

COMMITTEE ON ACCREDITATION MINUTES

November 9, 2016

Commission on Teacher Credentialing

Committee Members Present

Jomeline Balatayo
Suzanne Borgese
Bob Frelly
Cheryl Forbes
Anna Moore
Gerard Morrison
Iris Riggs
Kelly Skon
Yvonne White
Pia Wong

Absent Members

Deborah Erickson
Margo Pensavalle

Staff Members Present

Teri Clark, Director
Cheryl Hickey, Administrator
Catherine Kearney, Administrator
Gay Roby, Consultant
Katie Croy, Consultant
Lynette Roby, Consultant
Erin Sullivan, Consultant
Bob Loux, Consultant
Sarah Solari-Colombini, Consultant
William Hatrick, Consultant
Hart Boyd, Analyst
Paula Jacobs, Consultant
Miranda Gutierrez, Asst. Consultant
Teri Ackerman, Analyst
Melissa DePaul, Analyst
Paul Madero (via Zoom)

Karen I

Others Present

Haydee Rodriguez, Commissioner
Jo Birdsell
Tom Johnstone (via technology)
Angela Salazar (via technology)
Patty Mullins (via technology)
Tracy Mullins (via technology)
Mary Oling-Sisay (via technology)
Stephen Cochrane (via technology)

Item 1 - CALL TO ORDER

The November meeting of the Committee on Accreditation was called to order by Co-Chair Pia Wong at 8:36 a.m. on November 9, 2016.

Item 2 - APPROVAL OF THE AGENDA

Suzanne Borgese moved approval of the November 2016 agenda. Bob Frelly seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE AUGUST 2016 MINUTES

Suzanne Borgese moved approval of the August 2016 minutes. Anna Moore seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Co-Chair Pia Wong welcomed the three new members of the COA. Each of the new members then briefly introduced themselves to the Committee.
- Yvonne White announced she has passed her qualifying exams and is now in the third year of her doctoral program, working on her dissertation.
- Pia Wong spent time in Brazil as part of the Stanford University team working with 7 universities and 2 state departments of education interested in creating clinical teacher preparation programs.

Item 5 - STAFF REPORTS

- Administrator Cheryl Hickey welcomed the new members of the COA to their first (non-telephone) meeting.
- Director Teri Clark gave a brief overview of the three separate RFPs currently being reviewed by Commission staff:
 - (1) A single grant of \$5,000,000 to be awarded to an LEA (i.e., a school district, county office of education, or charter school) to operate a statewide teacher recruitment center to be known as the “California Center on Teaching Careers;”
 - (2) Multiple grants each up to \$250,000 total for a period of up to two years to public and private institutions of higher education to develop and implement four-year teacher preparation programs that integrate subject matter and pedagogy (i.e., “blended” or “integrated” programs that are four years in length). Priority will be given to programs addressing single subject mathematics or science credentials, teaching bilingual education, and education specialist credentials; and
 - (3) Multiple grants of up to \$4,000 per participant per year for up to five years to school districts, county offices of education, and charter schools to develop and operate a “Classified School Employee Teacher Credentialing Program.”
- Director Clark also noted the change in regulations which once again allows Elementary Subject Matter Programs to waive the CSET examination.
- Administrator Cheryl Hickey noted that the COA meeting scheduled for February 2-3, 2017 may be shortened to one day depending upon the number of items which will need to be addressed at that time.
- Administrator Hickey also announced that the Initial Institutional Approval (IIA) process has been changed and strengthened, with a new set of criteria to be reviewed. She noted that there are a number of institutions in the queue to be reviewed. Commission Liaison Haydee Rodriguez provided the Commission’s point of view regarding IIA and summarized the discussion of the Commission at its last meeting on this subject.

- Administrator Cheryl Hickey announced that Commission Liaison Haydee Rodriguez is the recipient of the Stanford Alumni of Excellence Award.
- Administrator Hickey thanked the Committee for their patience in receiving the agenda items a bit later than usual due the current staff workload.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Pia Wong.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Frelly/Skon) and carried (Moore and Riggs recused) to grant initial accreditation to the following programs of professional preparation:

Programs of Professional Preparation for the Multiple Subject Intern

Sonoma County Office of Education
San Francisco Unified School District

Program(s) of Professional Preparation for the Single Subject Intern

Sonoma County Office of Education

Program(s) of Professional Preparation for Education Specialist Mild/Moderate Intern

Sonoma County Office of Education
San Francisco Unified School District

Program(s) of Professional Preparation for Preliminary Administrative Services

Riverside County Office of Education

It was moved, seconded (Moore/Borgese) and carried (Balatayo recused) to grant initial accreditation to the following program of professional preparation:

Program(s) of Professional Preparation for Clear Education Specialist Induction

Culver City Unified School District

B. Notification about the Transition of Professional Preparation Programs

There were no items.

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

Azusa Unified School District

General Education (Multiple/Single Subject) Induction Program

California State University, San Marcos

California Teacher of English Learners (CTEL) Program

D. Professional Preparation Programs Requesting Reactivation

It was moved, seconded (Skon/Frelly) and carried (Borgese recused) to grant reactivation to the following programs of professional preparation:

San Diego Unified School District

Single Subject Intern Program

Glendale Unified School District

General Education Induction Program

California State University, Fullerton

Multiple Subject Intern Program

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Frelly/Moore) and carried to grant withdrawal of the following program(s):

University of California, Riverside

Pupil Personnel Services: School Counseling, effective December 31, 2016.

F. Automatic Withdrawal for Programs of Professional Preparation

There were no programs listed.

Item 7 – DISCUSSION OF LATE DOCUMENTS

Consultant Lynette Roby presented an update of the annual accreditation fees, specifically those programs which have not complied with required timelines set by the Commission. The item did not require action by the Committee.

Item 8 – REPORT OF THE ACCREDITATION SITE VISIT TO WISEBURN UNIFIED SCHOOL DISTRICT

Administrator Catherine Kearney was joined at the table by Team Lead Jo Birdsell, who presented the team report. Joining the meeting through technology was Dr. Tom Johnstone, Superintendent of Wiseburn Unified School District. After discussion, it was moved, seconded (Moore/Skon) and carried to accept the team recommendation of ***Accreditation with Major Stipulations*** with the amendment that the institution not be permitted to recommend new credential programs until stipulations have been met.

Item 9 – DISCUSSION OF THE FIRST QUARTERLY REPORT FOR HOLY NAMES UNIVERSITY

This item was presented by Consultant Erin Sullivan. As this was the first quarterly report submitted by the institution, no action was required.

Item 10 – REPORT OF ACTIONS TAKEN BY BALDWIN PARK UNIFIED SCHOOL DISTRICT TO ADDRESS STIPULATIONS

Consultant Gay Roby introduced institutional representative, Angela Salazar, Assistant Superintendent of Baldwin Park Unified School District, who joined the meeting through

technology. After the presentation of the report and discussion, it was moved, seconded (Borgese/Balatayo) and carried to accept the team recommendation to change the status of the institution from *Accreditation with Stipulations* to **Accreditation**, with the report amended to reflect clearer funding for the induction program.

Item 11 – ADOPTION OF ACCREDITATION HANDBOOK CHAPTER 7: PREPARATION FOR THE ACCREDITATION SITE VISIT

Administrator Catherine Kearney presented this action item. After review and discussion, it was moved, seconded (White/Balatayo) and carried to accept Chapter 7 of the *Accreditation Handbook* as proposed, with edits and substantive changes made by the COA.

Item 12 – DISCUSSION OF THE COA ANNUAL REPORT 2015-16

Administrator Cheryl Hickey presented this item for COA approval prior to the report being presented at the December meeting of the Commission. After discussion, it was moved, seconded (Frelly/Riggs) and carried to accept the report as revised by the COA.

Item 13 – DISCUSSION OF THE FIRST QUARTERLY REPORT FOR OAK GROVE SCHOOL DISTRICT

This item was presented by Consultant Sarah Solari-Colombini. As this was the first quarterly report submitted by the institution, no action was required.

Item 14 – DISCUSSION OF THE FIRST QUARTERLY REPORT FOR ALLIANT UNIVERSITY

This item was presented by Consultant William Hatrick who was joined via technology by institutional representatives, Dr. Tracy Heller; Patty Mullen; Dr. Mary Oling-Sisay; and Dr. Stephen Cochrane. As this was the first quarterly report submitted by the institution, no action was required.

Item 15 – DISCUSSION OF THE FIRST QUARTERLY REPORT FOR THE CALIFORNIA SCHOOL FOR THE DEAF

Consultant Bob Loux presented the first and second quarterly reports submitted by the California School for the Deaf pursuant to COA direction at the June 2016 meeting. No action was required.

Item 16 – DISCUSSION OF NEW GENERAL PRECONDITIONS AND PROCESS FOR REQUIRING IMMEDIATE ACTION FOR NONCOMPLIANCE WITH PRECONDITIONS

Consultant Lynette Roby presented this information item covering the new General Preconditions adopted by the Commission in September 2016. No action was required.

Item 17 – DISCUSSION OF NEW MULTIPLE/SINGLE SUBJECT PROGRAM STANDARDS AND REVISED TEACHING PERFORMANCE EXPECTATIONS

Director Teri Clark and Consultant Katie Croy presented the new Preliminary Multiple and Single Subject program standards and the revised Teaching Performance Expectations to the COA. This was an information item. No action was taken.

Item 18 – UPDATE ON THE TECHNICAL ASSISTANCE ACTIVITIES

Administrator Catherine Kearney present this information item. No action was required.

Item 19 – UPDATE ON THE SPECIAL EDUCATION WORK GROUP

Consultants Sarah Solari-Colombini and William Hatrick presented an overview of the status of work being completed related to the Education Specialist Preliminary Credential Work Group. This was an information only item and no action was taken.

Item 20 – DISCUSSION OF SUBJECT MATTER COMPETENCY IN INTEGRATED PROGRAMS

This information item was presented by Director Teri Clark and Administrator Cheryl Hickey. No action was needed.

Item 21 – UPDATE ON THE WORK TO STRENGTHEN AND STREAMLINE THE ACCREDITATION SYSTEM

Administrator Cheryl Hickey presented this item covering the data collected from the site visit team leads after the 2015-16 site visits. As this was an information item, no action was taken.

Item 22 –DISCUSSION OF NEXT GENERATION BOARD OF INSTITUTIONAL REVIEW TRAINING

Consultants Gay Roby and Katie Croy presented this item, beginning the discussion of the manner in which the Commission should revise the Board of Institutional Review (BIR) training to ensure effective implementation of the revised accreditation system. This was an information item. No action was required.

Item 23 – NOMINATIONS AND ELECTIONS OF OFFICERS

Administrator Cheryl Hickey called for nominations for COA Co-Chairs for the 2016-2017 accreditation year. It was moved, seconded (Frelly/Borgese) and carried to nominate and to elect Anna Moore as (K-12) Co-Chair and to nominate and elect Pia Wong as (Higher Education) Co-Chair. Both will serve as Co-Chairs until August of 2017.

Item 24 – ADJOURNMENT

The meeting was adjourned by Co-Chair Anna Moore at 3:45 p.m. on November 9, 2016. The next meeting of the COA is scheduled for February 2-3, 2017. Members will be notified if the meeting is reduced to one day.