

COMMITTEE ON ACCREDITATION MINUTES

February 19, 2014

Commission on Teacher Credentialing

Committee Members Present

Deborah Erickson
Bob Frelly
Kenneth Lopour
Anna Moore
Margo Pensavalle
Reyes Quezada
Jose Rivas
Kelly Skon
Nancy Watkins
Pia Wong

Absent Members

Gary Kinsey
Yvonne White

Commissioner Present

Haydee Rodriguez

Staff Members Present

Mary Sandy, Executive Director
Teri Clark, Director
Cheryl Hickey, Administrator
Katie Croy, Consultant
Geri Mohler, Consultant
Lynette Roby, Consultant
Erin Sullivan, Consultant
Teri Ackerman, Analyst

Others Present

Eileen Horowitz via electronic media
Michelle Shwartz via electronic media
Bonnie Scharfman via electronic media
Roxie Esterle via electronic media
Darby Williams
Sandra Beller
Carol Foster
Kevin Ward
Carol Tolson
Carol Ann Franklin
Carol Rinkoff
Pat Breen
Donna Wetrich
Jo Birdsell
Kathleen Knutzen
Stacy Schmidt
Debbie Meadows
Mahmoud Suleiman
Cynthia McDermott via electronic media
Ginger Ketting-Weller
Linda Caviness via electronic media
Cartha Tenille via electronic media

Item 1 - CALL TO ORDER

The February 19, 2015 meeting of the Committee on Accreditation was called to order by Co-Chair Kenneth Lopour at 8:37 a.m.

Item 2 - APPROVAL OF THE AGENDA

Anna Moore moved approval of the February 2015 agenda. Deborah Erickson seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE OCTOBER 2014 MINUTES

Deborah Erickson moved approval of the October 2014 minutes as written. Bob Frelly seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Jose Rivas announced that he is the recipient of the NSTA (National Science Teacher Association) Shell Science Teaching Award.
- Nancy Watkins announced that her son has signed a letter of intent to play football for Cornell University.
- Deborah Erickson announced that she will be attending the AACTE (American Association of Colleges for Teacher Education) conference in Denver in early April. She is hoping to bring information back to the COA at its next meeting.
- Reyes Quezada is currently working with a Supreme Court Justice who will be at the University of San Diego. He will keep the COA informed as more information becomes available.

Item 5 - STAFF REPORTS

- Administrator of Accreditation Cheryl Hickey commended COA members Margo Pensavalle and Nancy Watkins on the work they have been doing as members of the Accreditation Work Group.
- Administrator Hickey thanked the co-chairs for their professionalism in presenting the Annual Accreditation Report at the December meeting of the Commission
- Administrator Hickey introduced Erin Sullivan who has accepted a consultant position in the Professional Services Division where she will be working in the accreditation area.
- Administrator Hickey provided an update to COA members on the spring accreditation visits and staffing which have been changed due to health issues with some of the accreditation staff.
- Both Director Teri Clark and Administrator Cheryl Hickey provided an update on the Governor's proposed budget and the allocation of funds which the Commission is slated to receive, should the legislature and Governor include it in the final 2015-16 State Budget. These resources are intended to support the accreditation revision work as well as the further development of performance assessments

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Kenneth Lopour.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Erickson/Wong) and carried to grant initial accreditation to the following programs of professional preparation:

Program of Professional Preparation for the Administrative Services Clear Induction Credential

Los Angeles Unified School District
Santa Barbara County Education Office

Programs of Professional Preparation for Clear Education Specialist Induction

California State University, Long Beach
National University
Santa Ana Unified School District
Alhambra Unified School District

Programs of Professional Preparation for Preliminary Early Childhood Special Education Added Authorization

California State University, Bakersfield

Program(s) of Professional Preparation for General Education (Multiple Subject/Single Subject) Induction

South San Francisco Unified School District

B. Notification about the Transition of Professional Preparation Programs

There were no items listed. However, Ms. Hickey noted that information about the transition of Administrator Preparation programs was included in a separate item.

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

California State Polytechnic University: Pomona:

Reading Certificate – Added Authorization, effective February 19, 2015.

California State University, Channel Islands:

Preliminary Single Subject-Physical Education Methodology, effective February 20, 2015

Ontario-Montclair School District:

Education Specialist Added Authorization – Autism Spectrum Disorders, effective February 20, 2015

University of San Francisco:

Preliminary Administrative Services Credential, effective June 1, 2015

Sonoma State University:

Education Specialist Added Authorization – Autism Spectrum Disorders, effective March 1, 2015

D. Professional Preparation Programs Requesting Reactivation

It was moved, seconded (Erickson/Watkins) and carried to grant reactivation to the following programs of professional preparation:

California State University, San Marcos:

Reading and Language Arts Specialist Credential Program
Reading Certificate Credential Program

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Erickson/Rivas) and carried (Skon and Wong recused) to grant withdrawal of the following programs:

Mills College

Preliminary Administrative Services Intern Program

Humboldt State University

Reading Certificate
Education Specialist – Added Authorization: Autism Spectrum Disorders
Professional Administrative Services Clear Credential
Single Subject Teaching Credential – Business

California State University, Northridge

Speech-Language Pathology Services: Special Class Authorization, effective February 20, 2015

Cajon Valley Union School District

General Education Induction Program

Santa Clara Unified School District

Designated Subjects: Special Subjects Credential
Designated Subjects: Supervision and Coordination Credential

Chapman University

General Education Multiple and Single Subject Clear Credential
Preliminary Multiple Subject Intern Program
Preliminary Single Subject Intern Program
Preliminary Administrative Services Intern Program

California State University, Sacramento

Multiple Subject Intern Program

University of California, Irvine
Multiple Subject Intern Program

San Diego Unified School District
Education Specialist – Added Authorization: Autism Spectrum Disorders

California State Polytechnic University, Pomona
Preliminary Administrative Services Credential (Experimental Program Standard)

Item 7 – NOTIFICATION TO COA OF LATE DOCUMENTS

Administrator Cheryl Hickey presented this information item regarding those institutions that have not complied with the timelines of the accreditation cycle.

Item 8 –UPDATE ON PROGRAM TRANSITION TO THE NEW ADMINISTRATIVE SERVICES CREDENTIAL STANDARDS

Administrator Cheryl Hickey and consultants Katie Croy and Lynette Roby presented this information item, providing COA members with the status of currently approved Administrative Services Credential (ASC) preparation programs that are transitioning to new standards.

Item 9 – UPDATE ON DISCUSSION WITH CAEP ON MEMORANDUM OF UNDERSTANDING (MOU)

Director Teri Clark and Administrator Cheryl Hickey presented this action item revising the MOU with CAEP in accordance with COA and CAEP discussions. After review, it was moved, seconded (Erickson/Frelly) and carried to to direct staff to continue discussion with CAEP, particularly as it relates to CAEP standard 3.2 for all institutions with post baccalaureate educator preparation programs.

Item 10 – PROPOSED HANDBOOK LANGUAGE RELATED TO PROGRAM CLOSURE

Consultant Lynette Roby presented this action item. It was moved, seconded (Lopour/Frelly) and carried that the COA accept the proposed language for inclusion in Chapter 8 of the Accreditation Handbook to allow for stipulations that include the closure of particular programs. The COA suggested minor changes to the proposed language.

Item 11 – UPDATE ON THE QUARTERLY REPORT FROM HEBREW UNION COLLEGE

Commission Consultant Lynette Roby presented the quarterly report submitted by Hebrew Union College as required by the accreditation finding of *Major Stipulations* placed upon it by the COA at its April 2014 meeting. Institutional representatives Eileen Horowitz, Michelle Schwarz, Bonnie Scharfman and Roxie Esterlee joined the meeting via electronic media. No action was taken by the COA. The next update will be presented at the April COA meeting.

Item 12 – ACCREDITATION TEAM REPOST FOR WEST COVINA UNIFIED SCHOOL DISTRICT

In the absence of Commission Consultant Gay Roby, Team Lead Darby Williams introduced institutional representatives Sandra Beller, Carol Foster and Kevin Ward, who joined her at the table. She then presented the team report to the COA. After discussion, it was moved, seconded (Watkins/Erickson) and carried to accept the accreditation review team recommendation of ***Accreditation***.

Item 13 – ACCREDITATION TEAM REPORT FOR ARGOSY UNIVERSITY

Administrator Cheryl Hickey was joined at the table by institutional representative Carol Tolson and Team Lead Carol Ann Franklin who presented the accreditation review team report. After discussion, it was moved, seconded (Erickson/Rivas) and carried to accept the team recommendation of ***Accreditation with Stipulations***.

Item 14 - UPDATE ON THE QUARTERLY REPORT FROM PACIFIC OAKS COLLEGE

Consultant Katie Croy was joined at the table by institutional representatives Patricia Breen, Carol Rinkoff and Donna Wetrich. The second quarterly report and plan of action, based on the accreditation finding of *Accreditation with Probationary Stipulations* by the COA in August 2014, was reviewed. No action was taken. The third quarterly report will be presented at the April meeting of the COA.

Item 15 – UPDATE ON THE PROGRESS REPORT FOR LOS BANOS UNIFIED SCHOOL DISTRICT

Administrator Cheryl Hickey presented this report in the absence of consultant Gay Roby. Due to vacations, no institutional representatives were available to be present. The next update will be presented at the June meeting of the COA.

Item 16 – ACCREDITATION TEAM REPORT FOR CSU BAKERSFIELD

Commission Consultant Katie Croy was joined at the table by Team Lead Jo Birdsell and institutional representatives Kathleen Knutzen, Mahmoud Suleiman, Stacy Schmidt and Debbie Meadows. After discussion, it was moved, seconded (Erickson/Moore) and carried to accept the team recommendation of ***Accreditation***.

Item 17 – UPDATE ON THE PROGRESS REPORT FOR ANTIOCH UNIVERSITY

Consultant Geri Mohler introduced institutional representative Cynthia McDermott who joined the meeting electronically. The progress report of the actions taken by the institution to address the stipulations was discussed and no action was taken. The next quarterly report is due in April and will be presented to the COA at that time. .

Item 18 – UPDATE ON THE PROGRESS REPORT FOR LA SIERRA UNIVERSITY

Commission Consultant Geri Mohler introduced institutional representatives Ginger Ketting-Weller, Linda Caviness, and Cartha Tennille who joined the meeting electronically. The second quarterly report on the steps the institution has taken to address the stipulations was discussed. No action was taken. The third quarterly report will be presented at the April meeting of the COA.

Item 19 – DISCUSSION OF CRITERIA FOR BIR TRAINING AND PARTICIPATION IN ACCREDITATION REVIEW ACTIVITIES

This item was presented by Administrator Cheryl Hickey. After review and discussion, it was moved, seconded (Erickson/Moore) and carried that staff move forward to incorporate comments made at this meeting in an updated item to be presented to the COA at a later date.

Item 20 – DISCUSSION OF STRENGTHENING AND STREAMLINING ACCREDITATION

An oral update of Commission feedback and direction following the presentation of this item at the February Commission meeting was given by Director Teri Clark and Administrator Cheryl Hickey who were joined by consultants Lynette Roby, Katie Croy and Paula Jacobs. This was an information item.

Item 2i – PUBLIC COMMENT

There were no members of the public present.

Item 20 – ADJOURNMENT

The meeting was adjourned by Co-Chair Reyes Quezada at 4:15 p.m. on February 19, 2015. The next meeting of the COA is scheduled for Thursday, April 30 - Friday, May 1, 2015.