

COMMITTEE ON ACCREDITATION MINUTES

March 24, 2017

Commission on Teacher Credentialing

Committee Members Present

Jomeline Balatayo
Suzanne Borgese
Deborah Erickson
Cheryl Forbes
Bob Frelly
Anna Moore
Gerard Morrison
Margo Pensavalle
Kelly Skon
Pia Wong

Absent Members

Iris Riggs
Yvonne White

Commissioner Present

Haydee Rodriguez

Staff Members Present

Teri Clark, Director
Cheryl Hickey, Administrator
Catherine Kearney, Administrator
Gay Roby, Consultant
Katie Croy, Consultant
Lynette Roby, Consultant

Erin Sullivan, Consultant
William Hatrick, Consultant (via technology)
Bob Loux, Consultant
Jake Shuler, Consultant
Paula Jacobs, Consultant
Miranda Gutierrez, Assistant Consultant
Teri Ackerman, Analyst
Melissa Dean, Analyst

Others Present

Thomas Smith
Cathleen Geraghty (via technology)
JerMara Davis-Welch (via technology)
Omar Safie (via technology)
Annette Webb (via technology)
Robin Gayle
Elizabeth Truesdell
Cindy Grutzik (via technology)
Marco Curiel (via technology)
Jennifer Newman (via technology)
Elizabeth Archer (via technology)
Edmundo Litton (via technology)

Item 1 - CALL TO ORDER

The March meeting of the Committee on Accreditation was called to order by Co-Chair Anna Moore at 9:08 a.m. on March 24, 2017.

Item 2 - APPROVAL OF THE AGENDA

Deborah Erickson moved approval of the March 2017 agenda. Margo Pensavalle seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE FEBRUARY 2016 MINUTES

Suzanne Borgese moved approval of the February 2017 minutes. Deborah Erickson seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Debra Erickson announced that on March 29 the Deans from the Association of Independent California Colleges and Universities (AICCU) will be meeting in Sacramento. The California Council on Teacher Education (CCTE) will also be meeting. She announced that her institution has 4 faculty positions currently open and that her institution is moving forward with the four year Bachelor's degree program.
- Pia Wong noted that CCTE will be holding its spring meeting in Sacramento with an emphasis on policy action networking. Attendees will tour the State Capitol and will visit with and leave information for each of their district representatives.

Item 5 - STAFF REPORTS

- Administrator Cheryl Hickey announced that the June meeting of the COA will be one day only and will be held on Thursday, June 29.
- Administrator Hickey announced that the COA Nominating Committee has met and interviews for the nominees are scheduled for next month. The new COA members will be decided at the April Commission meeting.
- Ms. Hickey also noted that Preconditions and Common Standards documents are coming in to the Commission.
- Administrator Hickey noted that she, Sarah Solari and Catherine Kearney have begun building the teams for the 2017-18 accreditation visits.
- Administrator Cheryl Hickey announced that staff is currently planning BIR training sessions, with the first training scheduled for August 2017. Applications for the BIR training should be available soon.
- Administrator Catherine Kearney gave a brief overview of the pilot Administrative Program Review process, noting that program submissions are being reviewed by volunteer teams with expertise in Administrative Services credentialing.
- Administrator Catherine Kearney added that staff has been on the road facilitating Technical Assistance sessions and are now doing an analysis of which institutions have sent representatives to these sessions. To date, more than 2,000 institutional representatives have attended the Technical Assistance sessions.
- Director Teri Clark announced that a team will begin conducting the equating study for the teaching performance assessments in July 2017. This is expected to last until 2019.
- Consultant Katie Croy gave a brief update on the process of the CalTPA (Teaching Performance Assessment) development work to date and Consultant Gay Roby updated the progress of the development of the CalAPA (Administrative Performance Assessment).
- Director Teri Clark noted that the Commission is recruiting scorers for both the APA and TPA. The training is currently five days, face to face during this pilot year. Volunteers need to hold a credential in the subject area in which they will be scoring.
- Consultant Lynette Roby announced that 5 proposals for Initial Institutional Approval under the new revisions will be brought to the April Commission meeting.

- Administrator Cheryl Hickey advised the members of the COA that they may wish to read the agenda item on fieldwork and clinical practice on the April Commission agenda.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Anna Moore.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Borgese/Frelly) and carried to grant initial accreditation to the following program(s) of professional preparation:

Program(s) of Professional Preparation for Preliminary Single Subject
Summit Public Schools

Program(s) of Professional Preparation for Speech-Language Pathology
Biola University

B. Notification about the Transition of Professional Preparation Programs

There were no items.

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

Argosy University
Preliminary Administrative Services Credential, effective March 24, 2017.

D. Professional Preparation Programs Requesting Reactivation

The items originally listed on the agenda were pulled and will be presented at a later date.

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Borgese/Pensavalle) and carried to grant withdrawal of the following program(s):

Madera County Superintendent of Schools
Education Specialist – Added Authorization: Autism Spectrum Disorder

Wiseburn Unified School District
Education Specialist – Added Authorization: Autism Spectrum Disorder, effective June 15, 2017.

Education Specialist – Added Authorization: Early Childhood Special Education, effective June 15, 2017.

Education Specialist – Added Authorization: Emotional Disturbance, effective June 15, 2017.

Education Specialist – Added Authorization: Traumatic Brain Injury, effective June 15, 2017.

F. Automatic Withdrawal for Programs of Professional Preparation

There were no programs listed.

Item 7 – DISCUSSION OF LATE DOCUMENTS

Analyst Melissa Dean presented information regarding institutions that have not complied with the timelines of the accreditation cycle, specifically Administrative Services program review submissions which were due December 30, 2016. Staff continues to monitor these submissions. This item will be brought to the June meeting of the COA and will also include Preconditions and Common Standards documents due March 31. This was an information item. No action was taken.

Item 8 –DISCUSSION OF 3rd QUARTERLY REPORT FOR CALIFORNIA SCHOOL FOR THE DEAF

Consultant Bob Loux presented this information item which offered an update on steps taken by the institution to meet the stipulations placed on it in June 2016. The 7th year report will be presented to the COA at its June meeting.

Item 9 – DISCUSSION AND ADOPTION OF CHAPTER 3 OF THE ACCREDITATION HANDBOOK: INITIAL INSTITUTIONAL APPROVAL

This item was presented by Consultant Lynette Roby. After discussion, it was moved, seconded (Forbes/Erickson) and carried to adopt the updates to *Accreditation Handbook* Chapter 3.

Item 10 – REPORT OF THE REVISIT TEAM TO DOMINICAN UNIVERSITY

Consultant Paula Jacobs was joined at the table by institutional representatives Robin Gayle, Acting Dean, and Elizabeth Trusdell, Department Chair. Joining electronically was Team Lead, Cindy Grutzik, who presented the results of the visit. After discussion, it was moved, seconded (Erickson/Borgese) and carried (Forbes recused) to change the accreditation status of Dominican University from *Accreditation with Major Stipulations* to ***Accreditation***.

Item 11 – RECOMMENDATION TO REMOVE STIPULATIONS FOR UC RIVERSIDE

Consultant Katie Croy introduced Dean Thomas Smith, who joined her at the table. Joining the meeting electronically were institutional representatives Cathleen Geraghty, JerMara Davis-Welch, Omar Safie and Annette Webb. Dr. Croy presented the report in the absence of Team Lead Jo Birdsell. After discussion, it was moved, seconded (Wong/Erickson) and carried to change the accreditation status of UC Riverside from *Accreditation with Stipulations* to ***Accreditation***.

Item 12 – DISCUSSION OF 7th YEAR REPORT FOR CHAFFEY JOINT UNION HIGH SCHOOL DISTRICT

Administrator Cheryl Hickey presented this information item in the absence of Consultant Karen Sacramento. In June of 2016, the COA granted Chaffey Joint Union High School District

the status of Accreditation, but also requested a 7th year report with respect to Common Standard 2. The report addressed those specific concerns.

Item 13 – DISCUSSION OF THE 3rd QUARTERLY REPORT FOR ALLIANT UNIVERSITY

Consultant Bob Loux presented this information report. The final report for Alliant University will be presented at the June 2017 meeting of the COA.

Item 14 – REPORT OF THE REVISIT TEAM TO UNITED STATES UNIVERSITY

Consultant Paula Jacobs introduced institutional representatives Marco Curiel, Director of the Teacher Credentialing Preparation program; Jennifer Newman, Provost; and Elizabeth Archer, Associate Provost, who all joined the meeting electronically. Also joining in electronically was Team Lead, Edmundo Litton. After discussion, it was moved, seconded (Wong/Borgese) and carried to change the status of United States University from *Accreditation with Stipulations* to ***Accreditation with Major Stipulations***. In addition, the institution is to have a full Common Standards revisit no later than October 1, 2017 and is required to submit bimonthly reports to the COA until the revisit takes place.

Item 15 – PROPOSED LANGUAGE FOR THE ACCREDITATION HANDBOOK RELATED TO NONCOMPLIANCE WITH PRECONDITIONS

Administrator Catherine Kearney presented proposed revisions of Chapter 4 of the *Accreditation Handbook* to the COA. After discussion, it was moved, seconded (Erickson/Forbes) and carried to accept the changes as written.

Item 16 – ANNUAL DATA SUBMISSION

This information item, providing an update on efforts to rebuild the accreditation submission system, was presented by Director Teri Clark. As this was an information item, no action was taken.

Item 17 – DISCUSSION OF APPROVAL OF NEW PROGRAMS BY INSTITUTIONS RECENTLY RECEIVING ACCREDITATION

Consultant Lynette Roby provided an update on the timeline for implementation of the various changes adopted by the Commission to strengthen and streamline the accreditation system. This was an information item. No action was taken.

Item 18 – DISCUSSION OF REVISED INITIAL INSTITUTIONAL APPROVAL PROCESS

Consultant Miranda Gutierrez presented this item for discussion around initial accreditation of new preparation programs for institutions completing *Stage III-Alignment with All Applicable Standards and Preconditions* of the Institutional Approval process and the information to be presented to the COA for initial accreditation. After discussion, it was moved, seconded (Erickson/Pensavalle) and carried to add Provisional Institutional Approval as a standing agenda item when appropriate.

Item 19 – PUBLIC COMMENT

There were no members of the public wishing to comment.

ADJOURNMENT

The meeting was adjourned by Co-Chair Pia Wong at 1:40 p.m. on March 24, 2017. The next meeting of the COA is scheduled for Thursday, June 29, 2017.