

**COMMITTEE ON ACCREDITATION  
MINUTES  
June 27, 2019**

**Commission on Teacher Credentialing**

**Committee Members Present**

Anna Moore  
Bob Frelly  
Cathy Creasia  
Cheryl Forbes  
Cynthia Amos  
Deborah Erickson  
Gerard Morrison  
Iris Riggs  
Jomeline Balatayo  
Jose Luis Alvarado  
Katrine Czajkowski  
Suzanne Borgese

**Staff Members Present**

Teri Clark, Director  
Cheryl Hickey, Administrator  
Erin Sullivan, Administrator  
Gay Roby, Consultant  
Hart Boyd, Consultant  
Katie Croy, Consultant  
Sarah Solari-Colombini, Consultant  
Michelle Bernardo, Secretary

**Others Present**

Carmy Preston, Fortune School  
Roque Neto, Fortune School  
Angelo Williams, Fortune School  
Anthony J. Martinez, Montebello USD  
Francisco Arregui, Montebello USD  
Angelica Paz, Montebello USD  
Sabrina Zirkel, Santa Clara University  
Marco Bravo, Santa Clara University  
Francisca Miranda, Santa Clara University  
Mimi Miller, Team Lead  
Diane Kettle, Mills College  
Kathrine Morillo-Shone, Pomona USD  
Marlo Yep-Vaughan, Pomona USD  
Nina Potter, San Diego State University

Karen Myers-Bowman, San Diego State  
University  
Stella Padron-Duarte, Team Lead

**Others Present Via Technology**

Anne Stone, San Luis Obispo COE  
Sharon Merritt, Fresno Pacific  
Charles Merritt, Fresno Pacific  
Patricia Salcido-Maez, Montebello USD  
Patricia Domingo, Montebello USD  
Matthew Ortiz, Montebello USD  
Cary Tillery, Team Lead  
Lonor Rebosura, Newark USD  
Julie McNealey, Team Lead  
Brian Sevier, CSU Channel Islands  
Judith Sylva, Team Lead  
Mark LaCelle-Peterson, AAQEP  
Linda McKee, AAQEP  
Kristy Pruitt, Alliant International University  
Chris Pilkington, Alliant International  
University  
Mary Oling-Sisay, Alliant International  
University  
Gary Railsback, CAEP

### **Item 1 - CALL TO ORDER AND ROLL CALL**

The June 2019 meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 9:01 a.m. on Thursday, June 27, 2019.

### **Item 2 - APPROVAL OF THE AGENDA**

It was moved, seconded (Riggs/Erickson) and carried to approve the June 2019 agenda.

### **Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

It was moved, seconded (Borgese/Creasia) and carried to approve the May 2019 minutes with no corrections.

### **Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Director Teri Clark presented a Certificate of Appreciation to outgoing members Susanne Borgese and Deborah Erickson.
- Committee members expressed appreciation for outgoing members Susanne Borgese and Deborah Erickson.

### **Item 5 – STAFF REPORTS**

- Director Teri Clark provided an update on the state budget. It is still moving along in the process.
- Director Clark announced the ADA compliance project the Commission is working on to meet the state compliance deadline by July 1, 2019.
- Ms. Clark announced that the Commission has hired a contractor to make enhancements to the Accreditation Data System.
- Ms. Clark discussed SB 614 which would eliminate the Reading Instruction Competency Assessment (RICA).
- Administrator Cheryl Hickey announced the two new members who will be joining the COA are Michael Hillis, Dean of Education for California Lutheran University and Martin Martinez, Director of School of Education at the Sacramento County Office of Education. Jomeline Balatayo was reappointed for another term. The next COA meeting will be a teleconference meeting on August 6, 2019 starting at 1:30 p.m.
- Ms. Hickey announced the revision and review of Preconditions.
- Ms. Hickey announced Lynette Roby's retirement.
- Ms. Hickey spoke about staffs debrief of the site visit season and next steps.
- Administrator Erin Sullivan announced the scheduling of next seasons site visits and teams.
- Ms. Sullivan announced the survey that went out for individuals who are interested in participating in program review.

### **Item 6 – PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Bob Frelly. No recusals for this item.

It was moved, seconded (Borgese/Moore) and carried to grant initial accreditation to the following preparation program:

**San Luis Obispo County Office of Education**  
Clear Administrative Services Credential

It was moved, seconded (Erickson/Forbes) and carried to grant initial accreditation to the following preparation program:

**Fresno Pacific University**  
Bilingual Authorization: Spanish

**Item 7 – PROGRAM CHANGE OF STATUS**

**Section A: Program Withdrawals:** There were 4 program sponsors withdrawing 5 programs. This was an action item. It was moved, seconded (Alvarado/Erickson: no recusals) and carried to take action to withdraw the following preparation programs as requested by the institutions:

**Azusa Pacific University**  
Teacher Induction, effective July 31, 2019

**Lawndale Elementary School District**  
General Education (MS/SS) Induction, effective August 1, 2019

**Sonoma State University**  
Specialist Teaching: Reading and Literacy Leadership Specialist, effective June 30, 2019  
Adapted Physical Education: Added Authorization, effective October 15, 2019

**Temple City Unified School District** (Withdrawal request is for program only. Institution requested to remain open to submit proposal for new program type).  
Teacher Induction, effective June 27, 2019

**Section B: Program Requesting Reactivation:**

There were 2 institutions requesting reactivation. It was moved, seconded (Czajkowski/Balatayo: no recusals) and carried to take action to reactivate following preparation programs as requested by the institutions:

**Alliant International University**  
Preliminary Administrative Services, effective June 27, 2019

**California State University, Chico**  
Single Subject: Health, Home Economics, Music, effective June 27, 2019  
*(There was a correction in this item. The single subject was listed in the agenda as Economics but should be listed as Home Economics.)*

**Section C: Adding a New Content Area**

There were no institutions requesting to add a new content area to an existing program.

### **Section D: Programs Transitioning:**

There were no programs requesting to transition.

**Section E: Programs moving to Inactive status**—This section was for notification only. No action was needed. There was 1 program sponsor moving 3 programs to inactive status.

### **United States University**

Preliminary Multiple Subject, effective December 31, 2019

Preliminary Single Subject, effective December 31, 2019

Bilingual Authorization: Spanish, effective December 31, 2019

### **Item 8 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS**

There were 3 initial program approvals for a new program sponsor to report. It was moved, seconded (Erickson/Creasia: no recusals) and carried to grant initial accreditation to the following preparation program(s):

### **Fortune School**

Preliminary Multiple Subject Intern

Preliminary Single Subject Intern

Preliminary Education Specialist Intern

The motion approved further included the direction that outstanding questions about Fortune School's proposal would be provided to staff and that staff would provide them to Fortune School. These written response would be reviewed and discussed at the next COA meeting. Depending on the responses, COA could call for a focused site visit at that time.

### **Item 9 – DISCUSSION OF LATE DOCUMENTS**

This was an action/information item. Analyst Michelle Bernardo presented information regarding institutions that have not complied with the timelines established in the accreditation cycle, specifically, preconditions (red/blue cohorts) and annual data submission. No action was taken.

### **Item 10 – REPORT OF THE REVISIT TEAM TO MONTEBELLO UNIFIED SCHOOL DISTRICT**

Consultant Gay Roby introduced this item. She was joined by institutional representatives Dr. Anthony J. Martinez, Superintendent of Schools; Francisco Arregui, Administrator on Special Assignment; and Angelica Paz, Program Specialist. Joining by video technology was Patricia Salcido-Maez, Teacher on Special Assignment; Patricia Domingo, Teacher on Special Assignment; and Matthew Ortiz, Teacher on Special Assignment.

After discussion, it was moved, and seconded (Erickson/Borgese: no recusals) to grant the status change from Accreditation with Probationary Stipulations to **Accreditation with Stipulations** to Montebello Unified School District.

The Committee on Accreditation removed all stipulations with the exception of the following stipulations:

1. Within one year, the institution/unit provides evidence of a collaborative, cohesive, coordinated district-level leadership structure that allows for standards implementation at both the program and unit levels. (Common Standard 1 and Program Standard 6)
2. Within one year, the unit leadership creates and implements a continuous comprehensive improvement process. (Common Standard 4)
3. Within one year, the program provides evidence that they have fully transitioned to the 2016 Induction Program Standards, featuring a mentor-based system of support that is individualized for each candidate, based upon their self-assessed needs as chronicled in their Individual Learning Plans. (Program Standard 3)

Further, the prohibition on Montebello Unified School District proposing new credential programs was lifted and MUSD is permitted to propose new credential programs for approval by the Committee on Accreditation. Montebello Unified School District will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuance of the accreditation activities by the Commission on Teacher Credentialing.

#### **Item 11 – REPORT OF THE REVISIT TEAM TO NEWARK UNIFIED SCHOOL DISTRICT**

Administrator Cheryl Hickey introduced this item. She was joined by team lead Julie McNealey and institutional representative Leonor Rebosura, Director of Teacher Induction joined by video technology.

After discussion, it was moved and seconded (Moore/Erickson: no recusals) to grant removal of all stipulations and grant the change of status from Accreditation with Probationary Stipulations to **Accreditation** to Newark Unified School District.

#### **Item 12 – REPORT OF THE ACCREDITATION TEAM TO SANTA CLARA UNIVERSITY**

Consultant Dr. Sarah Solari Colombini introduced this item. She was joined at the table by team lead Mimi Miller and institutional representatives Dr. Sabrina Zirkel, Dean, School of Education and Counseling Psychology; Dr. Marco Bravo, Chair, Department of Education; and Dr. Francisca Miranda, Associate Dean.

After discussion, it was moved and seconded (Forbes/Riggs: no recusals) to grant the status of **Accreditation with Stipulations** to Santa Clara University.

The stipulations placed upon Santa Clara University were the following:

That within one year, the institution must submit a report, including evidence, documenting:

- 1) That the institution actively involves relevant stakeholders in the organization, coordination, and decision making for all educator preparation programs.

- 2) That the Educational Leadership program partners share responsibility for the selection of field sites, design of field experiences, selection and preparation of field experience supervisors, and assessment and verification of candidate competence.
- 3) That the education unit develops and implements a comprehensive continuous improvement process, at both the unit level and within each of its programs, that identifies program and unit effectiveness and makes appropriate modifications based on data from candidates, program completers and feedback from key stakeholders.
- 4) That single subject candidates in the Bilingual Authorization: Spanish program implement and assess standards-aligned content instruction in Spanish.

#### **Item 13 – REPORT OF THE REVISIT TEAM TO CSU CHANNEL ISLANDS**

Consultant Hart Boyd introduced this item. He was joined via video technology by institutional representative Dr. Brian Sevier, Dean of School of Education.

After discussion, it was moved and seconded (Moore/Czajkowski: no recusals) to grant the removal of all stipulations and grant the status change from Accreditation with Stipulations to **Accreditation** to CSU Channel Islands.

#### **Item 14 – REPORT OF ACTIONS TAKEN BY MILLS COLLEGE TO ADDRESS STIPULATIONS**

Consultant Dr. Sarah Solari Colombini presented this item. She was joined at the table by institutional representative Dr. Diane Kettle, Dean of Education.

After discussion, it was moved and seconded (Forbes/Balatayo: no recusals) to grant the removal of all stipulations and grant the status change from Accreditation with Stipulations to **Accreditation** to Mills College.

#### **Item 15 – REPORT OF THE ACCREDITATION TEAM POMONA UNIFIED SCHOOL DISTRICT**

Consultant Gay Roby introduced this item. She was joined at the table with institutional representatives Dr. Kathrine Morillo-Shone Director, Equity and Professional Learning; Marlo Yep-Vaughan -PAACP Coordinator and team lead Stella Padron-Duarte.

After discussion, it was moved and seconded (Erickson/Czajkowski: no recusals) to grant the status of **Accreditation with a 7<sup>th</sup> Year Report** to Pomona Unified School District. The 7<sup>th</sup> year report shall include an update on the progress made to develop and expand their current assessment system to include feedback from all stakeholder groups and an update on progress in eliminating documentation for candidates beyond the ILP.

#### **Item 16 – REPORT OF THE ACCREDITATION TEAM TO SAN DIEGO STATE UNIVERSITY**

Administrator Erin Sullivan introduced this item. She was joined at the table by institutional representatives Dr. Nina Potter, Director of Assessment and Accreditation; Dr. Karen Myers-Bowman, Associate Dean and joined by video technology is team lead Dr. Judith Sylva.

After discussion, it was moved and seconded (Balatayo/Frelly: recusals by Alvarado/Czajkowski) to grant the status of **Accreditation with a 7<sup>th</sup> Year Report** to San Diego State University. The

7<sup>th</sup> Year report due in one year shall demonstrate how the Multiple and Single Subject preliminary credential programs, including intern, have organized coursework and clinical practice to provide multiple opportunities for all candidates to learn, apply, and reflect on all components of the Teaching Performance Expectations, specifically those related to digital literacy and the use of technology, and applying UDL, MTSS, and candidate knowledge of student's IEPs and 504s to planning instruction and assessment.

**Item 17 – DISCUSSION OF DRAFT ALIGNMENT MATRIX WITH THE ASSOCIATION FOR ADVANCING QUALITY IN EDUCATOR PREPARATION (AAQEP)**

This was an information/action item. Director Teri Clark led the discussion and she was joined via video technology by Dr. Mark LaCelle-Peterson, President and CEO and Linda McKee, Chief Operating Officer. After discussion of the alignment between the Commissions standards and AAQEP Expectations, staff noted it will update the draft matrices and return to the Committee at a future meeting for consideration and possible adoption. No action was taken.

**Item 18 – DISCUSSION OF POTENTIAL CHANGES TO THE INITIAL PROGRAM REVIEW PROCESS**

This was an information/action item. Administrator Cheryl Hickey led a discussion regarding proposed changes to the initial program review process. The Committee continued to discussion possible changes to the review process. This item will be brought back for further discussion at a future meeting.

**Item 19 – ADOPTION OF COA MEETING DATES FOR 2020**

Analyst Michelle Bernardo introduced this item.

After discussion, it was moved and seconded (Alvarado/Riggs: no recusals) to adopt the COA meeting dates for 2020.

August 6, 2019 (*adopted June 28, 2018*)

October 24, 2019 (*adopted January 31, 2019*)

February 27-28, 2020

March 26-27, 2020

May 7-8, 2020

June 25-26, 2020

August 3, 2020

October 29-30, 2020

**Item 20 –DISCUSSION OF PROPOSED CHANGES TO THE ACCREDITATION HANDBOOK**

Administrator Cheryl Hickey presented this information item. After discussion, staff noted it will incorporate the suggested additional revisions and bring the document back to the Committee for discussion at a future meeting.

**Item 21 – DISCUSSION OF CAEP RELATED ISSUES**

Director Teri Clark introduced this information/action item. She was joined via technology by Gary Railsback, Vice President at CAEP. After discussion, it was agreed that CTC staff will

continue to work with CAEP staff and bring additional updates to the Committee at future meetings. No action was taken.

**Item 22 – NOMINATION AND ELECTION OF CO-CHAIRS FOR 2019-2020**

Administrator Cheryl Hickey introduced this item. The Committee voted unanimously to suspend its procedures manual to elect once again Anna Moore as Co-Chair. The Committee voted unanimously approved to reappoint Bob Frelly and Anna Moore as Co-Chairs for the Committee on Accreditation.

**PUBLIC COMMENT**

There were no members of the public present for comments.

**ADJORNMENT**

Co-Chair Anna Moore adjourned the meeting at 3:22p.m. The next meeting of the COA is scheduled for August 6, 2019.