

**COMMITTEE ON ACCREDITATION
MINUTES
February 21, 2020
Commission on Teacher Credentialing**

Committee Members Present

Cheryl Forbes
Katrine Czajkowski
Michael Hillis
Martin Martinez
Bob Frelly
Cathy Creasia
Cynthia Amos
Gerard Morrison
Iris Riggs

Absent Members

Jose Luis Alvarado
Jomeline Balatayo
Anna Moore

Staff Members Present

Teri Clark, Director
Cheryl Hickey, Administrator
Erin Sullivan, Administrator
Katie Croy, Consultant
Gay Roby, Consultant
Karen Sacramento, Consultant
Bob Loux, Consultant
Miranda Gutierrez, Consultant
Jake Shuler, Consultant
Hart Boyd, Consultant
Michelle Bernardo, Secretary

Others Present

Nathan Herzog, William Jessup University
David Bills, William Jessup University
Katrine Czajkowski, Sweetwater Union HSD
Teresa Brown, Rialto USD
LaVeas Best, Rialto USD
Charmaine Hughey-Bailey, Rialto USD
Wanda Paluba, Rialto USD

Myrna Spear, Rialto USD
Margaret Grogan, Chapman University
Michelle Hall, Chapman University
Ernest Black, Cal State TEACH
Alexander Sidorkin, CSU Sacramento
Pia Wong, CSU Sacramento
Pamela Roggeman, University of Phoenix
Alexander Escobar, University of Phoenix
Julia Taylor, University of Phoenix
Stacy Tisor, Team Lead
Sandy Beller, Team Lead
Jo Birdsell, Team Lead
Mary Dolan, Team Lead
Caron Melblom-Nishioka, Team Lead
Brad Damon, Team Lead

Others Present Via Technology

Cindy Collado, CSU Sacramento
Mary Ann DeWan, Santa Clara COE
Mak Kegelmeyer, Santa Clara COE
Adora Fisher, Santa Clara COE
Conni Campbell, San Diego COE
Sheiveh Jones, San Diego COE
Patricia Pernin, Los Angeles USD
Tracy Eagle, Los Angeles USD
Thierry Rackley, Los Angeles USD
Patricia Enriquez, Los Angeles USD
Stephen Maccarone, Los Angeles USD
David Kim, Los Angeles USD
Bonnie Ratner, Los Angeles USD
Rebecca Wardlow, United States University
Derek Gorshow, Alameda COE
Sarah Fine, High Tech High Graduate School
of Education
Lottie Kuwada, South San Francisco USD
Katie Duggan, South San Francisco USD

Karen Janney, Sweetwater Union HSD
Andrew Fedders, UC Santa Barbara
Kathryn Tucciarone, UC Santa Barbara
Susan Kelleher Holtz, Anaheim Elementary
SD
Tammi Ledesma, Anaheim Elementary SD

Ashley Bartley, University of Phoenix
Connie Lorthridge, University of Phoenix
Shelly Hodges, University of Phoenix
Sonia Lebron, University of Phoenix
Cynthia Grutzik, Team Lead

Item 1 - CALL TO ORDER AND ROLL CALL

The February 2020 meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 8:35 a.m. on Friday, February 21, 2022.

Item 2 - APPROVAL OF THE AGENDA

It was moved, seconded (Martinez/Riggs) and carried to approve the February 2020 agenda.

Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING

It was moved, seconded (Forbes/Czajkowski) and carried to approve the October 2019 minutes with no corrections.

Item 4 - CO-CHAIR AND MEMBER REPORTS

There were no items to report from the COA members.

Item 5 – STAFF REPORTS

Administrator Cheryl Hickey reported on several items of interest including that:

- COA Co-Chairs Bob Frelly and Anna Moore presented the COA Annual Report to the Commission in December 2019
- Conflict of Interests forms are due to the Commission’s Human Resource office by April 1, 2020.
- COA applications are due on February 28, 2020.
- The March COA meeting was changed to a one-day meeting on March 26, 2020.
- All forms and reports posted for the COA meeting must be ADA compliant.

Director Teri Clark reported on several items of interest including:

- The Governor’s budget pertaining to the variety of grants and other funding that the Commission has been administering and anticipated grants in the proposed budget for Fiscal Year 2020-21.
- Additional staffing proposed for the Commission.

Administrator Erin Sullivan reported on several items of interest including:

- An update on program review activities.
- And that Common Standards are due on February 28, 2020.

Item 6 – PROGRAM APPROVAL RECOMMENDATIONS

There were 4 institutions with 6 new programs for approval.

It was moved, seconded (Morrison/Amos) and carried to grant initial accreditation to the following preparation program:

California State University, Sacramento

Education Specialist Added Authorization: Early Childhood Special Education

It was moved, seconded (Hillis/Creasia) and carried to grant initial accreditation to the following preparation program:

Santa Clara County Office of Education

Preliminary Education Specialist Mild/Moderate Intern

It was moved, seconded (Morrison/Amos: recusal by Czajkowski) and carried to grant initial accreditation to the following preparation programs:

San Diego County Office of Education

Preliminary Education Specialist Mild/Moderate Intern

Preliminary Education Specialist Moderate/Severe Intern

Preliminary Education Specialist Early Childhood Special Education Intern

It was moved, seconded (Martinez/Czajkowski: recusal by Amos) and carried to grant initial accreditation to the following preparation program:

Los Angeles Unified School District

Reading and Literacy Added Authorization

Item 7 – PROGRAM CHANGE OF STATUS

Section A: Program Withdrawals: There were 2 program sponsors withdrawing 2 programs. It was moved, seconded (Martinez/Forbes) and carried to take action to withdraw the following preparation programs as requested by the institutions:

California Polytechnic State University, San Luis Obispo

Education Specialist: Added Authorization – Autism Spectrum Disorder

El Dorado County Office of Education

Administrative Services Clear

Section B: Program Requesting Reactivation:

One institution requested reactivation of its programs. It was moved, seconded (Forbes/Riggs) and carried to reinstate the following preparation programs as requested by the institutions:

United States University

Preliminary Multiple Subject

Preliminary Single Subject

Bilingual Authorization: Spanish

Section C: Adding a New Content Area:

There were no programs sponsors requesting to add a new content area at this time.

Section D: Programs Transitioning:

There were no programs requesting to transition.

Section E: Programs Moving to Inactive Status:

The following 3 program sponsors requested to move 5 programs to inactive status. There was no action needed for this item.

San Jose State University

Teacher Induction

University of California, Berkeley

Specialist Teaching: California Teachers of English Learners (CTEL)

University of Southern California

Teacher Induction

Multiple Subject Intern

Single Subject Intern

Item 8– INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS

Consultant Hart Boyd presented this action item. He was joined by institutional representative Derek Gorshow, Program Manager, Alameda County Office of Education (ACOE).

It was moved, seconded (Morrison/Martinez) and carried to grant initial accreditation to the following preparation program:

Alameda County Office of Education

Designated Subjects: Career Technical Education program

Item 9– NOTIFICATION OF INSTITUTIONS NOT IN COMPLIANCE WITH ACCREDITATION TIMELINES

There were no late items to report.

Item 10– DISCUSSION OF THE 7TH YEAR REPORT SUBMITTED BY WILLIAM JESSUP UNIVERSITY

Consultant Jake Shuler introduced this item. He was joined by institutional representatives Nathan Herzog, Dean and David Bills, Associate Dean.

After discussion, it was moved, seconded (Forbes/Riggs) and carried to accept the report from William Jessup University.

Item 11– DISCUSSION OF THE UPDATE REQUESTED BY COA FROM HIGH TECH HIGH GRADUATE SCHOOL OF EDUCATION RELATED TO INITIAL PROGRAM APPROVAL

This was an information/action item. There was a recusal by member Cheryl Forbes. This item was introduced by consultant Dr. Katie Croy. She was joined by institutional representative Dr.

Sarah Fine, Director, Teaching Apprenticeship Program, High Tech High Graduate School of Education.

After discussion, it was moved, seconded (Czajkowski/Amos) and carried to accept the report from High Tech High Graduate School of Education.

Item 12– REPORT OF THE ACTIONS TAKEN BY SOUTH SAN FRANCISCO USD TO ADDRESS STIPULATIONS

Consultant Miranda Gutierrez introduced this item. She was joined by institutional representatives Lottie Kuwada, Induction Program Coordinator and Katie Duggan, Induction Program Leader, South San Francisco Unified School District (SSFUSD). After discussion, it was moved, seconded (Creasia/Martinez) and carried to remove all stipulations and change SSFUSD’s accreditation status from Accreditation with Stipulations to **Accreditation**.

Item 13– REPORT OF THE ACCREDITATION TEAM TO SWEETWATER UNION HIGH SCHOOL DISTRICT

Consultant Gay Roby presented this item. She was joined by team member Stacy Tisor and institutional representatives Katrine Czajkowski, Program Manager; and by technology Dr. Karen Janney, Superintendent. After discussion, it was moved and seconded (Amos/Martinez: recusals by Czajkowski and Forbes) to grant the status of **Accreditation** to Sweetwater Union High School District.

Item 14– ACCREDITATION REPORT OF THE SITE VISIT TEAM TO RIALTO UNIFIED SCHOOL DISTRICT

Consultant Karen Sacramento presented this item. She was joined by team lead Sandy Beller and institutional representatives Teresa Brown, Agent: Induction and Teacher Support and Wanda Paluba, Induction Mentor. After discussion, it was moved and seconded (Riggs/Forbes) to grant the status of **Accreditation** to Rialto Unified School District.

Item 15– ACCREDITATION REPORT OF THE SITE VISIT TEAM TO CHAPMAN UNIVERSITY

Consultant Cara Mendoza presented this item. She was joined by Administrator Cheryl Hickey and team lead Dr. Jo Birdsell. Also, at the table were institutional representatives Dr. Margaret Grogan, Dean and Dr. Michelle Hall, Assessment and Accreditation Coordinator. After discussion, it was moved and seconded (Riggs/Amos: recusals by Frelly and Creasia) to grant the status of **Accreditation** to Chapman University.

Item 16– ACCREDITATION REPORT OF THE SITE VISIT TEAM TO UNIVERSITY OF CALIFORNIA, SANTA BARBARA

Administrator Cheryl Hickey introduced this item. She was joined via technology by institutional representative Dr. Andrew Fedders, Interim Director; Kathryn Tucciarone, Credential Analyst; and team lead Dr. Cynthia Grutzik. Ms. Hickey noted that William Hatrick was the Consultant on the visit. After discussion, it was moved and seconded (Riggs/Amos) to grant the status of **Accreditation** to University of California, Santa Barbara.

Item 17– ACCREDITATION REPORT OF THE SITE VISIT TEAM TO CALSTATE TEACH

Consultant Dr. Katie Croy presented this item. She was joined by institutional representative Dr. Ernest Black, Systemwide Director and team lead Mary Dolan. After discussion, it was moved and seconded (Amos/Czajkowski) to grant the status of **Accreditation (with a 7th year report)** to CalState TEACH. The 7th year report is to include how the institution is addressing the issues identified by the team in Common Standard 4 and in program standards 3 and 6 for the Teacher Induction program.

Item 18– REPORT OF ACTIONS TAKEN BY ANAHEIM ELEMENTARY SCHOOL DISTRICT (AESD) TO ADDRESS STIPULATIONS

Consultant Gay Roby presented this item. She was joined by institutional representative Susan Kelleher Holtz, Induction Curriculum Specialist. After discussion, it was moved, seconded (Martinez/Hillis) and carried to remove the stipulations and change AESD’s accreditation status from Accreditation with Stipulations to **Accreditation**.

Item 19– DISCUSSION OF THE DRAFT AGREEMENT WITH THE ASSOCIATION FOR ADVANCING QUALITY IN EDUCATOR PREPARATION (AAQEP)

This information item was presented by Director Teri Clark. She was joined via technology by Linda McKee, Chief Operating Officer. Discussion was held. No action was required.

Item 20– ACCREDITATION REPORT OF THE SITE VISIT TEAM TO CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Consultant Bob Loux presented this item. He was joined at the table by team lead Caron Mellblom-Nishioka; institutional representatives Dean Alexander “Sasha” Sidorkin, Dean; and Dr. Pia Wong, Associate Dean for Research and Engagement. After discussion, it was moved and seconded (Forbes/Czajkowski: recusal by Martinez) to grant the status of **Accreditation** to California State University, Sacramento.

Item 21– ACCREDITATION REPORT OF THE SITE VISIT TEAM TO UNIVERSITY OF PHOENIX

Administrator Erin Sullivan presented this action item. She was joined at the table by team lead Brad Damon and institutional representatives: Dr. Pamela Roggeman, Dean, College of Education; Dr. Alexandra Escobar, Director Programmatic Accreditation and Regulatory Compliance; Julia Taylor, Program Chair, College of Education; and also joining by technology were Ashley Bartley, Associate Dean, College of Education; Connie Lorthridge, Sr. Manager, Programmatic Accreditation and Regulatory Compliance; Shelly Hodges, Sr. Director, College Operations; Sonia Lebron, Sr. Manager of Placement Services, Center for Placement and Field Experience.

After discussion, it was moved and seconded (Creasia/Morrison) to grant the status of **Accreditation** to the University of Phoenix.

Item 22– DISCUSSION OF PROPOSED REVISIONS TO THE ACCREDITATION FRAMEWORK

This information item was presented by Cheryl Hickey. Discussion of the revisions to the *Accreditation Framework* was held. Staff asks the COA to email Ms. Hickey with any recommended changes to the *Framework*.

Item 23– DISCUSSION OF SITE VISIT SURVEY INSTRUMENTS

This item was a discussion of the site visit surveys that are used after each scheduled site visit. No action was required.

PUBLIC COMMENT

There were no members of the public present for comments.

ADJORNMENT

Co-Chair Bob Frelly adjourned the meeting at 3:04 p.m. The next meeting of the COA is scheduled for March 26, 2020.