

COMMITTEE ON ACCREDITATION MINUTES

October 3, 2014

Commission on Teacher Credentialing
Sacramento, California

Committee Members Present

Deborah Erickson
Bob Frelly
Gary Kinsey
Anna Moore
Margo Pensavalle
Reyes Quezada
Kelly Skon
Nancy Watkins
Yvonne White
Pia Wong

Absent Members

Kenneth Lopour
Jose Rivas

Commissioner Present

Haydee Rodriguez

Staff Members Present

Teri Clark, Director
Cheryl Hickey, Administrator
Gay Roby, Consultant
Katie Croy, Consultant
Geri Mohler, Consultant
Catherine Kearney, Consultant
Lynette Roby, Consultant
Sarah Solari Colombini, Consultant
Paula Jacobs, Consultant
Teri Ackerman, Analyst/Recorder

Others Present

Patricia Breen
Sungho Park
Mary Ashdjian
Jose Luis (via phone)

Item 1 - CALL TO ORDER

The October 3, 2014 meeting of the Committee on Accreditation was called to order by Co-Chair Reyes Quezada at 8:28 a.m.

Item 2 - APPROVAL OF THE AGENDA

Deborah Erickson moved approval of the October 2014 agenda. Gary Kinsey seconded the motion. The motion passed without dissent.

Item 3 - APPROVAL OF THE AUGUST 2014 MINUTES

Pia Wong moved approval of the August 2014 minutes as written. Kelly Skon seconded the motion. The motion passed without dissent.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Nancy Watkins announced that she is now the Assistant Principal at Valencia High School. In addition to her duties as assistant principal, Nancy is also teaching a module at Cal State Fullerton where she also serves as writing coach for doctoral students. In addition to those duties, Nancy also teaches a class in Social Science methodology at UC Riverside extension.
- Deborah Erickson announced that Point Loma Nazarene University hosted a meeting of deans from the Association of Independent California Colleges and Universities (AICCU). Attending that gathering was Dr. Mary Sandy, Executive Director of the Commission, who advised those present about upcoming accreditation changes.
- Reyes Quezada shared that he guest edited the spring/summer issue of Multicultural Education.
- Gary Kinsey announced the death of former COA member, Fred Baker. Dr Baker served on the COA for 10 years. He also announced that CSU Channel Islands hosted the National Council of Professors of Educational Administration. Added in as a conference within a conference was the CAPEA (California Association of Professors of Educational Administration) conference at which Consultant Gay Roby represented the Commission.

Item 5 - STAFF REPORTS

- Administrator of Accreditation Cheryl Hickey welcomed new Commission Liaison, Haydee Rodriguez and new member Bob Frelly to the COA. She also introduced Sarah Solari Colombini, a new consultant with the Commission and announced the departure of Commission Consultant Bob Loux, who has taken a position with the Stanislaus County Office of Education. There are currently two consultant position openings in the Professional Services Division
- Administrator Hickey thanked consultant Lynette Roby for working with the initial implementation of the annual accreditation fees. The collected fees are used to fund accreditation activities.
- Administrator Hickey shared information she received at the CAEP (Council for the Accreditation of Educator Preparation) fall conference in Washington, D.C.
- Director Teri Clark reported that the Governor has signed a trailer bill, which had been added to the state budget, which will help to fund changes to the Administrative Services credential. Description of Practice for the CPSEs and Trainer of Trainer Modules are to be developed, followed by the actual training. Gary Kinsey will serve as a panel member for the Trainer of Trainers module panel.
- Director Teri Clark also noted that in accordance with SB 858, the Commission is to review and revise the child development permit matrix by July of 2016.
- Both Administrator Teri Clark and Consultant Katie Croy attended the Science, Technology, Engineering and Mathematics (STEM) conference where COA member Kelly Skon was one of the presenters.
- Consultant Sarah Solari Colombini and Director Teri Clark met with the Collaboration for Effective Educator Development, Accountability and Reform (CEEDAR) group at Brandman University. The meeting focus was on Special Education, working with students with disabilities. The group hopes to have a “best practices” meeting a year from now.

- A statewide Special Education Task Force has been formed. The task force is a joint effort of the State Board of Education, the Department of Education, and the Commission and members consist of special education experts across a broad spectrum.
- Director Clark announced that the Commission had just mailed out follow up reminders regarding the annual accreditation fees. Staff is contacting institutions to help assure timely payments and prevent the suspension of an institution's ability to recommend candidates for credentials.
- In addition to publishing the Title II report (Agenda item 3D for the October Commission meeting) on the Commission website, all appendices have been posted as Excel documents.

Item 6 - PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Reyes Quezada.

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Watkins/Kinsey) and carried (Erickson recused) to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for General Education (Multiple Subject/Single Subject) Induction
San Diego State University

Programs of Professional Preparation for Preliminary Education Specialist Mild/Moderate Intern
Los Angeles County Office of Education
Tulare County Office of Education

Programs of Professional Preparation for Preliminary Education Specialist Moderate/Severe Intern
Los Angeles County Office of Education
Tulare County Office of Education

Programs of Professional Preparation for Preliminary Early Childhood Special Education Intern
Los Angeles County Office of Education
Tulare County Office of Education

Programs of Professional Preparation for Clear Education Specialist Induction
Los Angeles County Office of Education
Los Banos Unified School District
Tulare County Office of Education
West Contra Costa Unified School District

Programs of Professional Preparation for Educator Specialist: Added Authorization
Los Angeles County Office of Education-Added Authorization: Autism Spectrum Disorder

Los Angeles County Office of Education-Added Authorization: Early Childhood Special Education

Tulare County Office of Education -Added Authorization: Autism Spectrum Disorder

Tulare County Office of Education-Added Authorization: Early Childhood Special Education

Program of Professional Preparation for the Administrative Services Preliminary Credential

Tulare County Office of Education

Program of Professional Preparation for Designated Subjects Career Technical Education

Tulare County Office of Education

B. Notification about the Transition of Professional Preparation Programs

Items listed were for notification purposes only. No action was taken.

The chart below reflects the Administrative Services programs which have transitioned:

Name of Sponsoring Institution	Tier I to Preliminary Program Transition Date	Guidelines-based to Clear Induction Program Transition Date
CSU San Luis Obispo	9-1-15	
CSU Pomona	9-1-15	
CSU Bakersfield	8-1-15	
CSU Channel Islands	9-1-15	
CSU Chico	8-24-15	
CSU Dominguez Hills	6-1-15	
CSU East Bay	1-5-15	
CSU Fresno	9-1-15	
CSU Fullerton	9-1-15	
CSU Long Beach	9-1-15	
CSU Los Angeles	9-1-15	
CSU Northridge	7-1-15	
CSU Sacramento	7-1-15	
ACSA		7-1-15
Alliant	9-1-15	
Argosy	9-1-15	

Name of Sponsoring Institution	Tier I to Preliminary Program Transition Date	Guidelines-based to Clear Induction Program Transition Date
Azusa Pacific	9-1-15	7-1-15
Brandman University	8-31-15	
Cal Baptist	9-1-15	
Cal Lutheran	6-1-15	
Concordia	9-1-15	
CSU San Bernardino	9-1-15	
CSU San Diego	9-1-15	
CSU San Francisco	8-31-15	
CSU San Jose	9-1-15	
CSU San Marcos	9-1-14	
CSU Sonoma	8-1-15	
CSU Stanislaus	6-1-15	
El Dorado COE		7-1-15
Fielding Graduate	9-1-15	
Fortune School	8-1-2015	
Fresno COE		7-1-15
Fresno Pacific	8-1-15	
Hope International	9-1-15	
Kern County SOS		7-1-15
La Sierra University	7-1-15	
Los Angeles COE		7-1-15
Loyola Marymount	9-1-15	
Madera COE	9-1-15	
Merced COE		7-1-15
Mills College	2-1-15	
National	7-1-15	
Notre Dame de Namur	1-1-15	

Name of Sponsoring Institution	Tier I to Preliminary Program Transition Date	Guidelines-based to Clear Induction Program Transition Date
Orange County DOE	7-1-15	7-1-15
Pepperdine	9-1-2015	
Placer COE		7-1-14
Pt. Loma Nazarene	8-1-15	
REACH	9-1-2015	6-30-15
Riverside COE		7-1-14
Sacramento COE	7-1-15	7-1-15
Saint Mary's	8-1-15	
San Diego COE	9-1-15	4-1-15
San Mateo COE		7-1-15
Santa Barbara CEO	9-1-2015	
Santa Clara University	9-1-15	7-1-15
Shasta COE		7-1-15
Simpson	9-1-15	
Stanislaus COE		7-1-15
Teachers College of San Joaquin	6-1-15	7-1-15
Touro University	9-1-15	
Tulare COE		7-1-15
UC Berkeley	6-15-14	
UC Irvine	9-1-15	7-1-15
UC Los Angeles	9-1-15	
University of La Verne	9-1-15	
University of Phoenix	9-1-15	
University of Redlands	9-1-15	
University of San Diego	9-1-15	
University of San Francisco	8-1-15	
University of Southern California	8-1-15	

Name of Sponsoring Institution	Tier I to Preliminary Program Transition Date	Guidelines-based to Clear Induction Program Transition Date
University of the Pacific	9-1-15	
Ventura COE		9-1-14

C. Program(s) of Professional Preparation Moving to Inactive Status

Items listed were for notification purposes only. No action was taken.

Dominican University of California

General Education (Multiple Subject/Single Subject) Clear Credential Program

Claremont Graduate University

Education Specialist: Added Authorization: Autism Spectrum Disorders Program.

Education Specialist: Level II Mild/Moderate Disabilities Credential Program.

Education Specialist: Level II Moderate/Severe Disabilities Credential Program.

California State University, San Marcos

Reading and Language Arts Specialist Credential Program

Reading Certificate Program

Madera County Office of Education

Education Specialist: Added Authorization: Autism Spectrum Disorder Program

University of California, Berkeley

Single Subject Intern Credential Program

Alliant University

Preliminary Administrative Services Credential

D. Professional Preparation Programs Requesting Reactivation

It was moved, seconded (Erickson/White) and carried (Moore and Quezada recused) that reactivation of the following program not be considered until a revisit to the institution has been held based on the COA finding of *Accreditation with Major Stipulations* at the April 2014 COA meeting.

California State University, Monterey Bay – Multiple Subject Intern Credential Program

E. Recommendation about the Withdrawal of Professional Preparation Programs

It was moved, seconded (Kinsey/Wong) and carried to grant withdrawal of the following programs:

San Francisco State University

Education Specialist: Physical Impairment Credential Program, effective October 4, 2014.

Boston Reed College

Professional Clear Administrative Services Credential Program, effective June 30, 2014.

Mills College

Professional Clear Administrative Services: Professional Guidelines-Based Credential Program, effective January 1, 2015.

University of California, Santa Cruz

Multiple Subject Internship Program, effective October 4, 2014

Sacramento County Office of Education

Designated Subjects: Special Subjects Program, effective April 1, 2015

Designated Subjects: Supervision and Coordination Program, effective April 1, 2015

Designated Subjects: Adult Education Program, effective April 1, 2015

Item 7 – NOTIFICATION TO COA OF LATE DOCUMENTS

Consultant Catherine Kearney presented this information item regarding those institutions that have not complied with the timelines of the Accreditation cycle.

Item 8 – ADOPTION OF COA MEETING DATES FOR 2015

Administrator Cheryl Hickey presented this action item, providing COA members a selection of possible meeting dates for 2015. After discussion it was moved, seconded (Erickson/Moore) and carried to accept the 2015 COA meeting dates as revised by the Committee as follows:

February 19, 2015 (adopted at a previous meeting)

April 30-May 1, 2015

June 24-26, 2015

October 1-2, 2015

There will be no August meeting of the Committee on Accreditation.

Item 9 – ADOPTION OF THE ANNUAL ACCREDITATION REPORT

Administrator Cheryl Hickey presented the draft of the *Annual Report of the Committee on Accreditation for 2013-14*. It was moved, seconded (Kinsey/Erickson) and carried to approve the draft with revisions for presentation to the Commission at its December 2014 meeting.

Item 10 – UPDATE ON THE QUARTERLY REPORT FORM PACIFIC OAKS COLLEGE

Consultant Katie Croy was joined at the table by institutional representatives Dr. Patricia Breen, Provost; Dr. Sungho Park, Faculty for the Education Specialist Program; and Mary Ashdjian, Associate Director and Credential Coordinator. The first quarterly report and plan of action, based on the accreditation finding of *Accreditation with Probationary Stipulations* by the COA in August 2014, was

reviewed. No action was taken. The second quarterly report will be presented at the February meeting of the COA.

Item 11 - UPDATE ON THE QUARTERLY REPORT FROM HEBREW UNION COLLEGE

Commission Consultant Gay Roby presented the quarterly report submitted by Hebrew Union College as required by the accreditation finding of *Major Stipulations* placed upon it by the COA at its April 2014 meeting. Bob Frelly recused himself. No action was taken by the COA.

Item 12 – DISCUSSION OF EXIT REPORT AT INSTITUTIONAL ACCREDITATION VISITS

This item was presented by Consultant Catherine Kearney. It was moved, seconded (Moore/Pensavalle) and carried to adopt the proposed change to the accreditation site visit exit report.

Item 13 – DISCUSSION OF POSSIBLE HANDBOOK LANGUAGE RELATED TO PROGRAM CLOSURE

Consultant Lynette Roby presented this item, requesting COA input in preparing a final draft of Chapter 8 of the *Accreditation Handbook*. A final draft of this item will be brought back to the COA at its February meeting for action.

Item 14 – DISCUSSION OF POSSIBLE HANDBOOK LANGUAGE RELATED TO INACTIVE PROGRAMS BEING WITHDRAWN

Administrator Cheryl Hickey presented this item which provided information about the process that will be followed should a program sponsor not request withdrawal or reactivation of a program once it has been inactive for a maximum of five years. It was moved, seconded (Moore/Frelly) and carried to accept the new additional language presented.

Item 15 – DISCUSSION OF PROCESSES RELATED TO PROGRAM SPONSOR CHANGES

Consultant Lynette Roby presented this item which addressed the process that would be required when there is a request to continue an approved program under different program sponsor configurations. The item was brought back to the COA with revisions requested at their August meeting. It was moved, seconded (Wong/Kinsey) and carried to accept the language in the item with the request that more explanation be given as to the new program timelines. The item will be presented with the accepted revisions at the February meeting of the COA.

Item 16 – AN UPDATE ON SPRING 2015 ACCREDITATION WORKLOAD

This information item was presented by Administrator, Cheryl Hickey who provided an update of the upcoming spring Committee on Accreditation activities.

Item 17 – DISCUSSION OF USE OF PROGRAM UPDATE FORM

This item will be presented at a later date.

Item 18 – DISCUSSION OF STRENGTHENING AND STREAMLINING ACCREDITATION

This information item was presented by Director Teri Clark and Administrator Cheryl Hickey. An update on the formation of six task groups was given in addition to information about the formation of an Accreditation Advisory Panel, which will be comprised of designees to be named by key stakeholders and the chairs of each of the six task groups.

Item 19 – PUBLIC COMMENT

There were no members of the public present.

Item 20 – ADJOURNMENT

The meeting was adjourned by acting Co-Chair Nancy Watkins at 2:22 p.m. on October 3, 2014. The next meeting of the COA is scheduled for Friday, February 19, 2015.