

**COMMITTEE ON ACCREDITATION  
MINUTES  
June 28, 2018**

**Commission on Teacher Credentialing**

**Committee Members Present**

Jose Luis Alvarado  
Jomeline Balatayo  
Suzanne Borgese  
Bob Frelly  
Cheryl Forbes  
Anna Moore  
Iris Riggs  
Deborah Erickson  
Gerard Morrison  
Margo Pensavalle  
James Webb

**Absent Members**

Kelly Skon

**Staff Members Present**

Teri Clark, Director  
Cheryl Hickey, Administrator  
Dr. Catherine Kearney, Administrator  
Miranda Gutierrez, Consultant  
William Hatrick, Consultant  
Bob Loux, Consultant  
Roxann Purdue, Consultant  
Gay Roby, Consultant  
Lynette Roby, Consultant

Jake Shuler, Consultant

Dr. Sarah Solari Colombini, Consultant  
Michelle Bernardo, Secretary  
Nicole Hill, Analyst  
Hart Boyd, Consultant

**Others Present**

Dr. Carolyn Nelson, CSU East Bay  
Dr. Shira Lubliner, CSU Easy Bay  
Dr. Christine Zeppos, Site Visit Team Lead  
Dr. Brian Sevier, CSU Channel Islands  
Dr. Mimi Miller, Site Visit Team Member  
Dr. Anthony J. Martinez, Montebello USD  
Dr. Angel Gallardo, Montebello USD

**Others Present Via Technology**

Maria Elena Diaz, Tehama COE  
Kate Kovacs, California School for the Deaf  
Patti Salcido-Maez, Montebello USD  
Angelica Paz, Montebello USD  
Sungti Hsu, Association for Advancing Quality  
in Educator Preparation  
Linda McKee, Association for Advancing  
Quality in Educator Preparation

**Item 1 - CALL TO ORDER AND ROLL CALL**

The June 2018 meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 9:34 a.m. on Thursday, June 28, 2018.

**Item 2 - APPROVAL OF THE AGENDA**

It was moved, seconded (Forbes/Erickson) and carried to approve the June 2018 agenda.

**Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

It was moved, seconded (Alvarado/Riggs) and carried to approve the May 2018 minutes with no corrections or changes.

#### **Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Co-chair Anna Moore announced her new position as Principal of Olivet Elementary Charter School.
- Susanne Borgese announced that Kelly Skon has accepted a new position as Assistant Principal in Huntington Beach.
- Director Teri Clark acknowledged and expressed appreciation for committee members Margo Pensavalle, Kelly Skon, and James Webb for their dedication and experience shared during their service on the COA. These three member terms are ending as of June 30, 2018. She presented each with a certificate expressing the Commission's appreciation for their service on the COA.

#### **Item 5 – STAFF REPORTS**

Administrator Hickey expressed her thanks to the departing COA members. Director Teri Clark discussed the approved 2018-19 state budget as it impacted educator preparation and the Commission. She discussed the \$50 million for Local Education Agencies (LEAs) to submit applications for grants for local solutions to help identify, recruit, prepare, induct new special education teachers. In addition, \$75 million was approved for residencies and was broadened to special education and STEM. The monies can be expended for the next 5 years. A notice will be sent out to institutions in advance of the RFP in PSD e-news and the Commission website to get institutions to start thinking about the grants. Applicants should be 4 year institutions that hold regional accreditation and are Commission approved institutions.

Ms. Hickey reported that the recipients of the integrated program grants will be surveyed to find get a better sense of who is enrolling candidates this fall since they do not have to go through a new approval process. Cheryl Hickey acknowledges staff for their work on agenda item 6 as there are many withdrawals listed in that item. She also reported that the August 2018 meeting will be a teleconference meeting.

Dr. Kearney announced three BIR trainings will be held beginning in August and that a total of 90 individuals have registered, many of whom are on site visits this upcoming year. In addition, institutions in the Orange Cohort have selected their site visit dates for 2019-2020. A survey will be going out soon to solicit reviewers. A common standards refresher was recently held and as well as team lead training for individuals who are team leads for next year's accreditation visits

#### **Item 6 – PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair, Bob Frelly.

#### **PART 1**

##### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Balatayo/Webb, Alvarado recused) and carried to grant initial accreditation to the following preparation program(s):

**California State University, Monterey Bay**  
Bilingual Authorization Program (Spanish)

**Los Angeles Unified School District**  
Bilingual Authorization Program (Spanish)

**Loyola Marymount University**  
Bilingual Authorization (Cantonese)

**B. Recommendation about the Withdrawal of Professional Preparation Programs**

It was moved, seconded (Borgese/Pensavalle, Frelly recused) and carried to take action to withdraw the following preparation programs as requested by the institution:

**Azusa Unified School District \*closes institution**  
General Education (Multiple/Single Subject) Induction, effective June 29, 2018

**California State University, San Marcos**  
Specialist Teaching – California Teachers of English Learners (CTEL), effective June 30, 2018

**Chapman University**  
Preliminary Administrative Services Credential with Intern, effective June 29, 2018

**Loyola Marymount University**  
General Education (Multiple/Single Subject) Induction, effective June 29, 2018

**Oakland Unified School District**  
Education Specialist- Mild/Moderate Intern, effective June 29, 2018

**San Joaquin County Office of Education \*closes institution**  
Education Specialist – Early Childhood Special Education Intern, effective June 30, 2018  
Education Specialist – Mild/Moderate Intern, effective June 30, 2018  
Education Specialist – Mild/Moderate Level II Intern, effective June 30, 2018  
Education Specialist – Moderate Severe Intern, effective June 30, 2018  
Education Specialist – Moderate Severe Level II Intern, effective June 30, 2018  
Preliminary Multiple Subject Intern, effective June 30, 2018  
Preliminary Single Subjects Intern (all subject areas), effective June 30, 2018

**San Marcos Unified School District \*closes institution**  
Teacher Induction, effective date August 01, 2018

**Santa Rosa City Schools \*closes institution**  
General Education (Multiple/Single Subject) Induction, effective June 29, 2018  
Clear Education Specialist Induction, effective June 29, 2018

### **Stanislaus County Office of Education**

Education Specialist Intern Mild/Moderate, effective date September 30, 2018

Education Specialist Mild/Moderate – Level II, effective date September 30, 2018

Education Specialist Intern Moderate/Severe, effective date September 30, 2018

Education Specialist Moderate/Severe – Level II, effective date September 30, 2018

Education Specialist – Added Authorization: Autism Spectrum Disorder, effective September 30, 2018

Education Specialist – Added Authorization: Early Childhood Special Education, effective September 30, 2018

### **Ventura County Office of Education**

Designated Subjects - Supervision and Coordination Credential, effective June 30, 2018

Education Specialist – Added Authorization: Autism Spectrum Disorder, effective June 30, 2018

Education Specialist – Added Authorization: Early Childhood Special Education, effective June 30, 2018

### **Whittier College**

Education Specialist – Added Authorization: Autism Spectrum Disorder, effective June 29, 2018

### **Automatic Withdrawal for Programs of Professional Preparation**

#### **Magnolia Public Schools \*closes institution**

Preliminary Single Subject Teaching Credential – All Areas

### **C. Professional Preparation Programs Requesting Reactivation**

\*There were no requests for program reactivation at this time.

### **PART 2**

*(The items in Part 2 were for notification purposes only)*

#### **D. Notification about the Transition of Professional Preparation Program(s)**

*The items listed below are for notification purposes only. No action is needed.*

Ms. Hickey noted that the institutions listed were previously reported in error as only allowed to offer induction to individuals clearing general education credentials. These institutions are now allowed to offer induction to individuals clearing either their general education or special education credentials.

#### ***Bay Area School of Enterprise (REACH Institute)***

*(was previously reported in error as only allowed to offer induction to individuals clearing general education credentials)*

#### **Pomona Unified School District**

*(was previously reported in error as only allowed to offer induction to individuals clearing general education credentials)*

**E. Programs of Professional Preparation Moving to Inactive Status**

It was noted that the following program sponsors are moving to inactive status. This section was for notification only. No action was required.

**La Mesa-Spring Valley School District**

Teacher Induction, effective date July 1, 2018

**San Diego Unified School District**

Teacher Induction, effective date June 29, 2018

**University of California, Los Angeles**

Preliminary Education Specialist – Mild/Moderate (traditional), effective June 28, 2018

**University of Phoenix**

Preliminary Administrative Services, effective June 29, 2018

**Item 7 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS**

There are no institutions that were recently granted provisional approval that are seeking program approval at this time.

**Item 8 – DISCUSSION OF LATE DOCUMENTS**

Analyst Michelle Bernardo presented information regarding institutions that have not complied with the timelines of the accreditation cycle. Specifically, it was reported that the one institution (Rowland) who had not submitted Common Standards has decided to withdraw their program. There are 3 institutions that have not submitted the Preconditions that were due on March 31, 2018.

After discussion, the committee expressed their concerns for the institutions that have not responded to multiple requests by staff for the required accreditation reports. The committee has given direction for staff to send a formal warning letter to the Superintendent/President of the institution which states that the institution must respond within 10 days of receipt of the letter to submit responses to the General Preconditions and all Program Preconditions. In addition, if the institution does not respond by the August 2018 agenda posting deadline, the COA may take action up to and including limiting the ability to recommend candidates for credentials. An update will be provided at the August COA meeting.

**Item 9 – REPORT OF THE REQUIRED FOLLOW UP TO REVISIT BY TEHAMA COUNTY DEPARTMENT OF EDUCATION**

Consultant Dr. Sarah Solari Colombini presented this item. Institutional representative Maria Elena Diaz, Director was also present for the discussion.

After discussion, it was moved, seconded (Forbes/Borgese) and carried to approve the report, remove the remaining stipulation and changed the status from Accreditation with Stipulations to **Accreditation**.

**Item 10 – IS THE DETERMINATION OF DIFFERENTIATED INTERVALS BETWEEN SITE VISITS FOR INSTITUTIONS NEEDING ADDITIONAL OVERSIGHT**

Dr. Catherine Kearney presented this item. This item provided information regarding the COAs authority to differentiate the length of time between site visits for an institution that it deems to need additional oversight. Dr. Kearney recommends that the site visit is not less than three years because it does not allow adequate time for a site visit team to prepare based on how the new accreditation cycle is structured. Several members of the Committee including, member Pensavalle, voiced support for the differentiated intervals where appropriate. No action was necessary at this time and additional handbook language will be brought forward for consideration at a future meeting.

**Item 11 – REPORT OF THE ACCREDITATION TEAM TO CALIFORNIA STATE UNIVERSITY, EAST BAY**

Consultant Jake Shuler presented information about this visit. He was joined by team lead Dr. Christine Zeppos and institutional representatives Dr. Carolyn Nelson, Dean of College of Education and Dr. Shira Lubliner, Accreditation Coordinator. Teri Clark was also on the visit serving in the role of state consultant.

After discussion, it was moved and seconded (Erickson/Forbes) to grant **Accreditation** to California State University, East Bay.

**Item 12 – REPORT OF THE ACCREDITATION TEAM TO CALIFORNIA STATE UNIVERSITY, CHANNEL ISLANDS**

Consultant Lynette Roby presented information about this visit. She was joined by Dr. Mimi Miller, Common Standards site visit reviewer substituting for the team Lead Dee Parker who was not available, and institutional representative Dr. Brian Sevier, Dean, School of Education.

After discussion, it was moved and seconded (Alvarado/Moore) to grant **Accreditation with Stipulations** to California State University, Channel Islands. The following stipulations were assigned to the institution and also includes hosting a revisit within one year.

1. CSUCI must provide evidence that any Common Standard less than fully met must be addressed.
2. CSUCI must provide evidence of an ongoing process to inform candidates, faculty, and district partners of the unit's vision.
3. CSUCI must provide evidence of a formal systematic collaboration with school partners regarding the criteria for selecting clinical personnel, district employed supervisors, and school sites.
4. CSUCI must provide evidence that the district employed supervisors are trained and evaluated in a systematic manner.

5. CSUCI must provide evidence of implementing a comprehensive and unit-wide assessment and evaluation system that is used for program improvement and addresses all unit programs and operations. CSUCI must provide evidence that a process is in place to review program and unit data on an annual basis.
6. CSUCI must provide a 6-month report outlining actions taken to date by the institution to address the stipulations note above.

**Item 13 – DISCUSSION OF THE REQUIRED PROGRESS REPORT FOR THE CALIFORNIA SCHOOL OF THE DEAF**

Consultant Bob Loux presented this report. He was joined by institutional representative Kate Kovacs, Literacy Coach/Induction Coordinator.

After discussion, it was moved and seconded (Morrison/Borgese) to accept the report, approve the removal of the remaining stipulation and change the status to **Accreditation**.

**Item 14 – REPORT ON THE REQUIRED FOLLOW UP FROM THE LA MESA SPRING VALLEY UNIFIED SCHOOL DISTRICT SITE VISIT**

Ms Hickey has provided the information required by La Mesa Spring Valley USD. La Mesa-Spring Valley addressed the Precondition 5 compliance issue through the collective bargaining process. On June 8, 2018, La Mesa-Spring Valley brought to the Commission on Teacher Credentialing a request to change the Teacher Induction program to inactive status. Ms. Hickey and staff will continue to work with the institution to address the stipulations. An update will follow.

After discussion, it was moved and seconded (Alvarado/Balatayo) to accept the report and information presented as requested by the COA.

**Item 15 – REPORT ON THE REQUIRED FOLLOW-UP FOR MONTEBELLO UNIFIED SCHOOL DISTRICT**

Consultant Gay Roby introduced this item. Joining her were institutional representatives Dr. Anthony J. Martinez Superintendent of Schools, Dr. Angel Gallardo, Assistant Superintendent of Human Resources Division and by videoconference Patti Salcido-Maez and Angelica Paz. The institution was asked to provide an outline on how the institution is now meeting Precondition 2 (mentor assignment within 30 days of enrollment), Precondition 3 (reporting and monitoring one hour of candidate support weekly), and Precondition 4 (development of the initial ILP within 60 days of enrollment). The Montebello Unified School District notified all current teacher induction candidates of their probationary status via a letter provided to the COA.

After discussion, it was moved and seconded (Erickson/Pensavalle) (Recusal: James Webb) to accept the report and information presented as requested by the COA as follow-up to the site visit report.

**Item 16 – DISCUSSION RELATED TO IDENTIFYING EXEMPLARY PRACTICES**

This item was presented by Teri Clark. After discussion, it was moved and seconded (Erickson/Pensavalle) to approve the plan presented by staff which establishes the baseline eligibility criteria for programs seeking identification as Program Exemplars. A selection committee would review the program submissions and select the top submissions to present to the COA for final selection of Program Exemplars. Several COA members expressed their support for keeping COA in this process, at least until such time that the various aspects of the process have been established.

**Item 17 – DISCUSSION REGARDING THE PROGRESS OF ESTABLISHING PROGRAM REPORTS IN THE ANNUAL DATA SYSTEM (ADS)**

Analyst Nicole Hill presented information regarding the progress of the program reports submitted in the Annual Data System. Nicole provided the committee with information identifying which program sponsors have created their program report decks to date as well as how many have not. The deadline to submit the program report data is August 15, 2018. Staff will continue to provide support for institutions in the use of the ADS. Additional items will be presented at future COA meetings. Committee member Webb found the process to be really helpful and it provides programs the ability to present to site administrator and district administration information on the health of the program.

**Item 18 – DISCUSSION REGARDING A NEW ACCREDITING BODY FOR EDUCATOR PREPARATION: THE ASSOCIATION FOR ADVANCING QUALITY IN EDUCATOR PREPARATION (AAQEP)**

This item was introduced by Director Teri Clark and presented by Linda McKee, Chief Learning Officer and Sungti Hsu from AAQEP. This item provided information on the progress of a new national accreditor for educator preparation. Staff will continue to monitor the organization’s development and bring updates, as necessary, to future meetings.

**Item 19 – DISCUSSION OF THE 2019 COA SCHEDULE OF MEETINGS**

Cheryl Hickey presented this item. After discussion, the committee moved and seconded (Borgese/Morrison) the approval of the 2019 COA meeting dates.

**2019 COA Dates:**

January 31 – February 1, 2019

March 14-15, 2019

May 2-3, 2019

June 27-28, 2019

August 6, 2019

November 7-8, 2019

**PUBLIC COMMENT**

There were no members of the public present for comments.

**ADJORNMENT**



The meeting was adjourned by Co-Chair Anna Moore at 1:57pm. The next meeting of the COA is scheduled for August 6, 2018.