

**Common Standards Edits and the Proposed Glossary**  
**Professional Services Division**  
**Professional Services Division**  
**October 2008**

**Overview of this Report**

The information for this agenda item will be presented in an agenda insert. This item will identify additional proposed changes to the language of the Common Standards and to the proposed Common Standards Glossary that were developed during the August 5-6 Meeting of the COA and from various stakeholders via the online survey. Comments are being collected until September 25, 2008 after which all suggestions will be incorporated into the Common Standards and Glossary.

The agenda insert will be emailed to COA members and posted online on Friday, October 3<sup>rd</sup>. Copies will be provided at the COA meeting on October 10, 2008.

**Staff Recommendation**

Staff recommends that the COA review the proposed edits to the Common Standards and, if appropriate, take action to forward proposed edits to the Common Standards to the Commission for adoption at the November 2008 Commission meeting.

The Glossary can be adopted by the COA at the October meeting or if additional edits are needed, the glossary can return to the COA at its January 2009 meeting.