

**COMMITTEE ON ACCREDITATION  
MINUTES  
January 31, 2019**

**Commission on Teacher Credentialing**

**Committee Members Present**

Anna Moore  
Bob Frelly  
Cathy Creasia  
Cheryl Forbes  
Cynthia Amos  
Deborah Erickson  
Gerard Morrison  
Iris Riggs  
Jomeline Balatayo  
Jose Luis Alvarado  
Katrine Czajkowski  
Suzanne Borgese

**Commissioner(s):**

Haydee Rodriguez

**Staff Members Present**

Teri Clark, Director  
Bob Loux, Consultant  
Cheryl Hickey, Administrator  
Catherine Kearney, Administrator  
Erin Sullivan, Administrator  
Gay Roby, Consultant  
Hart Boyd, Consultant  
Jake Shuler, Consultant  
Karen Sacramento, Consultant  
Katie Croy, Consultant  
Lynette Roby, Consultant  
Michelle Bernardo, Secretary  
Miranda Gutierrez, Consultant  
Sarah Colombini Solari, Consultant  
William Hatrick, Consultant

**Others Present**

Anne Weisenberg, CSU Stanislaus  
Caron Mellblom-Nishioka, Team Lead  
Sarah Dawson, Greenfield Union SD

Trenia Rollin, Greenfield Union SD  
Brenda Cassell, Greenfield Union SD  
Cristy Chambers, Greenfield Union SD  
Sean McCarthy, Team Lead  
Debbie Parker, Team Lead

**Others Present Via Technology**

Oddmund R. Myhre, CSU Stanislaus  
Susan Mullany, Anaheim Elementary SD  
Tammie Ledesma, Anaheim Elementary SD  
Barbara Howard, Team Lead  
Anthony J. Martinez, Montebello USD  
Francisco Arregui, Montebello USD  
Angelica Paz, Montebello USD  
Patricia Salcido-Maez, Montebello USD  
Pamela Lamcke, Summit Preparatory Charter  
High School/Summit Public Schools  
Lily Lamm Summit Preparatory Charter High  
School/Summit Public Schools  
Patricia Pernin, Team Lead  
Julie Sheldon, Walnut Valley USD  
Linda Freedman, Walnut Valley USD  
Diane Kettle, Mills College

**Item 1 - CALL TO ORDER AND ROLL CALL**

The January 2019 meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 9:05 a.m. on Wednesday, January 31, 2019. Co-Chair Frelly welcomed the new committee member Cynthia Amos who was not able to make the meeting prior meetings in person due to an injury.

**Item 2 - APPROVAL OF THE AGENDA**

It was moved, seconded (Borgese/Balatayo) and carried to approve the January 2019 agenda.

**Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

It was moved, seconded (Erickson/Alvarado) and carried to approve the November 2018 minutes with no corrections or changes. No recusals.

**Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Committee member Deborah Erickson reported that Point Loma Nazarene University hosted 4 days of Administrator Performance Assessment (APA) and Teacher Performance Assessment (TPA) assessor training with Consultant Gay Roby. There were approximately 30-40 people in attendance.
- Co-Chair Anna Moore gave thanks to member Cheryl Forbes for filling in and presenting the COA Annual Report to the Commission.

**Item 5 – STAFF REPORTS**

Administrator Hickey welcomed new committee member Cynthia Amos. She noted that the COA applications are available on the website and that terms for Committee members Deborah Erickson Suzanne Borgese, and Jomeline Balatayo all expire but that two of those are eligible to apply for a second term should they choose to do so. Applications are due by February 28, 2019.

Ms. Hickey introduced new staff member Cheyenne Jones and reported that Assistant Consultant Hart Boyd is being promoted to Consultant and that Erin Sullivan has been promoted to Administrator taking over for Dr. Catherine Kearney as she begins her retirement.

Ms. Hickey provided an update on Phillips Graduate University which will no longer be WASC accredited as of April so staff is working with the institution on a teach out plan for their candidates. She reported on the new accrediting body, Association for Advancing Quality in Educator Preparation (AAQEP), and that a workshop will be held at CSU Fullerton in March which Director Clark and staff member Miranda Gutierrez will be attending. Finally, she reported that the March COA meeting will be only one day – March 14.

Director Teri Clark reported on grants and budget. Local Solutions LEA grants were sent out. In the fall 2018 the Commission awarded “capacity” grants for institutions to develop residency educator preparation programs. On January 15, 2019 proposals to implement residency programs were due. She also reported that there is \$50 million for special education programs and \$25 million for STEM and bilingual programs. The budget proposal that was released

recently for 2019-20 does not include any additional grant programs. In addition, the Governor's budget proposal for the agency for 2019-20 is generally the same as in past years with one additional staff member proposed for the agency develop a special education version of the TPA.

**Item 6 – PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Bob Frelly.

**PART 1**

**A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Borgese/Riggs: recusal by Erickson) and carried to grant initial accreditation to the following preparation program(s):

Education Specialist: Added Authorization – Traumatic Brain Injury  
San Diego County Office of Education

Administrative Services Credential Clear Induction  
Westside Union School District  
Palos Verdes Peninsula Unified School District

**B. Recommendation about the Withdrawal of Professional Preparation Programs**

It was moved, seconded (Alvarado/Balatayo, no recusals) and carried to take action to withdraw the following preparation programs as requested by the institution:

Azusa Pacific University  
Education Specialist: Added Authorization – Autism Spectrum Disorder, effective July 15, 2019

University of the Pacific  
Education Specialist: Added Authorization – Autism Spectrum Disorders, effective February 1, 2019

**C. Professional Preparation Programs Requesting Reactivation**

\*There were no requests for program reactivation at this time.

**PART 2**

*(The items in Part 2 were for notification purposes only)*

**D. Notification about the Transition of Professional Preparation Program(s)**

The following programs have transitioned from General Education Induction and Education Specialist to Teach Induction and now can serve all candidates (general education and education specialist induction):

Biola University  
Central Unified School District  
Chaffey Joint Union High School District  
Fresno Unified School District  
Hebrew Union College  
Redwood City School District  
California State University, San Francisco  
Vallejo City Unified School District  
Whittier College  
California State University, Dominguez Hills  
California State University, Fresno  
California State University, Los Angeles  
California State University, Northridge  
California State University, San Jose  
Santa Clara County Office of Education

**E. Programs of Professional Preparation Moving to Inactive Status**

The following institutions have requested to move these programs to Inactive status:

California State University, Northridge

Education Specialist: Added Authorization – Emotional Disturbance, effective January 31, 2019

Santa Clara University

Clear Administrative Services, effective January 31, 2019

University of California, Los Angeles

Education Specialist: Added Authorization – Autism Spectrum Disorder, effective March 18, 2019

**Item 7 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS**

There are no initial program approvals for new program sponsors to report at this time.

**Item 8 – DISCUSSION OF LATE DOCUMENTS**

This is an action/information item but no action was taken at this time. Analyst Michelle Bernardo presented information regarding institutions that have not complied with the timelines of the accreditation cycle, specifically, annual accreditation fees, program review for the Orange Cohort, and preconditions for Orange and Indigo Cohorts. Staff will provide a process to communicate to institutions who are late in submitting their required documents to be considered at a future COA meeting.

**Item 9 – REPORT OF THE ACCREDITATION TEAM TO CALIFORNIA STATE UNIVERSITY, STANISLAUS**

Consultant Katie Croy presented this item. She was joined by institutional representatives Dr. Oddmund Myhre, Dean College of Education, Kinesiology and Social Work and by technology Dr. Anne Weisenberg, Professor and Teacher Education Coordinator for Multiple Subject Credential Program and team lead Dr. Caron Mellblom-Nishioka.

After discussion, it was moved, seconded (Forbes/Borgese) to grant the status of **Accreditation** to California State University, Stanislaus.

**Item 10 – REPORT OF THE ACCREDITATION TEAM TO GREENFIELD UNION SCHOOL DISTRICT**

Consultant Miranda Gutierrez presented this item. Joining her by technology was team lead Sean McCarthy and institutional representatives Sarah Dawson, Assistant Superintendent of Curriculum; Trena Rollin, Teacher Induction Program (TIP) Coordinator; Brenda Cassell, Teacher Induction Program (TIP) Coordinator; and Cristy Chambers, Assistant Principal.

After discussion, it was moved, seconded (Forbes/Riggs) to grant the status of **Accreditation** to Greenfield Union School District.

**Item 11 – DISCUSSION OF PROGRAM SPONSORS AND AUTHORITY TO OFFER CERTAIN EDUCATOR PREPARATION PROGRAMS**

Director Teri Clark presented this information item. This item provided information on the types of entities that are eligible to offer educator preparation credential programs and also discussed those credentials and authorizations for which no specific preparation program is required.

**Item 12 – REPORT OF THE ACCREDITATION TEAM TO ANAHEIM ELEMENTARY SCHOOL DISTRICT**

Consultant Gay Roby presented this action item. She was joined by Team Lead Barbara Howard; institutional representatives Susan Mullany, Curriculum Specialist, Induction; and Tammie Ledesma, Program Director

After discussion, it was moved and seconded (Erickson/Borges) to grant the status of **Accreditation with Stipulations** to Anaheim Elementary School District. The stipulation is as follows:

- That on or before January 2020, the program must provide evidence of full implementation of the 2015 induction program standards. Specifically, the program must provide evidence of a structure that is fully individualized based on the needs of each candidate and as otherwise outlined in Program Standard 3.

**Item 13 – DISCUSSION OF THE QUARTERLY REPORT FROM MONTEBELLO UNIFIED SCHOOL DISTRICT**

This action/information item was presented by Consultant Gay Roby. Joining Ms. Roby at the table were institutional representatives Anthony J. Martinez, Montebello USD, Francisco Arregui, Montebello USD, Angelica Paz, Montebello USD, Patricia Salcido-Maez, Montebello USD.

After discussion, the quarterly report from Montebello Unified School District was accepted. No action was taken.

#### **Item 14 – REPORT OF THE ACCREDITATION TEAM TO SUMMIT PREPARATORY CHARTER HIGH SCHOOL**

Consultants Bob Loux and William Hatrick presented this action item. They were joined by team lead Patricia Pernin and institutional representatives Pamela Lamcke, Director of Summit Teacher Learning Residency and Lily Lam, Summit Public Schools Academic Program Manager.

After discussion, it was moved and seconded (Riggs/Morrison, no recusals) to grant the status of **Accreditation with Probationary Stipulations** to Summit Preparatory Charter High School with the following stipulations:

- That within one year, the institution hosts a revisit focusing on all standards found Not Met or Met with Concerns.
- That the institution not be permitted to propose new credential programs for approval by the COA until the stipulations have been addressed.
- That the current intern program be closed at the end of this term.
- That the institution work to partner with a Commission approved single subject student teaching program (an institution of higher education) which will monitor and evaluate the candidates enrolled and, when appropriate, the partner student teaching based program would recommend these candidates for the credential.
- That the institution not be permitted to admit new candidates for the current intern program or recommend for the credential.
- That a plan for moving the intern program towards closure is presented to the COA at its March 14, 2019 meeting.

#### **Item 15 – REPORT OF THE ACCREDITATION TEAM TO WALNUT VALLEY UNIFIED SCHOOL DISTRICT**

Consultant Karen Sacramento presented this action item. She was joined by team lead Debbie Parker and at the table institutional representatives Julie Sheldon, Induction Coordinator and Linda Freedman, Induction Specialist.

After discussion, it was moved and seconded (Erickson/Czajkowski) to grant the status of **Accreditation** to Walnut Valley Unified School District.

#### **Item 16 – DISCUSSION OF THE 7<sup>TH</sup> YEAR REPORT FROM MILLS COLLEGE**

This item was presented by Consultant Sarah Solari Colombini. She was joined by institutional representative Diane Kettle, Dean of Education. After discussion, the report from Mills College was accepted by the Committee. No action was taken.

**Item 17 – REPORT OF THE ACCREDITATION TEAM TO ETIWANDA SCHOOL DISTRICT**

This item was presented by Consultant Lynette Roby. She was joined by team lead Debra Sioui and via technology by institutional representative Joanne Jenkins.

After discussion, it was moved and seconded (Erickson/Riggs) to grant the status of **Accreditation** to Etiwanda School District.

**Item 18 – DISCUSSION OF THE SECOND QUARTERLY REPORT FROM NEWARK UNIFIED SCHOOL DISTRICT**

This item was introduced by Consultant Lynette Roby. She was joined via technology by institutional representative Leonor Rebosura, Director Teacher Induction. No action was taken.

After discussion, the committee requested more information in the next quarterly report on the role, training, and recognition of the lead mentors and the department chairs, as part of the induction program as described by the district, as well as how these roles intersect. Clarification is needed on how the role of the department chairs help supplement and alleviate the role of the lead mentors in this model. In addition, the Committee requested additional information on how the district is dedicating resources for this program in the next quarterly report.

**Item 19 – DISCUSSION OF SIXTH MONTH FOLLOW UP REPORT FOR CSU CHANNEL ISLANDS**

Consultants Lynette Roby and Boyd Hart presented this item. They were joined by institutional representative Dr. Brian Sevier, Dean School of Education. After discussion, the sixth month follow up report for CSU Channel Islands was accepted by the Committee. No action was taken.

**Item 20 – DISCUSSION OF HANDBOOK LANGUAGE RELATED TO STIPULATIONS AND PROGRAMS THAT ARE INACTIVE**

This action item was introduced by Administrator Erin Sullivan. This item proposed revisions to the to the language of the *Accreditation Handbook* pursuant to the direction and decision form the November 2018 meeting of the Committee on Accreditation. After discussion, it was moved and seconded (Erickson, Alvarado) to approve the proposed revisions to the language in Chapter 3 of the *Accreditation Handbook*.

**Item 21 – DISCUSSION OF STREAMLINING INITIAL PROGRAM REVIEW (IPR)**

This information item was presented by Consultant Miranda Gutierrez. Committee members provided feedback and suggestions on how the IPR process might be streamlined. Staff proposes a process similar to the Program Review process in which very specific evidence is provided by the institution. Administrator Hickey noted that this process may expedite reviews and would also be helpful in identifying the critical aspects of the programs that would be

needed to better understand the proposed program. Member Forbes agreed with Ms. Hickey's statement. Co-Chair Moore recommended more guidance for what is required.

**Item 22 – DISCUSSION OF NEW OCTOBER/NOVEMBER 2019 COA MEETING DATE**

Analyst Michelle Bernardo presented this action item. This item proposes a new COA meeting date that will replace the November 7-8, 2019 meeting as it conflicts with the Credential Counselors and Analysts of California Conference. After discussion, it was moved and seconded (Frelly/Alvarado) to accept the new meeting date of **October 24, 2019**.

**PUBLIC COMMENT**

There were no members of the public present for comments.

**ADJORNMENT**

The meeting was adjourned by Co-Chair Anna Moore at 3:02 pm. The next meeting of the COA is scheduled for March 14, 2019.