

# COMMITTEE ON ACCREDITATION MINUTES

October 10-11, 2013

Commission on Teacher Credentialing  
Sacramento, California

## Committee Members Present

Joyce Abrams  
Anne Jones (10/10/13 only)  
Gary Kinsey  
Kiran Kumar  
Anna Moore  
Reyes Quezada  
Iris Riggs  
Jose Rivas  
Nancy Watkins  
Pia Wong (10/11/13 only)

## Absent Members

Deborah Erickson  
Kenneth Lopour

## Staff Members Present

Mary Sandy, Executive Director  
Teri Clark, Division Director  
Cheryl Hickey, Administrator  
Katie Croy, Consultant  
Geri Mohler, Consultant  
Lynette Roby, Consultant  
Catherine Kearney, Consultant  
Tonja Jarrell, Consultant (10/10/13 only)  
Paula Jacobs, Consultant  
Bob Loux, Consultant (10/10/13 only)  
Teri Ackerman, Analyst/Recorder

## Others Present

Carla Finkelstein (via conference call)

### **Item 1 - CALL TO ORDER**

The October 10, 2013 meeting of the Committee on Accreditation was called to order by Co-Chair Reyes Quezada at 10:38 a.m.

### **Item 2 - APPROVAL OF THE AGENDA**

Anne Jones moved approval of the October 2013 agenda. Gary Kinsey seconded the motion. The motion passed without dissent.

### **Item 3 - APPROVAL OF THE AUGUST 2013 MINUTES**

Jose Rivas moved approval of the August 2013 minutes. Joyce Abrams seconded the motion. The motion passed without dissent.

#### **Item 4 - CO-CHAIR AND MEMBER REPORTS**

- Administrator Cheryl Hickey introduced the two new members of the COA, Jose Rivas and Anna Moore, who each gave a brief overview of their background in education prior to becoming members of the COA.
- Joyce Abrams congratulated Director Teri Clark on her road back to good health.
- Anne Jones announced that the UC Riverside Extension is offering a series of content specific pedagogy courses to align with the CTCs newly adopted guidelines. She added that COA member Nancy Watkins designed the History/Social Science course.
- Kiran Kumar announced she is part of a group which is in the process of creating the San Gabriel Valley Spelling Bee. At this point 78 schools have signed up to participate in the Bee.
- Reyes Quezada announced that this year the National Association for Bilingual Education (NABE) conference will be held in San Diego on February 14-16, 2014. Dr. Quezada will participate along with five researchers from Mexico who will discuss the National Plan for Teaching English and an article that will be appearing in the MEXTESOL journal. There will also be an article in the National Association for Schools Principal Journal on Cultural Proficiency.
- Gary Kinsey announced that CSU Channel Islands is proud to be hosting the National Council of Professors of Educational Administration (NCPEA) conference at their campus next August. Professors of Educational Administration from all over the country are expected to attend.

#### **Item 5 - STAFF REPORTS**

- Administrator Cheryl Hickey announced that she is very happy to have Director Teri Clark back at the table and welcomed the two new members of the COA. She also introduced new Consultant, Bob Loux who will be specializing in Special Education. In addition, Commissioner Juliet Tiffany-Morales will serve as the Commission Liaison to the COA beginning with the February COA meeting.
- Ms. Hickey reported on the changes to the standards with respect to the preparation to teach English Learners. She noted that the changes has resulted in the submission of transition plans from all affected programs and that, to date, CTC staff has reviewed 551 program transition plans.
- Ms. Hickey reported that a Program Assessment Review was held earlier in the week at the CSU Los Angeles campus. A total of 26 reviewers focused primarily on reviewing Education Specialist documents.
- Staff is busy gearing up for site visits next spring.
- Director Teri Clark discussed the current budgetary challenges the Commission is facing and some of the proposed plans to meet expenses.

## **Item 6 - PROGRAM APPROVAL RECOMMENDATIONS**

This item was introduced by Co-Chair Reyes Quezada.

### **A. Programs for Approval by the Committee on Accreditation**

It was moved, seconded (Jones/Kinsey) and carried to grant initial accreditation to the following programs of professional preparation:

Program(s) of Professional Preparation for the Clear Education Specialist Induction

*San Diego State University  
California State University, Dominguez Hills*

Program(s) of Professional Preparation for the Education Specialist: Traumatic Brain Injury Added Authorization

*Point Loma Nazarene University*

Program(s) of Professional Preparation for the Education Specialist: Other Health Impairments Added Authorization

*Point Loma Nazarene University*

Program(s) of Professional Preparation: Mathematics Instructional Added Authorization

*Teachers College of San Joaquin*

### **B. Notification about the Transition of Professional Preparation Programs**

Items listed were for notification purposes only. No action was taken.

Reading and Language Arts Specialist Credential

*San Jose State University (effective date: June 2013)*

Adapted Physical Education Added Authorization Programs

*Azusa Pacific University (effective date: September 1, 2013)  
California State Polytechnic University, Pomona (effective date: September 1, 2013)  
California State University, Chico (effective date: September 1, 2013)  
California State University, Long Beach (effective date: August 1, 2013)  
California State University, Los Angeles (effective date: December 31, 2013)  
California State University, Northridge (effective date: September 1, 2013)  
California State University, San Bernardino (effective date: July 1, 2013)  
Humboldt State University (effective date: September 1, 2013)  
San Francisco State University (effective date: July 1, 2013)  
San Jose State University (effective date: December 31, 2013)  
Sonoma State University (effective date: December 31, 2013)*

### **C. Program(s) of Professional Preparation Moving to Inactive Status**

Items listed were for notification purposes only. No action was taken.

**Argosy University**

*Preliminary – Single Subject – Business Credential Program: effective June 1, 2013.*

*Preliminary – Single Subject – Art Credential Program: effective June 1, 2013.*

**San Francisco State University**

*General Education (MS/SS) Clear Credential Program: effective July 1, 2013.*

**Antioch University:**

*Multiple Subject Intern Program: effective October 10, 2013.*

**California State University, Fresno:**

*School Nurse Services: Special Class Authorization: effective October 7, 2013.*

Correction:

**Magnolia Public Schools: Pacific Technology School – Orange County:**

*Preliminary Single Subject Teacher Intern Program: effective June 29, 2012.*

**D. Professional Preparation Programs Requesting Reactivation**

*There were no programs requesting reactivation.*

**E. Recommendation about the Withdrawal of Professional Preparation Programs**

*There were no programs requesting withdrawal.*

**Item 7 – DISCUSSION OF COMMISSION ACTION REGARDING THE COST RECOVERY PLAN FOR ACCREDITATION**

Consultant Catherine Kearney introduced this information item which provided the COA the opportunity to discuss the implementation of the cost recovery plan and associated emergency regulations which were approved by the Commission at its September 2013 meeting. Administrator Cheryl Hickey added that staff will provide updates to the COA throughout the year.

**Item 8 – DISCUSSION OF THE PILOT PROGRAM COMPLETER SURVEY**

Consultant Tonja Jarrell presented a summary of the most recent work on the completer survey and a timeline projecting benchmarks for the pilot survey. COA discussed ways in which this data could be used to inform accreditation and program improvement.

**Item 9 – DISCUSSION OF SB 5 AND PROPOSED REVISION TO PRECONDITIONS**

Administrator Cheryl Hickey presented this item to the Committee. After discussion, it was moved, seconded (Jones/Riggs) and carried to accept, and recommend to the Commission, the proposed revisions to Program Precondition 1: striking paragraphs 1, 2, and 4 of the “Clarification of Program Precondition 1” but retaining the language of paragraph 3, “Individually Prescribed Courses”.

**Item 10 – DISCUSSION OF PROGRAM COMPLETION RATE DATA COLLECTION FOR BIENNIAL REPORTING**

Consultant Catherine Kearney presented this information item considering revising the Biennial Report to include the requirement of an analysis of program completer data and the need for inclusion of program modifications that result from the analysis of that data.

**Item 11 – RECOMMENDATION TO REVISE ACCREDITATION HANDBOOK CHAPTER 3**

This information item by Consultant Lynette Roby presented proposed revisions to Chapter 3 of the *Accreditation Handbook* for discussion. The proposed revisions ensure that Chapter 3 better reflects current practices and procedures related to the Institutional and Program Approval process. This item will be discussed again at the next meeting.

**Item 12 – DISCUSSION OF NEW HANDBOOK CHAPTER ON TECHNICAL ASSISTANCE VISITS**

Consultant Lynette Roby introduced this action item. It was moved, seconded (Jones/Kumar) and carried to accept the language of the new Chapter 16 in the *Accreditation Handbook* as presented with the addition that a visual guide comparing regular visits to Technical Assistance visits be included in the chapter.

**Item 13 – DISCUSSION OF ADOPTED CAEP STANDARDS AND THE DEVELOPMENT PROCESS FOR A NEW PARTNERSHIP AGREEMENT**

Director Teri Clark presented this information item providing information about the development of the Council for the Accreditation of Educator Preparation (CAEP) and the development and adoption of CAEP standards. Additional information will be brought back to the COA at its February meeting.

**Item 14 – ANNUAL REPORT ON ACCREDITATION TO THE COMMISSION**

Administrator Cheryl Hickey presented the draft of the *Annual Report of the Committee on Accreditation for 2012-13*. It was moved, seconded (Jones/Abrams) and carried to approve the draft with revisions for presentation to the Commission at its December 2013 meeting.

**Item 15 – UPDATE ON THE REVISED ADMINISTRATIVE SERVICES CREDENTIAL STANDARDS**

Administrator Cheryl Hickey, standing in for Consultant Gay Roby, presented this information item providing an update on the presentation of proposed Preconditions and Preliminary Administrative Services Program Standards, and revised California Administrator Content Expectations.

**Item 16 – UPDATE ON THE WORK RELATED TO THE RECOMMENDATIONS OF THE TEACHER PREPARATION ADVISORY (TAP) PANEL**

Consultant Katie Croy presented this information item providing an update on the work related to the recommendations of the TAP Panel.

**Item 17 – DISCUSSION OF CONSISTENCY IN DATA SUBMITTED IN BIENNIAL REPORTS**

This item was tabled until the February meeting of the COA.

**RECESS**

The meeting was recessed by acting Co-Chair, Nancy Watkins at 4:30 p.m. on Thursday, October 10, 2013.

**RECONVENE**

The meeting was reconvened at 8:33 a.m. on Friday, October 11, 2013 by Co-Chair, Reyes Quezada.

**Item 18 – REPORT OF THE REVISIT TEAM FOR BARD COLLEGE**

Administrator Cheryl Hickey, filling in for Gay Roby, introduced Team Lead Caryl Hodges. Joining in via conference call was institutional representative Carla Finkelstein. It was moved, seconded (Watkins/Riggs) and carried to accept the team recommendation that no changes be made in the stipulations or accreditation status until an extended site visit to review the music program at Bard College take place.

**Item 19 – DISCUSSION OF STANDARDS AND ACCOUNTABILITY**

Administrator Cheryl Hickey introduced Executive Director Mary Sandy who presented this information item leading to discussion regarding the kinds of possible changes that should be considered to either the program standards or the accreditation system in future years. The COA engaged in a robust discussion on this topic that will be used to inform the next steps on this complex topic.

**Item 20 – PUBLIC COMMENT**

There were no members of the public present.

**Item 21 – ADJOURNMENT**

The meeting was adjourned by Co-Chair Reyes Quezada at 11:03 a.m. on October 11, 2013. The next meeting of the COA is scheduled for February 6-7, 2014.