

**COMMITTEE ON ACCREDITATION
MINUTES
March 22, 2018**

Commission on Teacher Credentialing

Committee Members Present

Jose Luis Alvarado
Suzanne Borgese
Deborah Erickson
Bob Frelly
Anna Moore
Gerard Morrison
Yvonne White
James Webb
Cheryl Forbes
Margo Pensavalle
Iris Riggs

Absent Members

Jomeline Balatayo
Kelly Skon

Commissioner Present

Haydee Rodriguez

Staff Members Present

Cheryl Hickey, Administrator
Catherine Kearney, Administrator
Lynette Roby, Consultant
Jake Shuler, Consultant
Erin Sullivan, Consultant
William Hatrick, Consultant
Bob Loux, Consultant
Miranda Gutierrez, Consultant
Sarah Solari Colombini, Consultant (via
technology)
Nicole Hill, Analyst
Roxann Purdue, Consultant

Karen Sacramento, Consultant
Michelle Bernardo, Secretary

Others Present

Kimberly Lilienthal, Site Visit Team Lead
Barbara Leal, Tulare COE
Donna Glassman Summer, Tulare COE
Kathy Condren, Madera County
Superintendent of Schools
Jason Mercier, Madera County
Superintendent of Schools
Stacy Shasky, Merced COE
Barb Libolt, Site Visit Team Lead
Karla Paul, Merced COE
Michelle Symes, Merced COE
Dr. Diane Ketelle, Mills College
Mary Cary, Site Visit Team Lead
Melissa Farrar, Fairfield Suisun USD
Mary Dolan, Los Angeles COE
Tom Leveron, Los Angeles COE
Caryl Hodges, Site Visit Team Lead

Others Present Via Technology

Lisa Madera, Garden Grove USD
Cathy Bui, Garden Grove USD
Jenny Mueller, Garden Grove USD
Katherine Katsuda, Garden Grove USD
Dr. Guadalupe Solis, Tulare COE
Charlene Stringham, Tulare COE
Sharon Russell, Site Visit Team Lead
Judy Sylva, Site Visit Team Lead
Christine Sisco, Site Visit Team Lead

Item 1 - CALL TO ORDER AND ROLL CALL

The March meeting of the Committee on Accreditation was called to order by Co-Chair Robert Frelly at 9:33 a.m. on Thursday, March 22, 2018.

Item 2 - APPROVAL OF THE AGENDA

It was moved, seconded (Erickson/Borgese) and carried to approve the March 2018 agenda.

Item 3 - APPROVAL OF THE MINUTES OF THE PRIOR MEETING

It was moved, seconded (Alvarado/Moore) and carried to approve the February 2018 minutes with no corrections or changes.

Item 4 - CO-CHAIR AND MEMBER REPORTS

- Committee member James Webb announced his attendance at the CUE 2018 Conference in Palm Springs. He was a part of the Teaching Performance Assessment (TPA) presentation that was facilitated by the Commission and at which Commissioner Kevin Kung also attended.
- Co-Chair Bob Frelly announced his participation as a lead assessor for music in the first CalTPA new assessor training on Cycle 1. This topic will come before the Commission in July.

Item 5 – STAFF REPORTS

Administrator Cheryl Hickey announced topics coming before the next Commission meeting.

- There will be two new institutions seeking initial institutional approval: UC Merced and Fortune School (Fortune School of Education).
- New program standards language will be proposed for Commission consideration that addresses implementation and administration of the Administrator Performance Assessment (APA).
- The Commission will consider individuals for appointment to the COA. There are 2 K-12 vacant position and 1 higher education. Margo Pensavalle's last meeting will be in May. There are 9 applicants for the positions.

Administrator Cheryl Hickey announced that the June COA meeting will only be a one day meeting on June 28. June 29th is no longer necessary. She also reported that 19 site visits had been completed to date with 10 more to go. In addition, she reported that Iyore Osamwonyi has been hired for the Staff Service Analyst position working with accreditation.

Director Teri Clark reported on other items related to Commission action

- The Commission has made decisions at the February meeting that there will be 5 types of Preliminary Special Education credentials moving forward.
- An item regarding subject matter competency will be presented with the history of how special education teachers have met the subject matter competency requirement will be presented in April.
- A discussion and action item regarding Intern Early Completion Option will be presented at the April meeting.

- The Teacher Supply Report will be demonstrated through data dashboards at the April Commission Meeting.

In addition, Teri Clark announced her attendance at the New Generation Educator Initiative in Monterey focusing on enhancing foundational change in teacher preparation. She was also in attendance at the CSU Deans meeting in Monterey.

Consultant Lynette Roby provided an update regarding the third meeting of the Pupil Personnel Services workgroup. The groups began working on performance expectations similar to Teaching Performance Expectations (TPEs) and are hoping to release a field survey soon.

Administrator Catherine Kearney discussed the need to grow the pool of Board of Institutional Review (BIR) members. She noted that for the 2018-19 visits there are 8 new team leads. Training and orientation for new team leads is tentatively scheduled for May. Board of Institutional Reviewer trainings will be scheduled this year as well.

Item 6 – PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Bob Frelly.

Recusals: Alvarado/Moore

PART 1

A. Programs for Approval by the Committee on Accreditation

It was moved, seconded (Erickson/Borgese) and carried to grant initial accreditation to the following preparation program(s):

Program(s) of Professional Preparation for Preliminary General Education Multiple Subject Intern

Humphreys University

Program(s) of Professional Preparation for Preliminary Administrative Services

California State University, Monterey Bay
Sonoma County Office of Education

B. Recommendation about the Withdrawal of Professional Preparation Programs

There were no requests for program withdrawals at this time.

C. Professional Preparation Programs Requesting Reactivation

There were not requests for program reactivation at this time.

PART 2

(The items in Part 2 were for notification purposes only)

D. Notification about the Transition of Professional Preparation Program(s)

The items listed below are for notification purposes only. No action is needed.

The following programs have submitted all required documentation to transition General Education Induction programs to Teacher Induction programs. These institutions will be allowed to offer induction to individuals clearing either their general education or special education credentials.

Mount Saint Mary's University

E. Programs of Professional Preparation Moving to Inactive Status

It was noted that the following program sponsor was moving to inactive status. This section is for notification only. No action was required.

Pepperdine University

Clear Administrative Services, effective February 24, 2018

Item 7 – INITIAL PROGRAM APPROVAL FOR NEW PROGRAM SPONSORS

There were no initial program approvals from new program sponsors being considered at this time.

Item 8 – DISCUSSION OF LATE DOCUMENTS

Analyst Michelle Bernardo presented information regarding institutions that have not complied with the timelines of the accreditation cycle. Specifically, two institutions had not yet submitted their Common Standards that were due on February 28, 2018. One of those institutions was granted an extension because the delay was caused by a situation related to national accreditation (the Council for the Accreditation of Educator Preparation) standards and was beyond the control of the institution.

It was also noted that at the next May COA meeting, this agenda item will include an updated list of any institutions in the Orange and Indigo cohorts for which preconditions were not received or were incomplete, by the due date of March 31, 2018.

Item 9 – REPORT OF THE ACCREDITATION TEAM TO GARDEN GROVE UNIFIED SCHOOL DISTRICT

Consultant William Hatrick presented information about this site visit report. He was joined at the table by team lead Kimberly Lilienthal and by the institutional representatives, Lisa Madera, Cathy Bui, Jenny Mueller and Katherine Katsuda via technology. After discussion, it was moved and seconded (Forbes/Morrison/Webb recusing) to grant the status of Accreditation to Garden Grove Unified School District.

Item 10 – REPORT OF THE ACCREDITATION TEAM TO TULARE COUNTY OFFICE OF EDUCATION

Consultant Bob Loux presented information about this site visit. Joining him by technology was Team Lead Sharon Russell and institutional representatives Dr. Guadalupe Solis, the Deputy Superintendent- Instructional Services, Charlene Stringham, Assistant Superintendent- District

Support Services, Barbara Leal- Director of General Ed Induction and Donna Glasman Summer-Administrator of Teacher Development. After discussion, it was moved and seconded (Borgese/Webb) to grant the status of Accreditation to Tulare County Office of Education. Members Erickson, Riggs, and Moore recused.

Item 11 – REPORT OF THE ACCREDITATION TEAM TO MADERA COUNTY SUPERINTENDENT OF SCHOOLS

Consultant Bob Loux presented information about this site visit. Joining him by technology was Team Lead Dr Judy Sylva. They were joined at the table by institutional representative Kathy Condren, Director of Credential and Certifications and Jason Mercier, Program Director. After discussion, it was moved and seconded (Pensavalle/Forbes) to grant the status of Accreditation to Madera County Superintendent of Schools.

Item 12 – REPORT OF THE ACCREDITATION TEAM TO MERCED COUNTY OFFICE OF EDUCATION

Consultant Erin Sullivan presented information about this site visit report. She was joined by Team Lead Barb Libolt and institutional representatives Stacy Shasky, Program Coordinator, Teacher Induction program, Karla Paul, Program Coordinator, Teacher Induction program, and Michelle Symes, Director, Administrative Services Clear Induction program. After discussion, it was moved and seconded (Erickson/Webb) to grant the status of Accreditation to Merced County Office of Education.

Item 13 – DISCUSSION OF FIRST YEAR PROGRAM COMPLETER SURVEY RESULTS

Consultant Erin Sullivan presented this information. Ms. Sullivan provided information regarding the completer survey data. 97% completers participated in this optional survey. This information will be used by institutions to identify areas in need of program improvements. Accreditations teams will be able to use the data to identify areas of strengths within the program and areas that will need further examination. In addition, if the program completer survey feedback response rate is high enough it will allow site visits to be streamlined in that not as many, or in some cases, any, program completers would need to be interviewed. These survey results may also be used to identify state-wide issues as well.

Item 14 – REPORT OF THE ACCREDITATION TEAM TO MILLS COLLEGE

Ms. Hickey presented information about this site visit report in the absence of Consultant Sarah Solari Colombini who was the consultant for the visit. She was joined at the table by team lead Mark Cary and institutional representative Dr. Diane Ketelle, Dean of School of Education. Team Lead Mark Cary noted a correction on page 10 of the site visit report which discussed the number of hours that candidates were expected to spend at their sites. The number should have been listed as 20 hours and not 10.

After discussion, it was moved and seconded (Morrison/Webb) to grant the status of Accreditation with Stipulations to Mills College.

The following stipulations were placed on the institution:

1. Mills College shall submit evidence that the unit regularly and systematically collects data for analysis and use in program and unit improvement efforts.
2. Mills College shall provide biannual documentation to the Commission consultant documenting all actions to address the stipulation noted above.
3. Within one year of this action, the institution shall collect evidence of actions to address the stipulations noted above.

Item 15 – REPORT OF THE ACCREDITATION TEAM TO FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT

Consultant Lynette Roby presented information about this site visit report. She was joined at the table by Team Lead Christine Sisco and institutional representative Melissa Farrar, Director of Curriculum, Instruction, and Assessment. After discussion, it was moved and seconded (Pensavalle/Frelly) to grant the status of Accreditation to Fairfield-Suisun Unified School District.

Item 16 – DISCUSSION OF DEFINING RESIDENCY PROGRAMS

Ms. Hickey and Ms. Clark presented information for discussion regarding defining residency programs for California educator preparation programs. Committee members discussed various attributes that could be used to define a teacher residency model. More discussion will take place on this topic at future meetings.

Item 17 – REPORT OF THE ACCREDITATION TEAM TO LOS ANGELES COUNTY OFFICE OF EDUCATION

Administrator Cheryl Hickey presented information about this site visit report. She was joined at the table by team lead Carol Hodges and institutional representatives Mary Dolan and Tom Leveron. After discussion, it was moved and seconded (Riggs/Forbes) to grant the status of Accreditation with a 7th Year report to Los Angeles County Office of Education. Committee members Pensavalle, Webb, and Morrison recused.

Item 18 – ACCREDITATION DATA SYSTEM (ADS)

Teri Clark summarized the discussion she had with the California Council on Teacher Education Conference (CCTE) in March regarding the new Annual Accreditation Data System. She noted that the deans at the conference discussed their experience with accreditation and how preparations have gone with their site visits as well as the specifics related to the ADS system including when the annual data should be due. She shared that the current April due date does not work for many institutions. They have requested a date in July or August to be able to capture more data and to ensure that the data they provide to the Commission is accurate. There was discussion of adding questions regarding field experience to the data system. It was suggested to have an open window timeframe for annual data reporting from April to August.

Item 19 – PUBLIC COMMENT

No comments from the public.

ADJOURNMENT

The meeting was adjourned by Co-Chair Anna Moore at 3:32 p.m. The next meeting of the COA is scheduled for May 10-11, 2018.