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October 10, 2018

Cheryl Hickey, Administrator
California Commission on Teacher Credentialing
CHickey@ctc.ca.gov

Dear Administrator Hickey:

This letter is to request a reactivation of the Administrative Services Credential Program (ASCP). Alliant requests a reactivation effective March 2019. The program became inactive while the university worked to align the necessary infrastructure to support programs within the school of education. Thus, there was a pause in recruiting new students into the ASCP. Specifically, the school of education was focused on four of its credential programs while building its assessment capacity through the implementation of among other initiatives: the Taskstream data collection, analysis, and continuous improvement platform; strengthening advisory boards, and enhancing relationships with school districts.

Alliant now has over 300 Memoranda of understanding with school districts. As a result of these efforts, Alliant's school of education was successful in obtaining unqualified accreditation by the CCTC for seven years following the 2017 revisit. It is upon this strong foundation that we are now seeking to reactivate the ASC program.

There will be a new and strengthened leadership for the ASC program. There will be a dedicated program coordinator (PC) who will oversee the program. The PC is Dr. James Adams. Dr. Adams has a Tier 2 Administrative Services Credential-Clear. He also has Credentials in Professional Clear Pupil Personnel Service School Psychology and Professional Clear Pupil Personnel Service School Counseling. He is a licensed educational psychologist and Psychotherapist. He has a Doctor of Psychology Degree in Educational Psychology and is a Diplomate in School Neuropsychology (ABSNP). Dr. Adams holds licenses in three areas; Professional Clinical Counselor (LPCC 70); Marriage Family Therapist (LMFT 39050); Educational Psychologist (LEP 2493).

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A steering committee supports the PC. It is comprised of the program leadership from our other credential programs. The Steering Committee is advisory to the PC and its role is to support the PC in assuring that all components of the program, including the Individual Leadership Plan, candidate and program assessment, mentoring, are effective in meeting all program standards.

The Administrative Credential is sought after by candidates in all of our credential programs and many of our other programs including those pursuing the Doctor of Education in Educational Leadership and the Doctor of Psychology in educational psychology degree.

Thank you for your consideration.

Sincerely Yours,

Dean
California School of Education

Alliant Administrative Services Program Organization Chart