

**COMMITTEE ON ACCREDITATION  
MINUTES  
May 2-3, 2019**

**Commission on Teacher Credentialing**

**Committee Members Present**

Anna Moore  
Bob Frelly  
Cathy Creasia  
Cheryl Forbes  
Cynthia Amos  
Iris Riggs  
Jose Luis Alvarado  
Katrine Czajkowski  
Suzanne Borgese

**Absent Members**

Jomeline Balatayo  
Deborah Erickson  
Gerard Morrison

**Commissioner Present**

Haydee Rodriguez

**Staff Members Present**

Teri Clark, Director  
Cheryl Hickey, Administrator  
Erin Sullivan, Administrator  
Bob Loux, Consultant  
Gay Roby, Consultant  
Hart Boyd, Consultant  
Jake Shuler, Consultant  
Karen Sacramento, Consultant  
Dr. Katie Croy, Consultant  
Lynette Roby, Consultant  
Roxann Purdue, Consultant  
Michelle Bernardo, Secretary  
Miranda Gutierrez, Consultant  
Dr. Sarah Solari-Colombini, Consultant  
William Hatrick, Consultant

**Others Present**

Tiffany Hill, Riverside COE

Allan Hallis Riverside COE  
Barbara Howard, Riverside COE  
Dr. Lucas Kavlie, Western Governors University  
James Kozinski, Western Governors University  
Christine Sisco, Stanislaus COE  
Carolyn Viss, Stanislaus COE  
Dr. Pam Bianchi, Panama-Buena Vista Union SD  
Dr. Jason Hodgeson, Panama-Buena Vista Union SD  
Kathy Josephson. Panama-Buena Vista Union SD  
Barbara Wolf, Panama-Buena Vista Union Sd  
Jennifer Hicks, Team Lead  
Dr. Lorri Ague, San Diego Christian College  
Michael Gomez, Saddleback Valley Unified SD  
Melissa Beattie, Team Lead  
Melissa Roberts, Santa Cruz COE  
Candace Mclsaac, Santa Cruz COE  
Ronda Muñoz, Ceres Unified School District  
Sharon Carter, Ceres Unified School District  
Darby L. Williams, Team Lead  
Christine Hayashi, CSU Northridge  
Mark Cary, Team Lead  
Jason Lea, Sonoma COE  
John Laughlin, Sonoma COE  
Dr. Thomas Smith, Team Lead  
Hans Kaufhold, Riverside USD  
Jodie Schwartzfarb, Team Lead  
Sheree Flemmer, Lodi Unified School District  
Lisa Kotowski, Lodi Unified School District  
Dr. Caryl Hodges, Notre Dame de Namur University  
Dr. Franca Dell'Olio, Loyola Marymount University  
Dr. Mary K. McCullough, Loyola Marymount University  
Dr. Jo A. Birdsell, Team Lead

**Others Present Via Technology**

Dr. Jennifer Mahdavi, Sonoma State University  
Dr. Deb Eldridge, Western Governors University  
Dr. Christopher Hopper, Team Lead  
Julie McNealy, Team Lead  
Chris Reising, San Diego COE  
Dr. Sheiveh Jones, San Diego COE  
Jeff Warshaw, San Diego COE  
Jahnai Esposito, San Diego Christian College  
Donna Elder, Team Lead  
Karen Rock, Santa Clara Unified School District  
Kevin Keegan, Santa Clara USD  
Loy Dakwa, Team Lead  
Carol Clauss, Team Lead  
Shari Tarver-Behring, CSU, Northridge  
Gary Gramenz, Fresno Pacific University  
David Jones, Fresno Pacific University  
Sharon Russell, Team Lead  
Kim Uebelhardt, Team Lead  
Lauren Swanson, Whittier College  
Colleen Keirn, Team Lead  
Josh Maisel, Fremont Union High SD  
Tom Avvakumovits, Fremont Union High SD  
Riki Belshe, Capistrano USD  
Joanne Jenkins, Team Lead  
Dr. Barbara Severns, Team Lead  
Kristie Wiens, Clovis USD  
Deborah Parra, Clovis USD  
Amy Gaudette, Saugus Union SD

**Item 1 - CALL TO ORDER AND ROLL CALL**

The May 2019 meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 9:03 a.m. on Thursday, May 2, 2019.

**Item 2 - APPROVAL OF THE AGENDA**

It was moved, seconded (Alvarado/Riggs) and carried to approve the May 2019 agenda.

**Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

It was moved, seconded (Creasia/Amos) and carried to approve the March 2019 minutes with one spelling correction on page 7 Item 22. See correction below.

*Item 22 – DISCUSSION OF THE DEVELOPMENT OF THE NEW ACCREDITING BODY: AAEQP*

**Item 4 - CO-CHAIR AND MEMBER REPORTS**

Member Cheryl Forbes reported on a visit to Tecate, Mexico with her bilingual elementary student teachers from UCSD and colleagues from San Diego State University’s Dual Language and English Learner Education Department. They have been working with two universities in Mexico to develop curriculum around the students that they share. With the support of the Secretary of Education in Baja California, the California Department of Education, and the University of California Office of the President it was announced that Escuela Memorial Morse is the first official bilingual public school in Baja California.

Co-Chair Moore announced that Cheryl Forbes would serve as Co-Chair for the day as Co-Chair Frelly tends to other volunteer obligations in the field of education.

**Item 5 – STAFF REPORTS**

Director Teri Clark announced that the new Pupil Personnel Services program standards were adopted at the April 2019 Commission meeting. She thanked Lynette Roby and Karen Sacramento who were leading the panel. Special Education authorization statements were also approved at the April 2019 Commission meeting. Director Clark announced that the May revise will come out next week and that the Commission expects it to include a proposal to develop a special education version of the California Teaching Performance Assessment. She noted that a new staff member will be starting in June as Assistant Consultant. Ms. Clark thanked Administrator Erin Sullivan for stepping into the process and moving it forward seamlessly after the retirement of Administrator Catherine Kearney.

Administrator Cheryl Hickey announced the meeting in June will be scheduled only for one day on June 27, 2019. She noted that site visits are complete for the year with an exception of two revisits. She noted that some of the future work includes a review of the handbook and preconditions as well as the initial program review process, update the CAEP agreement, bring the website up to ADA compliance standards, and discussions about the further development and use of the annual accreditation data system and the information it contains.

Ms. Hickey noted that beginning at this meeting, Item 6 has been divided into two different items: program approvals and program change of status.

Administrator Erin Sullivan reported that 33 institutions who submitted Common Standard responses in February are in the review process with 4 more left to review. She indicated that there will be two BIR trainings in the late summer/fall. She noted that information about a survey for individuals interested in participating in Program Review will be included in the PSD e-News at the end of the month.

### **Item 6 – PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Bob Frelly. One recusal for this item by Iris Riggs.

It was moved, seconded (Forbes/Amos) and carried to grant initial accreditation to the following preparation program(s):

#### **Riverside County Office of Education**

Preliminary Education Specialist Mild to Moderate Intern  
Preliminary Education Specialist Moderate to Severe Intern

It was moved, seconded (Moore/Forbes) and carried to grant initial accreditation to the following preparation program(s):

#### **Sonoma State University**

Early Childhood Special Education Added Authorization

### **Item 7 – PROGRAM CHANGE OF STATUS**

**Section A: Program Withdrawals:** There were 13 program sponsors withdrawing 17 programs. This was an action item. It was moved, seconded (Moore/Borgese: recusal by Forbes) and carried to take action to withdraw the following preparation programs as requested by the institutions:

#### **Antioch University**

Preliminary Multiple Subject Intern, effective 05/02/2019

#### **California State University, Long Beach**

Preliminary Single Subject – Home Economics, Traditional and Intern, effective May 6, 2019

Preliminary Single Subject – Industrial and Technology Education, Traditional and Intern, effective May 6, 2019

#### **Concordia University Irvine**

Education Specialist: Added Authorization – Early Childhood Special Education, effective May 2, 2019

**Orange County Department of Education**

Preliminary Education Specialist Mild/Moderate Intern, effective May 4, 2019  
Preliminary Education Specialist Moderate/Severe Intern, effective May 4, 2019

**Pepperdine University**

Clear Administrative Services, effective May 2, 2019

**San Jose State University**

Preliminary Education Specialist: Deaf and Hard of Hearing Preliminary and Intern,  
effective May 3, 2019

**Sonoma State University**

Education Specialist: Added Authorization – Autism Spectrum Disorders, effective May  
2, 2019  
Preliminary Multiple Subject Intern, effective May 2, 2019

**University of California, Berkeley**

Preliminary Single Subject Intern (all subject areas), effective May 2, 2019

**University of California, Irvine**

Preliminary Single Subject Intern (all subject areas), effective May 2019

**University of California, Los Angeles**

Preliminary Multiple Subject Intern, effective May 2, 2019  
Preliminary Single Subject Intern (all subject areas), effective May 2, 2019

**University of California, San Diego**

Preliminary Multiple Subject Intern, effective May 3, 2019

**University of San Diego**

Preliminary Administrative Services Traditional and Intern, effective May 3, 2019

**Whittier College**

Teacher Induction, effective May 2, 2019

**Section B: Program Requesting Reactivation:**

There were no institutions requesting reactivation.

**Section C: Adding a New Content Area**

There were 2 institutions requesting to add a new contact area to an existing program.

It was moved, seconded (Alvarado/Forbes) and carried to grant initial accreditation to the following preparation program(s):

**University of California, Berkeley**

Preliminary Single Subject: Social Science

It was moved, seconded (Creasia/Czajkowski: recusal by Amos) and carried to grant initial accreditation to the following preparation program(s):

**Los Angeles Unified School District**

Bilingual Authorization- adding French, Korean, and Mandarin

**Section D: Programs Transitioning:**

There were no programs requesting to transition at this time.

**Section E: Programs moving to Inactive status**—This section is for notification only. No action was needed. There were **2** program sponsors moving **2** programs to inactive status.

**Point Loma Nazarene University**

Pupil Personnel Services: Child Welfare and Attendance, effective June 1, 2019

**San Jose State University**

Preliminary Administrative Services and Intern, effective June 1, 2019

**Item 8 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS**

There were no initial program approvals for new program sponsor to report at this time.

**Item 9 – DISCUSSION OF LATE DOCUMENTS**

This was an action/information item. Analyst Michelle Bernardo presented information regarding institutions that have not complied with the timelines of the Common Standards (orange cohort) and Preconditions (red/blue cohorts) submissions. Discussion was had regarding changing the title of the item to from Notice of Late Documents to Notice of Institutions that have not met an Accreditation Deadline.

After discussion, it was moved, and seconded (Moore/Borgese) to accept the change of title of the item to Notice of Institutions that have not met an Accreditation Deadline.

**Item 10 – REPORT OF THE ACCREDITATION TEAM TO WESTERN GOVERNORS UNIVERSITY**

Administrator Erin Sullivan introduced this item. Joining her at the table were institutional representatives Dr. Lucas Kavlie, VP, Compliance and Accreditation and James Kozinski, Regional Manager., Compliance and Accreditation for Educator Preparation and via video are Dr. Verna Lowe, Sr. Manager, Compliance for Educator Preparation, Dr. Deb Eldridge, Vice President, Academics, Teachers College. Also, joining via technology is Team Lead Dr. Christopher Hopper.

After discussion, it was moved, and seconded (Borgese/Creasia: no recusals) to grant the status of **Accreditation with Stipulations** to Western Governors University.

As a result of the action taken the stipulations are as follows:

That within one year of the site visit, the institution submit a report, including evidence, documenting the following:

- a) That host teachers are completing 10 hours of training including orientation to the program curriculum, training in effective supervision approaches, such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, as required by the Commission's adopted program standards;
- b) That its plan for purposeful recruitment and admission of candidates to diversify the educator pool in California has been implemented and evaluated for effectiveness;
- c) That the members have been selected for the institution's California P-12 Council and that there is evidence the council has begun meeting for the purposes of informing the WGU Teachers College; and
- d) That the institution provide clear information about the length of its program as well as clear data on the number of candidates who complete the program in that expected length of time.

#### **Item 11 – REPORT OF THE ACCREDITATION TEAM TO STANISLAUS COUNTY OFFICE OF EDUCATION**

Consultant Dr. Sarah Solari Colombini introduced this item. Joining her at the table were institutional representatives Christine Sisco, Program Director, Carolyn Viss, Director School and District Support and joining by technology Team Lead Julie McNealy.

After discussion, it was moved and seconded (Alvarado/Czajkowski) to grant the status of **Accreditation** to Stanislaus County Office of Education.

#### **Item 12 – REPORT OF THE ACCREDITATION TEAM TO PANAMA-BUENA VISTA UNION SCHOOL DISTRICT**

Consultant Gay Roby introduced this item. Joining her at the table were institutional representatives Dr. Pam Bianchi, Assistant Superintendent of Instructional Services and Induction Director, Dr. Jason Hodgeson, Director of Professional Development, Kathy Josephson, Instructional Services Coordinator, Barbara Wolf, Induction Coordinator.

After discussion, it was moved and seconded (Alvarado/Creasia: no recusals) to grant the status of **Accreditation (with 7<sup>th</sup> year report)** to Panama-Buena Vista Union School District. The 7<sup>th</sup> Year report is to confirm the districts complete transition to the 2016 standards regarding the ILP as the only required document to be submitted by the candidate and to explain the ways that mentors are evaluated and recognized.

#### **Item 13 – REPORT OF THE REQUIRED 7<sup>TH</sup> YEAR REPORT BY SAN DIEGO COUNTY OFFICE OF EDUCATION**

Consultant Gay Roby introduced this item. Joining her via technology were institutional representatives Chris Reising, Executive Director, Human Resources; Dr. Sheiveh Jones, Director Teacher Effectiveness; Jeff Warshaw, Executive Leadership Coach.

This was an information/action item. After discussion, no action was taken and the report was accepted.

**Item 14 – REPORT OF THE ACCREDITATION TEAM TO SAN DIEGO CHRISTIAN COLLEGE**

Consultant Lynette Roby presented this item. At the table was institutional representative Dr. Lorri Ague, Dean, Non Traditional and Graduate Studies Acting Chair, Education Department and joining by technology were institutional representative Jahnai Esposito, Director of TCP/MAT Programs TCP Credential Analyst/Placement Coordinator and team lead Donna Elder.

After discussion, it was moved and seconded (Borgese/Riggs: no recusals) to grant the status of **Accreditation** to San Diego Christian College.

**Item 15 – REPORT OF THE ACCREDITATION TEAM TO SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT**

Consultant Lynette Roby introduced this item. At the table were institutional representative Michael Gomez, Director of New Teacher Induction and team lead Melissa Beattie.

After discussion, it was moved and seconded (Alvarado/Riggs: no recusals) to grant the status of **Accreditation with Stipulations** to Saddleback Valley Unified School District.

Within one year of the action taken, the institution must submit written documentation addressing the following stipulations:

1. That the program eliminate all required professional development and extraneous documentation from the program that does not directly reflect the needs of the candidate and the candidate's growth through the ILP process.
2. That the program develop and implement a clearly defined, formal process for identifying, selecting and verifying support providers/mentors needs to be put into place.

**Item 16 – REPORT OF THE ACCREDITATION TEAM TO SANTA CLARA UNIFIED SCHOOL DISTRICT**

Consultant Miranda Gutierrez introduced this item. She was joined by institutional representatives Karen Rock, Induction Coordinator, Kevin Keegan, Assistant Superintendent of Human Resources and team lead Loy Dakwa.

After discussion, it was moved and seconded (Riggs/Borgese: no recusals) to grant the status of **Accreditation** to Santa Clara Unified School District.

**Item 17 – REPORT OF THE ACCREDITATION TEAM TO SANTA CRUZ COUNTY OFFICE OF EDUCATION**

Consultant Dr. Sarah Solari-Colombini introduced this item. She was joined by institutional representative Melissa Roberts, Director; Candace Mclsaac, Assistance Director; and by technology, team lead Carol Clauss.



After discussion, it was moved and seconded (Czajkowski/Forbes: recusal by Alvarado) to grant the status of **Accreditation** to Santa Cruz County of Office of Education.

**Item 18 – REPORT OF THE ACCREDITATION TEAM TO CERES UNIFIED SCHOOL DISTRICT**

Consultant Roxann Purdue introduced this item. She was joined by institutional representatives Ronda Muñoz, Induction Program Specialist; Sharon Carter, Coordinator Assessment and Accountability; and team lead Darby Williams.

After discussion, it was moved and seconded (Amos/Czajkowski: no recusals) to grant the status of **Accreditation** to Ceres Unified School District.

**Item 19 – REPORT OF THE ACCREDITATION TEAM TO CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

Director Teri Clark and Consultant Hart Boyd presented this item. They were joined by team lead Mark Cary and, via technology, institutional representatives Shari Tarver-Behring Interim Dean. At the table was Interim Christine Hayashi, Associate Dean.

After discussion, it was moved and seconded (Riggs/Creasia: no recusals) to grant the status of **Accreditation** to CSU, Northridge.

**Item 20 –REPORT OF THE ACCREDITATION TEAM TO SONOMA COUNTY OFFICE OF EDUCATION**

Consultant Dr. Sarah Solari-Colombini presented this item. She was joined by team lead Dr. Thomas Smith and institutional representative Jason Lea, Executive Director.

After discussion, it was moved and seconded (Borgese/Creasia: recusal by Moore) to grant the status of **Accreditation with Probationary Stipulations** to Sonoma County Office of Education.

Within one year, the institution must provide evidence addressing the following stipulations:

1. The institution demonstrates compliance with general precondition 5b and intern preconditions 2 and 7 within 30 days of Committee on Accreditation (COA) action. (*The institution presented information at the May 2019 COA meeting that this precondition has been addressed. Continued compliance will be confirmed at the focused revisit.*)
2. That each program in the educator preparation unit is based on sound rationale, informed by theory and research and aligned with program standards that fosters coherence among, and is clearly represented in all educator preparation programs.
3. That the educator preparation unit ensures that the program offered at satellite locations receive sufficient resources for the effective operation, including, but not limited to, coordination, admission, advisement, curriculum, professional development/instruction, field based supervision and clinical experiences.
4. That Sonoma County Office of Education may not offer the education preparation program at other satellite locations until all stipulations have been removed.
5. That the education unit monitors a credential recommendation process that ensures that candidates recommended for a credential have met all requirements.

6. That the education unit develops and implements a comprehensive continuous improvement process at both the unit level and within each of its programs that identifies program and unit effectiveness and makes appropriate modifications based on findings.
7. That the unit provide evidence that each program uses candidate performance assessment data aligned to program standards for program improvement purposes.
8. That the unit ensure that candidates have clinical practice experiences in diverse settings and that candidates have an appropriate supervisor/mentor match as required by program standards.
9. That the education preparation unit provide content and pedagogy to candidates, faculty, practicum supervisors, and mentors including learning about practicing and demonstrating the teaching performance expectations.
10. That the unit will fully transition to the 2016 Teacher Induction Standards. In doing so the unit must provide evidence that the program is grounded in individualization and growth for each candidate rather than mandatory professional development and the completion of documents.
11. That the team recommends that the institution be required to submit quarterly reports documenting how concerns and stipulations are being addressed to date.
12. That within one year, the institution be required to host a revisit with a focused revisit for the Preliminary Multiple/Single Subject Intern Program, Designated Subjects – Career Technical Education Program and the Teacher Induction Program.

In addition:

- Sonoma County Office of Education will notify all candidates in all credential programs in writing of its accreditation status.
- Sonoma County Office of Education not be permitted to propose new credential programs for approval by the Committee on Accreditation until all stipulations are addressed.
- Sonoma County Office of Education continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

#### **Item 21 – REPORT OF THE ACCREDITATION TEAM TO RIVERSIDE UNIFIED SCHOOL DISTRICT**

Consultant Karen Sacramento presented this action item. She was joined by team lead Jodie Schwartzfarb and institutional representative Hans Kaufhold, Teacher Induction Specialist.

After discussion, it was moved and seconded (Alvarado/Czajkowski: no recusals) to grant the status of **Accreditation** to Riverside Unified School District.

#### **Item 22 – REPORT OF THE ACCREDITATION TEAM TO FRESNO PACIFIC UNIVERSITY**

Consultant Bob Loux presented this action item. He was joined by institutional representatives Gary Gramenz, Dean of Education; David Jones, Assessment Coordinator; and team lead Sharon Russell.

After discussion, it was moved and seconded (Riggs/Borgese: no recusals) to grant the status of **Accreditation (with 7<sup>th</sup> year report)** to Fresno Pacific University. The 7<sup>th</sup> year report should demonstrate consistent collection, analysis, and use of candidate and completer data to inform program improvement.

#### **Item 23 – REPORT OF THE ACCREDITATION TEAM TO LODI UNIFIED SCHOOL DISTRICT**

Consultant Hart Boyd presented this action item. He was joined by institutional representatives Sheree Flemmer, Coordinator of Professional Development and Teacher Induction, and Lisa Kotowski, Assistant Superintendent of Curriculum and Instruction. Team lead Kim Uebelhardt joined by technology.

After discussion, it was moved and seconded (Moore/Borgese: no recusals) to grant the status of **Accreditation with Stipulations** to Lodi Unified School District.

Following are the stipulations placed on the institution. Lodi Unified School District must address the following stipulations:

- 1) That within one year, Lodi USD provide evidence that it actively involves faculty, instructional personnel, and relevant stakeholders in the organization, coordination, and decision making for all educator preparation programs.
- 2) That within one year, Lodi USD provide evidence that the education unit ensures that faculty and instructional personnel regularly and systematically collaborate with colleagues in P-12 settings, college and university units, and members of the broader educational community to improve educator preparation.
- 3) That within one year, Lodi USD provide evidence of the implementation of a comprehensive continuous improvement process in which both the unit and its programs regularly assess their effectiveness and make appropriate modifications based on findings. This process must include the systematic collection, analysis, and use of candidate and program completer data as well as data reflecting the effectiveness of unit operations.
- 4) That within one year, Lodi USD provide evidence that the continuous improvement process collects feedback from key stakeholders such as employers and community partners about the quality of the program.

#### **Item 24 – REPORT OF THE ACCREDITATION TEAM TO WHITTIER COLLEGE**

Consultant Dr. Sarah Solari Colombini presented this action item. She was joined via technology by institutional representative Lauren Swanson, Chair of the Department of Education and Child Development and team lead Colleen Keirn.

After discussion, it was moved and seconded (Alvarado/Czajkowski: no recusals) to grant the status of **Accreditation** to Whittier College.

#### **Item 25 – DISCUSSION OF INITIAL PROGRAM REVIEW**

Administrator Cheryl Hickey and Consultant Miranda Gutierrez presented this item. One of the challenges with the process that were discussed include an insufficient number of volunteer

reviewers to review the documents and the length of time it takes to review. It was suggested that groups of reviewers come together for the review. Member Borgese agreed to the group review as it provides better opportunity for collaboration. Member Riggs suggested tiered approach to granting program approvals: initial program approval and final program approval. Member Alvarado agreed with member Riggs and suggested consideration of some type of provisional approval before final approval. Director Clark stated that she will bring this idea to General Counsel to see if that is possible. Members Forbes recommended moving up the first check-point for these new programs so that they are reviewed prior to their institution's next scheduled site visit. Member Czajkowski recommended a list of required evidence an institution must submit during the preliminary period. Member Forbes suggested adding questions or an addendum of questions to the ADS that may help capture the data needed to monitor the new programs.

### **RECESS**

Co-chair Moore called for recess at 3:17 p.m. Meeting to reconvene on Friday, May 3, 2019 at 8:30 a.m.

### **RECONVENE**

The meeting was reconvened at 8:35 a.m. on Friday, May 3, 2019 by Co-Chair, Robert Frelly.

### **Item 26 – DISCUSSION OF POTENTIAL HANDBOOK CHANGES**

Director Teri Clark presented this item. Discussion took place about areas of the handbook that should be updated and areas that may need to be included in regulation. It was agreed that a subcommittee would be formed to further discuss this topic and bring back their recommendations at a future COA meeting. The subcommittee members are Cathy Creasia, Cynthia Amos, Jose Luis Alvarado, Cheryl Forbes, and Iris Riggs.

The topic of subject matter programs was also raised including concerns about the ensuring fidelity of implementation as they are not included in accreditation activities. Member Alvarado suggested a random audit of subject matter programs.

Staff noted some clarification is needed regarding inactive programs and a suggestion was made to have two categories – one for purposes of termination and one for retooling. Additional clarification around closure of programs is needed and may need to be in regulations as well. A recommendation was made to include more information in the Handbook, as well as generally, around the roles of CTC consultants.

### **Item 27 – REPORT OF THE ACCREDITATION TEAM TO NOTRE DAME DE NAMUR UNIVERSITY TO ADDRESS STIPULATIONS**

Consultant William Hatrick presented this action item. He was joined by institutional representative Dr. Caryl Hodges, Dean. After discussion, it was moved and seconded (Creasia/Amos: no recusals) to change the accreditation status of Notre Dame de Namur University from **Accreditation with Stipulations** to **Accreditation**.

**Item 28 – REPORT OF THE REQUIRED 6-MONTH REPORT BY FREMONT UNION HIGH SCHOOL DISTRICT**

Consultant Jake Shuler introduced this item. He was joined by institutional representatives Josh Maisel, Coordinator of Academic Interventions and Tom Avvakumovits, Associate Superintendent, Teaching and Learning.

After discussion, the report was accepted. No action was needed.

**Item 29 – REPORT OF THE ACCREDITATION TEAM TO CAPISTRANO UNIFIED SCHOOL DISTRICT**

Consultant Gay Roby presented this action item. She was joined by technology by institutional representative Riki Belshe, Administrative Teaching Assistant Principal – Induction and team lead Joanne Jenkins.

After discussion, it was moved and seconded (Borgese/Alvarado: no recusals) to grant the status of **Accreditation** to Capistrano Unified School District.

**Item 30 – REPORT OF THE ACCREDITATION TEAM TO SAN GABRIEL UNIFIED SCHOOL DISTRICT**

Consultant Bob Loux presented this action item. He was joined by video technology by institutional representative Gail Calhoun, Induction Program Coordinator, and team lead Dr. Barbara Severns.

After discussion, it was moved and seconded (Riggs/Czajkowski: no recusals) to grant the status of **Accreditation** to San Gabriel Unified School District.

**Item 31 – REPORT OF THE ACCREDITATION TEAM TO CLOVIS UNIFIED SCHOOL DISTRICT**

Consultant Bob Loux presented this action item. He was joined by video technology by institutional representatives Kristie Wiens, Director of Induction and Deborah Parra, Assistant Superintendent, Curriculum, Instruction and Accountability.

After discussion, it was moved and seconded (Forbes/Alvarado: no recusals) to grant the status of **Accreditation** to Clovis Unified School District.

**Item 32 – REPORT OF THE ACCREDITATION TEAM TO LOYOLA MARYMOUNT UNIVERSITY**

Consultant Dr. Katie Croy presented this action item. She was joined by institutional representatives Dr. Franca Dell’Olio, Loyola Marymount University (LMU) School of Education Associate Dean, Continuous Improvement, Assessment and Accreditation; Dr. Mary K. McCullough, LMU School of Education Interim Dean; and Team Lead Dr. Jo Birdsell.

After discussion, it was moved and seconded (Borgese/Creasia: no recusals) to grant the status of **Accreditation** to Loyola Marymount University.

**Item 33 – REPORT OF THE ACTIONS TAKEN BY SAUGUS UNION SCHOOL DISTRICT TO ADDRESS STIPULATIONS**

Consultant William Hatrick introduced this item. He was joined by institutional representative Amy Gaudette.

After discussion, it was moved and seconded (Alvarado/Forbes: no recusals) to grant the change of accreditation status from **Accreditation with Stipulations** to **Accreditation**.

**PUBLIC COMMENT**

There were no members of the public present for comments.

**ADJORNMENT**

The meeting was adjourned by Co-Chair Robert Frelly at 10:50 am. The next meeting of the COA is scheduled for June 27, 2019.