) and carried by roll call vote to adopted the following 2021 COA meeting dates:

January 28-29, 2021

March 4-5, 2021

May 6-7, 2021

June 21-22, 2021

August 16, 2021

October 28-29, 2021

**Item 12 – Report of Actions Taken to Address Stipulations by Montebello Unified School District**

Consultant Gay Roby introduced this item. She was joined by institutional representatives Dr. Anthony J. Martinez, Superintendent of Schools; Dr. Kaivan Yuen, Assistant Superintendent of Educational Services; Helen Meltzer, Director of Educational Services; Angelica Paz, Program Specialist, Teacher Induction Program; Patti Salcido-Maez, Teacher on Special Assignment, Teacher Induction Program; Matthew Ortiz, Teacher on Special Assignment, Teacher Induction Program; Patty Domingo, Teacher on Special Assignment, Teacher Induction Program; and Jessica Perez, Teacher on Special Assignment, Teacher Induction Program.

After discussion, it was moved, seconded (Czajkowski /Balatayo) and carried by roll call vote to accept the June 2020 report from the Montebello Unified School District and change their accreditation status from **Accreditation with Stipulations** to **Accreditation**.

**Item 13 – Discussion of the Required 7<sup>th</sup> Year Report from Pomona Unified School District**

Consultant Gay Roby introduced this item. She was joined by institutional representatives Kathrine-Morillo Shone, Director of Equity and Professional Learning; Pat Pawlak, Program Administrator, Induction Programs; Marcy Santos, Teacher Specialist, Teacher Induction Program; and Marlo Aubert, Teacher Specialist, Teacher Induction Program.

After discussion, it was moved, seconded (Czajkowski /Alvarado: recusal by Martinez) and carried by roll call vote to accept the 7<sup>th</sup> year report from Pomona Unified School District.

**Item 14 – Report of the Focused Site Visit Team for Turlock Unified School District**

Director Teri Clark introduced this item. She was joined by team lead Barbara Howard and institutional representatives David Lattig, Assistant Superintendent of Human Resources; and Denise Duewell, Coordinator of Professional Development and Induction. Ms. Clark reminded the COA that this was the first institution to soon go through all of the stages of the new initial institutional approval process. She explained that the Commission will be making the final decision about the initial institutional approval for Turlock based on this site visit report but that the COA is providing information to the Commission as to the accreditation finding it would have made if the institution was before it for ongoing accreditation.

After discussion, it was moved, seconded (Forbes/Alvarado) and carried by roll call vote to communicate to the Commission that the Committee would have acted to award the status of **Accreditation** for Turlock Unified School District if this was a routinely scheduled accreditation site visit. .

**Item 15 – Discussion of the Required 7<sup>th</sup> Year Report from San Diego State University**

Administrator Erin Sullivan introduced this item. She was joined by institutional representatives Dr. Karen Myers-Bowman, Senior Associate Dean, College of Education; Dr. Lynne Bercaw, Director of the School of Teacher Education; and Dr. Nina Salcedo Potter, Director of Assessment and Accreditation, College of Education.

After discussion, it was moved, seconded (Hillis/Creasia: recusals by Forbes and Czajkowski) and carried by a roll call vote to accept the required 7<sup>th</sup> year report from San Diego State University.

**Item 16 – Report of Actions Taken to Address Stipulations by Saddleback Valley USD**

Consultant Karen Sacramento introduced this item. She was joined by institutional representative Dr. Michael Gomez, New Teacher Induction, Coordinator.

After discussion, it was moved, seconded (Balatayo/Alvarado: no recusals) and carried by roll call vote to remove the stipulations for Saddleback Valley USD and change its accreditation status from **Accreditation with Stipulations** to **Accreditation**.

**Item 17 - Accreditation Report of the Site Visit Team to Aspire Berkley Maynard Academy**

Administrator Erin Sullivan introduced this item. She was joined by team lead Dr. Melissa Meetze-Hall and institutional representatives Ruth Negash, Director of New Teacher Development; Jen Garcia, Chief Academic Officer and Cameron Byrd, teacher induction program manager.

After discussion, it was moved, seconded (Forbes/Martinez: no recusals) and carried by roll call vote to grant the status of **Accreditation with Major Stipulations** to Aspire Berkley Maynard Academy. The stipulations are as follows:

Within one year of this report, Aspire Berkley Maynard must:

1. Provide evidence that the unit actively involves faculty, instructional personnel, and relevant stakeholders in the organization, coordination, and decision making for all educator preparation programs.
2. Provide evidence that the institution retains only qualified persons to teach courses, provide professional development, and supervise field-based and clinical experiences.
3. Provide evidence that faculty and instructional personnel regularly and systematically collaborate with colleagues in P-12 settings, college and university units and members of the broader educational community to improve educator preparation.
4. Provide evidence that the education unit implements a credential recommendation process that ensures only candidates who have met all credential requirements are recommended for a credential. Include evidence:
  - a. Of procedures that, prior to recommending a candidate for a Clear credential, the Induction program sponsor verifies that the candidate has satisfactorily completed all program activities and requirements, and that the program has documented the basis on which the recommendation for the clear credential is made.
  - b. That the unit monitors the credential recommendation process.
5. Provide evidence of the implementation of a comprehensive continuous improvement process inclusive of
  - a. The unit and its programs regularly assess their effectiveness and make appropriate modifications based on findings.
  - b. The systematic collection, analysis, and use of candidate and program completion data as well as data reflecting the effectiveness of unit operations.
  - c. The collection of feedback from all key stakeholders about the quality of the program.
  - d. How the program regularly assesses the quality of services provided by mentors to candidates.
  - e. How the program provides formative feedback to mentors on their work, including establishment of collaborative relationships
6. Provide evidence documenting the process through which the program ensures that all candidates know and demonstrate the knowledge and skills required by the standards prior to recommendation for a credential.
7. Provide evidence that the unit and its Commission-approved programs demonstrate that they have a positive impact on teaching and learning in California's schools.
8. Provide evidence that the mentor assists candidates to connect with and become part of the larger professional learning community within the profession.
9. Provide quarterly written documentation to the team lead and Commission consultant documenting all actions to remove the stipulations noted above.
10. Host a revisit with the team lead and Commission consultant to collect evidence of

actions to address the stipulations noted above.

In addition, Aspire Berkley Maynard Academy may not be permitted to propose new educator preparation programs for approval by the Committee on Accreditation.

**Item 18 – Report of Actions Taken to Address Stipulations by Santa Clara University**

Consultant William Hatrick introduced this item. He was joined by institutional representative Dr. Sabrina Zirkel, Dean, School of Education and Counselling Psychology.

After discussion, it was moved, seconded (Balatayo/Frelly) and carried by roll call vote to remove stipulations from Santa Clara University (SCU) and change its accreditation status from **Accreditation with Stipulations** to **Accreditation**.



### **Item 19 - Accreditation Report of the Site Visit Team to Fremont USD**

Consultant Bob Loux introduced this item. He was joined by team lead Darby Williams and institutional representatives Kristina Najarro, Induction Manager; Heidi Beck, Induction Manager; and Dr. Christi Rocha, Director.

After discussion, it was moved, seconded (Martinez/Riggs) and carried by roll call vote to grant the status of **Accreditation** to Fremont Unified School District.

### **Item 20 – Discussion of Accreditation Activities Related to Inactive Programs**

This is an information item. Administrator Erin Sullivan and Consultant Iyore Osamwany introduced this item. No action was taken. After discussion, staff will take the Committee's comments and recommendations for consideration.

### **Item 21 – Discussion of Proposed Changes in Language for Initial Program Preconditions**

Consultant Poonam Bedi introduced this item. This was an information item. No action was taken.

### **Item 22 – Discussion of CAEP/CTC Standards Crosswalk**

Administrator Cheryl Hickey introduced this item. She was joined by Christopher Koch, President of the Council for the Accreditation of Educator Preparation (CAEP). This was an information/action item. No action was taken.

### **Item 23 – Nominations and Elections for Co-Chairs**

This was an action item. Administrator Cheryl Hickey presented this item. Ms. Hickey noted the nominations of Robert Frelly and Anna Moore at the last COA meeting. Ms. Hickey asked for any further nominations and there were none. Ms. Hickey closed the nominations.

After discussion, it was moved, seconded (Morrison/ Czajkowski; Moore and Frelly abstain) and carried by roll call vote to suspend the COA procedures manual allowing for the re-election of Co-Chairs Frelly and Moore beyond two terms.

After discussion, it was moved, seconded (Forbes/Martinez; Moore and Frelly abstain) and carried by roll call vote to re-elect Robert Frelly and Anna Moore as COA Co-Chairs. Drs. Moore and Dr. Frelly commented about the honour and opportunity to serve as Chairs.

### **Item 24 – Public Comment**

There were no comments from the public

### **ADJORNMENT**

Co-Chair Anna Moore adjourned the meeting at 2:16 p.m. The next meeting of the COA is scheduled for August 3, 2020.