COMMITTEE ON ACCREDITATION
MINUTES
March 14, 2019

Commission on Teacher Credentialing

Committee Members Present
Anna Moore
Bob Frelly
Cathy Creasia
Cynthia Amos
Deborah Erickson
Gerard Morrison
Iris Riggs
Jose Luis Alvarado
Katrine Czajkowski
Suzanne Borgese

Absent Members
Jomeline Balatayo
Cheryl Forbes

Staff Members Present
Teri Clark, Director
Cheryl Hickey, Administrator
Erin Sullivan, Administrator
Bob Loux, Consultant
Gay Roby, Consultant
Jake Shuler, Consultant
Dr. Katie Croy, Consultant
Lynette Roby, Consultant
Roxann Purdue, Consultant
Michelle Bernardo, Secretary
Miranda Gutierrez, Consultant
William Hatrick, Consultant

Others Present
Dr. Anthony J. Martinez, Montebello USD
Francisco Arregui, Montebello USD
Angelica Paz, Montebello USD
Patricia Salcido-Maez, Montebello USD
Lottie Kuwada, South San Francisco USD
Kim Lilienthal, Team Lead
Jennifer Clark, Ontario-Montclair SD
Lindsey Whipple, Ontario-Montclair SD
David Bills, William Jessup University
Steve Davis, Team Lead
Justin Heard, Touro University
Brad Damon, Team Lead
June Hetzel, Biola University
Dr. Michael Granchucoff, William Jessup University
Pam Lamcke, Summit Preparatory Charter High School
Adam Carter, Summit Preparatory Charter High School

Others Present Via Technology
Tom Leveron, Los Angeles COE
Sarah Medler, Los Angeles COE
Linda Matzek, Los Angeles COE
Nancy Wagner, Los Angeles COE
Marilyn Chan, South San Francisco USD
Karman Mak, Team Lead
Nathan Herzog, William Jessup University
Dr. Jake Zhu, CSU San Bernardino
Dr. Marita Mahoney, CSU San Bernardino
Dr. Jill Hamilton-Bunch, Team Lead
Leonor Rebosura, Newark USD
Amy Gaudette, Saugus Union USD
Teresa Shockley, Chino Valley USD

Item 1 - CALL TO ORDER AND ROLL CALL
The January 2019 meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 9:04 a.m. on Thursday, March 14, 2019.

Item 2 - APPROVAL OF THE AGENDA
It was moved, seconded (Riggs/Erickson) and carried to approve the March 2019 agenda.

Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING
It was moved, seconded (Erickson/Alvarado) and carried to approve the January 2019 minutes with no corrections or changes. No recusals.

Item 4 - CO-CHAIR AND MEMBER REPORTS
No items to report by the committee members.

Item 5 – STAFF REPORTS
Administrator Hickey provided updates regarding COA members hotel accommodations for future meetings. It was announced that the June 27-29 meeting may be changed to only one day. She noted that the regulations have passed which says one induction experience per candidate. More information will be provided. Lynette Roby and Karen Sacramento have been working with the PPS workgroup to help revise the PPS standards and will be reviewed by the Commission for approval. A transition plan will need to be put into place. Administrator Erin Sullivan provided an update regarding the accreditation cycle and activities. Program review is complete. Staff is waiting for 2 institutions to submit the final Common Standards submission. Common Standards review begins April 5. Preconditions for Red and Blue cohorts are due March 31, 2019. Gay Roby provided updates to CalTPA and CalAPA and noted that training for the assessors is complete. Jake Shuler spoke about CTE work with CDE and WestEd workgroup to come up with recommendations for moving forward with CTE credentialing. Ms. Hickey noted that Philips Graduate University will no longer be WASC accredited as of April 30th and therefore it will no longer have Commission accreditation as of that time as well.

Item 6 – PROGRAM APPROVAL RECOMMENDATIONS
This item was introduced by Co-Chair, Bob Frelly.

PART 1

A. Programs for Approval by the Committee on Accreditation
It was moved, seconded (Borgese/Creasia: recusal by Erickson) and carried to grant initial accreditation to the following preparation program(s):

Multiple Subject Intern
Davis Joint Unified School District

Teacher Induction
Butte County Office of Education

Bilingual Authorization: Spanish
California State University, Bakersfield

B. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Erickson/Riggs: no recusals) and carried to take action to withdraw the following preparation programs as requested by the institution:

California State University, Northridge
Preliminary Administrative Services Intern, effective March 14, 2019.

Concordia University
Preliminary Education Specialist Mild/Moderate Intern, effective March 14, 2019

C. Professional Preparation Programs Requesting Reactivation

Cheryl Hickey presented this request to reactivate. Teresa Shockley, Teacher Support Coordinator for Chino Valley Unified School District joined by technology. It was moved, seconded (Amos/Alvarado) and carried to reinstate the Teacher Induction program for Chino Valley Unified School District.

Chino Valley Unified School District
Teacher Induction, effective March 14, 2019

PART 2

(The items in Part 2 were for notification purposes only)

D. Notification about the Transition of Professional Preparation Program(s)

There were no programs requesting to transition at this meeting.

E. Programs of Professional Preparation Moving to Inactive Status

The following institution has requested to move these programs to Inactive status:

Dominican University of California
Education Specialist: Added Authorization – Early Childhood Special Education, effective March 15, 2019

Item 7 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS

There were no initial program approvals for new program sponsors to report at this time.

Item 8 – DISCUSSION OF LATE DOCUMENTS

There were no late documents to report. Common Standard responses were due on February 29 and staff is still in the process of determining if everything has been submitted. Any late submissions will be included on the May COA agenda.

Item 9 – DISCUSSION OF THE 7TH YEAR REPORT FROM LOS ANGELES COUNTY OFFICE OF EDUCATION

Consultant Jake Shuler introduced this item. Joining him via video technology are institutional representatives Tom Leveron: Project Director, Beginning Teacher Programs, Sarah Medler: Coordinator, General Education Induction Program, Linda Matzek: Designated Subjects Credential Coordinator, and Nancy Wagner, Designated Subject Contact Consultant.

After discussion, it was moved, seconded (Riggs/Borgese: no recusals) to accept the 7th year report from the Los Angeles County Office of Education.

Item 10 – REPORT OF THE ACCREDIATION TEAM TO SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Consultant Miranda Gutierrez introduced this item. Joining her at the table was Team Lead Kim Lilienthal and institutional representatives Lottie Kuwada, Program Lead and on video Marilyn Chan, Program Coordinator.

After discussion, it was moved, seconded (Forbes/Amos: no recusals) to grant the status of **Accreditation with Stipulations** to South San Francisco Unified School District.

Within one year, the following stipulations must be met by the institution:

1. The institution provide evidence that faculty and instructional personnel regularly and systematically collaborate with college and university units and members of the broader educational community to improve educator preparation (CS1)
2. The institution provide evidence of efforts to ensure that the candidates in the induction program represent the range of diversity in the schools (CS1).
3. The institution provide evidence that the mentor selection criteria and hiring protocols ensure the consistent implementation of a process to select effective and knowledgeable mentors that demonstrate 1) commitment to professional learning and collaboration and 2) ability, willingness, and flexibility to meet candidate needs for support (CS3, PS4).
4. The institution provide evidence that site administrators are consistently involved in collaborative development of the candidates' ILP (PS 2, PS 3)
5. The institution provide evidence of a system, which ensures that mentors are receiving formative feedback on their work from induction program leadership to support a systematic evaluation process (CS3, PS6).

Item 11 – REPORT OF THE ACCREDITATION TEAM TO ONTARIO-MONTCLAIR SCHOOL DISTRICT

Consultant Gay Roby introduced this item. Joining her via technology were Team Lead Karman Mak and institutional representatives Jennifer Clark, Director, Curriculum and Instruction, Learning and Teaching Division and Lindsey Whipple, Teacher on Assignment.

After discussion, it was moved and seconded (Erickson/Borges) to grant the status of **Accreditation** to Ontario-Montclair School District.

Item 12 – REPORT OF THE ACCREDITATION TEAM TO NAPA COUNTY OFFICE OF EDUCATION
Consultant Roxann Purdue introduced this item. Joining her on video was Team Lead James Webb and at the table were institutional representatives Lucy Edwards, Director of Continuous Improvement and Jill Barnes, Induction Program Manager

After discussion, it was moved and seconded (Riggs/Creasia: no recusals) to grant the status of **Accreditation with Stipulations** to Napa County Office of Education.

Within one year, the following stipulations must be met by the institution:

1. That the institution provides evidence that it has established a systematic manner in which mentors are evaluated and recognized.
2. That the institution demonstrates that the Unit leadership provides institutional support required to address the needs of the teacher induction program considering the interests of the program within the institution, and that the education unit regularly and systematically analyzes data to promote continuous improvement.

Item 13 – REPORT OF THE ACCREDIATION TEAM TO WILLIAM JESSUP UNIVERSITY
Consultant Jake Shuler presented this item. Joining him at the table was institutional representatives David Bills, Associate Dean and Dr. Michael Granchucoff, Master in Arts in Education Program Coordinator.

After discussion, it was moved and seconded (Morrison/Alvarado: no recusals) to grant the status of **Accreditation (with 7th Year Report)** to William Jessup University. The 7th year report is to provide an update on those standards which were met with concerns.

Item 14 – REPORT OF THE ACCREDITATION TEAM TO SUMMIT PREPARATORY CHARTER HIGH SCHOOL
Administrator Cheryl Hickey introduced this item. Joining her at the table are Consultant William Hatrick, institutional representatives Pamela Lamcke, Director of Summit Teacher Learning Residency and Adam Carter, Chief Academic Officer.

After discussion, it was moved and seconded (Moore/Borgese: no recusals) to approve the recommendation to remove stipulation 4 and amend stipulation 5. Committee member Morrison opposed the decision to approve the recommendation.

As a result of the action taken on March 14, 2019, the stipulations are as follows:

1. That within one year, the institution host a revisit focusing on all standards found to be Not Met or Met with Concerns.
2. That the institution not be permitted to propose new credential programs for approval by the COA until the stipulations have been addressed.
3. That the current intern program be closed at the end of the term.
4. That the institution not be permitted to admit new candidates for the current intern program or recommend for the credential after June 30, 2019.

5. That a plan for moving the intern program towards closure is presented to the COA at its March 14, 2019 meeting.

In addition, the action also included the following language:

Prior to recommending a candidate for the Preliminary teaching credential, Summit will provide Commission staff with the following information:

a. Evidence that the candidate has satisfied subject matter.
b. Evidence that the candidate has completed 600 hours of clinical practice.
c. Evidence that the candidate's master teacher held the appropriate clear credential, and if not, evidence that additional support was provided by the program by those who do hold the appropriate clear credential.

Item 15 – REPORT OF THE ACCREDITATION TEAM TO TOURO UNIVERSITY

Consultant William Hatrick introduced this item. Joining him at the table were Team Lead Brad Damon and institutional representative Justin Heard, Assistant Dean, College of Education and Health Sciences.

After discussion, it was moved and seconded (Alvarado/Riggs: no recusals) to grant the status of **Accreditation** to Touro University.

Item 16 – DISCUSSION OF THE THIRD QUARTERLY REPORT FROM MONTEBELLO UNIFIED SCHOOL DISTRICT

Consultant Gay Rob introduced this item. Joining her at the table were institutional representatives Dr. Anthony J. Martinez, Superintendent of Schools, Francisco Arregui, Administrator on Special Assignment, Angelica Paz, Program Specialist, Patricia Salcido-Maez, Teacher on Special Assignment

After discussion, the committee accepted the 3rd quarterly report from Montebello Unified School District.

Item 17 – DISCUSSION OF THE 7TH YEAR REPORT FORM CSU SAN BERNARDINO

Consultant Dr. Katie Croy introduced this item. Joining her via technology were institutional representatives Dr. Jake Zhu, Interim Dean-College of Education and Dr. Marita Mahoney, Office of Assessment and Research.

After discussion, the committee accepted the 7th year report from CSU San Bernardino.

Item 18 – REPORT OF THE ACCREDITATION TEAM TO BIOLA UNIVERSITY

Administrator Erin Sullivan presented this item. Joining her at the table was institutional representative June Hetzel, Dean and on video Team Lead Dr. Jill Hamilton-Bunch.

After discussion, it was moved and seconded (Alvarado/Borgese: no recusals) to grant the status of **Accreditation** to Biola University.

Item 19 – DISCUSSION OF THE THIRD QUARTERLY REPORT FROM NEWARK UNIFIED SCHOOL DISTRICT

Consultant Lynette Roby presented this item. Joining her via video technology was institutional representative Leonor Rebosura, Director Teacher Induction. No action was taken. After discussion, the committee accepted the quarterly report.

Item 20 – DISCUSSION OF THE THIRD QUARTERLY REPORT FOR SAUGUS UNION SCHOOL DISTRICT

Consultant William Hatrick presented this action item. Joining him via video was institutional representative Amy Gaudette, Induction Coordinator. After discussion, the report was accepted.

Item 21 – DISCUSSION OF THE PROCESS TO BE USED TO TAKE ACTION WITH RESPECT TO LATE DOCUMENTS

Analyst Michelle Bernardo presented this item. The Committee members indicated support for the staff proposal.

Item 22 – DISCUSSION OF THE DEVELOPMENT OF THE NEW ACCREDITING BODY: AAQP

Consultant Miranda Gutierrez provided information presented at the AAQP conference that she and Director Teri Clark recently attended. This workshop presented by AAQP for those program sponsors who are interested to learn more about the association and their process. This was an information item. No action was taken.

Item 23 – DISCUSSION OF THE USE OF THE SURVEY RESULTS IN ACCREDITATION

Administrator Cheryl Hickey presented to item. Ms. Hickey present information regarding how the survey results are being used in the site visit reports and other accreditation activities. It was reported that last year program completers survey responses have increase and have been able to be incorporated into the accreditation team discussions. The Commission would like to increase the awareness of what the survey results say and how the results can be used to identify potential issues for those institutions that are not going through a site visit. This was an information item. No action was taken.

Item 24 – DISCUSSION ABOUT PROGRAM EXEMPLARS

Consultant Miranda Gutierrez provided an update on the development of the new Program Exemplar program. This was an information item. No action was taken.

PUBLIC COMMENT

There were no members of the public present for comments.

ADJORNMENT

The meeting was adjourned by Co-Chair Anna Moore at 1:55 pm. The next meeting of the COA is scheduled for May 2-3, 2019.